



Simon Fraser University  
Maggie Benston Centre 1100  
8888 University Drive  
Burnaby, BC V5A 1S6

TEL 778.782.3042  
FAX 778.782.3080

gradstudies@sfu.ca  
www.sfu.ca/grad

**MEMORANDUM**

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**ATTENTION** Senate

**DATE** July 16, 2018

**FROM** George Agnes,  
Acting Chair of Senate Graduate  
Studies Committee (SGSC)

**RE:** Course Changes

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**For information:**

Acting under delegated authority and at its meeting of July 10, 2018 SGSC approved the following course changes:

**Faculty of Applied Sciences**

**Engineering Science**

- 1) Course reinstatement: ENSC 887 Computational Robotics (effective Summer 2019)

**Beedie School of Business**

- 2) Course changes (equivalencies): BUS 556, BUS 702, BUS 754 (effective Spring 2019)

**Individualized Interdisciplinary Studies**

- 3) Course change (department consent): INS 891, 892, 893, 894, 895, 896 (effective Summer 2019)



MEMORANDUM

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Attention Dr. Jeff Derksen Date July 12, 2018  
Dean, Graduate Studies

From Dr. Mirza Faisal Beg [mfbeg@sfu.ca](mailto:mfbeg@sfu.ca)  
Faculty of Applied Science, Graduate Studies Committee

Mirza  
Faisal  
Beg

Digitally signed by Mirza  
Faisal Beg  
DN: cn=Mirza Faisal Beg,  
o=Simon Fraser University,  
ou=Engineering Science,  
email=mfbeg@sfu.ca, c=CA  
Date: 2018.07.12 23:22:52  
-0700

Re: Request to reactivate ENSC 877

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The faculty of Applied Sciences Graduate Program Committee would like to request that ENSC  
~~877~~ be reactivated as per the rationale in the attached letter from ENSC GPC Chair Professor Ho.  
887  
Thank you.



SCHOOL OF ENGINEERING SCIENCE

July 12, 2018.

School of Engineering Science  
Simon Fraser University  
8888 University Drive  
Burnaby BC V5A 1S6  
Canada

Tel: 778-782-4371  
Fax: 778-782-4951  
www.ensc.sfu.ca

Professor Faisal Beg  
Associate Dean  
Faculty of Applied Sciences

Dear Faisal,

**887 DB**  
**Request to reactivate ENSC ~~877~~ Computational Robotics**

ENSC 887 was temporarily withdrawn from the calendar a few years back because its main instructor, Prof. Kamal Gupta, was the Director of the School between 2013 and 2016 and his busy schedule prohibited him from teaching the course. Since stepping down as Director, Prof. Gupta has been on research and sabbatical leaves. He will return in Summer 2019 and is being asked to teach ENSC 887 that semester. However, since the course is temporarily withdrawn, we cannot schedule it unless it is reactivated. As such, we are requesting to have the course reactivated. The rationales are:

1. ENSC 887 is a course in Prof. Gupta's core area of expertise and his students need this course to more efficiently kick-start their research in the area. In addition, Robotics and AI are now very topical and this course indeed is a core robotics course.
2. Prof. Gupta was asked by the Associate Director of the School to offer ENSC 887 once every two years (subject to the usual constraint of teaching bandwidth) because there are currently not many graduate courses of interest to students in the Systems area and this will be a welcome course for them.
3. As per the School's teaching policy, a faculty teaching load should have a mix of undergraduate and graduate courses. Currently, faculty in the Systems area are mainly teaching undergraduate courses. Having this course offered on a regular basis will lead to a more balanced teaching load.

Thank you for your assistance on this matter.

Sincerely yours,

Paul Ho, Professor  
Chair, Graduate Program Committee, School of Engineering Science



**BEEDIE SCHOOL  
OF BUSINESS**

Segal Graduate School

Office of the Associate Dean  
500 Granville Street  
Vancouver, BC V6C 1W6

TEL 778.782.9255  
FAX 778.782.5122

busadmin@sfu.ca

**Memo to SGSC**

**To: Senate Graduate Studies Committee**  
**From: Andrew Gemino, Associate Dean, Graduate Programs**  
**Re: Course Equivalencies: Marketing**  
**Date: July 13, 2018**

The following curriculum revisions have been approved by the Beedie School of Business and are forwarded to the Senate Graduate Studies Committee for approval. These curriculum items should be effective for Spring 2019.

Please include them on the next SGSC agenda.

- **Course Changes: Marketing equivalencies (BUS702: MBA, BUS556: GDBA, BUS754: MOT MBA)**

Thank you for your attention herein. Should you have any questions or concerns, please do not hesitate to contact me.

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Dr. Andrew Gemino  
Professor, Management Information Systems  
Associate Dean, Graduate Programs, Beedie School of Business



## Graduate Course Change

Attach a separate document if more space is required.

Course Subject/Number BUS 556	Units 4	Effective Term and Year Spring 2019 <del>Fall 2018</del>
Course Title Marketing Management		
Rationale for Change: BUS 702 now includes an in-class simulation project which no longer makes it equivalent to BUS 556 & 754.		

### Proposed Changes (Check all that apply)

Course number  
  Units\*  
  Title  
  Description  
  Prerequisite  
  Other Equivalency

### Complete only the fields to be changed

FROM	TO
Course Subject/Number	Course Subject/Number
Units	Units*
Course Title	Course Title (max 100 characters)
Course Short Title	Course Short Title (max 30 characters)
Description	Description
Prerequisite	Prerequisite
Other Students who have taken BUS 702 or BUS 754 may not take this course for further credit.	Other Students who have taken BUS 754 may not take this course for further credit.

\* Program requirements may need to be revised when course units are changed. Please review the calendar and submit any relevant program revisions resulting from this course change.

**REMINDER:** All course changes must be identified on a cover memo and confirmed as approved when submitted to FGSC and SGSC.

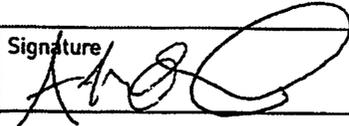
**CONTACT PERSON**

Department / School / Program <i>Beedie Grad Programs</i>	Contact name <i>Lesley McKay</i>	Contact email <i>lwcoord@sfu.ca</i>
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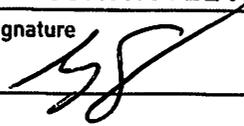
**DEPARTMENTAL APPROVAL**

Department Graduate Program Committee	Signature	Date
Department Chair	Signature	Date

**FACULTY APPROVAL**

Faculty Graduate Studies Committee (FGSC) <i>Andrew Genino</i>	Signature 	Date <i>July 6, 2018</i>
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**SENATE GRADUATE STUDIES COMMITTEE APPROVAL**

Senate Graduate Studies Committee (SGSC) <i>George Agnes</i>	Signature 	Date <i>July 17 / 2018</i>
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*per*

**ADMINISTRATIVE SECTION (for DGS office only)**

Course Attribute: \_\_\_\_\_  
 Course Attribute Value: \_\_\_\_\_  
 Instruction Mode: \_\_\_\_\_  
 Attendance Type: \_\_\_\_\_

If different from regular units:  
 Academic Progress Units: \_\_\_\_\_  
 Financial Aid Progress Units: \_\_\_\_\_



## Graduate Course Change

Attach a separate document if more space is required.

Course Subject/Number BUS 702	Units 3	Effective Term and Year Spring 2019 <del>Fall 2018</del> KA
Course Title Marketing Management		
Rationale for Change: 702 now includes an in-class simulation project which no longer makes it equivalent to BUS 556 & 754.		

### Proposed Changes (Check all that apply)

Course number  
  Units\*  
  Title  
  Description  
  Prerequisite  
  Other Equivalency

### Complete only the fields to be changed

FROM	TO
Course Subject/Number	Course Subject/Number
Units	Units*
Course Title	Course Title (max 100 characters)
Course Short Title	Course Short Title (max 30 characters)
Description Students	Description
Prerequisite	Prerequisite
Other Students who have taken BUS 556 or BUS 754 may not take this course for further credit.	Other

\* Program requirements may need to be revised when course units are changed. Please review the calendar and submit any relevant program revisions resulting from this course change.

**REMINDER:** All course changes must be identified on a cover memo and confirmed as approved when submitted to FGSC and SGSC.

**CONTACT PERSON**

Department / School / Program <i>Beedie Grad Programs</i>	Contact name <i>Lesley McKay</i>	Contact email <i>buscoord@sfu.ca</i>
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**DEPARTMENTAL APPROVAL**

Department Graduate Program Committee	Signature	Date
Department Chair	Signature	Date

**FACULTY APPROVAL**

Faculty Graduate Studies Committee (FGSC) <i>Andrew Gemins</i>	Signature 	Date <i>July 6, 2018</i>
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**SENATE GRADUATE STUDIES COMMITTEE APPROVAL**

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Senate Graduate Studies Committee (SGSC) <i>George Agnes</i>	Signature 	Date <i>July 17 / 2018</i>
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**ADMINISTRATIVE SECTION (for DGS office only)**

Course Attribute: \_\_\_\_\_  
 Course Attribute Value: \_\_\_\_\_  
 Instruction Mode: \_\_\_\_\_  
 Attendance Type: \_\_\_\_\_

If different from regular units:  
 Academic Progress Units: \_\_\_\_\_  
 Financial Aid Progress Units: \_\_\_\_\_



# Graduate Course Change

Attach a separate document if more space is required.

Course Subject/Number BUS 754	Units 4	Effective Term and Year Spring 2019 <del>Fall 2018</del> <sup>KA</sup>
Course Title Marketing Tech-based Products & Services		
Rationale for Change: BUS 702 now includes an in-class simulation project which no longer makes it equivalent to BUS 556 & 754.		

**Proposed Changes (Check all that apply)**

Course number  
  Units\*  
  Title  
  Description  
  Prerequisite  
  Other Equivalency

**Complete only the fields to be changed**

FROM	TO
Course Subject/Number	Course Subject/Number
Units	Units*
Course Title	Course Title (max 100 characters)
Course Short Title	Course Short Title (max 30 characters)
Description Students	Description
Prerequisite	Prerequisite
Other Students who have taken BUS 702 or BUS 556 may not take this course for further credit.	Other Students who have taken BUS 556 may not take this course for further credit.

\* Program requirements may need to be revised when course units are changed. Please review the calendar and submit any relevant program revisions resulting from this course change.

**REMINDER:** All course changes must be identified on a cover memo and confirmed as approved when submitted to FGSC and SGSC.

**CONTACT PERSON**

Department / School / Program <i>Beedie Grad Programs</i>	Contact name <i>Lesley McKay</i>	Contact email <i>buscoord@sfu.ca</i>
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**DEPARTMENTAL APPROVAL**

Department Graduate Program Committee	Signature	Date
Department Chair	Signature	Date

**FACULTY APPROVAL**

Faculty Graduate Studies Committee (FGSC) <i>Andrew Gemina</i>	Signature 	Date <i>July 6, 2018</i>
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**SENATE GRADUATE STUDIES COMMITTEE APPROVAL**

Senate Graduate Studies Committee (SGSC) <i>George Agnes</i>	Signature 	Date <i>July 17/2018</i>
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**ADMINISTRATIVE SECTION (for DGS office only)**

Course Attribute: \_\_\_\_\_  
 Course Attribute Value: \_\_\_\_\_  
 Instruction Mode: \_\_\_\_\_  
 Attendance Type: \_\_\_\_\_

If different from regular units:  
 Academic Progress Units: \_\_\_\_\_  
 Financial Aid Progress Units: \_\_\_\_\_



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MEMORANDUM

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ATTENTION Jeff Derksen, DATE June 21, 2018  
Chair of Senate Graduate Studies  
Committee (SGSC)  
FROM Ed Park  
Graduate Chair of Individualized  
Interdisciplinary Studies  
RE: Course Changes INS 891, INS 892, INS 893, INS 894, INS 895, INS 896



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INS students intending to enroll in Directed Readings and Special Topics courses are required to provide reading list and course description prior to enrollment. Changing course attribute to “add consent” will help the department ensure that all the requirements have been met prior to students’ enrollment.

The following course changes have been approved by Ed Park, Graduate Program Chair of Individualized Interdisciplinary Studies, and are forwarded to the Senate Graduate Studies Committee for approval. These curriculum items should be effective for **Summer 2019**.

Please include these items on the next SGSC agenda:

- Course Change (department consent): INS 891
- Course Change (department consent): INS 892
- Course Change (department consent): INS 893
- Course Change (department consent): INS 894
- Course Change (department consent): INS 895
- Course Change (department consent): INS 896



# Graduate Course Change

Attach a separate document if more space is required.

Course Subject/Number INS 891, INS 892 INS 893, INS 894, INS 895	Units 1-5	Effective Term and Year Summer 2019
Course Title Directed Readings		
Rationale for Change: INS students intending to enroll in Directed Readings courses are required to provide reading lists and course description prior to enrollment. Changing course attribute to "department consent" will help the department ensure that all the requirements have been met prior to students' enrollment.		

**Proposed Changes (Check all that apply)**

- Course number  
  Units\*  
  Title  
  Description  
  Prerequisite  
  Other Add Consent

**Complete only the fields to be changed**

FROM	TO
Course Subject/Number	Course Subject/Number
Units	Units*
Course Title	Course Title (max 100 characters)
Course Short Title	Course Short Title (max 30 characters)
Description	Description
Prerequisite	Prerequisite
Other "No consent"	Other "Department Consent"

\* Program requirements may need to be revised when course units are changed. Please review the calendar and submit any relevant program revisions resulting from this course change.

**REMINDER:** All course changes must be identified on a cover memo and confirmed as approved when submitted to FGSC and SGSC.

**CONTACT PERSON**

Department / School / Program <i>Individualized Interdisciplinary Studies</i>	Contact name <b>Ed Park</b>	Contact email <i>ed_park@sfu.ca</i>
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**DEPARTMENTAL APPROVAL**

Department Graduate Program Committee	Signature	Date
Department Chair	Signature	Date

**FACULTY APPROVAL**

Faculty Graduate Studies Committee (FGSC) <b>Ed Park</b>	Signature <i>[Signature]</i>	Date <b>JUN 21 2018</b>
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*per*

**SENATE GRADUATE STUDIES COMMITTEE APPROVAL**

Senate Graduate Studies Committee (SGSC) <i>George Agnes</i>	Signature <i>[Signature]</i>	Date <i>July 17/218</i>
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**ADMINISTRATIVE SECTION (for DGS office only)**

Course Attribute: \_\_\_\_\_  
 Course Attribute Value: \_\_\_\_\_  
 Instruction Mode: \_\_\_\_\_  
 Attendance Type: \_\_\_\_\_

If different from regular units:  
 Academic Progress Units: \_\_\_\_\_  
 Financial Aid Progress Units: \_\_\_\_\_



## Graduate Course Change

Attach a separate document if more space is required.

Course Subject/Number	INS 896	Units	5	Effective Term and Year	Summer 2019
Course Title	Special Topics				
Rationale for Change: INS students intending to enroll in Special Topics courses are required to provide reading lists and course description prior to enrollment. Changing course attribute to "department consent" will help the department ensure that all the requirements have been met prior to students' enrollment.					

### Proposed Changes (Check all that apply)

Course number  
  Units\*  
  Title  
  Description  
  Prerequisite  
  Other Add Consent

### Complete only the fields to be changed

FROM	TO
Course Subject/Number	Course Subject/Number
Units	Units*
Course Title	Course Title (max 100 characters)
Course Short Title	Course Short Title (max 30 characters)
Description	Description
Prerequisite	Prerequisite
Other "No consent"	Other "Department Consent"

\* Program requirements may need to be revised when course units are changed. Please review the calendar and submit any relevant program revisions resulting from this course change.

**REMINDER:** All course changes must be identified on a cover memo and confirmed as approved when submitted to FGSC and SGSC.

**CONTACT PERSON**

Department / School / Program <i>Individualized Interdisciplinary Studies</i>	Contact name <b>Ed Park</b>	Contact email <i>ed_park@sfu.ca</i>
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**DEPARTMENTAL APPROVAL**

Department Graduate Program Committee	Signature	Date
Department Chair	Signature	Date

**FACULTY APPROVAL**

Faculty Graduate Studies Committee (FGSC) <b>Ed Park</b>	Signature <i>[Signature]</i>	Date <b>JUN 21 2018</b>
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**SENATE GRADUATE STUDIES COMMITTEE APPROVAL**

*per*

Senate Graduate Studies Committee (SGSC) <i>George Agnes</i>	Signature <i>[Signature]</i>	Date <i>July 17/2018</i>
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**ADMINISTRATIVE SECTION (for DGS office only)**

Course Attribute: \_\_\_\_\_  
 Course Attribute Value: \_\_\_\_\_  
 Instruction Mode: \_\_\_\_\_  
 Attendance Type: \_\_\_\_\_

**If different from regular units:**

Academic Progress Units: \_\_\_\_\_  
 Financial Aid Progress Units: \_\_\_\_\_