

SIMON FRASER UNIVERSITY

OFFICE OF THE VICE-PRESIDENT, ACADEMIC

MEMORANDUM

To: Senate

From: D. Gagan, Chair *D. Gagan*
Senate Committee on Academic Planning

Subject: Graduate Co-op Status

Date: October 17, 1996

Action undertaken by the Senate Graduate Studies Committee and the Senate Committee on Academic Planning gives rise to the following motion:

Motion:

"That Senate approve, as set forth in S.96 - 64 , proposed General Regulation 1.4.6 - Co-operative Education."

SIMON FRASER UNIVERSITY

MEMORANDUM

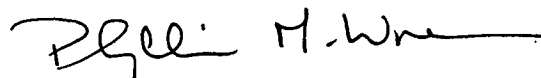
To: Alison Watt, Secretary
SCAP

From: Phyllis Wrenn
Acting Dean of Graduate
Studies

Subject: Graduate Co-op Status

Date: August 30, 1996

The proposed Calendar language to implement Graduate Co-operative Education was approved by the Senate Graduate Studies Committee at its Meeting on July 22, 1996, and is now being forwarded to the Senate Committee on Academic Planning for approval.



Phyllis Wrenn
Acting Dean of Graduate
Studies

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attach.

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OFFICE OF THE DEAN OF GRADUATE STUDIES

*Memorandum***TO:** Senate Graduate Studies Committee**FROM:** Bruce P. Clayman
Dean of Graduate Studies**SUBJECT:** Graduate Co-op Status**DATE:** May 3, 1996

There is increasing interest in Co-op programs at the graduate level and I would like to find a fair, consistent method of handling the registration status and fees of graduate co-op students. I have consulted with Ms. Doreen Godwin, Director of the undergraduate co-op programs and would like to recommend the following scheme to the Senate Graduate Studies Committee:

- Departments with a co-op option would have an appropriately named course - as is the case now - and students who are on co-op terms would register in this course;
- If this was the **only** course in which they registered and if they were **not** working on their theses, projects, etc., their registration status could be "co-op" or "full-time," at their option. Otherwise, they would be required to register "full-time;"
- The "co-op" registration fee would be one-half a fee unit (same as the PT fee);
- The co-op registration fee would count as one-half a fee unit toward the 6 fee units required at the Master's or 8 at the Ph.D.;
- If registered in "co-op" **only**, their only other fees would be the SFSS activity fee and, if applicable, the graduation fee.

Note the requirement that students who do not complete their degrees in consecutive semesters of full-time registration are required to pay at least 6 (or 8 at the Ph.D. level) fee units in order to obtain their degrees. In other words, there would be no 'discount' for early degree completion for students who register co-op or part-time at any point in their programs. This should affect very few students, since co-op terms extend graduate programs by their very nature.

I have attached the changes to calendar language required to implement these recommendations and look forward to discussion of this matter at the next meeting of the Senate Graduate Studies Committee.

c. Ms. Marian McGinn (for immediate distribution to SGSC members)



Proposed Calendar Language to Implement Graduate Co-operative Education

New Graduate Regulation:

1.4.6 Co-operative Education

Co-operative Education integrates work experience and graduate studies. The name reflects the co-operative relationship among the University, employer and student. Practical experience from work terms is related to the student's major interests within the graduate program. A number of graduate programs have been approved, by the relevant Graduate Program Committee, for Co-operative Education ("co-op"). These are listed below.

Chemistry (MSc)

Mathematics and Statistics (MSc)

Resource and Environment Management (MRM)

The list of approved programs is subject to change.

The application to enroll co-op is subject to the approval of the student's Supervisory Committee and Graduate Program Committee. Each Department has a specific course for the co-op work term or practicum.

If the co-op work term is the only course in which the student is registered and if the student is not working on his or her thesis, projects, etc., the registration status could be "co-op" or "full-time," at the student's option. Otherwise, the student would be required to register "full-time." The co-op registration fee is listed in the Graduate Fee Schedule and is counted as one-half a fee unit toward the fee units required for the degree. If registered co-op, the only other fees payable would be the Student Activity Fee and, if applicable, the graduation fee.

Additions to the Graduate Fee Schedule

following Part-time fees:

- Co-op fee is equal to one-half of the full-time fee unit (see Graduate General Regulations (1.4.6))

Athletic-Recreation Fee

Per semester	\$ 30
Except for:	
Students registered part-time	\$ 15
Students registered <u>co-op</u> or on leave	no fee

Student Services Fee

Per semester	\$18
Except for: Students registered <u>co-op</u> or on leave	no fee

3.