



Simon Fraser University
Student Services
Memorandum

To: Senate

From: Ron Heath, Secretary
Senate Appeals Board

Subject: Senate Appeals Board
Annual Report for 2005

Date: June 6, 2006

The Board considers cases wherein a student or former student feels aggrieved by the decision of a faculty, department or other administrative unit relating to registration in courses, withdrawal from the University, eligibility for graduation, approval to a program, or matter relating to academic standing when special circumstances are present.

SAB meets bi-monthly or when there is sufficient business to warrant a meeting. The Senate Appeals Board met four times in 2005 reviewing a total of 29 appeal cases.

Lee Hanlan, Chair, SAB

W. Ronald Heath, Secretary, SAB

Dates of meetings in 2005: May 9, July 25, September 29, and December 7.

Current SAB Membership:

- Lee Hanlan, Chair
- Martin Hahn, Faculty Member
- Marie Rekkas, Faculty Member
- Cathy D'Andrea, Alternate Faculty Member
- Iris Geva-May, Alternate Faculty Member
- Shawn Hunsdale, Undergraduate Student Member
- Shadaab Rahemtulla, Graduate Student Member
- Wassem Javed, Alternate Undergraduate Student Member
- Jewelless Smith, Alternate Graduate Student Member
- Ron Heath, Secretary
- Amy Butler, Recording Secretary

Procedure:

Each appeal is first screened to determine whether special circumstances are present. All appeals are first heard in-camera (written form only) and some are resolved at that stage. If the SAB is unable to give a positive judgment at Stage 1, and if the student has requested an in-person hearing, the case is decided at a hearing at which the student or a representative is able to present further evidence and answer questions (Stage 2). Most hearings last about 20 – 30 minutes.

Summary of Appeal Decisions:

Appeals Sustained	6
Appeals Denied	3 (2 at Stage 1, 1 at Stage 2)
Appeals Not Heard	13
Appeals Incomplete	7 (5 deferred, 2 proceeding to Stage 2)

The Senate Appeals Board Annual Report 2005 is attached.

Senate Appeals Board Annual Report – 2005

Date	Case #	Type of Appeal	Explanation	Decision
May 9/05	1	SRWD 2003-3	First heard in November of 2004, the students request for selective withdrawal of MATH 154 and PHYS 100, 2003-3 was denied by the Faculty Review Committee because he/she did not provide an argument for selectivity. Sufficient grounds were presented to move to Stage 1 of the appeal process. The Board was unable to make a decision and asked that the Student provide further information. The additional information did not support further consideration.	Stage 1, Denied
May 9/05	2	RWD 2004-3	The student's request for retroactive withdrawal of semester 2004-3 was denied by Student Academic Affairs. Sufficient grounds were presented to move to Stage 1 of the appeal process. The Board was unable to make a decision and asked that the Student provide further information. No new information was submitted.	Stage 1, more information requested
May 9/05	3	WD 2005-1	The student's request to change all courses taken in semester 2005-1 to "audit" status was denied by Student Academic Affairs because the student presented no argument for why he/she was not able to drop the courses prior to the drop deadline. No new significant documentation was presented to support the appeal.	Did not hear
May 9/05 & July 25/05	4	SWD 2005-1	The student's request for selective withdrawal of STAT 101, 2005-1 was denied by Student Academic Affairs because he/she did not provide an argument for selectivity. The Board was unable to make a decision and asked that the student provide further information. Additional information was submitted and reviewed. Sufficient grounds were presented to move to Stage 1 of the appeal process and after reviewing the material the Board agreed to sustain the appeal.	Stage 1, Sustained
May 9/05	5	SRWD 2004-3	The student's request for selective withdrawal of CMNS 130, 2004-3 was denied by the Faculty Review Committee because he/she did not provide an argument for selectivity. Sufficient grounds were presented to move to Stage 1 of the appeal process and after reviewing the material the Board agreed to sustain the appeal.	Stage 1, Sustained

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Date	Case #	Type of Appeal	Explanation	Decision
May 9/05	6	SWD 2005-1	The student's request for selective withdrawal of CMNS 110 & FREN 120, 2005-1 was denied by Student Academic Affairs because he/she did not provide an argument for selectivity. No new significant documentation was presented to support the appeal.	Did not hear
July 25/05	7	SW 2005-1	The student's request for selective withdrawal of MATH 157, 2005-1 was denied by Student Academic Affairs because he/she did not provide an argument for selectivity. No new significant documentation was presented to support the appeal.	Did not hear
July 25/05 & Sep 26/05 & Dec 07/05	8	SRWD 2004-3	The student's request for retroactive selective withdrawal of LING 407, 2004-3 was denied by the Faculty Review Committee because he/she did not provide an argument for selectivity. The Board was unable to make a decision and asked that the student provide further information. Additional information was submitted and reviewed. The Board felt that sufficient grounds were presented to move to Stage 1 of the appeal process but were unable to come to a favourable decision. A stage 2 hearing was set. The student was unable to make arrangements to attend. Additional documentation regarding the status of his/her grades in LING 407 was provided. The Board felt that the additional information did not support further consideration.	Stage 2, Denied
July 25/05 & Sep 26/05	9	SWD 2004-7	The student's request for selective withdrawal of MBB 221 & MATH 152, 2004-7 was denied by Student Academic Affairs because he/she did not provide a clear argument for selectivity. The Board was unable to make a decision and asked that the student provide further information. Additional information was submitted and reviewed. The Board felt that insufficient grounds were presented to move to Stage 1 of the appeal process.	Did not hear
July 25/05 & Sep 26/05	10	SRWD 2003-7 2004-1 2005-1	The student's request to have MATH 151 retakes removed from his/her record was presented to the Senate Appeals Board. The Board was unable to make a decision and asked for further information from the Special Advisor to the Dean of Applied Sciences, Surrey campus. The Chair of the Senate Appeals Board contacted the Special Advisor regarding the advising process. The Board reviewed the additional material and agreed to sustain the appeal.	Stage 1, Sustained

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Date	Case #	Type of Appeal	Explanation	Decision
July 25/05	11	RCR 1993	The student's request for retroactive course credit (3) for FPA 385, 1993 was presented to the Senate Appeals Board. The Board could not approve retroactive course credit for a semester that the student was not registered.	Did not hear
July 25/05	12	RWD 2002-1	The student's request for retroactive withdrawal of semester 2002-1 (CHEM 120, CMPT 101, MATH 151) was denied by Student Academic Affairs due to lack of evidence of extenuating circumstance. No new significant documentation was presented to support the appeal.	Did not hear
July 25/05	13	RWD 2003-1	The student's request for retroactive withdrawal of semester 2003-1 (PHIL 001 & 100, MATH 157) was denied by Student Academic Affairs due to lack of evidence of extenuating circumstance. No new significant documentation was presented to support the appeal.	Did not hear
July 25/05	14	SWD 2005-1	The student's request for selective withdrawal of STAT 101 & KIN 143, 2005-1 was denied by Student Academic Affairs because the student presented no argument for why he/she was not able to drop the courses prior to the drop deadline. The Board felt that insufficient grounds were presented to move to Stage 1 of the appeal process.	Did not hear
July 25/05	15	WD 2005-1	The student's request for complete withdrawal of semester 2005-1 (CMPT 300, 307, 310, 354) was denied by Student Academic Affairs because he/she made no attempt to make alternative arrangements for exams and final assignments. No new significant documentation was presented to support the appeal.	Did not hear
Sep 26/05 & Dec 07/05	16	RWD 2004-7	The student's request for retroactive withdrawal of semester 2004-7 (CHEM121, MATH151, PHYS 101) was denied by Student Academic Affairs due to lack of evidence of extenuating circumstance. Sufficient grounds were presented to move to Stage 1 of the appeal process. The Board was unable to make a decision and asked that the Student provide further information. Additional information was submitted and reviewed. The Board felt that the additional information did not support further consideration.	Stage 1, Denied

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Date	Case #	Type of Appeal	Explanation	Decision
Sep 26/05	17	SWD 2005-1	The student's request for selective withdrawal of PSYC 100, 2005-1 was denied by Student Academic Affairs due to lack of evidence of extenuating circumstance. No new significant documentation was presented to support the appeal.	Did not hear
Sep 26/05	18	WD 2005-1	The student's request for retroactive withdrawal of semester 2005-1 (BUS 251, ENGL 102, LAS 140, MATH 154) was denied by Student Academic Affairs due to lack of evidence of extenuating circumstance. No new significant documentation was presented to support the appeal.	Did not hear
Sep 26/05	19	SWD 2005-4	The student's request for selective withdrawal of BUS 254, 2005-4 was denied by Student Academic Affairs because the student presented no argument for why he/she was not able to drop the course prior to the drop deadline date. The Board was unable to make a decision and asked that the student provide further information. No new information was submitted.	Deferred for more information
Sep 26/05	20	SWD 2005-4	The student's request for selective withdrawal of GEOG 100, 2005-4 was denied by Student Academic Affairs because the student presented no argument for why he/she was not able to drop the courses prior to the drop deadline date. The Board was unable to make a decision and asked that the student provide further information. No new information was submitted.	Deferred for more information
Sep 26/05	21	SWD 2005-4	The student's request for selective withdrawal of STAT 270, 2005-4 was denied by Student Academic Affairs because the student presented no argument for why he/she was not able to drop the courses prior to the drop deadline date. Sufficient grounds were presented to move to Stage 1 of the appeal process and after reviewing the material the Board agreed to sustain the appeal.	Stage 1, Sustained
Sep 26/05	22	RWD 2003-7	The student's request for retroactive withdrawal of semester 2003-7 (ARCH 105, PHIL 150, POL 100) was denied by Student Academic Affairs because the student presented no argument for why he/she was not able to drop the courses prior to the drop deadline date. The Board was unable to make a decision and asked that the student provide further information. No new information was submitted.	Deferred for more information

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Date	Case #	Type of Appeal	Explanation	Decision
Dec 07/05	23	RWD 2004-7	The student's request for retroactive withdrawal of semester 2004-7 was denied by Student Academic Affairs because the student provided no argument for why he/she was unable to drop the courses prior to the drop deadline date. The Board felt that sufficient grounds were presented to move to Stage 1 of the appeal process but were unable to come to a favourable decision. A stage 2 hearing will be set.	Moved to Stage 2
Dec 07/05	24	SWD 2005-1	The student's request for selective withdrawal of STAT 101, 2005-1 was denied by Student Academic Affairs because the registration system (GoSFU) did warn the student that the "course was previously taken and may be subject to institutional repeat policy..." Sufficient grounds were presented to move to a stage 1 appeal but the Board was unable to come to a favourable decision. A stage 2 hearing will be set.	Moved to Stage 2
Dec 07/05	25	SRWD 2005-1	The student's request for selective retroactive withdrawal of HIST 225, 2005-1 was denied by Student Academic Affairs because he/she did not provide an argument for selectivity. Sufficient grounds were presented to move to Stage 1 of the appeal process and after reviewing the material the Board agreed to sustain the appeal.	Stage 1, Sustained
Dec 07/05	26	RWD 2004-4	The student's request for withdrawal of semester 2005-4 was denied by Student Academic Affairs due to lack of evidence of extenuating circumstance. Sufficient grounds were presented to move to Stage 1 of the appeal process and after reviewing the material the Board agreed to sustain the appeal.	Stage 1, Sustained
Dec 07/05	27	WD 2005-1 2005-4	The student's request for withdrawal of semesters 2005-1 and 2005-4 (LING 110, MATH 252, PHYS 121 [1051], MATH 242, MATH 252, STAT 270 [1054]) was denied by Student Academic Affairs because the student presented no argument for why he/she was not able to drop the courses prior to the drop deadline dates. The Board was unable to make a decision and asked that the student provide further information. No new information was submitted.	Deferred for more information

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Date	Case #	Type of Appeal	Explanation	Decision
Dec 07/05	28	SRWD 1998-7	The student's request for selective withdrawal of POL 381, 1998-7 was denied by the Faculty Review committee on the grounds that no supporting documentation was provided. No new significant documentation was presented to support the appeal.	Did not hear
Dec 07/05	29	RWD 2005-1	The student's request for retroactive withdrawal of semester 2005-1 (CRIM 103, PSYC 201,221,250,280) was denied by Student Academic Affairs because the student presented no argument for why he/she was not able to drop the courses prior to the drop deadline date and the supporting documentation was dated after the Spring semester. No new significant documentation was presented to support the appeal.	Did not hear

- WD = Withdrawal of all courses during semester
- RWD = Retroactive withdrawal of all courses during a semester
- SWD = Selective course withdrawal
- SRWD = Selective retroactive course withdrawal
- RCR = Retroactive course credit