



8888 University Drive,  
Burnaby, BC  
Canada V5A 1S6

TEL: 778.782.6654  
FAX: 778.782.5876

avpacad@sfu.ca  
www.sfu.ca/vpacademic

## MEMORANDUM

ATTENTION	Senate	DATE	July 10, 2020
FROM	Wade Parkhouse, Chair Senate Committee on Undergraduate Studies	PAGES	1/3
RE:	Withdrawal Deadline Changes for 2020/2021		

**For information:**

Acting under delegated authority at its meeting of July 9, 2020 SCUS approved the change to the last day of the Course Drop Period from the 35th calendar day after classes begin (end of week 5) to the 56th calendar day after classes begin (end of week 8), as a pilot for the 2020/21 academic year.

Senators wishing to consult a more detailed report of curriculum revisions may do so on the Senate Docushare repository at <https://docushare.sfu.ca/dsweb/View/Collection-12682>.



**Calendar Change:** “to” and “from” sections are not required. All deletions should be crossed out as follows: ~~sample~~. All additions should be marked by a **bold**.

## Course Drop Period

*Regular Term – 15<sup>th</sup> calendar day to 21<sup>st</sup> calendar day*

From the 15<sup>th</sup> calendar day to the 21<sup>st</sup> calendar day after classes begin, courses may be dropped by the student via goSFU at go.sfu.ca. Courses dropped within this period will be automatically recorded with a WD notation on the student’s academic record.

There is a 50% refund for courses dropped between the 15<sup>th</sup> and the 21<sup>st</sup> calendar day from the first day of classes.

Courses may be added with the permission of the chair and instructor.

No courses can be added or changed to audit status during this period.

*Regular Term – 22<sup>nd</sup> calendar day to ~~35~~**56**<sup>th</sup> calendar day*

From the 22<sup>nd</sup> calendar day to the ~~35~~**56**<sup>th</sup> calendar day after classes begin, courses may be dropped by the student via goSFU at go.sfu.ca. Courses dropped within this period will be automatically recorded with a WD notation on the student’s academic record.

There is no refund for courses dropped after the 21<sup>st</sup> calendar day of when first day of classes begin.

No courses can be added or changed to audit status during this period.

[Back to Top](#)

## No Course Drop Period

*Regular term – ~~36~~**57**<sup>th</sup> calendar day to end of term*

From the ~~36~~**57**<sup>th</sup> calendar day to the last day of the term, course(s) may be dropped only in extenuating circumstances. If approved, there will be a WE notation on the student’s academic record for specific courses dropped. Please submit applications to Student Services. Requests arising after the last day of classes, or requests relating to courses completed in a previous term, are referred to as ‘retroactive’ and follow the same procedures as above but may take longer to adjudicate.

Note: Extenuating circumstances are defined as unusual circumstances beyond the student’s control which make it impossible for the student to complete the course. If a course drop is being considered after the last day of classes, it is recommended that students seek advice from Academic Advising and Student Success or their department advisor.