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PAGES



S.09-109
For Information

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ATTENTION Members of Senate

FROM B. Mario Pinto, Vice-President, Research

RE Senate Library Committee Annual Report

DATE August 24, 2009

Please find attached the annual report for the Senate Library Committee.

Simon Fraser University
SENATE LIBRARY COMMITTEE
Annual Report for 2008/09

Terms of Reference

1. Advises the University Librarian on matters relating to the operation of the Library and the liaison between the Library and academic departments and programs. The areas of advice include the following:
 - monitoring the continuing response to the Library Review Report recommendations and organizing subsequent reviews every five years
 - liaison between the Library and academic programs
 - establishing collections priorities
 - review of Library performance data
 - review of major changes in Library systems or operations
2. Advises the Vice President, Research on matters relating to the size of the Library budget.
3. Approves guidelines for the allocation of the Library materials budget between various fields of instruction and research.
4. Recommends changes in rules and regulations for the operation of the Library, such as the Loan Policy.
5. Reports to Senate annually concerning its activities and the operation of the Library.

Meetings Held

The Senate Library Committee met 3 times during 2008/09:

June 23, 2008
November 3, 2008
March 2, 2009.

Collections Budget

The 2008/09 Library Materials Budget was presented. The Library sustained a modest cut to the collection budget but this was alleviated by a deliberate \$250,000 surplus carry over from the 2007/2008 budget. As such the Library was able to avoid cancelling serials or other unduplicated content for the coming year. However if the allocation for Library collections is not increased over the next few years the Library will be required to cancel journals and reduce monograph orders.

In allocating the budget, several principles were applied including:

- Serial allocations were set based on increases of 7% over the previous year's expenditures in Science, Health and Applied Science, and 5% over the previous year's expenditures in all other areas.
- Continued migration of journals received in both print and online formats to online-only for 2009 should result in a savings of over \$80,000.

Implication of 2008/2009 and 2009/2010 Cuts On Library Services and Collections

The Library took a 5% cut on its budget for the 2009/2010 year. The Library budget is split up between Operating (55%) and Collections (45%) and has a list of budget principles it adheres to when making decisions on budget cuts.

With the lack of a needed 4% to 6% increase to maintain status quo for collections combined with a weakened Canadian dollar and the added 5% cut to the existing budget, the buying power of collections will be reduced by

\$1,619,776. To assist in the planning and implementation of allocating the collection budget shortfall an Allocation Advisory Committee as a subcommittee of the Senate Library committee was established. This committee consists of faculty representatives from each Faculty (including new faculties), a grad representative, an undergrad representative, 2 liaison librarians, Lynn Copeland and Natalie Gick. Their work will take place over the summer of 2009 before the normal journal renewal period which takes place in September.

On the operating side of the budget, line adjustments and cutbacks, elimination of vacant and filled positions assisted in meeting the reduced budget total.

3 Year Plan

As part of the Library's 3 Year Plan, work continues on issues such as enhancing scholarly communication, continuing collection development, supporting research and physical space.

Campus Campaign

Library staff and Alumni raised over \$10,000 for a casual seating area on the 6th floor. This translates to \$30,000+ with matching funds from Library and Alumni.

Senate Library Committee Membership, 2008/09

Mario Pinto, Vice-President, Research (Chair)
John Waterhouse, Vice-President, Academic (to August 31, 2008)
Jon Driver, Vice-President, Academic (starting September 1, 2008)
Lynn Copeland, University Librarian
Jon Driver, Graduate Studies (to August 31, 2008)
Wade Parkhouse, Graduate Studies (starting September 1, 2008)
Jennifer Chang, Business Administration
Joan Collinge, Continuing Studies
Kitty Corbett, Health Sciences
Murtaza Dhanani, Undergraduate Student
Glenn Chapman, Senator at Large
Roberta Dunlop, Science
Halil Erhan, Applied Sciences
Daniel Laitsch, Education
Adam Lein, Graduate Student
Daniel Leznoff, Senator at Large
Graham Lyons, Graduate Student (alternate)
Scott Mackenzie, Librarian
JJ McCullough, Undergraduate Student (alternate)
Daniel Say, Library Staff member
Stephen Steele, Arts and Social Sciences

Gwen Bird, Associate University Librarian (non-voting)
Elaine Fairey, Associate University Librarian (non-voting)
Natalie Gick, Associate University Librarian (acting) (non-voting)
Todd Mundle, Associate University Librarian (non-voting)
Brian Owen, Associate University Librarian (non-voting)
Angela Raasch, Recording Secretary

Library Penalties Appeal Committee Report 2008/2009

The Library Penalties Appeal Committee did not hold a meeting during the 2008/2009 fiscal year. The meeting which is usually held in the fall semester was cancelled due to the fact that there were no appeals to be reviewed.