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**MEMORANDUM**

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ATTENTION Senate

DATE **October 26, 2023**

FROM Mary O'Brien,  
Chair of Senate Graduate Studies Committee  
(SGSC)

RE: Withdrawal Deadline for Fall 2023

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**For Information:** Acting under delegated authority by electronic vote on October 25<sup>th</sup>, 2023, the SGSC reviewed and approved a temporary graduate policy and procedure change, **effective Fall 2023 only.**

- Course withdrawal date: extension to course withdrawal deadline for graduate students to **November 21, 2023 effective Fall 2023 only.**

**MEMORANDUM**

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**ATTENTION** Senate Graduate Studies Committee **DATE** October 19, 2023  
(SGSC)  
**FROM** Mary O'Brien, Chair of Senate  
Graduate Studies Committee  
**RE:** Withdrawal Deadline for Fall 2023

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**Background:**

Given the impact of job action in the current fall term, exceptional measures are needed to create greater flexibility and provide more options for graduate students. The proposed amendment provides similar options (i.e., an additional two weeks) for both graduate and undergraduate students.

**MOTION 1:**

That SGSC approve an extension to course withdrawal deadline for graduate students to November 21, 2023 effective Fall 2023 only.

**Rationale:**

This date change allows students a longer period for graduate students to withdraw from a course. Extending the course withdrawal deadline to November 21 harmonizes the graduate course withdrawal deadline extension of two weeks with the undergraduate extension. The normal transcript notation of "WD" would apply, with no additional requirement for documentation.