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**MEMORANDUM**

**ATTENTION** Senate  
**FROM** Jeff Derksen,  
Chair of Senate Graduate Studies  
Committee (SGSC)  
**RE:** Course Changes

**DATE** October 14, 2021



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**For information:**

Acting under delegated authority at its meeting of October 4, 2021, SGSC approved the following curriculum items, effective **Summer 2022**:

**Faculty of Applied Sciences**School of Sustainable Energy Engineering

- 1) Course changes (description, grading basis): SEE 896, SEE 897

MEMORANDUM

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Attention Dr. Jeff Derksen  
Dean, Graduate Studies

Date: Aug 25, 2021

From Dr. Parvaneh Saeed, [psaeedi@sfu.ca](mailto:psaeedi@sfu.ca)  
Faculty of Applied Science, Graduate Studies Committee

Re: FAS-SEE 896 and 897 course changes

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The faculty of Applied Sciences Graduate Studies Committee would like to propose changes to SEE 896 and SEE 897 graduate courses.

The requested changes are regarding the current standard grading basis to the competency grading basis. The rationale for the change is to build a community of scholars in a supportive environment that prioritizes students' wellbeing. We believe that competency grading basis is better suited to support this initiative.

We request for the changes to be effective Summer 2022.

Regards,  
Parvaneh Saeedi



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MEMORANDUM

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ATTENTION Associate Dean Research and Grad Studies, Faculty of Applied Sciences DATE 13 Aug 2021

FROM Dr. Colin Copeland, Graduate Program Chair, School of Sustainable Energy Engineering PAGES 1

RE: Change SEE 896 and SEE 897 Standard Grading Basis to Competency Grading Basis

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This memo is to accompany both SEE 896 and SEE 897 Graduate Course Change Form. Both forms reflects the request to change mentioned courses current standard grading basis to the competency grading basis.

This is anticipated to take effect in Summer 2022.

The rational for the change is to build a community of scholars in a supportive environment that prioritizes student well being. The competency grading basis is better suited to support this initiative.

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SEE Graduate Program Committee Chair



## Graduate Course Change

Attach a separate document if more space is required.

Course Subject/Number SEE896	Units 0	Effective Term and Year Summer 2022
Course Title MASC Research Seminar		
Rationale for Change: A central purpose of this course is building a community of scholars in a supportive environment that prioritizes student well-being. A satisfactory/unsatisfactory model is better aligned with this goal.		

### Proposed Changes (Check all that apply)

Course number  
  Units\*  
  Title  
  Description  
  Prerequisite  
  Other Grading Basis

### Complete only the fields to be changed

FROM	TO
Course Subject/Number	Course Subject/Number
Units	Units*
Course Title	Course Title (max 100 characters)
Course Short Title	Course Short Title (max 30 characters)
Description Presentation and discussion of research topics and progress in seminar and publication formats. MASC students must enroll in SEE896 during every term in which they are registered, until all program requirements have been met.	Description Presentation and discussion of research topics, publication and presentation formats. A focus is building a community of sustainability scholars. MASC students must enroll in SEE896 every term in which they are registered, until all program requirements have been met.
Prerequisite	Prerequisite
Other Normal Grading Basis (Letter Grades)	Other Satisfactory/Unsatisfactory Grading

\* Program requirements may need to be revised when course units are changed. Please review the calendar and submit any relevant program revisions resulting from this course change.

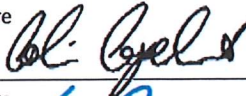



**REMINDER:** All course changes must be identified on a cover memo and confirmed as approved when submitted to FGSC and SGSC.


**CONTACT PERSON**

Department / School / Program Sustainable Energy Engineering	Contact name Colin Copeland	Contact email colin_copeland@sfu.ca
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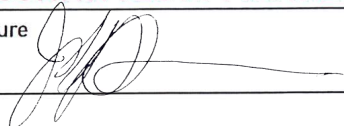
**DEPARTMENTAL APPROVAL**

Department Graduate Program Committee Colin Copeland	Signature 	Date 2021-07-26
Department Chair Kevin Oldknow	Signature 	Date AUG 24 <sup>th</sup> , 2021

**FACULTY APPROVAL**

Faculty Graduate Studies Committee (FGSC) Parvaneh Saeeedi	Signature 	Date Aug 25, 2021
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**SENATE GRADUATE STUDIES COMMITTEE APPROVAL**

Senate Graduate Studies Committee (SGSC) Jeff Derksen	Signature 	Date October 13, 2021
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**ADMINISTRATIVE SECTION (for DGS office only)**

Course Attribute: \_\_\_\_\_  
 Course Attribute Value: \_\_\_\_\_  
 Instruction Mode: \_\_\_\_\_  
 Attendance Type: \_\_\_\_\_

If different from regular units: 6  
 Academic Progress Units: \_\_\_\_\_  
 Financial Aid Progress Units: 6



## Graduate Course Change

Attach a separate document if more space is required.

Course Subject/Number SEE 897	Units 0	Effective Term and Year Summer 2022
Course Title PhD Research Seminar		
Rationale for Change: A central purpose of this course is building a community of scholars in a supportive environment that prioritizes student well-being. A satisfactory/unsatisfactory model is better aligned with this goal.		

Proposed Changes (Check all that apply)

Course number  
  Units\*  
  Title  
  Description  
  Prerequisite  
  Other Grading Basis

Complete only the fields to be changed

FROM	TO
Course Subject/Number	Course Subject/Number
Units	Units*
Course Title	Course Title (max 100 characters)
Course Short Title	Course Short Title (max 30 characters)
Description Presentation and discussion of research topics and progress in seminar and publication formats. PhD students must enroll in SEE 897 during every term in which they are registered, until all program requirements have been met.	Description Presentation and discussion of research topics, publication and presentation formats. A focus is building a community of sustainability scholars. PhD students must enroll in SEE 897 every term in which they are registered, until all program requirements have been met.
Prerequisite	Prerequisite
Other Normal Grading Basis (Letter Grades)	Other Satisfactory/Unsatisfactory Grading



\* Program requirements may need to be revised when course units are changed. Please review the calendar and submit any relevant program revisions resulting from this course change.

**REMINDER:** All course changes must be identified on a cover memo and confirmed as approved when submitted to FGSC and SGSC.

**CONTACT PERSON**

Department / School / Program Sustainable Energy Engineering	Contact name Colin Copeland	Contact email colin_copeland@sfu.ca
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**DEPARTMENTAL APPROVAL**

Department Graduate Program Committee Colin Copeland	Signature 	Date 2021-07-26
Department Chair Kevin Oldknow	Signature 	Date AUG 24 <sup>th</sup> , 2021

**FACULTY APPROVAL**

Faculty Graduate Studies Committee (FGSC) 	Signature 	Date Aug 23, 2021
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**SENATE GRADUATE STUDIES COMMITTEE APPROVAL**

Senate Graduate Studies Committee (SGSC) Jeff Derksen	Signature 	Date October 13, 2021
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<p><b>ADMINISTRATIVE SECTION (for DGS office only)</b></p> <p>Course Attribute: _____</p> <p>Course Attribute Value: _____</p> <p>Instruction Mode: _____</p> <p>Attendance Type: _____</p>	<p>If different from regular units:     6</p> <p>Academic Progress Units: _____</p> <p>Financial Aid Progress Units:     6</p>
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