

JOB

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BOX

24

YEAR

2009

CATEGORY

OPEN

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MAY

DESCRIPTION

S09-76



S09-76

PAGES

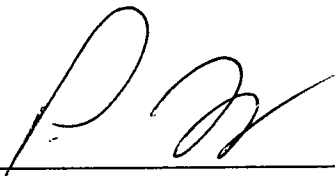
FACILITIES SCANNING/SENATE ARCHIVE 001

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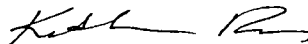
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|---|--|
| <p>MEMO</p> <p>Office of the Registrar</p> <p>MAILING ADDRESS 3200 MAGGIE BENSTON CENTRE 8888 UNIVERSITY DRIVE Burnaby, BC V5A 1S6 CANADA TEL: 778-782-3108 FAX: 778-782-5732</p> | <p>To: Senate</p> <p>From: Kate Ross, Secretary Senate Appeals Board</p> <p>Subject: Senate Appeals Board Annual Report for 2008</p> <p>Date: March 13, 2009</p> |
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The Board considers cases wherein a student or former student feels aggrieved by the decision of a faculty, department or other administrative unit relating to registration in courses, withdrawal from the University, eligibility for graduation, approval to a program, or matter relating to academic standing when special circumstances are present.

SAB meets monthly or when there is sufficient business to warrant a meeting. The Senate Appeals Board met 10 times in 2008 reviewing a total of 41 appeal cases.



Peter Liljedahl, Chair, SAB



Kate Ross, Secretary, SAB

Dates of meetings in 2008:

January 15, February 25, April 3, May 15, June 17, August 19, August 27, September 16, October 29, December 4

Current SAB Membership:

Peter Liljedahl, Chair
 Martin Hahn, Faculty Member
 Anne Higgins, Alternate Faculty Member
 Richard Hayes, Alternate Faculty Member
 Ali Godson, Undergraduate Student Member
 Jennifer Scott, Graduate Student Member
 Nathalie Bocking, Alternate Undergraduate Student Member
 Shirin Karimifar, Alternate Graduate Student Member
 Kate Ross, Registrar and Secretary to SAB
 Tina Edmundson, Recording Secretary



Procedure:

Each appeal is first screened to determine whether special circumstances are present. All appeals are first heard in-camera (written from only) and some are resolved at that stage. If the SAB is unable to give a positive judgment at Stage 1, and if the student has requested an in-person hearing, the case is decided at a hearing at which the student or a representative is able to present further evidence and answer questions (Stage 2). Most hearings last about 20 – 30 minutes.

Summary of Appeal Decisions:

| | |
|-------------------------------|------------------------------------|
| Appeals Approved | 27 |
| Appeals Denied | 4 (all at the preliminary hearing) |
| Appeals Not Heard | 4 |
| Appeals Incomplete (deferred) | 6 (4 tabled to 2009) |

The Senate Appeals Board Annual Report 2008 is attached

Senate Appeals Board Annual Report – 2008

| Date | Case # | Type of Appeal | Explanation | Decision |
|------------|--------|----------------------------------|---|-----------------------------------|
| Jan. 15/08 | 1 | Selective Retroactive Withdrawal | Purpose: Stage 2 Basis: Personal and Medical Result: Approved Rational: The Board found extenuating circumstances due to a medical condition | Approved |
| Jan. 15/08 | 2 | Retroactive Withdrawal | Purpose: Preliminary Purpose: To determine if grounds for appeal exist Basis: Medical Result: Tabled Rational: insufficient evidence | Tabled |
| Jan. 15/08 | 3 | Retroactive Withdrawal | Purpose: Stage 1 Basis: Personal Result: Approved Rational: evidence of extenuating circumstances | Approved |
| Jan. 15/08 | 4 | Retroactive Withdrawal | Purpose: Preliminary Basis: Personal, work/school scheduling conflict Result: Move to Stage 1 student to appear Rational: To provide further information regarding scheduling conflict | Move to Stage 1 Student to Appear |
| Feb. 25/08 | 5 | Retroactive Withdrawal | Purpose: Stage 1 Basis: Personal, work/school scheduling conflict Result: Cancelled Rational: Student failed to appear or provide a reply | Cancelled (incomplete) |
| Feb. 25/08 | 6 | Retroactive Withdrawal | Purpose: Stage 1 Basis: Medical Result: Approved Rational: Student provided further medical evidence | Approved |

Senate Appeals Board Annual Report – 2008

| Date | Case # | Type of Appeal | Explanation | Decision |
|------------|--------|---|---|------------------------------------|
| Feb. 25/08 | 7 | Retroactive Withdrawal | <p>Purpose: Stage 1</p> <p>Basis: Personal</p> <p>Result: Approved</p> <p>Rational: Student's unfortunate events constitutes as extenuating</p> | Approved |
| Feb. 25/08 | 8 | Selective Retroactive Withdrawal | <p>Purpose: Preliminary</p> <p>Basis: Medical</p> <p>Result: Approved</p> <p>Rational: Student provided evidence of extenuating circumstances</p> | Approved |
| Feb. 25/08 | 9 | Retroactive Withdrawal | <p>Purpose: Preliminary</p> <p>Basis: Medical and Personal</p> <p>Result: Approved</p> <p>Rational: Student provided evidence of extenuating circumstances</p> | Approved |
| Feb. 25/08 | 10 | Selective Retroactive Withdrawal | <p>Purpose: Preliminary</p> <p>Basis: Medical</p> <p>Result: Moved to Stage 1 student to appear</p> <p>Rational: Student's documentation unclear and required further explanation</p> | Moved to Stage 1 Student to Appear |
| Feb. 25/08 | 11 | Selective Retroactive Withdrawal | <p>Purpose: Preliminary</p> <p>Basis: medical</p> <p>Result: Moved to Stage 1 student to appear</p> <p>Rational: Student's documentation was unclear and required further explanation</p> | Move to Stage 1 Student to Appear |
| Feb. 25/08 | 12 | R W 2 semesters student wishes to be re-admitted to SFU | <p>Purpose: Preliminary</p> <p>Basis: Medical</p> <p>Result: Approved</p> <p>Rational: Student provided medical evidence of extenuating circumstances</p> | Approved |

Senate Appeals Board Annual Report – 2008

| Date | Case # | Type of Appeal | Explanation | Decision |
|------------|--------|----------------------------------|--|------------------|
| April 3/08 | 13 | Selective Retroactive Withdrawal | Purpose: Stage 1 Basis: Medical Result: Approved Rational: Student provided medical evidence of extenuating circumstances | Approved |
| April 3/08 | 14 | Selective Retroactive Withdrawal | Purpose: Stage 1 Basis: Medical Result: Approved Rational: Student provided medical evidence of extenuating circumstances | Approved |
| April 3/08 | 15 | Selective Retroactive Withdrawal | Purposes: Preliminary Basis: Personal Result: Moved to stage 1 student to appear Rational: Student's documentation was unclear and required further explanation | Moved to Stage 1 |
| April 3/08 | 16 | Selective Retroactive Withdrawal | Purpose: Preliminary Basis: Medical Result: Approved Rational: Student provided medical evidence of extenuating circumstances | Approved |
| April 3/08 | 17 | Selective Retroactive Withdrawal | Purpose: Preliminary Basis: Medical Result: Approved Rational: Student provided medical evidence of extenuating circumstances | Approved |

Senate Appeals Board Annual Report -- 2008

| Date | Case # | Type of Appeal | Explanation | Decision |
|------------|--------|----------------------------------|---|------------------|
| April 3/08 | 18 | Selective Retroactive Withdrawal | <p>Purpose: Preliminary</p> <p>Basis: Dissatisfaction with course offering and policy</p> <p>Result: Denied</p> <p>Rational: Student does not provide evidence of extenuating circumstances</p> | Denied |
| April 3/08 | 19 | S R W PSYC 207 | <p>Purpose: Preliminary</p> <p>Basis: Personal work/school scheduling conflict</p> <p>Result: Denied</p> <p>Rational: Student does not provide evidence of extenuating circumstances</p> | Denied |
| April 3/08 | 20 | Selective Retroactive Withdrawal | <p>Purpose: Preliminary</p> <p>Basis: Personal work/school scheduling conflict</p> <p>Result: Moved to stage 1</p> <p>Rational: Student does not provide enough information</p> | Moved to Stage 1 |
| May 15/08 | 21 | Selective Retroactive Withdrawal | <p>Purpose: Stage 2</p> <p>Basis: Personal</p> <p>Result: Approved</p> <p>Rational: Student provides evidence of extenuating circumstances</p> | Approved |
| May 15/08 | 22 | Selective Retroactive Withdrawal | <p>Purposes: Preliminary was April 3, 2008</p> <p>Basis: Medical</p> <p>Result: Approved</p> <p>Rational: Student's evidence was shown as extenuating circumstances</p> | Moved to Stage 2 |
| May 15/08 | 23 | Selective Retroactive Withdrawal | <p>Purpose: Stage 1</p> <p>Basis: Personal work/school scheduling conflict</p> <p>Result: Moved to stage 2</p> <p>Rational: Student does not provide enough information</p> | Moved to Stage 2 |

Senate Appeals Board Annual Report – 2008

| Date | Case # | Type of Appeal | Explanation | Decision |
|-----------|--------|----------------------------------|---|------------------|
| May 15/08 | 24 | Selective Retroactive Withdrawal | <p>Purpose: Preliminary Basis: Medical Result: Approved</p> <p>Rational: Student provides evidence of extenuating circumstances</p> | Approved |
| May 15/08 | 25 | Withdrawal | <p>Purpose: Preliminary Basis: Personal/Family Results: Approved</p> <p>Rational: Student provides evidence of extenuating circumstances</p> | Approved |
| May 15/08 | 26 | Selective Withdrawal | <p>Purpose: Stage 1 Follow Up from April 6, 2008 Basis: Medical Results: Moved to Stage 2</p> <p>Rational: Student provides evidence of extenuating circumstances</p> | Moved to Stage 2 |
| May 15/08 | 27 | Selective Retroactive Withdrawal | <p>Purpose: Preliminary Basis: Personal Result: Approved</p> <p>Rational: Student was unable to understand the requests from SAB. Student asked to appear</p> | Approved |
| May 15/08 | 28 | Selective Withdrawal | <p>Purpose: Preliminary Basis: Miscommunication/advice between Douglas College and SFU Result: Approved</p> <p>Rational: Student provides evidence of extenuating circumstances</p> | Approved |
| May 15/08 | 29 | Withdrawal | <p>Purpose: Preliminary Basis: Medical Result: Move to stage 1 – insufficient evidence provided request for further documentation</p> <p>Rational: Further documentation required</p> | Move to Stage 1 |

Senate Appeals Board Annual Report – 2008

| Date | Case # | Type of Appeal | Explanation | Decision |
|------------|--------|---|---|-----------------|
| May 15/08 | 30 | Denied by Faculty for Graduation Waiver | <p>Purpose: Preliminary</p> <p>Basis: Mis advice by University Staff</p> <p>Result: Did not hear</p> <p>Rational: Board unable to come to a favourable decision due to lack of evidence</p> | Did not hear |
| June 17/08 | 31 | Selective Withdrawal | <p>Purpose: Stage 2</p> <p>Basis: Medical</p> <p>Result: Approved</p> <p>Rational: Student provided evidence of extenuating circumstances</p> | Approved |
| June 17/08 | 32 | Selective Withdrawal | <p>Purpose: Stage 2</p> <p>Basis: Work conflict</p> <p>Result: Approved</p> <p>Rational: Student provides evidence of extenuating circumstances</p> | Approved |
| June 17/08 | 33 | Withdrawal | <p>Purpose: Stage 1</p> <p>Basis: Medical</p> <p>Result: Tabled</p> <p>Rational: Student to provide further documentation</p> | Tabled |
| June 17/08 | 34 | Selective Retroactive Withdrawal | <p>Purpose: Preliminary</p> <p>Basis: personal, medical and work conflict</p> <p>Result: Move to Stage 1</p> <p>Rational: Student has grounds but more information is required.</p> | Move to Stage 1 |
| Aug 19/08 | 35 | Withdrawal | <p>Purpose: Tabled Stage 1 from June 17/08</p> <p>Basis: Medical</p> <p>Result: Tabled</p> <p>Rational: Awaiting further documentation</p> | Tabled |

Senate Appeals Board Annual Report – 2008

| Date | Case # | Type of Appeal | Explanation | Decision |
|-----------|--------|----------------------------------|---|----------|
| Aug 19/08 | 36 | Retroactive Withdrawal | <p>Purpose: Preliminary</p> <p>Basis: Work conflict</p> <p>Result: Approved</p> <p>Rational: Student provides evidence of extenuating circumstances</p> | Approved |
| Aug 19/08 | 37 | Retroactive Withdrawal | <p>Purpose: Preliminary</p> <p>Basis: Personal and work conflict</p> <p>Result: Tabled</p> <p>Rational: Student to provide further information</p> | Tabled |
| Aug 19/08 | 38 | Selective Retroactive Withdrawal | <p>Purpose: Preliminary</p> <p>Basis: Personal and Medical</p> <p>Result: Approved</p> <p>Rational: Student provides evidence of extenuating circumstances</p> | Approved |
| Aug 19/08 | 39 | Withdrawal | <p>Purpose: Preliminary</p> <p>Basis: Personal</p> <p>Result: Tabled</p> <p>Rational: Insufficient evidence student to provide further information</p> | Tabled |
| Aug 27/08 | 40 | Retroactive Withdrawal | <p>Purpose: Preliminary</p> <p>Basis: Medical</p> <p>Result: Tabled</p> <p>Rational: Evidence provided is unclear. Student to provide further information</p> | Tabled |
| Aug 27/08 | 41 | Selective Withdrawal | <p>Purpose: Preliminary</p> <p>Basis: Student unaware of drop deadline</p> <p>Result: Denied</p> <p>Rational: Student does not provide evidence of extenuating circumstances.</p> | Denied |

Senate Appeals Board Annual Report – 2008

| Date | Case # | Type of Appeal | Explanation | Decision |
|------------|--------|----------------------------------|--|-------------------------|
| Aug 27/08 | 42 | Retroactive Withdrawal | Purpose: Preliminary Basis: Medical Result: Approved Rational: Student provides evidence of extenuating circumstances | Approved |
| Aug 27/08 | 43 | Retroactive Withdrawal | Purpose: Preliminary Basis: Medical Result: Tabled Rational: More information required | Tabled |
| Sept 16/08 | 44 | Retroactive Withdrawal | Purpose: Preliminary continued from Aug. 27/08 Basis: Medical Result: Approved Rational: Student provides evidence of extenuating circumstances | Approved |
| Sept 16/08 | 45 | Retroactive Withdrawal | Purpose: Preliminary Basis: Personal Result: Denied Rational: Student does not provide evidence of extenuating circumstances | Denied |
| Sept 16/08 | 46 | Retroactive Withdrawal | Purpose: Preliminary Basis: Medical Result: Tabled Rational: Student to provide further information | Tabled for further info |
| Sept 16/08 | 47 | Selective Retroactive Withdrawal | Purpose: Preliminary Basis: Medical and Personal Result: Tabled Rational: Student to provide further information | Tabled |

Senate Appeals Board Annual Report – 2008

| Date | Case # | Type of Appeal | Explanation | Decision |
|------------|--------|----------------------------------|--|--------------------------|
| Sept 16/08 | 48 | Retroactive Withdrawal | Purpose: Preliminary Basis: Medical Result: Tabled Rational: Student to provide further information | Tabled |
| Oct 29/08 | 49 | Retroactive Withdrawal | Purpose: Preliminary from Sept 16/08 Basis: Medical Result: Not heard Rational: Student did not provide information as requested | Not heard |
| Oct 29/08 | 50 | Selective Retroactive Withdrawal | Purpose: Preliminary from Sept 16/08 Basis: Medical and personal Result: Not heard Rational: Student did not provide information as requested | Not heard |
| Oct 29/08 | 51 | Retroactive Withdrawal | Purpose: Preliminary from Sept. 16/08 Basis: Medical Result: Approved Rational: Student provided evidence of extenuating circumstances | Approved |
| Oct 29/08 | 52 | Retroactive Withdrawal | Purpose: Preliminary from Sept 16/08 Basis: Personal Result: Not heard Rational: No further information provided. | Not heard |
| Oct 29/08 | 53 | Selective Retroactive Withdrawal | Purpose: Preliminary Basis: Medical Result: Approved with conditions Rational: Approved providing | Approved with conditions |

Senate Appeals Board Annual Report – 2008

| Date | Case # | Type of Appeal | Explanation | Decision |
|-----------|--------|----------------------------------|--|------------------|
| Oct 29/08 | 54 | Selective Withdrawal | Purpose: Preliminary Basis: Medical Result: Moved to Stage 1 Rational: Student to provide more information | Moved to Stage 1 |
| Oct 29/08 | 55 | Selective Retroactive Withdrawal | Purpose: Preliminary Basis: Personal Result: Approved Rational: Student provides evidence of extenuating circumstances | Approved |
| Dec 4/08 | 56 | Selective Retroactive Withdrawal | Purpose: from October 29 th Stage 1 Basis: Medical Result: Approved Rational: Student provides evidence of extenuating circumstances | Approved |
| Dec 4/08 | 57 | Selective Retroactive Withdrawal | Purpose: Preliminary Basis: Personal and work conflict Result: Tabled Rational: Student to provide further information | Tabled |
| Dec 4/08 | 58 | Retroactive Withdrawal | Purpose: Preliminary Basis: Personal Result: Tabled Rational: Student to provide further information | Tabled |
| Dec 4/08 | 59 | Retroactive Withdrawal | Purpose: Preliminary Basis: Personal Result: Tabled Rational: Student to provide further information | Tabled |

Senate Appeals Board Annual Report – 2008

| Date | Case # | Type of Appeal | Explanation | Decision |
|----------|--------|----------------------------------|--|----------|
| Dec 4/08 | 60 | Selective Retroactive Withdrawal | Purpose: Preliminary Basis: Medical Result: Approved Rational: Student provides evidence of extenuating circumstances | Approved |