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**MEMORANDUM**

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**ATTENTION** Senate **DATE** July 17, 2023  
**FROM** Wade Parkhouse, Provost and Vice-  
President Academic *pro tem*, and Chair, **PAGES** 1/4  
SCUP   
**RE:** Request for Renewal Extension for the Centre for Forensic Research (SCUP 23-34)

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At its meeting on July 12, 2023, SCUP reviewed and approved the extension of the renewal date for the Centre for Forensic Research until June 30, 2024. The documents are attached for the information of Senate.

C: Gail Anderson, Professor, Associate Director, School of Criminology, Faculty of Arts and Social Sciences, Co-Director, Centre for Forensic Research  
Hugo Cardoso, Professor, Chair, Department of Archaeology, Faculty of Environment, Co-Director, Centre for Forensic Research




**MEMORANDUM**

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**ATTENTION** Wade Parkhouse, Chair, Ex-officio, Senate Committee on University Planning (SCUP)      **DATE** June 29, 2023

**FROM** Dugan O'Neil      **PAGES** 1  
Vice President, Research & International

**RE:** Extension for Renewal of Centre for Forensic Research 

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The Centre for Forensic Research is due to renewal this year. Given the disruptions to their research activity and a desire to consult their stakeholders about the renewal, I recommend a 1-year extension of the Centre be granted. This will allow more time to finalize their renewal plan in 2024 and complete their renewal application.

Motion: That SCUP approve the renewal extension for the Centre for Forensic Research until June 30, 2024.

*Centre for Forensic Research  
School of Criminology and Department of Archaeology*

**FACULTY's OF ARTS AND SOCIAL SCIENCES and the FACULTY OF ENVIRONMENT  
M E M O R A N D U M**

**To:** Wade Parkhouse, Chair  
Senate Committee on University Priorities

**From:** Gail Anderson and Hugo Cardoso  
Centre for Forensic Research

**Subject:** Extension for Renewal of Centre for Forensic  
Research

**Date** 21 June 2023

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The Centre for Forensic Research is due for renewal this year. We, the Co-Directors of the Centre for Forensic Research, are requesting a one-year extension on this renewal.

There have been multiple challenges over the last few years which have impacted our work.

In particular, COVID-19 resulted in an entire shut-down of all the laboratories and prevented much of our research, including planned overseas research, although casework did continue.

The Directors have discussed the upcoming renewal, but we feel that we need more time to meet with the Centre core members and the steering committee to fully address our goals and planned future milestones and achievements.

We are proud to have been able to continue to offer our very popular Annual Centre for Forensic Research Symposium, even during COVID, first virtually, then hybrid. These were well attended by students and the broader forensic community. As well we have maintained our joint and very popular Certificate in Forensic Studies. Nevertheless, COVID had a major impact.

During the summer, many of the core researchers are away doing field research so it is not possible for us to convene with everyone to discuss the issues at this time.

We request more time so that, beginning in the fall, when core researchers are back from research we can:

1. Assess our established goals.
2. Further develop our strategic plan
3. Establish future multi-year goals for the Centre.
4. Develop Key Performance Indicators for each goal.

These discussions will take place over several meetings with the core members of the Centre, including the Directors (Cardoso and Anderson) and other core members (Bell, Mathewes, Richards and Yang). Then we would meet with the Steering Committee (including the Chairs/Directors of Archaeology and Criminology, Associate Deans from both The Faculty of the Environment and the Faculty of Arts and Social Sciences) to discuss and get input on our goals and plans. This would allow us to put forward a very strong renewal plan in 2024.

We, therefore, request an extension on our renewal to next June, allowing us more time to work on our renewal plan looking into the past, present and future achievements of the Centre.

Thank you.

A handwritten signature in blue ink that reads "Gail Anderson". The signature is written in a cursive style with a long, sweeping underline.

Gail S. Anderson  
School of Criminology

A handwritten signature in blue ink that reads "Hugo Cardoso". The signature is written in a cursive style with a long, sweeping underline.

Hugo Cardoso  
Department of Archaeology