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## MEMORANDUM

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<b>ATTENTION</b>	Senate	<b>DATE</b>	April 12, 2023
<b>FROM</b>	Kevin Oldknow, Senior Advisor on Academic Planning and Acting Chair, SCUP on behalf of Wade Parkhouse, Provost and Vice-President Academic	<b>PAGES</b>	1/4
<b>RE:</b>	Termination and Dissolution of the Health and Fitness Studies Certificate (SCUP 23-16)		



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At its meeting on April 12, 2023, SCUP reviewed and approved the Termination and Dissolution of the Health and Fitness Studies Certificate.

**Motion:** That Senate approve and recommend to the Board of Governors the termination and dissolution of the Health and Fitness Studies Certificate in the Department of Biomedical Physiology and Kinesiology within the Faculty of Science, effective Fall 2023.

C: Nadine Wicks, Ryan Dill, Nancy Hawkins, Angela Brooks-Wilson



MEMORANDUM

ATTENTION:	Senate Committee on University Priorities
FROM:	Elizabeth Elle, Vice-Chair, Senate Committee on Undergraduate Studies
RE:	Faculty of Science (SCUS 23-40)
DATE:	March 3, 2023

*Elizabeth Elle*

Action undertaken by the Senate Committee on Undergraduate Studies at its meeting of March 2, 2023, gives rise to the following recommendation:

Motion

That SCUP approves and recommends to Senate the dissolution of the Health and Fitness Studies Certificate in the Department of Biomedical Physiology and Kinesiology within the Faculty of Science.

**The relevant documentation for review by SCUP is attached.**



## Proposal to Terminate a Program

1. All impacted credentials, levels and categories of the degree, and specific discipline or field of study
2. Location of the program
3. Faculty(ies), Department(s), or School(s) offering the program
4. Anticipated final dissolution date
5. Reasons for termination of the program, such as:
  - Insufficient financial resources
  - Lack of enrollment demand
  - Curricular issues
6. Plan for phasing-out of program, including
  - a) Steps taken to consult with students
  - b) Steps taken to consult with impacted instructors and staff
  - c) Steps taken to ensure students in the program have the opportunity to
  - d) complete the program
  - e) Description of the reallocation of any remaining program and
  - f) associated resources when program is terminated
  - g) Confirmation of consultation with other impacted departments and
  - h) Faculties
  - i) Impacts on and/or reorganization of curriculum in cognate disciplines
  - j) Timeline of activities
7. Name, title, phone number and email address of the institutional contact person in case more information is required (normally, the Dean of the Faculty in which the program is housed)



1. Health and Fitness Studies Certificate
2. Department of Biomedical Physiology and Kinesiology
3. Faculty of Science
4. Fall 2023; suspended since 2016.
5. Reasons for termination of the program:
  - Program has been suspended since 2016; no students are showing as approved.
  - At the time of suspension of admission, the Health and Fitness Studies Certificate was deemed inadequate to work in the field in any way, and therefore inappropriate to provide as an SFU/BPK-backed credential.
6. Plan for phasing-out of program, including
  1. None.
  2. Program has been suspended since 2016; no students are showing as approved.
7. Nadine Wicks, Undergraduate Program Committee Chair, BPK; [nwicks@sfu.ca](mailto:nwicks@sfu.ca)  
Ryan Dill, Associate Chair Operations, BPK; [bpkaco@sfu.ca](mailto:bpkaco@sfu.ca)  
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