

## MEMORANDUM

ATTENTION: Senate	TEL
FROM: Jon Driver, Vice-President, Academic and Provost <i>pro tem</i> , and Chair, SCUP	
RE: Suspension of Admission: Post Baccalaureate Diploma in Sustainable Development (SCUP 19-37)	
DATE: December 9, 2019	TIME

At its December 4, 2019 meeting, SCUP reviewed and approved the proposal to suspend admission to the Post Baccalaureate Diploma in Sustainable Development in the School of Resource and Environmental Management within the Faculty of Environment, effective Summer 2020.

**Motion:**

That Senate approve suspension of admission to the Post Baccalaureate Diploma in Sustainable Development in the School of Resource and Environmental Management within the Faculty of Environment, effective Summer 2020.

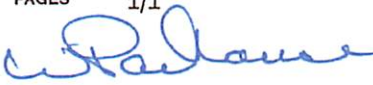
c: D. Knowler



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**MEMORANDUM**

ATTENTION	Senate Committee on University Priorities	DATE	November 8, 2019
FROM	Wade Parkhouse, Chair	PAGES	1/1
RE:	Senate Committee on Undergraduate Studies Faculty of Environment (SCUS 19-64)		

Action undertaken by the Senate Committee on Undergraduate Studies at its meeting of November 7, 2019, gives rise to the following recommendations:

Motion:

That SCUP approve and recommend to Senate the suspension of admission to the Sustainable Development Post Baccalaureate Diploma in the School of Resource and Environmental Management within the Faculty of Environment.

The relevant documentation for review by SCUP is attached.



## Proposal to suspend admissions to a program

### Post Baccalaureate Diploma in Sustainable Development

**NOTE:** Suspension of admissions to a program does not result in the termination of a program. After a program has been suspended for at least two semesters, an academic unit follows the process to terminate the program. Or, if no students are currently enrolled in the program, academic units can consider the fast track option.

1. All impacted credentials, levels and categories of the degree, and specific discipline or field of study
  - Post Baccalaureate Diploma in Sustainable Development
2. Location of the program
  - Burnaby campus
  - Downtown Vancouver campus
3. Faculty(ies), Department(s), or School(s) offering the program
  - Faculty of Environment, Sustainable Development Program
4. Proposed date for suspension
  - Spring 2020
5. Reasons for suspension of admissions, such as:
  - Insufficient resources
  - Lack of enrollment demand

We would like to suspend this program because it is not very popular and completion times are long. Currently, the program has 5 registered students (of whom one has applied to graduate) and no new students have entered the program since Fall 2018.

- Curricular issues
- Inability to provide appropriate educational environment and/or supports

6. Plan for suspension, including:

a) Steps taken to consult with students

We will contact the 5 current students to notify them of the suspension of the program (once it's approved) and we will inform them that it will not be terminated until they have graduated.

b) Steps taken to consult with impacted instructors and staff

No other students, faculty or staff would be affected by this Diploma's suspension or termination. There are no remaining resources to be reallocated once it is suspended and the suspension would have no impact on other departments, faculties or cognate disciplines.

c) Steps taken to ensure students in the program can complete the program

See above.

d) Confirmation of consultation with other impacted departments and faculties

n.a.

7. Draft Calendar entry detailing suspension of admissions to the program

Once the suspension is approved, we will insert the following draft calendar entry into the calendar:

*"Admission to the Sustainable Development Program's Post Baccalaureate Diploma are currently suspended."*

8. Name, title, phone number and email address of the institutional contact person in case more information is required (normally, the Dean of the Faculty in which the program is housed).

Dr. Duncan Knowler  
Chair, REM Undergraduate Program Committee (djk@sfu.ca) Tel. 778-782-3421