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MEMORANDUM

ATTENTION Senate
FROM Jeff Derksen,
Chair of Senate Graduate Studies
Committee (SGSC)
RE: Course Changes

DATE January 18, 2018



For information:

Acting under delegated authority and at its meeting of January 8, 2018, SGSC approved the following course changes, effective **Fall 2018**:

Faculty of Communication, Arts and Technology

- 1) Prerequisite change: CA 813
- 2) Description and prerequisite change: CA 829, CA 822
- 3) Prerequisite removal (no attachment): CA 821, CA 822, CA 823, CA 825, CA 826, CA 827, CA 888

Faculty of Environment

- 4) Units change: REM 699
- 5) Units change: REM 899

Faculty of Health Sciences

- 6) Temporary Withdrawal: HSCI 838

Special Arrangements

- 7) Creation of a new acronym INS (Individualized Interdisciplinary Studies) to replace SAR (Special Arrangements)
- 8) Change all SAR courses to reflect new acronym INS



FACULTY OF COMMUNICATION, ART AND TECHNOLOGY
Office of the Dean

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MEMORANDUM

ATTENTION Jeff Derksen, Dean of Graduate Studies DATE December 6th, 2017

FROM Stuart Poyntz, FCAT Associate Dean & Chair, PAGES 1
FCAT-Graduate Studies Committee

RE: Housekeeping Curriculum changes

The following course change and prerequisite removals have been approved by the Faculty of Communication, Art and Technology at its meeting of November 15th, 2017 and are forwarded to the Senate Graduate Studies Committee for approval. These curriculum items should be effective for Fall 2018. Please include them on the next SGSC agenda.

School for the Contemporary Arts

Course changes: CA 813, CA 822, CA 829

Prerequisite removal: CA 821 and FPA 821, CA 822 and FPA 822, CA 823 and FPA 823, CA 825 and FPA 825, CA 826 and FPA 826, CA 827 and FPA 827, CA 888 and FPA 888

Stuart Poyntz
Associate Dean, FCAT
Chair, FCAT Graduate Studies Committee



SCHOOL FOR THE CONTEMPORARY ARTS

Dance / Film / Music / Theatre / Visual Art / Art, Performance & Cinema Studies
MA Comparative Media Arts / MFA Interdisciplinary Studies

Goldcorp Centre for the Arts
149 West Hastings Street
Vancouver, BC, Canada V6B 1H4

TEL 778.782.3363
FAX 778.782.5907
www.sfu.ca/sca

ATTENTION Stuart Poyntz, Chair, FCAT GPC
FROM Arne Eigenfeldt, Graduate Chair, Contemporary Arts
RE Housekeeping Curriculum changes
DATE November 7 2017

On November 3, 2017, the following curriculum revisions have been approved by Elspeth Pratt, the director of the School for the Contemporary Arts, and are forwarded to the Faculty of Communication, Art and Technology Graduate Studies Committee for approval. These curriculum items should be effective for Fall 2018.

1. Course change: CA 813 pre-requisite
2. Course change: CA 822 the description and prerequisite
3. Course change: CA 829 the description and prerequisite
4. The following courses should have their pre-requisite "enrollment in MA in Comparative Media Arts or permission of the instructor" removed.
CA 821 and FPA 821
CA 822 and FPA 822
CA 823 and FPA 823
CA 825 and FPA 825
CA 826 and FPA 826
CA 827 and FPA 827
CA 888 and FPA 888

The rationale is that this is the only graduate program in Contemporary Arts with electives. The MFA program has no electives therefore it is unlikely students will enroll in these courses. Any students from outside Contemporary Arts would require permission of the instructor by default.

Sincerely,

Arne Eigenfeldt
Professor,
Chair, Graduate Program
School for the Contemporary Arts



Graduate Course Change

Attach a separate document if more space is required.

Course Subject/Number CA 813	Units 5	Effective Term and Year Fall 2018
Course Title Interdisciplinary Graduate Seminar II		
Rationale for Change: As the pre-req for CA 812 is CA 811, it is not necessary to list that the requirements are CA 811 or CA 812		

Proposed Changes (Check all that apply)

Course number
 Units*
 Title
 Description
 Prerequisite
 Other _____

Complete only the fields to be changed

FROM	TO
Course Subject/Number	Course Subject/Number
Units	Units*
Course Title	Course Title (max 100 characters)
Course Short Title	Course Short Title (max 30 characters)
Description	Description
Prerequisite CA (or FPA) 811 or 812.	Prerequisite CA (or FPA) 811.
Other	Other

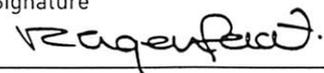
* Program requirements may need to be revised when course units are changed. Please review the calendar and submit any relevant program revisions resulting from this course change.

REMINDER: All course changes must be identified on a cover memo and confirmed as approved when submitted to FGSC and SGSC.

CONTACT PERSON

Department / School / Program Contemporary Arts	Contact name Arne Eigenfeldt	Contact email arne_e@sfu.ca
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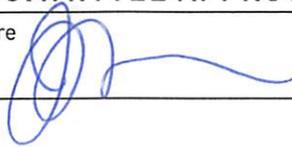
DEPARTMENTAL APPROVAL

Department Graduate Program Committee Arne Eigenfeldt, chair	Signature 	Date Nov. 6, 2017
Department Chair Elspeth Pratt	Signature 	Date Nov. 7, 2017

FACULTY APPROVAL

Faculty Graduate Studies Committee (FGSC) Stuart Poyntz, Associate Dean	Signature 	Date Dec. 14, 2017
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SENATE GRADUATE STUDIES COMMITTEE APPROVAL

Senate Graduate Studies Committee (SGSC) Jeff Derksen	Signature 	Date JAN 18 2017
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ADMINISTRATIVE SECTION (for DGS office only) Course Attribute: _____ Course Attribute Value: _____ Instruction Mode: _____ Attendance Type: _____	If different from regular units: Academic Progress Units: _____ Financial Aid Progress Units: _____
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Graduate Course Change

Attach a separate document if more space is required.

Course Subject/Number CA 822	Units 4	Effective Term and Year Fall 2018
Course Title Research Colloquium in Comparative Media Arts		
Rationale for Change: Calendar Description change for clarity and stronger explanation of what occurs in the course		

Proposed Changes (Check all that apply)

Course number
 Units*
 Title
 Description
 Prerequisite
 Other _____

Complete only the fields to be changed

FROM	TO
Course Subject/Number	Course Subject/Number
Units	Units*
Course Title	Course Title (max 100 characters)
Course Short Title	Course Short Title (max 30 characters)
Description see attached	Description see attached
Prerequisite Enrollment in MA in Comparative Media Arts or permission of instructor.	Prerequisite
Other	Other

* Program requirements may need to be revised when course units are changed. Please review the calendar and submit any relevant program revisions resulting from this course change.

REMINDER: All course changes must be identified on a cover memo and confirmed as approved when submitted to FGSC and SGSC.

CONTACT PERSON

Department / School / Program School for the Contemporary Arts	Contact name Arne Eigenfeldt	Contact email arne_e@sfu.ca
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DEPARTMENTAL APPROVAL

Department Graduate Program Committee Arne Eigenfeldt, chair	Signature 	Date Nov. 6, 2017
Department Chair Elspeth Pratt, Director	Signature 	Date Nov 7, 2017

FACULTY APPROVAL

Faculty Graduate Studies Committee (FGSC) Stuart Poyntz, Associate Dean	Signature 	Date Dec. 14, 2017
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SENATE GRADUATE STUDIES COMMITTEE APPROVAL

Senate Graduate Studies Committee (SGSC) Jeff Derksen	Signature 	Date JAN 18 2017
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ADMINISTRATIVE SECTION (for DGS office only)		If different from regular units:
Course Attribute: _____		Academic Progress Units: _____
Course Attribute Value: _____		Financial Aid Progress Units: _____
Instruction Mode: _____		
Attendance Type: _____		

From: Spring 2018

CA 822 - Research Colloquium in Comparative Media Arts (4)

The research colloquium is a core course taken in the final semester of the MA program. It develops students' research presentation skills and other aspects of professional development. In it students develop two extended research essays under the supervision of the faculty member leading the colloquium. The course guides students in methods of writing extended prose works, including strategies to move through writer's block. We will devote time to developing public presentation skills for a variety of venues. Students submit drafts of their extended essays to their peers and make a formal presentation, followed by detailed discussion. Peer review evaluates the framing of the research topic and research problem, timeliness, originality, appropriateness of research methods, depth of research, structure and effectiveness of argument, and style. Students are guided in peer review, developing useful and specific comments that will help their peers in revising the essay for publication. In the colloquium students also learn how to develop their work for publication, including identifying their audience, choosing an appropriate venue for publication, and submitting their work for publication. We discuss issues regarding publication such as permissions for reproducing artworks, contracts, and responding to peer review.

To : **Fall 2018**

CA 822-Research Colloquium in Comparative Media Arts (4)

The research colloquium, a core course taken in the final term of the MA program, focuses on professional development in careers in the arts or PhDs. Through intensive peer review, students revise their extended essays (CA 829) for publication. They identify their audiences, choose appropriate journals, and other venues for publication, and prepare to submit their work, and plan their responses to journal decisions. We discuss permission, contracts, and other intellectual-property issues. Students practice job and grant applications, prepare CVs and cover letters, and work on their public profiles. Students also explore extending their research into curating and public programming. We devote time to public presentation skills for a variety of venues including the final symposium, in which they present their research to the public.



Graduate Course Change

Attach a separate document if more space is required.

Course Subject/Number	CA 829	Units	6	Effective Term and Year	Fall 2018
Course Title	Extended Essays in Comparative Media Arts				
Rationale for Change:	Reduction in prerequisites to allow students to take the course in the summer term. Also simplifying description.				

Proposed Changes (Check all that apply)

Course number
 Units*
 Title
 Description
 Prerequisite
 Other _____

Complete only the fields to be changed

FROM	TO
Course Subject/Number	Course Subject/Number
Units	Units*
Course Title	Course Title (max 100 characters)
Course Short Title	Course Short Title (max 30 characters)
Description see attached	Description see attached
Prerequisite <small>CA (or FPA) 821, Research Methods and three of the following: CA (or FPA) 823, 824, 825, and 826, and permission of the MA program coordinator</small>	Prerequisite CA (or FPA) 821 and two of the following: CA (or FPA) 823, 824, 825, or 826
Other	Other

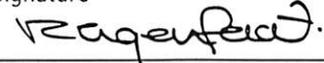
* Program requirements may need to be revised when course units are changed. Please review the calendar and submit any relevant program revisions resulting from this course change.

REMINDER: All course changes must be identified on a cover memo and confirmed as approved when submitted to FGSC and SGSC.

CONTACT PERSON

Department / School / Program Contemporary Arts	Contact name Arne Eigenfeldt	Contact email arne_e@sfu.ca
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DEPARTMENTAL APPROVAL

Department Graduate Program Committee Arne Eigenfeldt, chair	Signature 	Date Nov. 6, 2017
Department Chair Elspeth Pratt	Signature 	Date Nov. 7, 2017

FACULTY APPROVAL

Faculty Graduate Studies Committee (FGSC) Stuart Poyntz, Associate Dean	Signature 	Date Dec. 14, 2017
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SENATE GRADUATE STUDIES COMMITTEE APPROVAL

Senate Graduate Studies Committee (SGSC) Jeff Derksen	Signature 	Date JAN 18 2017
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ADMINISTRATIVE SECTION (for DGS office only) Course Attribute: _____ Course Attribute Value: _____ Instruction Mode: _____ Attendance Type: _____	If different from regular units: Academic Progress Units: _____ Financial Aid Progress Units: _____
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From: Spring 2018

CA 829 - Extended Essays in Comparative Media Arts (6)

These two essays, the final project of the MA, are completed in the fourth semester of the program. The extended essays build on knowledge students have gained in coursework. Students research in-depth two related topics in comparative media arts and develop and polish an original argument, with the goal of producing at least one essay suitable for publication. The length of each essay should be that of a typical academic journal article in the media arts, about 5000-7000 words. Students may also write catalogue essays or similar nonacademic publications, supplemented by a research essay. Students research the extended essays with the supervision of their senior supervisor. They develop and polish it in the Research Colloquium, CA 822. In the colloquium they write the essay proposal and drafts, give and receive peer review, prepare to submit the essays for publication, and prepare to make a 20-minute public presentation of their research at the culminating research symposium. Students may enroll in the extended essays continuously beginning in the third (summer) semester if they wish, or they may enroll in it in the fourth (fall) semester only. Grading: The essays are evaluated by two faculty members. They jointly assign a grade of In Progress/Complete.

To: Fall 2018

CA 829 - Extended Essays in Comparative Media Arts (6)

These two essays are the final project of the MA. The extended essays build on knowledge students have gained in coursework. Students research in-depth two related topics in comparative media arts and develop and polish an original argument, with the goal of producing at least one essay suitable for publication. The length of each essay should be that of a typical academic journal article in the media arts, about 5000-7000 words. Students may also write catalogue essays or similar nonacademic publications, supplemented by a research essay. Students research each extended essays with the supervision of two faculty members. They prepare them for publication in the Research Colloquium, CA 822. Grading: The essays are evaluated by two supervisors. They jointly assign a grade of In Progress/Complete.



OFFICE OF THE DEAN

To: Dr. Jeff Derksen, Dean of Graduate Studies / Chair of SGSC
From: Dr. Dongya Yang, Chair, Faculty of Environment Graduate Studies Committee
cc: Dr. Sean Markey, Chair, REM Graduate Program Committee
Date: Dec 14, 2017
Re: A new thesis stream for the MRM program in REM

The Faculty of Environment Graduate Studies Committee has approved the proposal from the School of Resource and Environmental Management (REM) to create a thesis stream to add to the existing MRM program.

I am submitting the document package to the SGSC committee for approval

1. Memo from the Graduate Chair of REM
2. ~~New Graduate Course Proposal Form REM697~~
3. Graduate Course Change Form REM899 , REM 699
4. ~~Revised Calendar Entry~~

Should you have any questions or concerns, please feel free to contact.

Dongya Yang, Ph.D., Professor
Associate Dean of Research and Graduate Studies



TO: Dongya Yang, Associate Dean, Faculty of Environment
FROM: Sean Markey, REM Grad Chair
RE: MRM Thesis option
DATE: November 24, 2017

Dear Dongya,

Attached, please find a calendar entry for the proposed MRM (Thesis) stream (recently approved by the REM GSC and REM Exec). The thesis stream is a long-discussed option within the School of Resource and Environmental Management (REM). The department is motivated to introduce the thesis stream option now for a variety reasons, including student interest, faculty interest in having more dedicated research-intensive students, and considerations regarding completion times for our existing MRM program (i.e. that having a dedicated thesis option will create more realistic parameters for the course-based MRM program, specifically related to the scale and scope of the capstone project).

The thesis stream required courses are intended to preserve and ensure the REM identity for our thesis students related to cross-disciplinary foundations in ecosystem functioning, ecological economics, and policy/social dimensions of resource management. The program meets the commonality requirement as stipulated by the University.

Please note that REM 698 – Field Resource Management Workshop, is a three-day intensive field trip at the start of the program for both thesis and course-based students. REM 801 – Principles of Research Methods, is spread out over the first two terms, with a core deliverable of a research design proposal at the end of the second term.

Also attached: 1) the new course form for the MRM thesis; and 2) revised PhD thesis course to match credits (so that the MRM thesis, optically, does not carry more credits).

We would appreciate if you could facilitate review and vote by the FENV GSC in time to meet the SGSC December 14th materials deadline.

Our thanks to Krista Gerlich-Fitzgerald and the team at Grad Studies for their helpful consultations throughout the development process.

Best,
Sean Markey
Graduate Chair
School of Resource and Environmental Management



Graduate Course Change

Attach a separate document if more space is required.

Course Subject/Number REM 699	Units 10	Effective Term and Year Fall 2018
Course Title MRM Project		
Rationale for Change: This change is to better reflect the amount of work necessary for the MRM project.		

Proposed Changes (Check all that apply)

Course number
 Units*
 Title
 Description
 Prerequisite
 Other _____

Complete only the fields to be changed

FROM	TO
Course Subject/Number	Course Subject/Number
Units 10	Units* 6
Course Title	Course Title (max 100 characters)
Course Short Title	Course Short Title (max 30 characters)
Description	Description
Prerequisite	Prerequisite
Other	Other

* Program requirements may need to be revised when course units are changed. Please review the calendar and submit any relevant program revisions resulting from this course change.

REMINDER: All course changes must be identified on a cover memo and confirmed as approved when submitted to FGSC and SGSC.

CONTACT PERSON

Department / School / Program REM	Contact name Iris Schischmanow	Contact email iriss@sfu.ca
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DEPARTMENTAL APPROVAL

Department Graduate Program Committee Sean Markey	Signature 	Date Nov 24, 2017
Department Chair Sean Cox	Signature  (Acting)	Date Nov 24 2017

FACULTY APPROVAL

Faculty Graduate Studies Committee (FGSC) Dongya Yang	Signature  <small>Digitally signed by Dongya Yang DN: cn=Dongya Yang, o=Simon Fraser University, ou=Archaeology, email=donyang@sfu.ca, c=CA Date: 2017.12.14 10:58:33 -08'00'</small>	Date Dec 14 2017
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SENATE GRADUATE STUDIES COMMITTEE APPROVAL

Senate Graduate Studies Committee (SGSC)	Signature	Date
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ADMINISTRATIVE SECTION (for DGS office only)	
Course Attribute: _____	If different from regular units:
Course Attribute Value: _____	Academic Progress Units: _____
Instruction Mode: _____	Financial Aid Progress Units: _____
Attendance Type: _____	



Graduate Course Change

Attach a separate document if more space is required.

Course Subject/Number REM 899	Units 10	Effective Term and Year Fall 2018
Course Title PhD Thesis		
Rationale for Change: This change corresponds with units in MRM thesis		

Proposed Changes (Check all that apply)

Course number
 Units*
 Title
 Description
 Prerequisite
 Other _____

Complete only the fields to be changed

FROM	TO
Course Subject/Number	Course Subject/Number
Units 10	Units* 18
Course Title	Course Title (max 100 characters)
Course Short Title	Course Short Title (max 30 characters)
Description	Description
Prerequisite	Prerequisite
Other	Other

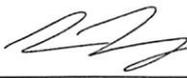
* Program requirements may need to be revised when course units are changed. Please review the calendar and submit any relevant program revisions resulting from this course change.

REMINDER: All course changes must be identified on a cover memo and confirmed as approved when submitted to FGSC and SGSC.

CONTACT PERSON

Department / School / Program REM	Contact name Iris Schischmanow	Contact email iriss@sfu.ca
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DEPARTMENTAL APPROVAL

Department Graduate Program Committee Sean Markey	Signature 	Date Nov 24, 2017
Department Chair Sean Cox	Signature  (Acting)	Date Nov 24 2017

FACULTY APPROVAL

Faculty Graduate Studies Committee (FGSC) Dongya Yang	Signature  <small>Digitally signed by Dongya Yang DN: cn=Dongya Yang, o=Simon Fraser University, ou=Archaeology, email=Dongyang@sfu.ca, c=CA Date: 2017.12.14 10:58:33 -08'00'</small>	Date Dec 17 2017
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SENATE GRADUATE STUDIES COMMITTEE APPROVAL

Senate Graduate Studies Committee (SGSC)	Signature	Date
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ADMINISTRATIVE SECTION (for DGS office only) Course Attribute: _____ Course Attribute Value: _____ Instruction Mode: _____ Attendance Type: _____	If different from regular units: Academic Progress Units: _____ Financial Aid Progress Units: _____
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FACULTY OF
HEALTH SCIENCES

Education Programs Blusson Hall 10704
8888 University Drive
Burnaby, BC V5A 1S6

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FAX 778.782.5927

tvb@sfu.ca
www.fhs.sfu.ca

MEMORANDUM

ATTENTION Senate Graduate Studies Committee
FROM Timothy Beischlag, Director, Graduate Programs
RE: HSCI Graduate Course Changes

DATE November 24, 2017
PAGES 1/3

The attached course changes have been approved by the Faculty of Health Sciences and are forwarded to the Senate Graduate Studies Committee for approval. These curriculum items should be effective Fall 2018. Please include them on the next SGSC agenda.

1. Temporary withdrawal: HSCI 838
2. ~~Reformatted Calendar Entry and Program Change to remove HSCI 838 as a requirement—
Health Sciences, Master of Public Health~~
3. ~~Reformatted Calendar Entries
Health Sciences, Master of Science
Health sciences, Doctor of Philosophy~~



Timothy Beischlag
Director, Graduate Programs



Graduate Course Temporary Withdrawal

When a course has not been offered in the previous four academic years (or more), it should be considered for temporary withdrawal. The purpose of this policy is to keep the SFU Calendar accurate for prospective and current students. Temporarily withdrawn courses can be reinstated, without going through the regular approval process, by sending a memo to the Graduate Studies office (gscurric@sfu.ca).

Course Subject/Number	HSCI 838	Units	3
Course Title	Theorizing Social Inequities and Health		
Reason for Temporary Withdrawal	MPH curriculum reform		
Effective Term and Year:	Fall 2018		

Before Submission to SGSC check the following:

Is this course required for degree completion?

YES

NO

Do any program calendar entries need to be changed as a result of this withdrawal?

YES

NO

Does the departmental website need to be updated?

YES

NO

Additional information for any YES responses:

Program calendar change has been submitted concurrently

REMINDER: All temporary withdrawals must be identified on a cover memo and confirmed as approved when submitted to FGSC and SGSC.

CONTACT PERSON

Department / School / Program	Contact name	Contact email
Faculty of Health Sciences	Kellie Smith	kellie@sfu.ca

DEPARTMENTAL APPROVAL

Department Graduate Program Committee	Signature	Date
Malcolm Steinberg		24 NOVEMBER, 2017
Department Chair	Signature	Date
Tim BEISCHLAG		Nov. 24/17

FACULTY APPROVAL

Faculty Graduate Studies Committee (FGSC)	Signature	Date
Tim Beischlag		NOV. 24/17

SENATE GRADUATE STUDIES COMMITTEE APPROVAL

Senate Graduate Studies Committee (SGSC)	Signature	Date
Jeff Derksen		JAN 18 2017



Simon Fraser University
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gradstudies@sfu.ca
www.sfu.ca/grad

MEMORANDUM

ATTENTION Jeff Derksen,
Chair of Senate Graduate Studies
Committee (SGSC)
FROM Ed Park, Graduate Program Chair of
Special Arrangements (SAR)
RE: Program Changes

DATE December 14, 2017

Special Arrangements program would like to change the program name from *Special Arrangements* (SAR) to *Individualized Interdisciplinary Studies* (INS) to reflect the focus of the program and help prospective students, staff and faculty distinguish the program from Cohort Special Arrangements.

Motion 1:

~~That SGSC approve revision to GGR 1.3.5 effective~~ **Fall 2018.**

Motion 2:

That SGSC approve the creation of the new acronym INS (Individualized Interdisciplinary Studies) effective **Fall 2018.**

Motion 3:

That SGSC change the course acronym from SAR to INS for all SAR courses effective **Fall 2018.**

Attached is a list of our graduate courses with the required editorial changes noted.

Thank you,

Dr. Ed Park
Graduate Program Chair, Special Arrangements

Special Arrangements Courses

INS SAR 890 - Comprehensive Exam

Students must pass a comprehensive examination. The structure of the examination will be determined by the supervisory committee. Graded on a satisfactory/unsatisfactory basis. Prerequisite: Permission of the department.

INS SAR 891 - Directed Readings (1)

To be selected by the student and supervisory committee.

INS SAR 892 - Directed Readings (2)

To be selected by the student and supervisory committee.

INS SAR 893 - Directed Readings (3)

To be selected by the student and supervisory committee.

INS SAR 894 - Directed Readings (4)

To be selected by the student and supervisory committee.

INS SAR 895 - Directed Readings (5)

To be selected by the student and the supervisory committee.

INS SAR 896 - Special Topics (5)

To be selected by the student and the supervisory committee.

INS SAR-897 - President's Dream Colloquium (5)

This special topics course is for students participating in the President's Dream Colloquium. The colloquium is an initiative to bring leading thinkers to SFU and provide an annual forum for intensive interdisciplinary exchange amongst faculty and students in the form of a graduate course. Course registration is through application only. Graded on a satisfactory/unsatisfactory basis.

INS SAR 898 - Master's Thesis (18)

INS SAR 899 - PhD Thesis (6)