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**MEMORANDUM**

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**ATTENTION** Senate  
**FROM** Jon Driver, Vice-President, Academic and  
Provost *pro tem*, and Chair, SCUP  
**RE:** Suspension of Admission to the Latin American Studies Graduate Certificate (SCUP 20-14)

**DATE** April 28, 2020  
**PAGES** 1 of 1



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At its April 22, 2020 meeting, SCUP reviewed and approved the suspension of admission to the Latin American Studies Graduate Certificate in the School for International Studies within the Faculty of Arts and Social Sciences, effective Fall 2020.

**Motion:**

That Senate approve the suspension of admission to the Latin American Studies Graduate Certificate in the School for International Studies within the Faculty of Arts and Social Sciences, effective Fall 2020.

c: G. Otero  
S. Zwagerman



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MEMORANDUM

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ATTENTION Senate Committee on University  
Priorities (SCUP) DATE March 19, 2020

FROM Jeff Derksen,  
Chair of Senate Graduate Studies  
Committee (SGSC)

RE: Suspension of Admission: Latin American Studies Graduate Certificate



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**For approval:**

At its meeting of March 3, 2020, SGSC approved the suspension of admission for Latin American studies Graduate Certificate within the Faculty of Arts and Social Sciences and is recommending it to SCUP for approval, effective **Spring 2021**:

**Motion:**

That SCUP approve and recommend to Senate the suspension of admission for Latin American studies Graduate Certificate within the Faculty of Arts and Social Sciences.



FACULTY OF  
ARTS AND SOCIAL SCIENCES

MEMO

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ATTENTION: Jeff Derksen, Dean  
Graduate & Postdoctoral Studies

FROM : Sean Zwagerman, Chair  
Faculty of Arts and Social Sciences Graduate Studies Committee

RE: Course Changes under Delegated Authority

DATE: February 5, 2020

Dear Jeff,

The following were approved by the Faculty of Arts and Social Sciences Graduate Studies committee at their meeting on February 4, 2020, and are forwarded to the Senate Graduate Studies Committee for approval. Please include them on the next SGSC agenda.

~~1. School of Public Policy~~

- ~~a) Calendar entry change, PLCY's M.A.~~
- ~~b) The new course, PLCY 835~~

~~2. Department of Economics~~

- ~~a) Calendar entry change, ECON's PH.D.~~
- ~~b) The new course, ECON 984~~

~~3. School for International Studies~~

- ~~a) The new course, IS 879~~
- ~~b) The program suspension, LAS Graduate Certificate~~

~~4. Department of Psychology~~

- ~~a) Calendar entry change, Clinical Neuropsychology Track~~

These curriculum items should be effective for Fall 2020.

Sean Zwagerman  
Associate Dean, Faculty of Arts and Social Sciences

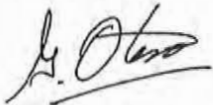
**TO** Sean Zwagerman, Chair, FASSGSC  
**FROM** Gerardo Otero, Coordinator, Latin American Studies  
**SUBJECT** Program Suspension: Latin American Studies Graduate Certificate  
**DATE** January 28th, 2020

At its meeting of January 13<sup>th</sup>, 2020, the School for International Studies approved the following curricular program changes (Effective term: Spring 2021):

- Suspension of Admission: Latin American Studies Graduate Certificate

Please place this proposal on the agenda of the next meeting of the Faculty of Arts and Social Sciences Graduate Studies Curriculum Committee.

Regards,



Gerardo Otero



## Proposal to suspend admissions to a program

**NOTE:** Suspension of admissions to a program does not result in the termination of a program. After a program has been suspended for at least two semesters, an academic unit follows the process to terminate the program. Or, if no students are currently enrolled in the program, academic units can consider the fast track option.

The School for International Studies proposes to suspend admissions to the Latin American Studies Graduate Certificate. This option is almost unused, with zero graduates in 2019, and is considered difficult to achieve due to an insufficiency of required courses on offer.

In accord with Senate-approved procedures for suspension of admission and program termination, the details of the proposed suspension are provided below.

1. Latin American Studies (LAS) Graduate Certificate
2. Location: Vancouver Campus
3. Offered by: Faculty of Arts and Social Sciences, Latin American Studies Program (housed in School for International Studies)
4. Proposed date for suspension: Effective Spring 2021.
5. Reasons for suspension of admissions:
  - Lack of enrollment demand
  - Insufficient resources/inability to provide necessary courses for the program
6. Plan for suspension:
  - a) Steps taken to consult with students: There are no students enrolled in the program at the moment.
  - b) Steps taken to consult with impacted instructors and staff: Faculty were consulted via email, demonstrating support to suspend admission to the program. No impact on staff.
  - c) Steps taken to ensure students in the program have the opportunity to complete the program: Not applicable as there are no students enrolled in the program.





PROGRAM SUSPENSION TEMPLATE

- d) Confirmation of consultation with other impacted departments and faculties: There are no impacts on other departments or faculties.
- 7. Institutional contact: Gerardo Otero, Professor, 778-782-4508, [otero@sfu.ca](mailto:otero@sfu.ca).