

SIMON FRASER UNIVERSITY

S.75-40

MEMORANDUM

To SENATE

From SENATE COMMITTEE ON SCHOLARSHIPS,
AWARDS AND BURSARIES

Subject 1974 ANNUAL REPORT - SENATE COMMITTEE
ON SCHOLARSHIPS, AWARDS AND BURSARIES

Date FEBRUARY 13, 1975

MOTION:

"That Senate ratify the terms of reference of the programs administered by the Senate Committee on Scholarships, Awards and Bursaries, and established during 1974, as set forth in Paper S.75-40, on pages 29-33 inclusive."

ANNUAL REPORT

Submitted March 1975

SENATE COMMITTEE ON SCHOLARSHIPS, AWARDS AND BURSARIES

Dr. J.M. D'Auria, Interim Chairman,
Senate Committee on Scholarships,
Awards and Bursaries

(Prepared with the assistance of
K. Gilbert, Financial Aid Officer)

ANNUAL REPORT

MARCH 1974

SENATE COMMITTEE ON SCHOLARSHIPS, AWARDS AND BURSARIES

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ANNUAL REPORT

MARCH 1974

SENATE COMMITTEE ON SCHOLARSHIPS, AWARDS AND BURSARIES

1. Terms of Reference governing the Senate Committee on Scholarships, Awards and Bursaries

The Senate Committee on Scholarships, Awards and Bursaries is a standing committee continued and charged by Senate:

- 1.1 To award fellowships, scholarships, exhibitions, bursaries prizes, and other awards which are sponsored or administered by Simon Fraser University.
- 1.2 To propose, when requested, candidates for the receipt of certain fellowships, scholarships, exhibitions, bursaries, prizes, and other awards which are administered and sponsored by organizations external to Simon Fraser University.
- 1.3 To deal generally, on behalf of Senate with the establishment or discontinuance of any fellowships, scholarships, exhibitions, bursaries, prizes, or other awards including review, modification and approval of the terms of reference of fellowships, scholarships, exhibitions, bursaries, prizes and other awards.
- 1.4 To report, in March of each year, to Senate on the procedures and criteria developed to implement charges, (1), (2), and (3) and actions taken under charges (1), (2), and (3).

2. Composition of the Senate Committee on Scholarships, Awards and Bursaries

2.1 The Committee shall consist of nine members, plus a Chairman, all of whom shall be voting members.

The Chairman shall be a full-time faculty member appointed by Senate for a term of three years. The Chairman shall be eligible for reappointment.

Three of the nine members shall be full-time faculty members, selected by Senate. The term shall be two years, with appointment in odd numbered years. Members appointed to the Committee by Senate shall be eligible for reappointment.

Three of the nine members shall be full-time faculty members, elected one each by and from the Faculties of Arts, of Education, and of Science respectively. The term shall be two years, with election in even numbered years. Members elected to the Committee from the Faculties shall be eligible for re-election.

Three of the nine members shall be students, to be selected by the Simon Fraser Student Society by means of its choice. However, there shall be no more than one student from the Faculty of Arts, or from the Faculty of Education, or from the Faculty of Science. The term shall be one year. Members selected by the Simon Fraser Student Society shall be eligible for reappointment.

Appointments of faculty members through elections shall follow normal rules pertaining to Senate committees.

2.1 continued

NON-VOTING MEMBERS:

The Financial Aid Officer shall be a non-voting member of the Committee, as shall be such other individuals who, in the judgment of the Committee, will provide a substantial contribution not offered by one or more of its members.

- 2.2 In elections held by Senate at its meeting of August 12, 1974, J.M. D'Auria was elected by ballot to replace J.M. Kitchen as Chairman on an interim basis. Term of office is for one year from September 1, 1974 to August 31, 1975. In September 1974, C. Jones, R. Debo, and J. Trivett were re-elected by their respective Faculties of Science, Arts, and Education as faculty representatives for the period from October 1, 1974 to September 30, 1976.

In November 1974, the Simon Fraser Student Society selected H. Machholz and J. Hoffman to replace J. Honcharyk and H. Nishida, and reappointed M. Shillow as student representatives.

In November 1974, K. Gilbert was appointed Financial Aid Officer and non-voting member to fill the vacancy created by the resignation of W.R. Makarchuk.

- 2.3 The membership of the Senate Committee on Scholarships, Awards and Bursaries consists of the following:

<u>Members</u>	<u>Conditions</u>	<u>Term</u>	<u>Expiry Date</u>	<u>Name</u>
Chairman	Appointed by Senate	3 years	Sep 30/76	J.M. Kitchen
Interim Chairman	Appointed by Senate	1 year	Aug 30/75	J.M. D'Auria
Faculty Member (Arts)	Appointed by Senate	2 years	Sep 30/75	R.A.D. Beck
Faculty Member (Education)	Appointed by Senate	2 years	Sep 30/75	J. Wyatt
Faculty Member (Science)	Appointed by Senate	2 years	Sep 30/75	J.C. Irwin
Faculty Member (Arts)	Faculty	2 years	Sep 30/76	R. Debo
Faculty Member (Education)	Elects	2 years	Sep 30/76	J. Trivett
Faculty Member (Science)	Nominee	2 years	Sep 30/76	C.H.W. Jones
Student (Arts)	Three students selected by	1 year	Sep 30/75	J. Hoffman
Student (Education)	Student Society with not more than one from any one	1 year	Sep 30/75	H. Machholz
Student (Science)	Faculty or Division etc.	1 year	Sep 30/75	M. Shillow
Financial Aid Officer	Non-voting			K. Gilbert

3. Operational Organization

In 1973, the Senate Committee on Scholarships, Awards and Bursaries reaffirmed the subcommittee structure developed in 1972. The business of the Committee was divided between the Awards Subcommittee, the Scholarship Subcommittee and the Parent Committee. The duties of the subcommittees are described herein.

3.1 Scholarship Subcommittee of the Senate Committee on Scholarships, Awards and Bursaries

This subcommittee is charged with determining the distribution of Simon Fraser University Open Scholarships, Simon Fraser University Entrance Scholarships, Simon Fraser University Graduate Scholarships and scholarships donated by individuals or organizations external to Simon Fraser University. All applications submitted for scholarships are adjudicated by this subcommittee. Requests for reconsideration of unsuccessful applications for scholarships are processed by this subcommittee.

It is the responsibility of this subcommittee to review the policies governing scholarships and recommend policy changes to the Senate Committee on Scholarships, Awards and Bursaries where appropriate.

The membership of this subcommittee is as follows:

J. D'Auria	Acting Chairman
J. Hoffman	Arts (Student Member)
R.A.D. Beck	Arts (Faculty Member)
J.C. Irwin	Science (Faculty Member)
J. Trivett	Education (Faculty Member)
H. Macholz	Alternate (Education Student Member)
K. Gilbert	Ex-officio (Secretary)

3.2 Awards Subcommittee of the Senate Committee on Scholarships, Awards and Bursaries

This subcommittee is charged to adjudicate applications and nominations for Simon Fraser University Awards, Project Awards, Athletic Awards, Recreation Awards and awards donated by individuals or organizations external to Simon Fraser University. Requests for reconsideration of unsuccessful applications for awards are processed by this subcommittee.

It is the responsibility of this subcommittee to review the policies governing Awards and recommend changes to the Senate Committee on Scholarships, Awards and Bursaries where appropriate.

The membership of the Awards Subcommittee is as follows:-

C.H.W. Jones	Chairman (Science Faculty Member)
R. Debo	Arts (Faculty Member)
J. Wyatt	Education (Faculty Member)
M. Shillow	Science (Student Member)
H. Macholz	Alternate (Student Member)
J. D'Auria	Ex-officio
K. Gilbert	Ex-officio (Secretary)
L. Davies	Ex-officio (Director of Athletics)
M. Hendy	Ex-officio (Director of Recreation)
B. Robertson	Ex-officio (Women's Athletic Co-ordinator)

3.3 Responsibilities of the Financial Aid Officer

The Financial Aid Officer is responsible for the adjudication of applications submitted for Simon Fraser University Bursaries and bursaries sponsored by individuals or organizations external to Simon Fraser University.

3.3 continued

Requests for reconsideration of unsuccessful applications for bursaries are processed by the Financial Aid Officer. If the applicant feels aggrieved by decisions made in connection with his bursary application, the application is presented to the Senate Committee on Scholarships, Awards and Bursaries for final adjudication.

The Financial Aid Officer has been delegated the responsibility of processing bursary applications in an attempt to give more immediate and personal response to the individual financial situations of applicants. The procedures used to process bursary applications include personal interviews between the student and the Financial Aid Officer. The terms of reference for bursaries are discussed in section 4.3 of this report.

The Office of Financial Aid as of January 15, 1975 is under the administrative responsibility of the Vice President, University Services.

4. Terms of Reference and Summary of disbursements made under Programmes sponsored or administered by Simon Fraser University.

4.1 Simon Fraser University Scholarships

University Scholarships ranging in amounts up to \$300.00 are available to Simon Fraser University undergraduates on a competitive basis. These scholarships are open to any student in any Faculty who has attended at least one semester at Simon Fraser University and who applies. These scholarships are awarded on the basis of scholastic achievement measured in terms of the Fine Grade Point Scale. This scale provides a mechanism to weight pluses and minuses awarded in the letter grade system. The following equivalents were used during 1974.

Letter grade	Fine Grade Point
A+	4.33
A	4.00
A-	3.66
B+	3.33
B	3.00
B-	2.66
C+	2.33
C	2.00
C-	1.66
D	1.00
F, N, DEF	

The Grade Point Average used in Scholarship consideration is calculated on the most recent three semesters of attendance, or 36 semester hours. The averages for candidates who have not yet completed 36 semester hours are calculated on the number of hours which have been completed.

Normally to be eligible for University sponsored scholarships, the academic standing under consideration should have been attained in a full-time programme of 12 semester hours or more. The candidate should also be registered in 12 or more semester hours in the semester in which the scholarship is given. Normally, scholarships are awarded for one semester. In those cases where a scholarship extends over a period of more than one semester, payment of the second and/or third portion of the scholarship is conditional upon the student obtaining a satisfactory standing in the immediately preceding semester.

While the student may have the honor of winning more than one scholarship during the semester, the Senate Committee will, in most cases, grant the monetary value of the second scholarship to the next qualified student.

The winner of a scholarship, if he or she so desires, may retain the honor of the award, but decline the monetary value. Any funds thus made available will be used for additional awards.

The following tables represent the distribution, in 1974, of Simon Fraser University Open Scholarships and Private Scholarships donated by individuals or organizations external to Simon Fraser University.

For Information: Supplements are amounts awarded to students receiving privately donated scholarships and who would otherwise qualify for a Simon Fraser University Scholarship of higher value.

4.1 continued

Pro-rations are the reduced value of scholarships earned by students enrolled in less than full course loads during the qualifying semesters.

S.F.U. OPEN SCHOLARSHIPS

<u>SEMESTER</u>	<u>G.P.A. RANGE</u>	<u>NUMBER AWARDED</u>	<u>AMOUNT DISBURSED</u>
1974-1	3.4-4.25	255	\$25,665.42
1974-2	3.4-4.33	152	13,213.34
1974-3	3.4-4.3	<u>330</u>	<u>28,146.45</u>
TOTAL		737	<u>\$67,025.21</u>

PRIVATE SCHOLARSHIPS

<u>SEMESTER</u>	<u>NUMBER AWARDED</u>	<u>AMOUNT</u>
1974-1	13	\$ 3,800.00
1974-2	19	5,750.00
1974-3	<u>36</u>	<u>12,575.00</u>
TOTAL	68	<u>\$22,125.00</u>

4.2 Simon Fraser University Entrance Scholarships

Simon Fraser University offers a number of scholarships on a competitive basis to students of high academic ability and who are registering in a course of studies at Simon Fraser University for the first time. Entrance Scholarships are divided between four major categories; Secondary School Entrance, Gordon Shrum Entrance, Regional College Entrance, and University Transfer.

Secondary School Entrance Scholarships range in value up to \$250.00, and are available for competition to graduated high school students and to students being admitted as early

4.2 continued

entrants from grade eleven.

A maximum of thirty Gordon Shrum Entrance Scholarships valued at \$300.00 each were offered annually to students entering Simon Fraser University from British Columbia Secondary Schools. These scholarships are offered to students who have obtained the highest standings in the B.C. Government Grade 12 Scholarship examinations.

Regional College Entrance Scholarships range in value up to \$300.00 and are available for competition to students entering Simon Fraser University from Regional, Junior or Community Colleges.

University Transfer Scholarships ranging in value up to \$300.00 are available for competition to students entering Simon Fraser University from recognized degree-granting institutions.

Candidates for Entrance Scholarships, other than Gordon M. Shrum Scholarships, are normally evaluated according to their academic achievement at their most recent institution of attendance.

All other regulations governing scholarships discussed in section 4.1 are in force for Entrance Scholarships.

The following tables represent the distribution, in 1974, of Simon Fraser University Entrance Scholarships.

4.2 continued

SECONDARY SCHOOL ENTRANCE SCHOLARSHIPS

<u>SEMESTER</u>	<u>NUMBER OF AWARDS</u>	<u>AMOUNT</u>
1974-1	53	\$10,452.68
1974-2	3	462.49
1974-3	<u>81</u>	<u>8,287.50</u>
TOTAL	137	<u>\$19,202.67</u>

GORDON M. SHRUM ENTRANCE SCHOLARSHIP

1974-1	0	0
1974-2	0	0
1974-3	<u>30</u>	<u>\$8,975.00</u>
TOTAL	30	<u>\$8,975.00</u>

REGIONAL COLLEGE ENTRANCE SCHOLARSHIP

1974-1	23	\$ 3,918.75
1974-2	14	2,012.50
1974-3	<u>35</u>	<u>4,791.25</u>
TOTAL	72	<u>\$10,722.50</u>

UNIVERSITY TRANSFER SCHOLARSHIP

1974-1	15	\$ 3,387.50
1974-2	6	800.00
1974-3	<u>39</u>	<u>5,008.34</u>
TOTAL	60	<u>\$ 9,195.84</u>

ALL ENTRANCE SCHOLARSHIPS

1973-1	91	\$17,758.93
1973-2	23	3,274.99
1973-3	<u>185</u>	<u>27,062.09</u>
TOTAL	299	<u>\$48,096.01</u>

4.3 Simon Fraser University Open Bursaries

Simon Fraser University offers a large number of non-repayable grants to students demonstrating financial need and whose academic record is satisfactory. These bursaries are intended to provide students with a supplemental source of income, which, when added to other major sources of income will provide the funds required to defray Educational Expenses. The value of these grants range to \$225.00 per semester.

Eligibility for consideration previously was open only to undergraduate students who had achieved a most recent semester gross grade point average of 2.0 or greater. The Senate Committee temporarily suspended the 2.0 G.P.A. requirement in the summer semester of 1974 as it could have been unduly punishing students on academic trial. Subsequent evaluation has led to the removal of the 2.0 requirement on a trial basis, for one year, to be reviewed at the end of the fall semester, 1975. Students who are attending S.F.U. for the first time are also eligible.

Candidates are required to complete an application form detailing their financial situation. Information concerning the expense and income for each candidate is carefully evaluated. A large number of applicants are required to present themselves for an interview in the Financial Aid Office to provide supplementary information or to present a more detailed summary of their financial situation.

The majority of bursary funds expended during each semester is disbursed on the first day of classes with a smaller amount being disbursed during the course of the semester.

The following table reflects the amount of money disbursed during 1974, through the Simon Fraser Open Bursary Plan and private bursaries administered by Simon Fraser University and sponsored by individuals or organizations external to Simon Fraser University.

The figures listed under disbursements reflect the funds initially expended. Approximately 7% of all monies expended are returned to the fund due to pro-rations and student withdrawal.

Students must register in a minimum 12 semester hours in order to receive the full value of the amount awarded. Awards made to students who register in less than 12 hours will be reduced in a proportionate basis (e.g. a \$150.00 bursary will be reduced to \$75.00 if the student registers in 6 hours which is 6/12 or 1/2 full time enrolment).

SIMON FRASER UNIVERSITY OPEN BURSARY

<u>SEMESTER</u>		<u>DISBURSEMENTS</u>	<u>NUMBER OF RECIPIENTS</u>
1974-1	initial	\$113,075.00	895
	additional	<u>38,255.00</u>	<u>322</u>
	TOTAL	\$151,330.00	1217
1974-2	initial	\$ 74,250.00	588
	additional	<u>24,334.00</u>	<u>209</u>
	TOTAL	\$ 98,584.00	797

S.F.U. Open Bursary continued

<u>SEMESTER</u>		<u>DISBURSEMENTS</u>	<u>NUMBER OF RECIPIENTS</u>
1974-3	initial	\$108,655.00	864
	additional	<u>48,738.00</u>	<u>395</u>
	TOTAL	\$157,393.00	1259
Year Total	Initially Disbursed	\$407,307.00	3273
Disbursed [including prorations and withdrawals]		\$357,203.15	

PRIVATE BURSARIES

<u>SEMESTER</u>	<u>DISBURSEMENTS</u>	<u>NUMBER OF RECIPIENTS</u>
1974-1	\$ 4,047.50	52
1974-2	2,229.00	11
1974-3	<u>1,372.00</u>	<u>8</u>
Year Total	\$ 7,648.50	71

4.4 Simon Fraser University Athletic Awards

Simon Fraser University Athletic Awards are granted in recognition of superior ability or outstanding contribution to varsity athletic activities. These awards range in value from \$113.00 to \$227.00 per semester.

Students must have achieved a minimum gross grade point average of 2.0 in this most recent semester of attendance and must not be on academic probation.

Suitable qualifying candidates are normally nominated by the Department of Athletics. The following table represents the amount expended during 1974.

4.4 continued

SIMON FRASER UNIVERSITY ATHLETIC AWARDS

<u>SEMESTER</u>	<u>NUMBER OF RECIPIENTS</u>	<u>AMOUNT</u>
1974-1	70	\$13,951.98
1974-2	4	491.84
1974-3	<u>85</u>	<u>\$15,295.58</u>
Year Total	159	<u>\$29,739.40</u>

PRIVATE ATHLETIC AWARDS

<u>SEMESTER</u>	<u>NUMBER OF RECIPIENTS</u>	<u>AMOUNT</u>
1974-1	13	\$ 2,720.00
1974-2	0	0
1974-3	<u>4</u>	<u>400.00</u>
Year Total	17	<u>\$ 3,120.00</u>

4.5 Simon Fraser University Recreation Awards

Simon Fraser University Awards are granted in recognition of superior ability or outstanding contribution to recreational athletics. These awards are available to students participating in ice hockey, soccer, etc. Recreation Awards range in value from \$45.00 to \$227.00 per semester.

Students must have achieved a minimum gross grade point average of 2.0 in the most recent semester of attendance and must not be on academic probation.

Suitable qualifying candidates are normally nominated by the Department of Recreation.

The following table represents the amount expended during 1973.

4.5 continued

S.F.U. RECREATION AWARDS

<u>SEMESTER</u>	<u>NUMBER OF RECIPIENTS</u>	<u>AMOUNT</u>
1974-1	31	\$ 4,327.80
1974-2	0	0
1974-3	<u>16</u>	<u>3,116.33</u>
Year Total	47	\$ <u>7,444.13</u>

PRIVATE RECREATION AWARDS

<u>SEMESTER</u>	<u>NUMBER OF RECIPIENTS</u>	<u>AMOUNT</u>
1974-1	3	\$ 725.00
1974-2	0	0
1974-3	<u>0</u>	<u>0</u>
Year Total	3	\$ <u>725.00</u>

4.6 Simon Fraser University Awards

University Awards are granted in recognition of significant individual contributions to the aesthetic, social and cultural development of the University and its community.

Both undergraduate and graduate students are eligible to apply.

The awards range in value from \$75.00 to \$227.00.

Students must ordinarily have achieved a minimum gross Grade Point Average of 2.0 during the semester of their contribution, and must not be on academic probation, or in the case of first semester, and transfer students, possess an equivalent high school or college standing.

Applicants who are graduate students must be registered for residence credit in an approved programme.

4.6 continued

University Awards may also be granted to students for outstanding projects designed and intended for the enrichment of the aesthetic, social and cultural environment of Simon Fraser University. Students wishing to apply for a project award must submit to the Financial Aid Officer a detailed statement describing the project and its estimated costs. For projects in progress, a statement indicating the extent of completion and financial commitments must be included. Grants will be deposited in special accounts and withdrawal or payments shall be authorized by the Financial Aid Officer or his designate. Normally, funds granted in this category may not be used for remuneration of individual student participants of a particular project.

The following table summarizes the disbursements made under the University Awards Programme during 1973.

UNIVERSITY AWARDS (individual)

<u>SEMESTER</u>	<u>NUMBER OF RECIPIENTS</u>	<u>AMOUNT</u>	<u>AVERAGE AWARD</u>
1973-1	36	\$ 4,293.75	\$ 119.27
1973-2	25	3,612.50	144.50
1973-3	<u>24</u>	<u>3,475.00</u>	<u>144.79</u>
Year Total	85	<u>\$11,381.25</u>	<u>\$ 133.90</u>

PROJECT AWARDS

<u>SEMESTER</u>	<u>NUMBER OF RECIPIENTS</u>	<u>AMOUNT</u>
1973-1	0	\$ 0
1973-2	0	0
1973-3	<u>1</u>	<u>1,000.00</u>
Year Total	1	<u>\$ 1,000.00</u>
TOTAL UNIVERSITY AWARDS	86	<u>\$ 12,381.25</u>

4.7 Simon Fraser University Graduate Scholarships

Ten University Graduate Scholarships may be awarded annually by Simon Fraser University. These scholarships each carry a cash value of \$3,804.00 disbursed over three semesters in equal instalments of \$1,268.00. These scholarships are available for competition to Simon Fraser University graduate students who have a Bachelor's Degree with a grade point average of at least 3.5 or the equivalent and have completed at least one semester in a graduate degree programme at this University. In addition a recipient can now hold a teaching assistantship for one semester of the three covered by the scholarship.

The following list represents the disbursements made under the Graduate Scholarship Programme during 1974 and includes both new awards and disbursements from previous awards.

<u>SEMESTER</u>	<u>NUMBER OF RECIPIENTS</u>	<u>FUNDS PAID IN 1974</u>
1973-1	7	\$ 8,559.00
1973-2	6	7,608.00
1973-3	<u>9</u>	<u>12,046.00</u>
Year Total	22	<u>\$28,213.00</u>

4.8 Simon Fraser University Graduate Stipends

A stipend of \$1,200.00 is made available to graduate students through the Office of the Dean of Graduate Studies from the President's Research Fund. These awards are made to enable graduate students to devote their full attention to the completion of degree requirements.

The stipends are allocated on the basis of the general conditions stated below:

4.8 continued

The recipient must be a Master's or Doctoral student who has satisfactorily completed two residence semesters toward the degree for which he is currently registered.

The recipient must be a Master's or Doctoral student undertaking a full semester programme of study; he may not be registered on leave.

The recipient may not receive any other remuneration during the tenure of the award. In special circumstances, exceptions to this condition may be made with the prior approval of the Senate Committee on Scholarships, Awards, and Bursaries.

Reapplication from previously unsuccessful candidates will be considered without prejudice.

Normally, one Graduate Student Stipend may be awarded while a student is working toward any one degree.

Application for Graduate Student Stipends must be submitted for initial approval of the Senior Supervisor and Department Chairman who will forward it to the Dean of Graduate Studies.

During 1974, the following Graduate Student Stipends were awarded:

<u>SEMESTER</u>	<u>NUMBER OF RECIPIENTS</u>	<u>VALUE</u>	<u>AMOUNT</u>
1973-1	15	\$1,200.00	\$ 18,000.00
1973-2	59	1,200.00	70,800.00
1973-3	<u>22</u>	1,200.00	<u>26,400.00</u>
Year Total	97		<u>\$115,200.00</u>

4.9 British Columbia Government Scholastic Awards

The Senate Committee on Scholarships, Awards and Bursaries awarded B.C. Government Scholarships to the top 17% of the full-time students for the spring and summer semesters only of 1974, specifically these awards were of a value of \$100.00 to each of a number of the top ranking eligible students attending Simon Fraser University on the basis of their standing upon completion of a full program of undergraduate study extended through one semester. These awards were open for competition at the end of each semester to students registered in a maximum of 15 semester hours.

The Government decided to curtail this program, effective August 31, 1974 and in its place introduced a new financial aid program, details of which are described in section 5.2. The province, in taking this action, does thereby afford no official recognition to students of scholarly attainment. The following summary represents the British Columbia Scholastic Awards granted by Simon Fraser University during the months of January to August, 1974.

B. C. SCHOLASTIC AWARDS

<u>SEMESTER</u>	<u>NUMBER OF RECIPIENTS</u>	<u>VALUE OF AWARD</u>	<u>AMOUNT</u>
1974-1	493	\$ 100.00	\$ 49,300.00
1974-2	451	100.00	45,100.00
1974-3	<u>171</u>	100.00	<u>17,100.00</u>
Year Total	1115		<u>\$ 111,500.00</u>

5. Terms of Reference and Summary of Disbursements made under programmes sponsored and administered by organizations external to Simon Fraser University

5.1 The Government of Canada Student Loans Plan

This is a plan introduced by the Federal Government to assist students who, without loan assistance, would be unable to pursue full time post-secondary studies at a specified educational institution. The maximum loan for an academic year is \$1,400.00. Total loans to any student cannot exceed \$9,800.00. A loan of up to \$700.00 may be authorized for a single semester which is part of a longer programme of study. Borrowers under the plan are required to repay principle and interest by regular monthly instalments.

Payments commence six months after the borrower ceases to be a full time student at a specified educational institution.

No payments are made while the borrower is a full time student nor for six months thereafter. Interest during this period is paid by the Federal Government on behalf of the student.

Need for loan assistance is determined by Provincial Loan authorities in accordance with administrative criteria established for use throughout Canada.* A parental contribution table is an integral part of the criteria and is applied in all cases where the student has not established financial independence as defined in the Canada Student Loans Plan. Students are expected to save a substantial amount of any income from summer or other employment. Lack of funds due to unessential spending may not be considered as unavoidable need for loan assistance. Students

*with the exception of the Province of Quebec.

5.1 continued

who apply for loans should consider carefully the repayment obligation being undertaken.

A student in need of a Canada Student Loan, must, as a first step, obtain an application form from the institution he or she plans to attend. The application must be completed carefully and accurately by the student, and where applicable, by his or her parents. Applications require declarations by both the student and his/her parents that all information provided is correct.

When the application is completed it must be submitted to the Financial Aid Officer of the British Columbia educational institution to be attended. Students planning to attend institutions outside of British Columbia will send applications directly to: Student Affairs Branch, Division of Post-Secondary Services, Department of Education, 535 Yates Street, Victoria, B.C. V8W 2Z6.

If the student's application is approved, the student will receive in the mail a Certificate of Eligibility. The student must take the Certificate to the Financial Aid Office for signature confirming registration. The student then takes it to his or her bank and the loan is put through the student's account. Students are advised to keep in constant touch with the bank from which they secure their loan.

In order to retain their interest free status, students must obtain a Schedule 2 form from their bank and have their full time enrolment confirmed each semester by the Financial Aid Office.

5.1 continued

Confirmation of enrolment must be obtained during the semester concerned, and cannot be made retroactive.

The following statistics provided by the Department of Education for the Government of British Columbia indicates the amount of support provided by Canada Student Loans to students attending Simon Fraser University during 1974.

They are not entirely accurate as the Department of Education does not keep statistics by semester.

CANADA STUDENT LOANS

<u>SEMESTER</u>	<u>NUMBER OF RECIPIENTS</u>	<u>AMOUNT</u>
1974-1	521	\$ 354,520.00
1974-2	299	153,180.00
1974-3	<u>1,200</u>	<u>742,150.00</u>
TOTAL	2,020	<u>\$1,249,850.00</u>

The above number of recipients and amounts represents only those loans which were approved by the Department of Education and not the number of applications received by the Financial Aid Office. The following were the actual number of applications:

Spring Semester:	556
Summer Semester:	458
Fall Semester :	<u>1,667</u>
TOTAL	<u>2,681</u>

It is important to realize that the difference between applications and recipients is accounted for by rejected loans cancelled by students themselves prior to assessment by the Department of Education.

5.2 British Columbia Government Bursaries (Grants-In-Aid)

1. The Government of the Province of British Columbia has annually provided funds to assist students who are residents of this province in commencing or continuing an acceptable full-time program of post-secondary study at designated post-secondary institutions.
2. The Provincial Grants Plan is administered in conjunction with the Canada Student Loans Plan, its purpose being to enable qualified needy students to reduce the amount of indebtedness they must incur to continue their post-secondary education. As the Provincial Grants are free money from public funds, students and the parents of students defined under the Plan as Financial dependents must accept the principle that they are primarily responsible for provision of the funds required for the expenses of post-secondary education. The Provincial Grants Plan and the Canada Student Loans Plan make available means to supplement funds available from the student/family resources.
3. The British Columbia Provincial Grant is available only to those students who are proceeding to a diploma or a first degree at the undergraduate or equivalent level of a post-secondary programme of study. A Provincial Grant will not be granted to students in Post-Graduate Studies, nor to those registered as "qualifying" or "unclassified". These bursaries may be granted only to students in full attendance in a full programme of undergraduate or equivalent level of post-secondary studies.

4. On September 1, 1974 the Provincial Government dramatically changed its previous formula for granting of bursaries and renamed this form of financial assistance a Grant-In-Aid.

A more complete report concerning the mode of operations for the period January 1 - August 31, 1974 when Bursaries were distributed, is available in last year's Annual Report.

This report will contain itself to the new financial assistance program of the Department of Education which commenced September 1, 1974.

Grants-In-Aid are made available to students who meet the qualifications and criteria for the Canada Student Loans Program, and are usually made in conjunction with a Canada Student Loan. Under the new program the first \$100.00 of demonstrated need per semester is an outright grant-in-aid. The balance of the need is made up of both loan and grant on a 50% grant, 50% loan basis to a total maximum grant of \$750.00 including the initial \$100.00 and the maximum loan of \$700.00 per semester for a total of \$1,450.00 per semester; \$2,900.00 per education year.

During the months January - September 1974, 809 students attending Simon Fraser University received \$220,360.00 from the B.C. Government Bursary Plan. For the months September - December 1974, 1,170 students attending this university received Grants-In-Aid in the amount of \$912,220.00. These figures are provided by the Department of Education and are not entirely accurate as they do not fall neatly into the January 1 - December 31, 1974 period which this report covers. They are, however, the only statistics available.

5.2 continued

The dramatic increase in the amount of money for the period September to December results from the Department of Education's new financial aid program which has been previously described and which has received wide publicity throughout the province. It is worthy to note, herein, that the official publications pertaining to this program are most misleading, especially concerning the purported maximum of \$2,900.00 per education year (2 semesters) to eligible post-secondary undergraduate students through a combination of non-repayable student grants and Canada Student Loans. In reality the maximum amount of money that a student in attendance at this university can receive is \$2,460.00. The reason for the discrepancy is that the Department of Education has placed a limit on the amounts of monies it will recognize as legitimate expenses for a student to incur. The real maximum will vary slightly from institution to institution depending upon fees, commuting distance from the city, etc.

6. Summary of Scholarships, Awards, Bursaries and Loans administered during the 1973 Spring, Summer and Fall Semesters

	<u>1973</u>	<u>1974</u>	
1. Simon Fraser Open Scholarships	\$ 66,461.00	67,025.21	
2. Private Scholarships administered by Simon Fraser University	13,300.00	22,125.00	
3. Simon Fraser University Entrance Scholarships	49,680.00	48,096.01 *	
Gordon Shrum	8,700.00	8,975.00	* In above
Secondary School Entrance	21,217.00	19,202.67	
Regional College Entrance	16,687.00	10,722.50	
University Transfer	3,075.00	9,195.84	
4. Simon Fraser University Bursaries	358,311.00	357,203.15	
5. Private Bursaries administered by Simon Fraser University	15,057.00	7,648.50	
6. Simon Fraser University Athletic Awards ..	27,864.00	29,739.40	
7. Private Athletic Awards administered by Simon Fraser University	2,925.00	3,120.00	
8. Simon Fraser University Recreation Awards	5,893.00	7,444.13	
9. Private Recreation Awards administered by Simon Fraser University	1,550.00	725.00	
10. University Awards	15,199.00	12,381.25	
11. Graduate Scholarships	29,164.00	28,213.00	
12. Graduate Stipends	139,200.00	115,200.00	
13. British Columbia Government Scholastic Awards	122,800.00	111,500.00	
14. Private Funds not administered by Simon Fraser University	3,175.00	-	
15. Canada Student Loans	938,709.00	1,249,850.00	
16. British Columbia Government Grants-In-Aid (Bursaries)	198,500.00	1,132,850.00	
TOTAL	<u>\$1,987,787.00</u>	<u>3,193,119.99</u>	

7. Terms of Reference of Programmes administered by Simon Fraser University and established during 1974.

The following is a list of those Scholarships, Awards and Bursaries that were offered and have been accepted by the Senate Committee on Scholarships, Awards and Bursaries on behalf of the Simon Fraser University Senate. These scholarships, awards and bursaries are presented herewith for ratification of their terms of reference by the Senate.

7.1 Private Financial Assistance

A. Royal Towers Athletic Award

A grant-in-aid scholarship of \$300.00 will be awarded to an S.F.U. student, regardless of Faculty, who exhibits exceptional ability in wrestling. The award, however, will not be based solely on this form of achievement, but also on the basis of academic scholarship and character.

B. B.C. Hockey Benevolent Association Award

An award of full tuition for Fall and Spring semesters will be made to a student at S.F.U. who has an outstanding background in ice hockey. The successful candidate will be chosen by the Senate Committee on Scholarships, Awards and Bursaries in consultation with the Department of Recreation.

C. Diamond Steel Athletic Award

An award of \$250.00 will be awarded for the Fall semester to a student of S.F.U., regardless of Faculty, who exhibits exceptional ability in football. The award, however, will not be based solely on this form of achievement, but also on the basis of academic scholarship and

7.1 continued

character. The successful candidate will be chosen by the Senate Committee on Scholarships, Awards and Bursaries in consultation with the Director of Athletics.

D. Pacific Disposal Ltd. Athletic Award

An athletic award of \$100.00 will be awarded to a student who exhibits excellent athletic ability and who meets academic requirements. The successful candidate will be chosen by the Senate Committee on Scholarships, Awards and Bursaries in consultation with the Director of Athletics.

E. Jack Diamond Permanent Bursary Endowment Fund

1. Establishment of permanent bursary Endowment (\$2000.00) in honor of Mr. Jack Diamond.
2. Establishment of permanent bursary Endowment (\$1000.00) in honor of Mr. Jack Diamond.

The following private financial assistance was accepted during 1974 but terms of reference of the awards have not yet been accepted by the Senate Committee.

- A. Institute of Chartered Accountants of B.C.
- B. Education Faculty Associates Bursary Fund

7.2 Tenth Anniversary Fund - Permanent Endowment Fund

Funds raised under the 10th Anniversary Fund since April 1, 1974 for open student aid have been transferred into a Permanent Endowment Fund to provide perpetual bursary and scholarship funds. This fund is a special project designed to attract to the University a significant amount of money for student aid. The monies received by the University are endowed and the interest

7.2 continued

gained from investing the donations used for student aid.

The suggested terms of reference are:

a) Permanent Endowment Bursary Fund

All undergraduate students are eligible to apply.

The ~~eligibility~~ requirements ^{for consideration} shall be the same as for S.F.U. Open Bursaries. New students are eligible on the basis of their admission to the University.

b) Permanent Endowment Scholarship

These scholarships are open to any undergraduate student in any Faculty who has successfully completed at least one full semester of course work at S.F.U. and who applies. The Fine Grade Point Average of the three most recent semesters, or 36 hours, is the basis for the competition. Those successful students who have less than 36 hours will receive a proportional amount of the scholarship which ranges in value up to a maximum of \$300.00.

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University Women's Club of Coquitlam
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Toronto - Dominion Bank
Keen Engineering Ltd.
David Hunter Landscape Nurseries Ltd.
Trans Mountain Oil Pipe Line Company Ltd.
Bank of Nova Scotia
Sun Life Assurance Company of Canada

7.3 Tenth Anniversary Designated Funds

A. Norm Fieldgate Ltd. Award

An award of \$250.00 will be awarded for the Fall Semester to a student of Simon Fraser University, regardless of Faculty, who exhibits exceptional ability in football. The award, however, will not be based solely on this form of achievement, but also on the basis of academic scholarship and character.

7.3 continued

B. Budget Rent-A-Car Athletic Award

An athletic award in the amount of \$500.00 will be awarded to a student who exhibits outstanding ability in football. This award is to be made on the basis of athletic ability as well as good academic achievement and character development. It will be awarded in two parts of \$250.00 each for the Fall and Spring Semesters only.

C. Downs/Archambault Permanent Bursary