

SIMON FRASER UNIVERSITY

MEMORANDUM

To: Senate  
From: Nick Heath  
Secretary, SAB

Subject: Senate Appeals Board (SAB)  
Annual Report 1991  
Date: March 18, 1992

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The Senate Appeals Board met 15 times in 1991.

Membership

F. Riahi - Chair  
Resigned as Chair effective December 18, 1991  
(S. Bukovac nominated as Chair by SAB and ratified by SUAB  
on 20 December 1991)

From SUAB - 1 Member

D. Ryeburn (Faculty member)  
R. Rogow (Alternate member)

From Senate - 1 Member

P. Winne (Faculty member)  
E. Palmer (Alternate member)

From Student Society - 2 Members

T. Pagliacci (Student member)  
S. Bukovac (Student member appointed by Student Society July, 1991 -  
was Student alternate from Oct. 1990)  
J. Flores (Alternate member appointed by Student Society July, 1991)  
E. Chapman (Alternate member appointed by Student Society July, 1991)

T. MacPherson (Temporary absences resulted in this student  
member appointment from May to Sept. 1/91)

T. Hendrickson (Student member resigned June 30/91)  
D. Belado (Student alternate resigned May 27/91)

In addition to the appeals shown on the attached table, between 1 January and 8 October, the Secretary of the Senate Appeals Board handled cases through delegated authority as follows:

	Sustained	Denied	Total
Admission	15	94	109
Readmission	12	1	13
Early Readmission	6	1	7
Retroactive withdrawal	33	0	33
Selective Retroactive withdrawal	12	0	12
Other	2	0	2
Total	80	96	176
Special Semester 91-2	41		41

Effective October 1991, revised procedures were implemented and the Secretary of the Senate Appeals Board no longer exercised delegated authority. Instead, each appeal was first screened by the Chair and the Secretary of the Senate Appeals Board, as approved by Senate in the revised SAB Terms of Reference and Procedures for Appeal. This has resulted in the following action:

'Leave to Appeal'- Appeal forms screened by Chair and Secretary of the SAB to determine if special circumstances are present:

Appeals - cancelled (no special circumstances)	25
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### Comments on revised procedures

Currently, the workload of SAB has been reduced by the new procedures, approved by Senate in October 1991. Many cases are settled at Stage 1, requiring no personal hearing and taking relatively little time. Frivolous or groundless cases are effectively screened from taking up the time of SAB by the 'leave to appeal' process described above. The readmission criteria set by Senate are clear to former students, and, although not popular, appear to have been accepted. Considerable efforts were made to advise some 2000 former SFU students who had been placed on withdrawal status in the years 1986 to 1991 of the new criteria for readmission.

SAB members look forward to the remainder of 1992 with more confidence than they displayed a year ago, when procedures and workload were presenting intolerable stress on them and on the students/ appellants. Some appeals now take longer to complete, but this is seen as a small price to pay for a smoother process, while still guaranteeing the right of a personal appeal to all.

### Appeal Forms

Revised appeal forms were discussed but were not issued during 1991.

/sp

Table 1: Results of Appeals  
January - December 1991

Date of Meeting	11-Jan	5-Feb	5-Mar	12-Mar	12-Apr	2-May	20-Jun	9-Jul	26-Jul	9-Aug	29-Aug	25-Sep	5-Nov	19-Nov	17-Dec	Total
Admission	0	0	0	0	0	0	0	1	1	3	3	0	0	2	4	14
Readmission	3	0	71	0	0	0	0	83	52	0	0	0	43	37	0	289
Early Readmission	4	0	7	0	0	0	0	5	12	0	0	0	4	0	0	32
Retroactive Withdrawal	2	10	0	12	19	14	13	0	0	15	8	8	0	9	12	122
Selective Retro W/D	2	3	0	6	5	8	11	0	0	6	7	5	0	0	4	57
Transfer Credit	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	1
Other	0	1	0	0	0	1	0	0	0	0	0	0	0	0	0	2
<b>Total</b>	<b>11</b>	<b>14</b>	<b>78</b>	<b>18</b>	<b>24</b>	<b>23</b>	<b>24</b>	<b>89</b>	<b>65</b>	<b>24</b>	<b>18</b>	<b>13</b>	<b>47</b>	<b>48</b>	<b>21</b>	<b>517</b>
<b>Decisions Made</b>																
<b>Admission</b>																
Sustain	0	0	0	0	0	0	0	0	0	1	0	0	0	1	3	5
Deny	0	0	0	0	0	0	0	1	1	2	3	0	0	1	1	9
<b>Readmission</b>																
Sustain	2	0	24	0	0	0	0	37	5	0	0	0	23	1	0	92
Deny	1	0	47	0	0	0	0	46	47	0	0	0	20	36	0	197
Defer	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>Early Readmission</b>																
Sustain	1	0	0	0	0	0	0	1	0	0	0	0	0	0	0	2
Deny	3	0	7	0	0	0	0	4	12	0	0	0	4	9	0	39
Defer	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>Retroactive Withdrawal</b>																
Sustain	2	8	0	11	11	8	10	0	0	6	8	6	0	0	10	80
Deny	0	0	0	0	1	4	2	0	0	6	0	2	0	0	2	17
Defer	0	2	0	1	7	2	1	0	0	3	0	0	0	0	0	16
<b>Selective Retro W/D</b>																
Sustain	1	2	0	3	2	7	3	0	0	4	4	4	0	0	4	34
Deny	1	1	0	0	2	1	5	0	0	1	2	0	0	0	0	13
Defer	0	0	0	3	1	0	3	0	0	1	1	1	0	0	0	10
<b>Other</b>																
Sustain	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	1
Deny	0	1	0	0	0	1	0	0	0	0	0	0	0	0	0	2
<b>Total</b>	<b>11</b>	<b>14</b>	<b>78</b>	<b>18</b>	<b>24</b>	<b>23</b>	<b>24</b>	<b>89</b>	<b>65</b>	<b>24</b>	<b>18</b>	<b>13</b>	<b>47</b>	<b>48</b>	<b>21</b>	<b>517</b>