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MEMORANDUM

ATTENTION: Senate

TEL

FROM: Peter Keller, Vice-President, Academic and Provost, and Chair, SCUP

A handwritten signature in blue ink, appearing to read "Peter Keller".

RE: Suspension of Admission to the Geography Extended Minor Program (SCUP 19-05)

DATE: February 11, 2019

TIME

At its February 6, 2019 meeting, SCUP reviewed and approved the proposal to suspend admission to the Geography Extended Minor Program in the Department of Geography within the Faculty of Environment, effective Fall 2019.

Motion:

That Senate approve suspension of admission to the Geography Extended Minor Program in the Department of Geography within the Faculty of Environment, effective Fall 2019.

c: T. Brennand



OFFICE OF THE ASSOCIATE VICE-PRESIDENT, ACADEMIC

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www.sfu.ca/vpacademic**MEMORANDUM**

ATTENTION

Senate Committee on University Priorities

DATE January 11, 2019

FROM

Wade Parkhouse, Chair
Senate Committee on Undergraduate Studies

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RE:

Faculty of Environment (SCUS 1907)

A handwritten signature in black ink, appearing to read 'Wade Parkhouse'.

Action undertaken by the Senate Committee on Undergraduate Studies at its meeting of January 10, 2019, gives rise to the following recommendation:

Motion:

That SCUP approve and recommend to Senate the suspension of admission to the Geography Extended Minor program in the Department of Geography within the Faculty of Environment.

The relevant documentation for review by SCUP is attached.



PROGRAM SUSPENSION TEMPLATE

Proposal to suspend admissions to a program

NOTE: Suspension of admissions to a program does not result in the termination of a program. After a program has been suspended for at least two semesters, an academic unit follows the process to terminate the program. Or, if no students are currently enrolled in the program, academic units can consider the fast track option.

1. All impacted credentials, levels and categories of the degree, and specific discipline or field of study

Geography Extended Minor

2. Location of the program

Burnaby

3. Faculty(ies), Department(s), or School(s) offering the program

Department of Geography

4. Proposed date for suspension

Fall 2019

5. Reasons for suspension of admissions, such as:

Lack of enrollment demand – only 1 student enrolled in this program.

6. Plan for suspension, including:

This will not have an effect on other departments. The student in the program will be able to finish their extended minor before the program is terminated.

7. Draft Calendar entry detailing suspension of admissions to the program

Once suspension of admissions has been approved by FENV UCC and SCUS, a notation can be placed in the SFU calendar with wording proposed as follows –

Admission to the Geography Extended Minor has been suspended effective (Date).

8. Name, title, phone number and email address of the institutional contact person in case more information is required (normally, the Dean of the Faculty in which the program is housed).

Prof. Tracy Brennand
Chair, Department of Geography
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