

S.93-36

SIMON FRASER UNIVERSITY

Memorandum

To: Senate

From: Senate Committee
on Agenda & Rules

Subject: Establishment of Committee

Date: May 4, 1993

Action undertaken by the Senate Committee on Agenda and Rules gives rise to the following:

MOTION: "that Senate establish an *ad hoc* committee to review academic discipline and student conduct policies with membership, terms of reference and procedures as set out in S.93-36"

Membership and Terms of Reference for Proposed Senate Committee to Review Academic Discipline and Student Conduct Policies

Membership

Associate Vice President, Academic (ex-officio)

Chair

Registrar (ex-officio)

Secretary

Chair, Senate Committee on Academic Discipline (ex-officio)

Two faculty members elected by Senate

Two students elected by Senate

Terms of Reference

1. To consider revisions to the University's policies on academic discipline and student conduct which include the establishment of a fact-finding body which recommends to the President.
2. To consult with Faculties and other appropriate bodies in the University.
3. To report to Senate by December 1, 1993.

Committee Procedures

1. The Committee's starting point will be the revisions already prepared by the Senate Committee on Academic Discipline.
2. All members are voting.

**SIMON FRASER UNIVERSITY
MEMORANDUM**

TO: Members of Senate

FROM: W.R. Heath
Registrar

SUBJECT: Notice of Meeting

DATE: March 23, 1993

A meeting of Senate

will be held on Monday, April 5, 1993 at 7:00 p.m.

in Klaus Rieckhoff Hall

**SENATE OF SIMON FRASER UNIVERSITY
AGENDA - OPEN SESSION**

Monday, April 5, 1993
7:00 p.m. - Klaus Rieckhoff Hall

1. Approval of the Agenda
2. Approval of the Minutes of the Open Session of March 1, 1993
3. Business Arising from the Minutes
4. Report of the Chair
5. Report of Committees
 - a) Senate Committee on Agenda and Rules
 - i) SCAR Membership S.93-18
 - b) Senate Nominating Committee
 - i) Election of Vice-Chair of Senate S.93-19
 - c) Senate Committee on Academic Planning
 - i) University College of the Fraser Valley/Simon Fraser Univ. - B.Sc. Degree Proposal S.93-20
 - d) Senate Committee on Academic Planning/Senate Committee on Undergraduate Studies
 - i) Restructured Biochemistry Program S.93-21
 - e) Senate Committee on Academic Planning/Senate Graduate Studies Committee
 - i) Change to Graduate Regulation 1.5.4 - Minimum CGPA S.93-22
 - ii) Department of History - M.A. Reading Courses S.93-23
 - iii) MBA Program - Change of Course Description - MBA 621-5 S.93-24
 - iv) Delegation of Authority S.93-25
6. Other Business
7. Information
 - Date of Next Regular Meeting - Monday, May 17, 1993

Agenda items and papers for the May meeting will be required by the Secretary by 4:30 p.m., Thursday, April 29, 1993. These items will be considered by the Senate Committee on Agenda and Rules on Tuesday, May 4, 1993 with distribution on Friday, May 7, 1993.

W.R. Heath
Secretary of the Senate

DRAFT UNTIL APPROVED BY SENATE

**MINUTES OF A MEETING OF THE SENATE OF SIMON FRASER UNIVERSITY HELD ON MONDAY,
APRIL 5, 1993 KLAUS RIECKHOFF HALL, 7:00 P.M.**

OPEN SESSION

Present: R. Brown, Chair

Alderson, E.
Barrow, R.
Beattie, S.
Blackman, R.
Bowman, M.
Carlson, R.
Cavers, J.
Ciria, A.
Clayman, B.
D'Auria, J.
Dill, L.
Dobb, T.
Driver, J.
Etherington, L.
Giffen, K.
Green, C.
Heinrich, K.
Jahn, R.
Jespersen, J.
Jones, C.
Luk, W.S.
Marteniuk, R.
Mauser, G.
McKeown, B.
Menzies, R.
Morrison, T.
Munro, J.
Osborne, J.
Palmer, E.
Palmer, L.
Percival, P.
Pinfield, L.
Rieckhoff, K.
Shannon, D.
Shapiro, S.
Smith, S.
Wade, S.
Walker, R.
Wotherspoon, A.

Absent: Bawa, M.
Blaney, J.
Boland, L.
Cohen, M.
Covell, M.
Dawson, J.
Evenden, L.
Fickling, D.
Gray, P.
Hoeflich, K.
Hoegg, J.L.
Hoffer, A.
Leiss, W.
Lim, K.
Nielsen, V.
Plommer, T.
Rae, B.
Stewart, M.L.
Thomson, K.
Warsh, M.
Winne, P.

In attendance:

T. Borgford
J. Little

Heath, W. R., Secretary
Grant, B., Recording Secretary

1. APPROVAL OF THE AGENDA

The Agenda was approved as distributed.

2. APPROVAL OF THE MINUTES OF THE OPEN SESSION OF MARCH 1, 1993

The Minutes were approved as distributed.

3. BUSINESS ARISING FROM THE MINUTES

Senate was informed that information on the 1993/94 operating budget had been received and that letters in this regard from the Ministry to the Chair of the Board of Governors and the President had been widely circulated within the university community. Senators were encouraged to read both letters, copies of which are available from the President's office upon request.

Senate was reminded that the enrolment targets for 1993/94 approved at the last meeting were based on an assumption of funding for an additional 150 FTE over 92/93 targets. Senate was advised that funding has been received for 125 additional FTE. The difference of 25 FTE was not considered substantive enough to warrant adjusting the projected target figures at this time, and will be taken into consideration when admission targets are next adjusted.

Referring to discussion at the previous meeting about funding for the opening and operation of new buildings, Senate was advised that although a definitive amount is not yet known, expectations are that there will be a modest contribution to the budget for that purpose.

4. REPORT OF THE CHAIR

On behalf of Senate, the Chair welcomed newly elected student Senators, R. Jahn and J. Jespersen to the meeting.

5. REPORT OF COMMITTEES

a) SENATE COMMITTEE ON AGENDA AND RULES

i) Paper S.93-18 - SCAR Membership

Moved by K. Rieckhoff, seconded by A. Wotherspoon

"that the membership of the Senate Committee on Agenda and Rules be changed

from: President, Chair, ex-officio; Vice-President, Academic, Vice-Chair, ex-officio; Registrar, Ex-officio; Three Senators, Elected by and from Senate; One Student Senator, Elected by and from Senate

to: President, Ex-officio (Chair); Vice-President, Academic, Ex-officio; Senator, Vice-Chair, Elected by and from Senate; Registrar, Ex-officio; Three Senators, Elected by and from Senate; One Student Senator, Elected by and from Senate"

Brief discussion took place with respect to whether or not the Vice-President Academic should be an ex-officio member of SCAR.

Question was called, and a vote taken.

MOTION CARRIED

b) SENATE NOMINATING COMMITTEE

i) Paper S.93-19 - Election

Vice-Chair of Senate

One Senator to be elected annually by and from the members of Senate. Normally the Vice-Chair should be elected for the period June 1, 1993 to May 31, 1994 (in order to coincide with the terms of office of Senators). However, in the first instance the election for the Vice-Chair will be for term of office from date of election to May 31, 1994.

Elected by acclamation: Marilyn Bowman

c) SENATE COMMITTEE ON ACADEMIC PLANNING

i) Paper S.93-20 - University College of the Fraser Valley/Simon Fraser University - B.Sc. Degree Proposal

Prior to the motion being formally moved, the Senate paper was changed to add following statement after the word proposal: "subject to adequate library and laboratory facilities being provided by the University College of the Fraser Valley to support the program as specified in Departmental recommendations concerning the proposal"

Moved by J. Munro, seconded by K. Rieckhoff

"that Senate approve and recommend approval to the Board of Governors as set forth in S.93-20, the proposed University College of the Fraser Valley/Simon Fraser University B.Sc. Degree Proposal, subject to adequate library and laboratory facilities being provided by the University College of the Fraser Valley to support the program as specified in Departmental recommendations concerning the proposal"

Reference was made to the note about the detailed course proposal for Science 400, and Senate was advised that the relevant documentation was expected to come forward to Senate for consideration at its May or June meeting. Senate was advised that the degree to be offered at UCFV is a general B.Sc. program with a double minor and expectations are that the program will prove to be as successful and mutually rewarding as the Bachelor of Arts program currently being offered. Senate was advised that UCFV has been granted a six million dollar start-up fund over five years to initiate new programs such as this and Senate was provided with a detailed overview of their commitment in terms of funding with respect to library, laboratory and staff resources.

Question was called, and a vote taken.

MOTION CARRIED

d) SENATE COMMITTEE ON ACADEMIC PLANNING/SENATE COMMITTEE ON UNDERGRADUATE STUDIES

i) Paper S.93-21 - Restructured Biochemistry Program

Moved by J. Munro, seconded by R. Walker

"that Senate approve and recommend approval to the Board of Governors, as set forth in S.93-21, the restructured Biochemistry Program including

New courses:

BICH 221-3 Cellular Biology and Biochemistry
 BICH 222-3 Molecular Biology and Biochemistry
 BICH 321-3 Intermediary Metabolism
 BICH 322-3 Molecular Physiology
 BICH 421-3 Nucleic Acids
 BICH 422-3 Biomembranes
 BICH 423-3 Protein Structure and Function

Deletions:

BICH 301-3 The Structure and Reactivity of Biomolecules
 BICH 302-3 Metabolism"

T. Borgford, Department of Chemistry, provided Senate with background information with respect to the restructuring of the program. Brief discussion followed.

Question was called, and a vote taken.

MOTION CARRIED

e) SENATE COMMITTEE ON ACADEMIC PLANNING/SENATE GRADUATE STUDIES COMMITTEE

i) Paper S.93-22 - Change to Graduate Regulations 1.5.4 - Minimum GPA

Moved by J. Munro, seconded by B. Clayman

"Senate approve and recommend approval to the Board of Governors as set forth in S.93-23, the following change to Graduate Regulation 1.5.4

from: A graduate student is required to maintain a CGPA of at least 3.0. A student failing to maintain a CGPA of 3.0 is automatically dropped from the program and required to withdraw from the University unless the Supervisory Committee or the Chair of the Graduate Program Committee recommends continuation in the program. Such recommendation is made to the Graduate Program Committee which, if it concurs, sends it to the Faculty Graduate Studies Committee for approval.

to: A graduate student is required to maintain a CGPA of at least 3.0. Failure to do so is evidence of unsatisfactory progress and the matter will be considered by the Graduate

**Program Committee as required under the Procedure for the
Review of Unsatisfactory Progress in Regulation 1.8.2"**

Question was called, and a vote taken: **MOTION CARRIED**

ii) **Paper S.93-23 - Department of History - M.A. Reading Courses**

Moved by J. Munro, seconded by A. Wotherspoon

"that Senate approve and recommend approval to the Board of
Governors as set forth in S.93-23, the following

New courses:

- HIST 819-5 Mediaeval Europe
- HIST 854-5 Imperialism in the Middle East
- HIST 884-5 Health and Society
- HIST 885-5 Law and Society
- HIST 886-5 International Migration
- HIST 887-5 North American Labour History
- HIST 888-5 Native-European Contact
- HIST 889-5 The History of Anthropology
- HIST 890-5 Gender and History
- HIST 891-5 The French Experience in North America
- HIST 892-5 Religion and Society

Deletion of:

- HIST 825-5 Modern Central and Southeastern Europe
- HIST 839-5 Colonial North America
- HIST 853-5 Twentieth Century North Africa
- HIST 862-5 Modern Middle East
- HIST 882-5 Conceptions of Colonialism and Imperialism"

J. Little, Department of History, was in attendance in order to respond to questions.

In response to a concern about overlap with courses in other departments, it was pointed out that at both the Faculty of Arts Graduate Studies Committee and at the Senate Graduate Studies Committee, graduate program Chairs from all programs are present and concerns in this regard had not been raised. Concerns were also expressed about the issue of library resources. It was pointed out that since these are graduate reading courses which will normally be offered irregularly on a one-to-one basis, the requirements are not the same as courses regularly involved in a curriculum offered to larger numbers of students. It was also noted that most of these courses have sufficient library resources already and that expectations are additional library resources will be acquired and phased in as the need arises over the next few years.

Discussion turned to the issue of library resources in general, and inquiry was made as to who was responsible for determining whether or not resources are sufficient. Senate was reminded of the policy approved last January in which disagreements between departments and the Library are determined either by the Senate Committee on Undergraduate Studies for undergraduate courses or the Senate Graduate Studies Committee for graduate courses. It was pointed

out that this particular proposal was en route at that time and therefore had not benefited from this procedure.

Question was called, and a vote taken.

MOTION CARRIED

iii) Paper S.93-24 - MBA Program - Change of Course Description

Moved by J. Munro, seconded by S. Wade

"that Senate approve and recommend approval to the Board of Governors, as set forth in S.93-24, the change of course description for MBA 621-5"

Question was called and a vote taken.

MOTION CARRIED

iv) Paper S.93-25 - Delegation of Authority - SGSC

Moved by J. Munro, seconded by B. Clayman

"that Senate approve and recommend approval to the Board of Governors, as set forth in S.93-25, that Senate delegate to the Senate Graduate Studies Committee the authority to grant final approval to all changes in prerequisites of graduate courses and changes in course titles and course descriptions of graduate courses where, in the opinion of the Dean of Graduate Studies, these represent minor changes in course content, and to report such actions in summary form to SCAP for information and the Board of Governors for ratification"

Following brief discussion, a suggestion by J. D'Auria to add the words 'and Senate' to the motion after the word SCAP was accepted as a friendly amendment.

Question was called and a vote taken.

MOTION CARRIED
(AS AMENDED)

6. OTHER BUSINESS

In response to an inquiry about the proposal to change the hours of operation for the Library and the progress of consultations between the Library and students (including the Student Society) in this regard, Senate was advised that the question is still under consideration and consultations are ongoing.

Brief discussion followed with respect to the issue of security and the number of books which have gone missing from the Library, and the issue of service and staff accountability within the Library.

7. **INFORMATION**
The date of the next regularly scheduled meeting of Senate is Monday, May 17, 1993.

The Assembly moved directly into Closed Session at 8:00 p.m.

W.R. Heath
Secretary of Senate