

SIMON FRASER UNIVERSITY*Office of the Vice President, Academic***MEMORANDUM**

TO: Senate Committee on Agenda and Rules **FROM:** J.M. Munro,
Vice President, Academic

SUBJECT: Proposed Terms of Reference, **DATE:** April 20, 2000
Senate Committee on University Priorities

Senate has approved the recommendation of the Senate Review Committee (SRC) that the Senate Committee on Academic Planning and the Senate Committee on University Budget be replaced by a new Senate Committee on University Priorities (SCUP). The attached paper contains the membership of the new committee (already approved by Senate) and the proposed terms of reference. These have been developed from the existing terms of reference for SCAP and SCUB and from the text of SRC's proposal for this committee and have been approved by the Senate Committee on Academic Planning.

I forward these to SCAR and Senate with the following recommended motion:

MOTION

"That Senate approve the terms of reference of the new Senate Committee on University Priorities effective 1 June, 2000."



cc. J.P. Blaney
S. Roppel

Senate Committee on University Priorities (SCUP)

Members

Vice-President, Academic (Chair)

Director, Academic Planning and Resources (Secretary) (non-voting)

Vice-President Research

Three Deans (selected by the Deans and the University Librarian)

One Faculty Senator from each Faculty elected by Senate for two year terms

Two Student Senators elected by Senate for one year terms

One Lay Senator elected by Senate for a two year term

Director, Analytical Studies (non-voting)

Terms of Reference

1. To be responsible for the operation of the system of academic planning established in the Senate Guidelines for Academic Plans.
2. To recommend the priorities that should be attached to the central allocation of resources required to implement approved new programs and strengthen existing programs.
3. To review and approve letters of intent for submission to the provincial program review process.
4. To consider and make recommendations to Senate on proposals for new undergraduate and graduate programs and the discontinuance of programs.
5. To be responsible for the operation of the system of external review of academic units set out in the Senate Guidelines for External Reviews.
6. To receive and review recommendations for the establishment and disestablishment of academic departments and research units, and centres and institutes under Policy R40.01, and forward recommendations to Senate.
7. To provide advice to the President on the annual operating budget, annual capital budget, and Five Year Capital Plan before they are submitted to the Board of Governors for their approval. In carrying out this responsibility, SCUP will:
 - a) Maintain an overview and familiarity with the operating and capital funds of the University, with the current financial environment, and with financial opportunities and constraints impacting the University.
 - b) Consult with the university community concerning the preparation of the operating and capital budgets.
 - c) Have provided to it confidential and non-confidential budgetary and related documentation as required to assist in the conduct of its work.

May 3, 2000