



Simon Fraser University  
Maggie Benston Centre 1100  
8888 University Drive  
Burnaby, BC V5A 1S6

TEL 778.782.3042  
FAX 778.782.3080

gradstudies@sfu.ca  
www.sfu.ca/grad

**MEMORANDUM**

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**ATTENTION** Senate **DATE** March 15, 2023  
**FROM** Jeff Derksen,  
Chair of Senate Graduate Studies  
Committee (SGSC)  
**RE:** Program Changes

**For information:**

Acting under delegated authority at its meeting of March 7, 2023, SGSC approved the following curriculum item, effective **Fall 2023**:

**Beedie School of Business**

- 1) Program Change: Management of Technology MBA

**Faculty of Applied Science**

School of Sustainability Energy Engineering

- 1) Program Change: Sustainable Energy Engineering MASc
- 2) Program Change: Sustainable Energy Engineering PhD

**Faculty of Arts and Social Sciences**

Department of Economics

- 1) Program Change: Economics MA

Department of Linguistics

- 1) Program Change: Linguistics MA

**Faculty of Communication, Art & Technology**

Publishing Program

- 1) Program Change: Publishing MPub



**Memo to SGSC**

**To: Senate Graduate Studies Committee**  
**From: Andrew Gemino, Associate Dean, Graduate Programs**  
**Re: MOT Program Requirement Changes for Fall 2023**  
**Date: Jan 20, 2023**

The following curriculum revisions have been approved by the Beedie School of Business and are forwarded to the Senate Graduate Studies Committee for approval. These curriculum items should be effective for **Fall 2023**.

Please include them on the next SGSC agenda.

- **MOT Program Requirement Changes**

Thank you for your attention herein. Should you have any questions or concerns, please do not hesitate to contact me.

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Andrew Gemino  
Associate Dean, Graduate Programs, Beedie School of Business

## Calendar Entry Change for Management of Technology MBA

<p>Summary of change:</p> <p>Special topics courses have been added to the list of accepted courses to increase feasibility of options offered to students.</p>
<p>Rationale for change:</p> <p>A significant portion of the MOT student demographic already holds a professional designation in project management. Therefore a straightforward project management course is not needed for the majority of these students. Introducing special topics courses provides the flexibility to offer students more targeted and relevant topic offerings which address topics and challenges relevant to their industry.</p>
<p>Effective term and year: Fall 2023</p>
<p>Will this change impact current students? If yes, what is the plan for current students?</p> <p>Yes. Current students will be offered a version of special topics options that include project management content in addition to other topics.</p>

FROM	TO
<p>[....]</p> <p>Program Requirements</p> <p>This program consists of course work for a minimum of 54 units. Courses from other SFU graduate business programs, or a special topic course, may be substituted for courses below at the discretion of the academic director.</p> <p>Students must complete <del>all of</del></p> <p><u>BUS 700 - Orientation (0) *</u>  <u>BUS 750 - Managing Technological Innovation (4)</u>  <u>BUS 751 - Managerial Economics for Technology Firms (4)</u>  <u>BUS 752 - Strategic Management of Technology-Based Firms (4)</u>  <u>BUS 753 - Business Ethics (2)</u></p>	<p>[...]</p> <p>Program Requirements</p> <p>This program consists of course work for a minimum of 54 units. Courses from other SFU graduate business programs, or a special topic course, may be substituted for courses below at the discretion of the academic director.</p> <p>Students must complete</p> <p><u>BUS 700 - Orientation (0) *</u></p> <p><b>and 54 units of the below chosen in consultation with the program director</b>  <u>BUS 750 - Managing Technological Innovation (4)</u>  <u>BUS 751 - Managerial Economics for Technology Firms (4)</u></p>

<p><u>BUS 754 - Marketing Tech-based Products and Services (4)</u>  <u>BUS 755 - Topics in International Business (2)</u>  <u>BUS 756 - Strategic Use of Information and Knowledge (4)</u>  <u>BUS 757 - Negotiations (2)</u>  <u>BUS 758 - Business Operations Design (4)</u>  <u>BUS 761 - Leadership for the Technology Driven Enterprise (2)</u>  <u>BUS 762 - Project Management (4)</u>  <u>BUS 763 - Managing Self and Others: An Organizational Simulation (2)</u>  <u>BUS 764 - Financing the Organization (4)</u>  <u>BUS 766 - Financial and Managerial Accounting (4)</u>  <u>BUS 782 - Capstone Simulation (2)</u>  <u>BUS 783 - Entrepreneurship (4)</u>  <u>BUS 784 - Special Topics (2)</u></p> <p>[...]</p>	<p><u>BUS 752 - Strategic Management of Technology-Based Firms (4)</u>  <u>BUS 753 - Business Ethics (2)</u>  <u>BUS 754 - Marketing Tech-based Products and Services (4)</u>  <u>BUS 755 - Topics in International Business (2)</u>  <u>BUS 756 - Strategic Use of Information and Knowledge (4)</u>  <u>BUS 757 - Negotiations (2)</u>  <u>BUS 758 - Business Operations Design (4)</u>  <u><b>BUS 759 – Special Topics in Business Administration (4)</b></u>  <u>BUS 761 - Leadership for the Technology Driven Enterprise (2)</u>  <u>BUS 762 - Project Management (4)</u>  <u>BUS 763 - Managing Self and Others: An Organizational Simulation (2)</u>  <u>BUS 764 - Financing the Organization (4)</u>  <u>BUS 766 - Financial and Managerial Accounting (4)</u>  <u><b>BUS 770 – Special Topics in Business Administration (2)</b></u>  <u><b>BUS 774 – Special Topics in Business Administration (4)</b></u>  <u>BUS 782 - Capstone Simulation (2)</u>  <u>BUS 783 - Entrepreneurship (4)</u>  <u>BUS 784 - Special Topics (2)</u></p> <p>[...]</p>
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MEMORANDUM

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Attention Dr. Jeff Derksen  
Dean, Graduate Studies

Date: Feb 02, 2023

From Dr. Parvaneh Saeedi, [psaeedi@sfu.ca](mailto:psaeedi@sfu.ca)  
Faculty of Applied Science, Graduate Studies Committee

Re: FAS-SEE Program change

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The faculty of Applied Sciences Graduate Studies Committee would like to propose the following changes to the School of Sustainable Energy Engineering's Masters and PhD programs:

- ~~1. A new course SEE 810 (Sustainability and Sustainable Energy Technologies) is proposed that fulfills the need for a core course on Sustainable Energy. This will be part of the mandatory requirement for MAsc and optional for the PhD students.~~
- ~~2. A new course SEE 811 (Technical Communication Skills) is proposed that fulfills the need for a technical communication skills course taken by all MAsc and PhD students.~~
3. A calendar entry change request to add SEE 810 to the list of mandatory courses articulated in the SEE MAsc program requirements and add SEE 811 to the list of mandatory courses articulated in the SEE MAsc and SEE PhD programs.  
The rationale for these additions is that adding SEE 810 and SEE 811 will ensure that students have a suitable foundation in the concepts of sustainable energy and technical communications.
- ~~4. We also request to change the scope of courses SEE 896 and SEE 897 as previously articulated in the SEE MAsc and PhD program requirements, respectively. This will remove the publication and presentation skills component of the course and reduce the duration to 1hr/week.  
The scope of SEE 896 and SEE 897 will narrow down by focusing on traditional graduate seminar components, and instead require separate courses to build on technical and communication skills.~~

We request for the changes to appear in the SEE calendar for Fall 2023.

Regards,  
Parvaneh Saeedi





5118 - 10285 University Drive  
Surrey, BC, Canada V5A 1S6

TEL: 778-782-7038  
FAX: 778-782-5802

fas\_sry\_admin@sfu.ca  
www.sfu.ca/see

MEMORANDUM

ATTENTION Associate Dean Research and Grad Studies, Faculty of Applied Sciences DATE 30 Jan 2023

FROM Dr. Colin Copeland, Graduate Program Chair, School of Sustainable Energy Engineering PAGES 1

RE: ~~Creation of SEE 810 and SEE 811 new courses~~  
~~Changes to SEE 896 and SEE 897 courses~~  
SEE calendar entry to update the requirements for MASc and PhD programs

This memo is to accompany some changes to the SEE MASc and PhD programs as follows:

~~A new course SEE 810 is proposed that fulfills the need for a core course on Sustainable Energy. This will be part of the mandatory requirement for MASc and optional for the PhD students.~~

~~A new course SEE 811 is proposed that fulfills the need for a technical communication skills course taken by all MASc and PhD students.~~

A calendar entry change request to add SEE 810 to the list of mandatory courses articulated in the SEE MASc program requirements and add SEE 811 to the list of mandatory courses articulated in the SEE MASc and SEE PhD programs.

~~We also request to change the scope of courses SEE 896 and SEE 897 as previously articulated in the SEE MASc and PhD program requirements, respectively. This will remove the publication and presentation skills component of the course and reduce the duration to 1hr/week.~~

These changes are all anticipated to appear in the SEE calendar for Fall 2023.

~~The rationale for these additions is that adding SEE 810 and SEE 811 will ensure that students have a suitable foundation in the concepts of sustainable energy and technical communications. The scope of SEE 896 and SEE 897 will narrow by focusing on traditional graduate seminar components, and instead require separate courses to build on technical and communication skills.~~

Colin Copeland

SEE Graduate Program Committee Chair

## Calendar Entry Change for Sustainable Energy Engineering Master of Applied Science

### Summary of change:

The requested changes to the program involve developing two new courses and making them a requirement for all MASc students. Specifically:

- SEE810 – Sustainability and Sustainable Energy Technologies
- SEE811 – Technical Communications Skills

Both courses are 3 units and will be mandatory for MASc students. These courses will reduce the minimum number of required technical elective units a student is required to take from four to two. Both these technical electives must be from the approved list, with at least one of them being offered by SEE.

The scope and time allocated for the graduate seminar series, SEE 896, will be reduced from 3 hours per week to 1 hour per week. It will still run every term.

### Rationale for change:

The SEE program wishes to strengthen the training that our MASc students receive, and to better align the course offerings with our program learning outcomes. Student, instructor and supervisor feedback has indicated that while the current structure is suitable for a small graduate program, changes are needed to ensure it remains fit for purpose as the number of students increases.

Specifically, the current program structure depends on SEE 896 to both ensure advanced general knowledge in the field of sustainable energy engineering and to develop writing and communication skills. SEE 896 is a 0-credit S/US graded course that all MASc students are required to take every semester of their enrollment in SEE. The SEE Graduate Program Committee believes that as these are core program learning outcomes, these foundational elements need to be developed in dedicated courses with higher value to the students.

This change will also allow a reduction in the time commitment asked from students for SEE896, allowing graduate students to focus on their research and other scholarly activities later in their program. While 896 will remain mandatory throughout the duration of every student's program, the course will be focused on developing a community of sustainability focused learners. The reduction in student time commitment to 896 later in their degree program meets a specific request from the SEE Graduate Students Association and allows a stronger focus on research as students approach the end of their program.

### Effective term and year:

Fall 2023

### Will this change impact current students? If yes, what is the plan for current students?

No. Current students can elect to take SEE810 and/or SEE811 if they choose but the courses will not be mandatory for students who enrolled prior to Fall 2023. SEE896 will continue to be offered every semester.

FROM	TO
<p data-bbox="203 247 251 283">[...]</p> <p data-bbox="203 317 500 352">Program Requirements</p> <p data-bbox="203 443 820 814">This program consists of course work (12 units) and a thesis (18 units) for a minimum of 30 units. Students who lack the necessary background knowledge may, at the discretion of the supervisor or the supervisory committee, be asked to complete additional courses beyond the program requirements in order to broaden the students' preparation for undertaking thesis work.</p> <p data-bbox="203 852 532 888">Students must complete</p> <p data-bbox="203 926 738 961">SEE 896 - MASc Research Seminar (0) *</p> <p data-bbox="203 999 766 1077">and <del>three</del> of (with a minimum of <del>two</del> SEE courses)</p> <p data-bbox="203 1115 722 1150">ENSC 801 - Linear Systems Theory (3)</p> <p data-bbox="203 1188 669 1224">ENSC 802 - Stochastic Systems (3)</p> <p data-bbox="203 1262 787 1297">ENSC 810 - Statistical Signal Processing (3)</p> <p data-bbox="203 1335 678 1413">ENSC 833 - Network Protocols and Performance (3)</p> <p data-bbox="203 1451 766 1486">ENSC 835 - Communication Networks (3)</p> <p data-bbox="203 1524 755 1602">ENSC 854 - Integrated Microsensors and Actuators (3)</p> <p data-bbox="203 1619 630 1654">MSE 722 - Fuel Cell Systems (3)</p> <p data-bbox="203 1692 766 1770">MSE 726 Introduction to Engineering Design Optimization (3)</p> <p data-bbox="203 1787 706 1822">MSE 780 - Manufacturing Systems (3)</p> <p data-bbox="203 1860 690 1896">MSE 812 - Advanced 3D Printing (3)</p>	<p data-bbox="849 233 898 268">[...]</p> <p data-bbox="849 302 1146 338">Program Requirements</p> <p data-bbox="849 411 1401 783">This program consists of course work (12 units) and a thesis (18 units) for a minimum of 30 units. Students who lack the necessary background knowledge may, at the discretion of the supervisor or the supervisory committee, be asked to complete additional courses beyond the program requirements in order to broaden the students' preparation for undertaking thesis work.</p> <p data-bbox="849 821 1179 856">Students must complete</p> <p data-bbox="849 894 1385 972"><b>SEE 810 - Sustainability and Sustainable Energy Technologies (3)</b></p> <p data-bbox="849 1010 1380 1087"><b>SEE 811 - Technical Communication Skills (3)</b></p> <p data-bbox="849 1125 1385 1161">SEE 896 - MASc Research Seminar (0) *</p> <p data-bbox="849 1199 1390 1276">and <b>at least two</b> of (with a minimum of <b>one</b> SEE course)</p> <p data-bbox="849 1314 1369 1350">ENSC 801 - Linear Systems Theory (3)</p> <p data-bbox="849 1388 1315 1423">ENSC 802 - Stochastic Systems (3)</p> <p data-bbox="849 1461 1390 1539">ENSC 810 - Statistical Signal Processing (3)</p> <p data-bbox="849 1577 1325 1654">ENSC 833 - Network Protocols and Performance (3)</p> <p data-bbox="849 1692 1417 1728">ENSC 835 - Communication Networks (3)</p> <p data-bbox="849 1766 1401 1843">ENSC 854 - Integrated Microsensors and Actuators (3)</p>



<p>MSE 821 - Advanced Conduction Heat Transfer (3)</p> <p>MSE 822 - Advanced Convection Heat Transfer (3)</p> <p>SEE 820 - Materials Design for Energy Systems (3)</p> <p>SEE 821 - Membranes and Filtration (3)</p> <p>SEE 850 - Energy Storage Systems (3)</p> <p>SEE 891 - Directed Studies (3)</p> <p>SEE 893 - Special Topics I (3)</p> <p>SEE 894 - Special Topics II (3)</p> <p>SEE 895 - Special Topics III (3)</p> <p>STAT 604 - Analysis of Experimental and Observational Data (3)</p> <p><del>and one three unit graduate elective course in consultation with the supervisor</del></p> <p>and a thesis</p> <p>SEE 898 - MAsC Thesis (18)</p> <p>* Students must enroll in this course every term.</p>	<p>MSE 722 - Fuel Cell Systems (3)</p> <p>MSE 726 Introduction to Engineering Design Optimization (3)</p> <p>MSE 780 - Manufacturing Svstems (3)</p> <p>MSE 812 - Advanced 3D Printing (3)</p> <p>MSE 821 - Advanced Conduction Heat Transfer (3)</p> <p>MSE 822 - Advanced Convection Heat Transfer (3)</p> <p>SEE 820 - Materials Design for Energy Systems (3)</p> <p>SEE 821 - Membranes and Filtration (3)</p> <p>SEE 850 - Energy Storage Systems (3)</p> <p>SEE 891 - Directed Studies (3)</p> <p>SEE 893 - Special Topics I (3)</p> <p>SEE 894 - Special Topics II (3)</p> <p>SEE 895 - Special Topics III (3)</p> <p>STAT 604 - Analysis of Experimental and Observational Data (3)</p> <p>and a thesis</p> <p>SEE 898 - MAsC Thesis (18)</p> <p>* Students must enroll in this course every term.</p>
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## Calendar Entry Change for Sustainable Energy Engineering Doctor of Philosophy

### Summary of change:

The requested changes to the program involve adding one course to the PhD program. Specifically, we will add a three-unit course:

- SEE811 – Technical Communications Skills (3)

SEE 811 will be mandatory for PhD students and will be additional to the six units of course work required from each student. When combined with the 18-unit thesis, this will increase the total number of units for a PhD student at graduation from 24 to 27.

The scope and time allocated for the graduate seminar series, SEE 897, will be reduced from 3 hours per week to 1 hour per week. It will still run every term. To correct an oversight in the original calendar language, it will be made explicit that registration is required in SEE 897 in every term.

### Rationale for change:

The SEE program wishes to strengthen the training that our PhD students receive, and to better align the course offerings with our program learning outcomes. Student, instructor, and supervisor feedback has indicated that while the current structure is suitable for a small graduate program, changes are needed to ensure it remains fit for purpose as the number of students increases.

Specifically, the current program structure depends on SEE 897 to both ensure advanced general knowledge in the field of sustainable energy engineering and to develop writing and communication skills. SEE 897 is a 0-credit S/US graded course that all PhD students are required to take every semester of their enrollment in SEE. The SEE Graduate Program Committee believes that as these are core program learning outcomes, these foundational elements need to be developed in dedicated courses with higher value to the students.

This change will also allow a reduction in the time commitment asked from students for SEE 897, allowing graduate students to focus on their research and other scholarly activities later in their program. While SEE 897 will remain mandatory throughout the duration of every student's program, the course will be focused on developing a community of sustainability focused learners. The reduction in student time commitment to SEE 897 later in their degree program meets a specific request from the SEE Graduate Students Association and allows a stronger focus on research as students approach the end of their program.

### Effective term and year:

Fall 2023

### Will this change impact current students? If yes, what is the plan for current students?

No. Current students can elect to take SEE 810 and/or SEE 811 if they choose, but the courses will not be mandatory for students who enrolled prior to Fall 2023. SEE 897 will continue to be offered every semester.

FROM	TO
<p data-bbox="203 258 253 289">[...]</p> <p data-bbox="203 327 503 359">Program Requirements</p> <p data-bbox="203 411 824 720">The PhD program in SEE consist of course work and a thesis for a minimum of 24 units. Those who lack the necessary background knowledge may, at the discretion of the supervisor or the supervisory committee, be asked to complete additional courses beyond the program requirements in order to broaden the students' preparation for undertaking thesis work.</p> <p data-bbox="203 762 509 793">Students must complete</p> <p data-bbox="203 835 760 930">SEE 897 - PhD Research Seminar (0) and a minimum six units of course work selected in consultation with the supervisor</p> <p data-bbox="203 972 503 1003">and a Qualifying Exam</p> <p data-bbox="203 1045 675 1108">SEE 890 - PhD Qualifying Exam (0) and a thesis</p> <p data-bbox="203 1150 553 1182">SEE 899 - PhD Thesis (18)</p> <p data-bbox="232 1707 282 1738">[...]</p>	<p data-bbox="847 258 898 289">[...]</p> <p data-bbox="847 327 1154 359">Program Requirements</p> <p data-bbox="847 411 1419 783">The PhD program in SEE consists of course work and a thesis for a minimum of 27 units. Those who lack the necessary background knowledge may, at the discretion of the supervisor or the supervisory committee, be asked to complete additional courses beyond the program requirements in order to broaden the students' preparation for undertaking thesis work.</p> <p data-bbox="847 825 1180 856">Students must complete</p> <p data-bbox="847 877 1377 951"><b>SEE 811 - Technical Communication Skills (3)</b></p> <p data-bbox="847 972 1357 1003">SEE 897 - PhD Research Seminar (0)*</p> <p data-bbox="847 1066 1357 1182">and a minimum six units of <b>graduate</b> course work selected in consultation with the supervisor</p> <p data-bbox="847 1234 1154 1266">and a Qualifying Exam</p> <p data-bbox="847 1308 1321 1339">SEE 890 - PhD Qualifying Exam (0)</p> <p data-bbox="847 1392 1011 1423">and a thesis</p> <p data-bbox="847 1444 1203 1476">SEE 899 - PhD Thesis (18)</p> <p data-bbox="847 1528 1385 1602"><b>* Students must enroll in this course every term.</b></p> <p data-bbox="873 1707 924 1738">[...]</p>



MEMO

Faculty of Arts and Social Sciences  
+1 778 782 4967  
fassadgs@sfu.ca  
sfu.ca/fass

Academic Quadrangle 6164  
8888 University Drive  
Burnaby, BC  
Canada V5A 1S6

ATTENTION Jeff Derksen

FROM Kate Slaney, Associate Dean, Graduate Studies

RE ECON Calendar Change Requests

DATE September 29, 2022

PAGES 1

Dear Jeff,

By request of the Economics Graduate Chair, I have approved the attached calendar changes for the Department of Economics by delegated authority. No substantive changes are being made as the changes are merely updating the course numbers of prerequisites.

Kind regards,

Kate Slaney

Kate Slaney  
Associate Dean, Graduate and Postdoctoral Studies,  
Faculty of Arts and Social Sciences  
Professor, Department of Psychology

KS/hm



**MEMO**

Simon Woodcock,  
Graduate Program Chair  
Department of Economics

Mailing address  
8888 University Drive  
Burnaby, BC V5A 1S6

Tel 778-782-4524

[econgchr@sfu.ca](mailto:econgchr@sfu.ca)  
[www.sfu.ca/economics](http://www.sfu.ca/economics)

ATTENTION Kate Slaney, Associate Dean, Graduate and Postdoctoral  
Studies

FROM Simon Woodcock, Graduate Chair, Department Of  
Economics

RE Change to ECON MA calendar language

DATE 8/31/2022

The following change is proposed to clarify calendar language and allow students to take coursework outside ECON towards their program requirements. Thank you for your attention to this matter.

Signed,

Simon D. Woodcock  
Graduate Program Chair

## Calendar Entry Change for MA in Economics

<p><b>Summary of change:</b></p> <p>Clarifying unit totals and calendar language.</p>
<p><b>Rationale for change:</b></p> <p>Following SGSC's move to capstone standardization, the minimum number of credits for the MA went from 30 to 40, effective in the Fall 2022 calendar. This is an editorial change to revert the minimum number of credits to 30.</p>
<p><b>Effective term and year:</b></p> <p>Fall 2023</p>
<p><b>Will this change impact current students? If yes, what is the plan for current students?</b></p> <p>Yes. It will allow current students to take elective courses outside ECON without increasing completion time.</p>

FROM	TO
<p>[...]</p> <p><b>Program Requirements</b></p> <p>This program has three options and consists of course work and either a thesis, research project, or research paper, for a minimum of 40 units.</p> <p>Students complete all of</p> <p>[...]</p>	<p>[...]</p> <p><b>Program Requirements</b></p> <p>This program has three options and consists of course work and either a thesis, research project, or research paper, for a minimum of <b>30</b> units.</p> <p>Students complete all of</p> <p>[...]</p>



MEMO

Faculty of Arts and Social Sciences  
+1 778 782 4967  
fassadgs@sfu.ca  
sfu.ca/fass

Academic Quadrangle 6164  
8888 University Drive  
Burnaby, BC  
Canada V5A 1S6

ATTENTION Jeff Derksen

FROM Kate Slaney, Associate Dean, Graduate Studies

RE LING Calendar Changes

DATE February 9, 2023

PAGES 4

Dear Jeff,

By request of the Department of Linguistics Graduate Chair, I have approved the attached amendments to calendar changes by delegated authority. This involves the removal of the 'three additional courses' note; the addition of one course to the thesis, five additional courses to the project and seven courses to the course based options; and lowering the total units from 38 to 35.

Kind regards,

Kate Slaney

Kate Slaney  
Associate Dean, Graduate and Postdoctoral Studies,  
Faculty of Arts and Social Sciences  
Professor, Department of Psychology

KS/hm



Dr. Heather Bliss, Graduate Program Chair  
DEPARTMENT OF LINGUISTICS  
Faculty of Arts and Social Sciences

R.C. Brown Hall 8121  
8888 University Drive  
Burnaby, BC  
Canada V5A 1S6

TEL 604-762-6274

linggsc@sfu.ca

February 5, 2023

Re: Editorial changes to calendar entry for Linguistics MA program

Dear colleagues,

Please accept this memo requesting minor editorial changes to the Calendar entry the Linguistics MA program.

We recently introduced two new options for completing an MA in Linguistics (course-based and project-based, in addition to the existing thesis-based option), as well as a new course, LING 880 'Advanced Linguistic Research for Professional Development.' These changes were approved for entry in the Summer 2023 calendar, but unfortunately some errors were introduced through the process as well, specifically in regard to the number of required courses and the total number of credits. The proposed changes we are requesting here correct these errors.

Respectively yours,

A handwritten signature in black ink, appearing to read 'H. Bliss'.

Dr. Heather Bliss  
Graduate Program Chair, Linguistics



## Calendar Entry Change for Linguistics MA

<p><b>Summary of change:</b></p> <p>Editorial change.</p>
<p><b>Rationale for change:</b></p> <p>Previous calendar had incorrect unit total and additional courses listed.</p>
<p><b>Effective term and year:</b></p> <p>Fall 2023</p>
<p><b>Will this change impact current students? If yes, what is the plan for current students?</b></p> <p>No</p>

FROM	TO
<p>[...]</p> <p>Program Requirements</p> <p>This program offers a thesis option, project option, and course work option for a minimum of <del>38</del> units.</p> <p>Students must complete</p> <p>LING 800 - Phonology (3)            LING 801 - Syntax (3)            LING 851 - Research Techniques and Experimental Design (3)            LING 880 - Advanced Linguistic Research for Professional Development (3)            LING 890 - Graduate Seminar I (1) *            LING 891 - Graduate Seminar II (1) *</p> <p><del>and three graduate courses**</del></p> <p>and requirements for one of the options below</p>	<p>[...]</p> <p>Program Requirements</p> <p>This program offers a thesis option, project option, and course work option for a minimum of <b>35</b> units.</p> <p>Students must complete</p> <p>LING 800 - Phonology (3)            LING 801 - Syntax (3)            LING 851 - Research Techniques and Experimental Design (3)            LING 880 - Advanced Linguistic Research for Professional Development (3)            LING 890 - Graduate Seminar I (1) *            LING 891 - Graduate Seminar II (1) *</p> <p>and requirements for one of the options below</p>

<p>Thesis Option</p> <p>LING 898 - MA Thesis (18)</p> <p>Project Option</p> <p>LING 893 - Linguistics MA Project (6)</p> <p>and <del>four</del> additional graduate courses**</p> <p>Course-based Option</p> <p>and <del>six</del> additional graduate courses**</p> <p>* LING 890 and LING 891 should be completed in the first year of program enrollment.</p> <p>** must be approved by the supervisor. Only one directed research course allowed.</p> <p>[...]</p>	<p>Thesis Option</p> <p>And <b>one</b> additional graduate course**</p> <p>LING 898 - MA Thesis (18)</p> <p>Project Option</p> <p>LING 893 - Linguistics MA Project (6)</p> <p>and <b>five</b> additional graduate courses**</p> <p>Course-based Option</p> <p>and <b>seven</b> additional graduate courses**</p> <p>* LING 890 and LING 891 should be completed in the first year of program enrollment.</p> <p>** must be approved by the supervisor. Only one directed research course allowed</p> <p>[...]</p>
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**MEMORANDUM**

<b>ATTENTION:</b>	SGSC
<b>FROM:</b>	Arne Eigenfeldt, Chair, FCAT UCC
<b>RE:</b>	Items to be added to SGSC meeting agenda
<b>DATE:</b>	February 15 <sup>th</sup> , 2023

FCAT GSC has voted to approve the following changes at the FCAT GSC meeting that occurred on February 14<sup>th</sup>, 2023:

**Masters of Publishing program:**

- ~~Master of Publishing program course change Director memo~~
- Calendar entry change for Masters of Publishing program
- ~~PUB 899: Publishing Internship or Project (6) Graduate Course Change~~
- ~~PUB 900: Publishing Project Report (6) Graduate Course Change~~

Please place these items and additional materials on the next meeting of SGSC.

Thank you.



Arne Eigenfeldt, D.M.  
Associate Dean, Academic, FCAT  
Chair, FCAT UCC

cc Scott Steedman

ff/AE



FACULTY OF COMMUNICATION, ART, AND TECHNOLOGY

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MAILING ADDRESS

515 W Hastings St  
Vancouver BC, Canada  
V6B 5K3

ONLINE

<http://publishing.sfu.ca>  
[pub-info@sfu.ca](mailto:pub-info@sfu.ca)

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This memo introduces ~~two Course Change forms~~ and **one Calendar Entry Change** for Master of Publishing Program Requirements.

~~These changes rationalize and simplify Unit and tuition fee complexities for two Master of Publishing Program courses, PUB 899 and PUB 900.~~ The Master of Publishing Program tuition is assessed on a fee-per-unit basis.

~~As per the change forms, both PUB 899 and PUB 900 will be changed from 6 units to 5 units with tuition fee assessment following from that. But for both courses, the Academic Progress Units and Financial Aid Progress Units shall be 6, ensuring that students retain their full-time status while enrolled in either of these courses.~~

The Calendar Entry Change reflects the fact that the resulting minimum Units required for program completion will change from 49 to 47, and makes the stated Unit load for PUB 899 and PUB 900 clear.

*It is important to note that these changes are a re-articulation—given current University systems—of Master of Publishing Program policies and practices that have been in place for decades. These changes will this have no effect on existing students.*

Warmly,

A handwritten signature in black ink, appearing to read "John W Maxwell".

John W Maxwell  
Associate Professor & Director,  
Publishing @ SFU  
Simon Fraser University  
[jmax@sfu.ca](mailto:jmax@sfu.ca) / 778.782.5287

## Calendar Entry Change for Master of Publishing Program

<p><b>Summary of change:</b></p> <p>Change units for PUB 899 and 900 from 6 to <b>5</b></p>
<p><b>Rationale for change:</b></p> <p>Reduce cost of course for students; simplifying historic relationship between Unit load and tuition assessment.</p>
<p><b>Effective term and year:</b></p> <p>Fall 2023</p>
<p><b>Will this change impact current students? If yes, what is the plan for current students?</b></p> <p>No impact on current students</p>

FROM	TO
<p><b>Program Requirements</b></p> <p>This program consists of course work, an internship, and the requirements from either a project or course option for a minimum of <del>49</del> units.</p> <p>Students must complete</p> <p>PUB 600 - Topics in Publishing Management (4)</p> <p>PUB 601 - Editorial Theory and Practice (4)</p> <p>PUB 602 - Design and Production Management (4)</p> <p>PUB 605 - Book Publishing Project (5)</p> <p>PUB 606 - Media Project (4)</p> <p>PUB 607 - Publishing Technology Project (4)</p>	<p><b>Program Requirements</b></p> <p>This program consists of course work, an internship, and the requirements from either a project or course option for a minimum of <b>47</b> units.</p> <p>Students must complete</p> <p>PUB 600 - Topics in Publishing Management (4)</p> <p>PUB 601 - Editorial Theory and Practice (4)</p> <p>PUB 602 - Design and Production Management (4)</p> <p>PUB 605 - Book Publishing Project (5)</p> <p>PUB 606 - Media Project (4)</p> <p>PUB 607 - Publishing Technology Project (4)</p>

PUB 800 - Text & Context: Publishing in Contemporary Culture (4)	PUB 800 - Text & Context: Publishing in Contemporary Culture (4)
PUB 801 - History of Publishing (4)	PUB 801 - History of Publishing (4)
PUB 802 - Technology and the Evolving Form of Publishing (4)	PUB 802 - Technology and the Evolving Form of Publishing (4)
PUB 890 – Professional Practices Seminar I (0)	PUB 890 – Professional Practices Seminar I (0)
PUB 891 – Professional Practices Seminar II (0)	PUB 891 – Professional Practices Seminar II (0)
and an internship	and an internship
PUB 899 - Publishing Internship or Project (6)	PUB 899 - Publishing Internship or Project (5)
and the requirements from either a project or course option	and the requirements from either a project or course option
Project Option	Project Option
PUB 900 - Publishing Project Report (6)	PUB 900 - Publishing Project Report (5)
Course Work Option	Course Work Option
Students complete a minimum of eight units from the following list of courses selected in consultation with supervisor or graduate program chair.	Students complete a minimum of eight units from the following list of courses selected in consultation with supervisor or graduate program chair.
PUB 611 - Making Knowledge Public: How Research Makes Its Way into Society (4)	PUB 611 - Making Knowledge Public: How Research Makes Its Way into Society (4)
PUB 631 - Graphic Design: The Page and the Screen (4)	PUB 631 - Graphic Design: The Page and the Screen (4)
PUB 638 - Design Awareness in Publishing Processes and Products (4)	PUB 638 - Design Awareness in Publishing Processes and Products (4)
PUB 648 - Publishing and Social Change: Tech, Texts, and Revolution (4)	PUB 648 - Publishing and Social Change: Tech, Texts, and Revolution (4)

PUB 655 - Online Marketing for Publishers (4)	PUB 655 - Online Marketing for Publishers (4)
PUB 656 - Institutional and International Event Planning and Management (4)	PUB 656 - Institutional and International Event Planning and Management (4)
PUB 877 - Special Topics in Publishing (4)	PUB 877 - Special Topics in Publishing (4)
[...]	[...]