

Senate Committee on University Teaching and Learning (SCUTL)
Report to Senate (September 2005-April 2006)

S.06-66

FOR INFORMATION

Submitted by
Dr. Ted Kirkpatrick, Chair & Assistant Professor, Computer Science Department
& Dr. David Kaufman, Secretary & Director, LIDC

Membership and Terms of Reference

SCUTL is a standing committee of Senate. Its Membership and Terms of Reference are given in Appendix I, which also is available at: <http://www.reg.sfu.ca/Senate/SenateComms/SCUTL.html>.

Meetings

SCUTL met 7 times on a monthly basis between Sept., 2005-April, 2006

Guests

The following individuals met with SCUTL during this period:

Guest	Meeting Date	Topic
Christine Kurbis, John Moore, LIDC	Jan., 2006	Consultation re Symposium on Innovative Teaching
Cheryl Amundsen	Jan. and Feb., 2006	Consultation re proposed Institute
Michel Joffres (for Charmaine Dean)	Dec., 2005	FHS representative
Barb Frisken and Sarah Dench	Dec., 2005	Consultation re UCITF
Amrit Mundy, MA Candidate & Coop Grad Student, LIDC	Oct., 2005	Discussion on evaluation of teaching forms

Highlights of Activities Completed (2005-06)

This year, SCUTL provided advice and feedback to a variety of individuals and groups. These are listed below:

1. Provided feedback to the Director, LIDC on the LIDC Annual Report.
2. Provided feedback to the AVP on the Report of the Language Instruction Committee.
3. Provided feedback to Dr. Cheryl Amundsen on the proposal for an Institute for the Study of Teaching and Learning.
4. Provided feedback to Sarah Dench and Barb Frisken re UCITF activities.
5. Assisted Director, LIDC with project of the Royal Society of Canada led by Dr. Carole Gerson. It will honor exemplary teachers at SFU.
6. Provided consultation on the theme of the SFU 2005 Annual Symposium on Innovative Teaching. Helped define the theme of "Dialogue".
7. Initiated development of new Teaching Evaluation protocols including review of existing standardized forms.
8. Passed a motion of the Excellence in Teaching Award Committee, that was sent to SCUTL by John Waterhouse, VP Academic.

Activities to be Undertaken (2006-07)

Based on its discussions during the past academic year, SCUTL will engage in the following activities in the 2006-07 academic year:

1. Complete the creation of a standardized (and flexible) teaching evaluation questionnaire and process.
2. Provide continuing consultation on the Curriculum Implementation process.
3. Provide input into the design of the 2007 Symposium on Innovative Teaching.
4. Develop a proactive approach to nominating faculty and assisting them to prepare their teaching file for submission, e.g., Excellence in Teaching Award at SFU, 3M Award in Canada.
5. Provide input on the final draft of the LIDC Strategic Plan.
6. Prepare a report of the survey of Chairs/Directors on grading policies.
7. Look into and publicize teaching resources that are available to faculty.



Arthur (Ted) Kirkpatrick
Chair, SCUTL

APPENDIX I

Senate Committee on University Teaching and Learning (SCUTL)

Standing (Reporting Category B)

Last updated 11 October 2005

Members	Conditions	Term	Expiry Date	Name
Faculty Member of SCUTL	Chair. Elected by members of SCUTL	2 years	May 31, 2007	Ted Kirkpatrick
Faculty Member (Applied Sciences)	Elected by Senate	3 years	May 31, 2007	Ted Kirkpatrick
Faculty Member (Arts and Social Sciences)		3 years	May 31, 2008	Nicole (Nicky) Didicher
Faculty Member (Business Admin)		3 years	May 31, 2007	Anne MacDonald
Faculty Member (Education)		3 years	May 31, 2006	Paul Neufeld
Faculty Member (Health Sciences)		3 years	May 31, 2006	Charmaine Dean
Faculty Member (Science)		3 years	May 31, 2008	Chris Kennedy
Undergraduate Student		Elected by Senate	1 year	May 31, 2006
Graduate Student		1 year	May 31, 2006	Andrea Joseph
Director, Learning and Instructional Development Centre	Secretary, Ex-officio (voting)			David Kaufman
Director, Student Academic Resources	Ex-officio (voting)			Tim Rahilly

Terms of Reference:

1. To provide advice on matters pertaining to learning outcomes and prior learning assessment.
2. To review periodically, and provide advice on, grading practices and standards in the Faculties.
3. To provide advice and guidance on development and upgrading of teaching evaluation instruments in use in the University.

4. To review periodically, and to provide advice on, the instructional development needs of faculty, laboratory and sessional instructors and teaching assistants including teaching enhancement initiatives and professional development.

5. To review and recommend learning support services for instructional staff including graduate teaching and graduate training evaluation, as well as receive and comment on the annual reports of various groups including: the Learning and Instructional Development Centre, the Centre for Online and Distance Education, Academic Computing Services, and Student Academic Resources. Also to review annual undergraduate surveys undertaken by the Director, Analytical Studies.

6. To provide advice on the efficacy of various teaching strategies in relation to changing teaching and learning environments.

7. To consider such matters, related to teaching and learning, referred to the Committee by Senate and its committees.

Quorum - 5 members

Reports to Senate annually in May.