

SIMON FRASER UNIVERSITY

MEMORANDUM

To: Senate

From: Alison Watt, Secretary, Senate Committee on Agenda and Rules (SCAR)

Subject: Motion to amend the method of electing members to Senate Graduate Studies Committee

Date: 27 June, 2006

The attached memorandum from Dr. Heift outlines a recommendation for electing graduate students to the Senate Graduate Studies Committee for vacancies that exist or occur after the regular round of elections by and from graduate students in the spring semester.

The SGSC proposal is to change the conditions for electing graduate students as follows:

From:
"Elected by and from Graduate Students"

SGSC proposal

To:
"Elected annually in the Spring Semester by and from graduate students. Post-election vacancies will be elected by and from the Graduate Issues Committee at a regular meeting of the Graduate Issues Committee."

At its meeting on 26 June, 2006, SCAR reviewed this material, and members of SCAR will propose an amendment to the above motion at the Senate meeting so that the revision would read:

SCAR proposal

To:
"Elected annually in the Spring Semester by and from graduate students. Post-election vacancies will be filled by election by Senate."

Motion:

"that Senate approve the proposed change to the Conditions of membership of graduate students to the Senate Graduate Studies Committee

Alison Watt

SIMON FRASER UNIVERSITY
DEAN OF GRADUATE STUDIES
MEMORANDUM

TO: Senate
FROM: Trude Heift, Chair, Senate Graduate Studies Committee
SUBJECT: SGSC membership (GS2006.15)
DATE: May 31, 2006
cc: Mary Catharine Lennon, Graduate Issues Officer, SFSS

At its meeting of 8th May 2006 Senate Graduate Studies Committee recommends the following changes to the Conditions of graduate student members of SGSC:

From:

"Elected by and from Graduate Students"

To:

"Elected annually in the Spring Semester by and from graduate students. Post-election vacancies will be elected by and from the Graduate Issues Committee at a regular meeting of the Graduate Issues Committee."

Rationale:

Currently, election is held annually in the Spring Semester by and from graduate students. Any vacancies cannot be filled until the Summer Semester. Modification to the Conditions would allow sufficient student representations on SGSC.

T. Heift

MOTION: "that Senate approve the proposed change to the Conditions of membership of graduate students to the SGSC"

Senate Graduate Studies Committee (SGSC)

GS2006.15

- Standing (Reporting Category "B")

Members	Conditions	Term	Expiry Date	Name
Dean of Graduate Studies	Chair, Ex-Officio			Trude Heift
Associate Dean of Graduate Studies	Ex-officio			
Director, Graduate Admissions, Records & Registration	Ex-officio			Valerie Ackroyd
University Librarian (or designate)	Ex-officio			Gwen Bird
Applied Sciences	Chair, Faculty of Graduate Curriculum Committee			Wade Parkhouse
Arts & Social Sciences				Mary Ann Gillies
Business Administration				Carolyn Smart
Education				Tom O'Shea
Health Sciences				Richard Lockhart
Science				Peter Mustard
Faculty Member, Applied Sciences		Elected by/from Faculty-level Graduate Curriculum Committee	2 years	May 31, 2008
Faculty Member, Arts & Social Sciences	2 years		May 31, 2008	Martin Hahn
Faculty Member, Business Administration	2 years		May 31, 2008	Chris Veld
Faculty Member, Education	2 years		May 31, 2007	Allan MacKinnon
Faculty Member, Health Sciences	2 years		May 31, 2007	Michel Joffres
Faculty Member, Science	2 years		May 31, 2007	Larry Dill
Graduate Student	Elected by/from Graduate Students	1 year	May 31, 2007	Bhuvinder Singh Vaid
Graduate Student		1 year	May 31, 2007	vacant
Graduate Student (Alternate)		1 year	May 31, 2007	vacant
Graduate Student (Alternate)		1 year	May 31, 2007	vacant
Graduate Issues Officer, SFSS (or designate)	Ex-officio			Mary Catherine Lennon
Secretary to Dean of Graduate Studies	Secretary, Ex-officio (non-voting)			Vivian Blaker

Purpose

1. To maintain the academic standards established by Senate.
2. To review and make recommendations to Senate concerning new graduate programs.
3. To review and make recommendations to Senate concerning major changes to graduate programs.
4. To review and approve all proposed new graduate courses, course deletions, and minor changes to programs. These changes shall be reported to Senate in summary form.
5. To administer, review and make recommendations to Senate concerning Graduate General Regulations.
6. To consider matters concerning Graduate Studies referred to the Committee, and to make recommendations to the appropriate bodies.

Operation

1. The Committee quorum shall be the Chair and seven members.
2. A voting member of the committee who cannot attend a meeting may send a qualified alternate. For faculty members, this shall be a member of the same Faculty who is qualified to chair his/her Department Graduate Program Committee, selected by the Faculty Graduate Program Committee. For graduate students this shall be a graduate student so elected at Simon Fraser University.
3. The Committee may establish sub-committees. With a two-thirds majority vote the Committee may delegate some of its powers defined by the Graduate General Regulations to such sub-committees, or to the Dean of Graduate Studies. Graduate students must be represented on all sub-committees.
4. Committee meetings shall be open, except when addressing matters related to privacy of individuals.
5. Committee meetings will be held on Mondays from 2:30 to 4:30 pm.
6. The Committee shall report to Senate in March of each year.