

## MEMORANDUM

ATTENTION: Senate	TEL
FROM: Jon Driver, Vice-President, Academic and Provost <i>pro tem</i> , and Chair, SCUP	
RE: Suspension of Admission: Development and Sustainability Graduate Certificate (SCUP 19-36)	
DATE: December 9, 2019	TIME

At its December 4, 2019 meeting, SCUP reviewed and approved the proposal to suspend admission to the Development and Sustainability Graduate Certificate in the School of Resource and Environmental Management within the Faculty of Environment, effective Summer 2020.

**Motion:**

That Senate approve suspension of admission to the Development and Sustainability Graduate Certificate in the School of Resource and Environmental Management within the Faculty of Environment, effective Summer 2020.

c: S. Markey

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**MEMORANDUM**

**ATTENTION** Senate Committee on University  
Priorities (SCUP) **DATE** November 22, 2019

**FROM** Jeff Derksen,  
Chair of Senate Graduate Studies  
Committee (SGSC)

**RE:** Suspension of Admission: Development and Sustainability Graduate Certificate

**For approval:**

At its meeting of November 5, 2019, SGSC approved the suspension of admission for Development and Sustainability Graduate Certificate within the Faculty of Environment and is recommending it to SCUP for approval, effective **Summer 2020**:

**Motion:**

That SCUP approve and recommend to Senate the suspension of admission for Development and Sustainability Graduate Certificate within the Faculty of Environment.



DONGYA YANG, PH.D., ASSOCIATE DEAN, RESEARCH AND GRADUATE STUDIES  
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## MEMO

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**To:** Dr. Jeff Derksen, Dean of Graduate Studies / Chair of SGSC  
**From:** Dr. Dongya Yang, Associate Dean / Chair, Faculty of Environment Graduate Studies Committee  
**Subject:** Suspension of Program – Development and Sustainability Graduate Certificate  
**Date:** Oct 17, 2019  
**CC:** Dr. Sean Markey, Graduate Chair of the School of Resource and Environmental Management

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The Faculty of Environment Graduate Studies Committee has approved the request from the School of Resource and Environmental Management (REM) to suspend the Development and Sustainability Graduate Certificate program. Please include this item on the agenda for the next SGSC meeting.

The original Memo from REM is attached.

Should you have any questions please feel free to contact me.

A handwritten signature in black ink, appearing to be 'D. Yang', written over a horizontal line.

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Dongya Yang, Ph.D.  
Associate Dean, Research and Graduate Studies  
Professor of Bioarchaeology



SCHOOL OF RESOURCE AND ENVIRONMENTAL MANAGEMENT (REM)  
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MEMORANDUM

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ATTENTION Senate Graduate Studies Committee      DATE October 8, 2019  
FROM Sean Markey,      PAGES 1  
Chair, REM Graduate Program Committee  
RE: Suspension of Program – Development and Sustainability Graduate Certificate

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Dear Dongya,

On behalf of the REM Graduate Program Committee, we are requesting SGSC approval to suspend the **Development and Sustainability Graduate Certificate**, currently offered by the Sustainable Development Program (SD) at the Burnaby campus. Suspension would be effective immediately (with termination to follow). The SD program has been restructured and the DEVS certificate, when offered, struggled with low numbers.

This program currently only has two registered students and no new students have entered the program since Spring 2017. Both students currently in the program are REM students; they have completed all of the required classes and the certificate can be awarded when they apply for graduation. No other students, faculty or staff would be affected by this certificate's termination. There are no remaining resources to be reallocated upon termination and the termination would have no impact on other departments, faculties or cognate disciplines.

If you have any questions or require further information, please don't hesitate to contact me.

Thank you,

Sean Markey  
Chair, REM Graduate Program Committee

**Proposal to Suspend Admissions to a Program:**  
Development and Sustainability Graduate Certificate

**1. All impacted credentials, levels and categories of the degree, and specific discipline or field of study**

Development and Sustainability Graduate Certificate

**2. Location of the program**

Faculty of Environment

**3. Faculty(ies), Department(s), or School(s) offering the program**

School of Resource and Environmental Management (inherited the program from FENV).

**4. Proposed date for suspension**

~~Immediate~~ Summer 2020

**5. Reasons for suspension of admissions, such as: • Insufficient resources • Lack of enrollment demand • Curricular issues • Inability to provide appropriate educational environment and/or supports**

Lack of enrollment.

**6. Plan for suspension, including: a) Steps taken to consult with students b) Steps taken to consult with impacted instructors and staff c) Steps taken to ensure students in the program have the opportunity to complete the program d) Confirmation of consultation with other impacted departments and faculties**

This program currently only has two registered students and no new students have entered the program since Spring 2017. Both students currently in the program are REM students; they have completed all of the required classes and the certificate can be awarded when they apply for graduation. No other students, faculty or staff would be affected by this certificate's termination.

The Sustainable Development program (previously housed in FENV) has been restructured. Upon consultation with the Steering Committee for the program - and following further consultation with former DEVS Steering Committee members - it has been decided to suspend and then terminate the program.

**7. Draft Calendar entry detailing suspension of admissions to the program**

We don't believe a calendar entry will be necessary. As no new students have entered the program since Spring 2017 and we are not receiving enquiries from prospective students about the program, we do not believe it will be missed if it is simply removed without explanation.

**8. Name, title, phone number and email address of the institutional contact person in case more information is required (normally, the Dean of the Faculty in which the program is housed): Sean Markey, Graduate Chair, REM: spmarkey@sfu.ca**