



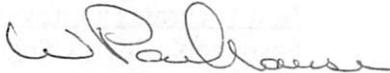
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**MEMORANDUM**

<b>ATTENTION</b>	Senate	<b>DATE</b>	November 20, 2017
<b>FROM</b>	Wade Parkhouse, Chair	<b>PAGES</b>	1/2
<b>RE:</b>	Senate Committee on Undergraduate Studies 2016-2017 Annual Report of Senate Committee on Undergraduate Studies		

I am pleased to submit to Senate the 2016-2017 Annual Report of the Senate Committee on Undergraduate Studies (SCUS).

The Senate Committee on Undergraduate Studies is charged by Senate with the following terms of reference:

1. *Taking into consideration the need for coordination and development of undergraduate programs within the University, SCUS shall:*
  - a) *review and make recommendations to Senate on curriculum changes of a major nature and general matters affecting the curriculum.*
  - b) *under delegated authority, review and approve, where appropriate, all proposed new courses, course deletions, course changes and program revisions of a minor nature. These changes shall be reported in summary form to Senate.*
  - c) *review and make recommendations to SCUP regarding new programs and credentials.*
2. *To recommend to Senate grading, examination, standing and continuance policies.*
3. *To recommend to Senate policies on undergraduate admissions, re-admissions, and credit transfer and where necessary, to provide general direction to the Registrar's Office in the interpretation of such policies.*
4. *To consider and decide on policy recommendations concerning undergraduate course registration and course withdrawal procedures and on the administration of undergraduate student records.*
5. *To consider and recommend to Senate policy recommendations from the Committee to Review University Admissions.*
6. *To consider and recommend to Senate policy recommendations from the Diverse Qualifications Adjudication Committee.*
7. *To consider and recommend to Senate policy recommendations regarding the WQB requirements.*

This report covers the period September 1, 2016 to August 31, 2017 during which SCUS held 12 meetings.

SCUS reviewed, recommended, approved and submitted to SCUP and Senate curriculum changes related to the addition, deletion and modification of programs and courses, as well as revisions of relevant regulations.

### Programs and Policies reviewed

Dissolution of the Honours at Segal Program  
Suspension of Admission to the Health and Fitness Studies Certificate  
Dissolution of the Certificate in Actuarial Mathematics  
Suspension of Admission to the Asia Canada Studies Minor and Extended Minor Programs  
Suspension of Admission to the Spanish Language Certificate  
Implementation of the FASS course acronym (new)  
Suspension of Admission to the Literacy Instruction Certificate Program  
Implementation of the SD course acronym (replace DEVS/SCD)  
Implementation of the DATA course acronym (replace MSSC)  
Implementation of the CA course acronym (replace FPA)  
Undergraduate Cooperative Education term requirement change  
Final Examinations Policy

### New programs approved and recommended:

Sustainable Energy Engineering Program  
Social Justice in Education Minor Program  
Certificate in Philosophy and Methodology of Science  
Adult, Youth and Community Literacy Education Minor  
Certificate in Biological Anthropology  
Classical Archaeology Minor  
Professional Kinesiology Certificate

### Curriculum Changes Approved

<b>Program changes</b>	<b>New Courses</b>	<b>Courses deleted</b>	<b>Courses changed</b>
<b>263</b>	<b>135</b>	<b>84</b>	<b>509</b>

*Note: numbers are approximate*

SCUS members during 2016-2017 were:

G. Myers, Chair (Associate Vice-President, Academic),  
W. Parkhouse, Acting Chair (Dean and Associate Provost, Graduate and Postdoctoral Studies)

S. Rhodes (Director, University Curriculum & Institutional Liaison)

P. Gallilee (University Librarian designate)

J. Hinchliffe, (Secretary and Associate Registrar)

L. Legris, Student Services (Registrar designate)

E. Park, K. Oldknow, Applied Sciences

C. Murray, Arts and Social Sciences

A. Gemino, S. Spector, Beedie School of Business

S. Poyntz, Communication, Art and Technology

A. Chinnery, Education

A. Clapp, Environment

M. Lechner, Health Sciences

C. Lowenberger, Science

D. Lu, P. Gamble, (Student Representatives)

R. Balletta, Recording Secretary