

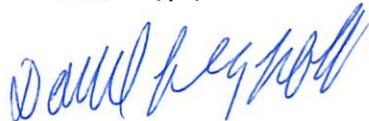


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MEMORANDUM

ATTENTION	Senate	DATE	February 2, 2018
FROM	Daniel Leznoff, Chair Senate Committee on Undergraduate Studies	PAGES	1/1
RE:	New Course Proposals		

For information:

Acting under delegated authority at its meeting of February 1, 2018 SCUS approved the following curriculum revisions effective Fall 2018.

a. Beedie School of Business (SCUS 18-05)

(i) New Course Proposals:

- BUS 339-4, Business of Design II – Iteration and Prototyping
- BUS 476-4, Business of Design IV – Promotion, packaging and launch – Launching a design-led business

b. Faculty of Communication, Art and Technology (SCUS 18-06)1. School of Communication (SCUS 18-06a)

(i) New Course Proposal: CMNS 440-4, Labour, Communication and the Media (Spring 2019)

2. School of Interactive Art and Technology (SCUS 18-06b)

(i) New Course Proposals:

- IAT 330-3, Business of Design I: Introduction
- IAT 430-3, Refinement and Production

c. Faculty of Science (SCUS 18-07)1. Department of Molecular Biology and Biochemistry

(i) New Course Proposal: MBB 498-3, Independent Study Semester

SFU

SENATE COMMITTEE ON
UNDERGRADUATE STUDIESNEW COURSE PROPOSAL
1 OF 4 PAGESCOURSE SUBJECT NUMBER

COURSE TITLE LONG — for Calendar/schedule, no more than 100 characters including spaces and punctuation

COURSE TITLE SHORT — for enrollment/transcript, no more than 30 characters including spaces and punctuation

CAMPUS where course will be normally taught: Burnaby Surrey Vancouver Great Northern Way Off campus

COURSE DESCRIPTION — 50 words max. Attach a course outline. Don't include WQB or prerequisites info in this description box.

REPEAT FOR CREDIT YES NO Total completions allowed Within a term? YES NO

LIBRARY RESOURCES

NOTE: Senate has approved (S.93-11) that no new course should be approved by Senate until funding has been committed for necessary library materials. Each new course proposal must be accompanied by the email that serves as proof of assessment. For more information, please visit www.lib.sfu.ca/about/overview/collections/course-assessments.

RATIONALE FOR INTRODUCTION OF THIS COURSE



SCHEDULING AND ENROLLMENT INFORMATION

Effective term and year (e.g. FALL 2016) Fall 2018

Term in which course will typically be offered [checked] Spring [] Summer [] Fall

Other (describe) []

Will this be a required or elective course in the curriculum? [] Required [] Elective

What is the probable enrollment when offered? Estimate: []

UNITS

Indicate number of units: 4

Indicate no. of contact hours: [] Lecture 4 [] Seminar [] Tutorial [] Lab [] Other; explain below

OTHER

[]

FACULTY

Which of your present CFL faculty have the expertise to offer this course?

Lisa Papania

WQB DESIGNATION

(attach approval from Curriculum Office)

[]

PREREQUISITE AND / OR COREQUISITE

BUS 238 IAT 330 or permission from the instructor

EQUIVALENT COURSES [For more information on equivalency, see Equivalency Statements under [Information about Specific Course components.](#)]

1. SEQUENTIAL COURSE [is not hard coded in the student information management system (SIMS).]

Students who have taken (place relevant course(s) in the blank below (ex: STAT 100)) **first** may not then take this course for further credit.

2. ONE-WAY EQUIVALENCY [is not hard coded in SIMS.]

(Place relevant course(s) in the blank below (ex: STAT 100)) will be accepted in lieu of this course.

3. TWO-WAY EQUIVALENCY [is hard coded and enforced by SIMS.]

Students with credit for (place relevant course(s) in the blank below (ex: STAT 100)) may not take this course for further credit.

Does the partner academic unit agree that this is a two-way equivalency? YES NO

Please also have the partner academic unit submit a course change form to update the course equivalency for their course(s).

4. SPECIAL TOPICS PRECLUSION STATEMENT [is not hard coded in SIMS.]

FEES

Are there any proposed student fees associated with this course other than tuition fees? YES NO

COURSE - LEVEL EDUCATIONAL GOALS (OPTIONAL)

- Design product by focusing on user needs
- Learn to refine ideas through constantly improving their understanding of real problems and sustainability constraints.
- Using the tools from the design world to imagine and develop a new product idea and concept in great detail and with a real drive for excellence
- Work quickly in a variety of media in order to select appropriate materials and production processes.
- Identify core needs through rapid prototyping.
- Improve communication, negotiation and collaboration to deliver complete projects in a team context under immense time constraints.



RESOURCES

List any outstanding resource issues to be addressed prior to implementation: space, laboratory equipment, etc:

OTHER IMPLICATIONS

Final exam required YES NO

Criminal Record Check required YES NO

OVERLAP CHECK

Checking for overlap is the responsibility of the Associate Dean.

Each new course proposal must have confirmation of an overlap check completed prior to submission to the Faculty Curriculum Committee.

Name of Originator

Stephen Spector

COURSE SUBJECT

BUS

NUMBER

476

COURSE TITLE LONG — for Calendar/schedule, no more than 100 characters including spaces and punctuation

Business of Design IV - Promotion, packaging and launch - Launching a design-led business

COURSE TITLE SHORT — for enrollment/transcript, no more than 30 characters including spaces and punctuation

Business of Design IV - Promotion, packaging and launch

CAMPUS where course will be normally taught: Burnaby Surrey Vancouver Great Northern Way Off campus**COURSE DESCRIPTION** — 50 words max. Attach a course outline. Don't include WQB or prerequisites info in this description box.

Immerses students in the development and launch of at least one sustainable product or service offering and business model. Students will develop production, operating, communication and marketing plans, and produce and then deliver products and services to real customers. The course culminates in students taking their products and services to market at a public venue.

REPEAT FOR CREDIT

YES

NO

Total completions allowed

Within a term?

YES

NO

LIBRARY RESOURCES

NOTE: Senate has approved (S.93-11) that no new course should be approved by Senate until funding has been committed for necessary library materials. Each new course proposal must be accompanied by the email that serves as proof of assessment. For more information, please visit www.lib.sfu.ca/about/overview/collections/course-assessments.

RATIONALE FOR INTRODUCTION OF THIS COURSE

This course achieves 3 objectives: 1) It requires students to deliver value to customers by developing a real, polished product, to create awareness around the product, and to deliver this product to customers; 2) It enables the students' work to be assessed by those who really appreciate their work, i.e. those for whom the product is designed and created; and 3) It requires students to be responsible to each other for developing, marketing and delivering their product. Entrepreneurship hinges on teamwork and collaboration. A product is only as successful as the trust formed among team members. The course requires that students work in a unit to deliver value to their chosen customer.



SCHEDULING AND ENROLLMENT INFORMATION

Effective term and year (e.g. FALL 2016) Fall 2018

Term in which course will typically be offered [] Spring [x] Summer [] Fall

Other (describe) []

Will this be a required or elective course in the curriculum? [] Required [x] Elective

What is the probable enrollment when offered? Estimate: 24

UNITS Indicate number of units: 4

Indicate no. of contact hours: [] Lecture 4 Seminar [] Tutorial [] Lab [] Other; explain below

OTHER []

FACULTY Which of your present CFL faculty have the expertise to offer this course? Lisa Papania

WQB DESIGNATION (attach approval from Curriculum Office) []

PREREQUISITE AND / OR COREQUISITE IAT 330 and BUS 339, or Instructor permission to enrol in the course. BUS 360W (or another upper division Writing (W) course). Corequisite: IAT 430 - Refinement and Production.



EQUIVALENT COURSES [For more information on equivalency, see Equivalency Statements under [Information about Specific Course components.](#)]

1. SEQUENTIAL COURSE [is not hard coded in the student information management system (SIMS).]

Students who have taken *(place relevant course(s) in the blank below (ex: STAT 100))* **first** may not then take this course for further credit.

2. ONE-WAY EQUIVALENCY [is not hard coded in SIMS.]

(Place relevant course(s) in the blank below (ex: STAT 100)) will be accepted in lieu of this course.

3. TWO-WAY EQUIVALENCY [is hard coded and enforced by SIMS.]

Students with credit for *(place relevant course(s) in the blank below (ex: STAT 100))* may not take this course for further credit.

Does the partner academic unit agree that this is a two-way equivalency? YES NO

Please also have the partner academic unit submit a course change form to update the course equivalency for their course(s).

4. SPECIAL TOPICS PRECLUSION STATEMENT [is not hard coded in SIMS.]

FEES

Are there any proposed student fees associated with this course other than tuition fees? YES NO

COURSE – LEVEL EDUCATIONAL GOALS (OPTIONAL)

- Conceptualize, prototype, produce, deliver and support a complete offering that provides customer value (identified through and is sustainable).
- Design and develop business models for organizations that offer current and future products that deliver customer value.
- Develop operating plans, marketing and communications strategies, pricing strategies and distribution mechanisms to support a chosen business model.
- Communicate, in person and over appropriate media, with real customers about the value provided by an organization and its products.

RESOURCES

List any outstanding resource issues to be addressed prior to implementation: space, laboratory equipment, etc:

OTHER IMPLICATIONS

Final exam required YES NO

Criminal Record Check required YES NO

OVERLAP CHECK

Checking for overlap is the responsibility of the Associate Dean.

Each new course proposal must have confirmation of an overlap check completed prior to submission to the Faculty Curriculum Committee.

Name of Originator

Stephen Spector



SENATE COMMITTEE ON
UNDERGRADUATE STUDIES

NEW COURSE PROPOSAL

COURSE SUBJECT NUMBER

COURSE TITLE LONG — for Calendar/schedule, no more than 100 characters including spaces and punctuation

COURSE TITLE SHORT — for enrollment/transcript, no more than 30 characters including spaces and punctuation

CAMPUS where course will be normally taught: Burnaby Surrey Vancouver Great Northern Way Off campus

COURSE DESCRIPTION — 50 words max. Attach a course outline. Don't include WQB or prerequisites info in this description box.

Explores the relationship between labour, communication, and the media, including: working conditions in the media and communication industries; media representations of workers and workplaces; and uses of media and communication technologies by workers and their organizations.

REPEAT FOR CREDIT YES NO Total completions allowed Within a term? YES NO

LIBRARY RESOURCES

NOTE: Senate has approved (S.93-11) that no new course should be approved by Senate until funding has been committed for necessary library materials. Each new course proposal must be accompanied by the email that serves as proof of assessment. For more information, please visit www.lib.sfu.ca/about/overview/collections/course-assessments.

RATIONALE FOR INTRODUCTION OF THIS COURSE

Students in the School of Communication have a clear and demonstrated interest in developing and deepening a critical understanding of the relationship between the world of work, the media, and information technologies. Communication students tend to find employment in the economic fields explored in this course, especially within the “creative” sectors, including fashion, the arts, the media, and cultural sector, high-tech, and telecommunications. With its extended, seminar-style investigation of working conditions in the media and communication industries, media representations of workers and workplaces, and uses of media and communication technologies by workers and labour unions, this course provides students with essential knowledge to collectively confront the challenges they will face in the workforce, including precarious employment, the spread of internships and unpaid work, workplace discrimination, and exploitative working conditions in the creative industries and beyond. The course has been taught six times, and while enrollment has been capped at around twenty students, the course has been regularly over-subscribed and has received outstanding evaluations by students.



SCHEDULING AND ENROLLMENT INFORMATION

Term and year course would first be offered (e.g. FALL 2016)

Term in which course will typically be offered Spring Summer Fall

Other (describe)

Will this be a required or elective course in the curriculum? Required Elective

What is the probable enrollment when offered? Estimate:

UNITS

Indicate number of units:

Indicate no. of contact hours: Lecture Seminar Tutorial Lab Other; explain below

OTHER

FACULTY

Which of your present CFL faculty have the expertise to offer this course?

WQB DESIGNATION

(attach approval from Curriculum Office)

PREREQUISITE AND / OR COREQUISITE



EQUIVALENT COURSES [For more information on equivalency, see Equivalency Statements under [COURSE INFORMATION](#) on the SFU website.]

1. SEQUENTIAL COURSE [is not hard coded in the student information management system (SIMS).]

Students who have taken (place relevant course(s) in the blank below (ex: STAT 100)) first may not then take this course for further credit.

N/A

2. ONE-WAY EQUIVALENCY [is not hard coded in SIMS.]

(Place relevant course(s) in the blank below (ex: STAT 100)) will be accepted in lieu of this course.

N/A

3. TWO-WAY EQUIVALENCY [is hard coded and enforced by SIMS.]

Students with credit for (place relevant course(s) in the blank below (ex: STAT 100)) may not take this course for further credit.

Students with credit for CMNS 488 with the topic "Labour & CMNS" may not take this course for further credit.

Does the partner academic unit agree that this is a two-way equivalency? YES NO

Please also have the partner academic unit submit a course change form to update the course equivalency for their course(s).

4. SPECIAL TOPICS PRECLUSION STATEMENT [is not hard coded in SIMS.]

[Empty box for Special Topics Preclusion Statement]

FEES

Are there any proposed student fees associated with this course other than tuition fees? YES NO

COURSE - LEVEL EDUCATIONAL GOALS (OPTIONAL)

[Empty box for Course - Level Educational Goals]



RESOURCES

List any outstanding resource issues to be addressed prior to implementation: space, laboratory equipment, etc:

None.

OTHER IMPLICATIONS

Final exam required YES NO

Criminal Record Check required YES NO

OVERLAP CHECK

Checking for overlap is the responsibility of the Associate Dean.

Each new course proposal must have confirmation of an overlap check completed prior to submission to the Faculty Curriculum Committee.

Name of Originator

Dr. Enda Brophy, Associate Professor, School of Communication.

SFU

SENATE COMMITTEE ON
UNDERGRADUATE STUDIESNEW COURSE PROPOSAL
1 OF 4 PAGES

COURSE SUBJECT IAT

NUMBER 330

COURSE TITLE LONG — for Calendar/schedule, no more than 100 characters including spaces and punctuation

Business of Design I: Introduction

COURSE TITLE SHORT — for enrollment/transcript, no more than 30 characters including spaces and punctuation

Business of Design I: Intro

CAMPUS where course will be normally taught: Burnaby Surrey Vancouver Great Northern Way Off campus

COURSE DESCRIPTION — 50 words max. Attach a course outline. Don't include WQB or prerequisites info in this description box.

The foundation course of the Business of Design program. An introduction to design and business through jointly resolving a business problem with a real client. Individually, students prototype a product or service contributing to an aspect of the larger problem. Sustainability is a goal throughout the course.

REPEAT FOR CREDIT YES NO Total completions allowed Within a term? YES NO

LIBRARY RESOURCES

NOTE: Senate has approved (S.93-11) that no new course should be approved by Senate until funding has been committed for necessary library materials. Each new course proposal must be accompanied by the email that serves as proof of assessment. For more information, please visit www.lib.sfu.ca/about/overview/collections/course-assessments.

RATIONALE FOR INTRODUCTION OF THIS COURSE

By teaching business students design strategies and techniques, and interactive arts and technology students the structure and tools of business, we aim to prepare participants to create, join, lead, and work together in successful projects and businesses.



SCHEDULING AND ENROLLMENT INFORMATION

Effective term and year (e.g. FALL 2016) Fall 2018

Term in which course will typically be offered [] Spring [] Summer [x] Fall

Other (describe) []

Will this be a required or elective course in the curriculum? [] Required [x] Elective

What is the probable enrollment when offered? Estimate: 24

UNITS

Indicate number of units: 3

Indicate no. of contact hours: [] Lecture 4 [] Seminar [] Tutorial [] Lab [] Other; explain below

OTHER

[]

FACULTY

Which of your present CFL faculty have the expertise to offer this course?

Robert Woodbury; Halil Erhan; Andrew Hawryshkewich

WQB DESIGNATION

(attach approval from Curriculum Office)

[]

PREREQUISITE AND / OR COREQUISITE

BUS 238

EQUIVALENT COURSES [For more information on equivalency, see Equivalency Statements under [Information about Specific Course components.](#)]

1. SEQUENTIAL COURSE [is not hard coded in the student information management system (SIMS).]

Students who have taken (place relevant course(s) in the blank below (ex: STAT 100)) **first** may not then take this course for further credit.

2. ONE-WAY EQUIVALENCY [is not hard coded in SIMS.]

(Place relevant course(s) in the blank below (ex: STAT 100)) will be accepted in lieu of this course.

3. TWO-WAY EQUIVALENCY [is hard coded and enforced by SIMS.]

Students with credit for (place relevant course(s) in the blank below (ex: STAT 100)) may not take this course for further credit.

Does the partner academic unit agree that this is a two-way equivalency? YES NO

Please also have the partner academic unit submit a course change form to update the course equivalency for their course(s).

4. SPECIAL TOPICS PRECLUSION STATEMENT [is not hard coded in SIMS.]

FEES

Are there any proposed student fees associated with this course other than tuition fees? YES NO

COURSE - LEVEL EDUCATIONAL GOALS (OPTIONAL)

- Develop a design brief by listening to stakeholder views, researching precedents and the current state of design and by interpreting information into a comprehensive brief.
- Understand the social construction of the concept of sustainability and its key objective drivers.
- Produce designs in response to a brief through an iterative process of sketching, prototyping and analysis.
- Refine a design brief throughout the design process.
- Understand how design and sustainability can be used to structure a business.
- Understand how personal aptitudes, strengths and weakness contribute to a team's success.
- Continuously negotiate, agree on and carry out team roles and responsibilities throughout a project.
- Build presentations appropriate to key stakeholders in a design-led business.



RESOURCES

List any outstanding resource issues to be addressed prior to implementation: space, laboratory equipment, etc:

OTHER IMPLICATIONS

Final exam required YES NO

Criminal Record Check required YES NO

OVERLAP CHECK

Checking for overlap is the responsibility of the Associate Dean.

Each new course proposal must have confirmation of an overlap check completed prior to submission to the Faculty Curriculum Committee.

Name of Originator

Robert Woodbury

COURSE SUBJECT IAT

NUMBER 430

COURSE TITLE LONG — for Calendar/schedule, no more than 100 characters including spaces and punctuation

Business of Design III: Refinement and Production

COURSE TITLE SHORT — for enrollment/transcript, no more than 30 characters including spaces and punctuation

Business of Design III: Refine and Produce

CAMPUS where course will be normally taught: Burnaby Surrey Vancouver Great Northern Way Off campus**COURSE DESCRIPTION** — 50 words max. Attach a course outline. Don't include WQB or prerequisites info in this description box.

Immerses students in the development and launch of a sustainable product offering and business model. Students will develop production, operating, communication and marketing plans and then deliver products to real customers.

REPEAT FOR CREDIT YES NO Total completions allowed Within a term? YES NO**LIBRARY RESOURCES**

NOTE: Senate has approved (S.93-11) that no new course should be approved by Senate until funding has been committed for necessary library materials. Each new course proposal must be accompanied by the email that serves as proof of assessment. For more information, please visit www.lib.sfu.ca/about/overview/collections/course-assessments.

RATIONALE FOR INTRODUCTION OF THIS COURSE

Through this experience, students will develop a real understanding of the processes, and costs involved in developing prototypes and products for business, enabling them to develop real products. Students will prepare a product and business and deliver it for submission to an accelerator, incubator or funder. Final businesses will be showcased in a public venue.



SCHEDULING AND ENROLLMENT INFORMATION

Effective term and year (e.g. FALL 2016) Fall 2018

Term in which course will typically be offered [] Spring [] Summer [] Fall

Other (describe) Intersession

Will this be a required or elective course in the curriculum? [] Required [x] Elective

What is the probable enrollment when offered? Estimate: 24

UNITS

Indicate number of units: 3

Indicate no. of contact hours: [] Lecture 4 [] Seminar [] Tutorial [] Lab [] Other; explain below

OTHER

[Empty box for other information]

FACULTY

Which of your present CFL faculty have the expertise to offer this course?

Robert Woodbury; Halil Erhan; Andrew Hawryshkewich

WQB DESIGNATION

(attach approval from Curriculum Office)

[Empty box for WQB designation]

PREREQUISITE AND / OR COREQUISITE

- BUS 339
- An upper division Writing (W) course
- Corequisite: BUS 476 - Promotion, packaging and launch



EQUIVALENT COURSES [For more information on equivalency, see Equivalency Statements under [Information about Specific Course components.](#)]

1. SEQUENTIAL COURSE [is not hard coded in the student information management system (SIMS).]

Students who have taken (place relevant course(s) in the blank below (ex: STAT 100)) **first** may not then take this course for further credit.

2. ONE-WAY EQUIVALENCY [is not hard coded in SIMS.]

(Place relevant course(s) in the blank below (ex: STAT 100)) will be accepted in lieu of this course.

3. TWO-WAY EQUIVALENCY [is hard coded and enforced by SIMS.]

Students with credit for (place relevant course(s) in the blank below (ex: STAT 100)) may not take this course for further credit.

Does the partner academic unit agree that this is a two-way equivalency? YES NO

Please also have the partner academic unit submit a course change form to update the course equivalency for their course(s).

4. SPECIAL TOPICS PRECLUSION STATEMENT [is not hard coded in SIMS.]

FEES

Are there any proposed student fees associated with this course other than tuition fees? YES NO

COURSE – LEVEL EDUCATIONAL GOALS (OPTIONAL)

Conceptualize, prototype, produce, deliver and support a complete product that provides customer value and is sustainable.

Apply the concept of sustainability to the product produced.

Produce products supporting a business plan through an iterative process of sketching, prototyping and analysis.

Communicate, in person and over appropriate media, with real customers, the value provided by the product produced.

Continuously negotiate, agree on and carry out team roles and responsibilities throughout a project.

Build presentations appropriate to key stakeholders in a design-led business.



RESOURCES

List any outstanding resource issues to be addressed prior to implementation: space, laboratory equipment, etc:

OTHER IMPLICATIONS

Final exam required YES NO

Criminal Record Check required YES NO

OVERLAP CHECK

Checking for overlap is the responsibility of the Associate Dean.

Each new course proposal must have confirmation of an overlap check completed prior to submission to the Faculty Curriculum Committee.

Name of Originator

Robert Woodbury

COURSE SUBJECT Molecular Biology & Biochemistry **NUMBER** 498-3

COURSE TITLE LONG — for Calendar/schedule, no more than 100 characters including spaces and punctuation
Independent Study Semester

COURSE TITLE SHORT — for enrollment/transcript, no more than 30 characters including spaces and punctuation
ISS

CAMPUS where course will be normally taught: Burnaby Surrey Vancouver Great Northern Way Off campus

COURSE DESCRIPTION — 50 words max. Attach a course outline. Don't include WQB or prerequisites info in this description box.

Part time laboratory research in an area of molecular biology or biochemistry. The student must find a Simon Fraser University faculty member to direct their research. The student will work on the project in the supervisor's laboratory ~7-10 hrs per week. Toward the end of the semester the student will write a report describing their project and results and will present their work to their research group.

REPEAT FOR CREDIT YES NO Total completions allowed _____ Within a term? YES NO

LIBRARY RESOURCES

NOTE: Senate has approved (S.93-11) that no new course should be approved by Senate until funding has been committed for necessary library materials. Each new course proposal must be accompanied by the email that serves as proof of assessment. For more information, please visit www.lib.sfu.ca/about/overview/collections/course-assessments.

RATIONALE FOR INTRODUCTION OF THIS COURSE

Rationale: Students benefit greatly from the opportunity to perform hands on research. The MBB department currently has a 5-unit Independent Studies Semester (ISS) course for MBB Majors (MBB 491) and two 15-unit ISS courses for MBB Honours students (MBB 491/492 and MBB 481/2/3). MBB students often desire a 3-unit research course instead of or in addition to these ISS courses so they take BISC 498 (Undergraduate Research), often with an MBB faculty member. A total of 72 MBB students have taken BISC 498 in the past 10 years. Thus, it makes sense for MBB to offer its own 3-unit research option.



SCHEDULING AND ENROLLMENT INFORMATION

Effective term and year (e.g. FALL 2016) **Fall 2018**

Term in which course will typically be offered Spring Summer Fall

Other (describe)

Will this be a required or elective course in the curriculum? Required Elective

What is the probable enrollment when offered? Estimate: **5**

UNITS

Indicate number of units: **3**

Indicate no. of contact hours: Lecture Seminar Tutorial Lab Other; explain below

OTHER

Students would work 7-10 hrs per week in the lab of an SFU faculty member.

FACULTY

Which of your present CFL faculty have the expertise to offer this course?

All MBB faculty members have the expertise to offer this course.

WQB DESIGNATION

(attach approval from Curriculum Office)

PREREQUISITE AND / OR COREQUISITE

MBB 308 or 309W; students may not take MBB 498 concurrently with MBB 481, 482, 483, 491 or 492 or BISC 490, 491, 492, 498 or 499.



EQUIVALENT COURSES [For more information on equivalency, see Equivalency Statements under [Information about Specific Course components.](#)]

1. SEQUENTIAL COURSE [is not hard coded in the student information management system (SIMS).]

Students who have taken *(place relevant course(s) in the blank below (ex: STAT 100))* **first** may not then take this course for further credit.

2. ONE-WAY EQUIVALENCY [is not hard coded in SIMS.]

(Place relevant course(s) in the blank below (ex: STAT 100)) will be accepted in lieu of this course.

3. TWO-WAY EQUIVALENCY [is hard coded and enforced by SIMS.]

Students with credit for *(place relevant course(s) in the blank below (ex: STAT 100))* may not take this course for further credit.

Does the partner academic unit agree that this is a two-way equivalency? YES NO

Please also have the partner academic unit submit a course change form to update the course equivalency for their course(s).

4. SPECIAL TOPICS PRECLUSION STATEMENT [is not hard coded in SIMS.]

FEES

Are there any proposed student fees associated with this course other than tuition fees? YES NO

COURSE – LEVEL EDUCATIONAL GOALS (OPTIONAL)

Students will have their own research project and gain hands-on research experience.



RESOURCES

List any outstanding resource issues to be addressed prior to implementation: space, laboratory equipment, etc:

Existing resources will be used: students will work in the laboratory of an SFU faculty member.

OTHER IMPLICATIONS

Final exam required YES NO

Criminal Record Check required YES NO

OVERLAP CHECK

Checking for overlap is the responsibility of the Associate Dean.

Each new course proposal must have confirmation of an overlap check completed prior to submission to the Faculty Curriculum Committee.

Name of Originator

Lisa Craig