

**SFU****GRADUATE STUDIES AND  
POSTDOCTORAL FELLOWS**

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**MEMORANDUM**

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**ATTENTION** Senate  
**FROM** Wade Parkhouse, Chair of Senate  
Graduate Studies Committee (SGSC)  
**RE:** New Course Proposals

**DATE** April 27, 2017

**For information:**

Acting under delegated authority at its meeting of April 3, 2017 SGSC approved the following new course effective **Fall 2017**:

Faculty of Science

- 1) BISC 892: PhD Graduate Candidacy Exam



# New Graduate Course Proposal

Attach a separate document if more space is required.

Course Subject [eg. PSYC] <b>BISC</b>	Number [eg. 810] <b>892</b>	Units [eg. 4] <b>0</b>
Course title [max 100 characters including spaces and punctuation] <b>PhD Graduate Candidacy Exam</b>		
Short title [for enrollment/transcript - max 30 characters] <b>PhD Graduate Candidacy Exam</b>		
Course description for SFU Calendar * <b>Oral presentation and defence of a written PhD research proposal. All PhD students enrolled in the BISC PhD graduate program must take BISC 892.</b>		
Rationale for introduction of this course <b>To formally recognize required candidacy exam for PhD students that already exists in Biology.</b>		
Term of initial offering <b>1177</b>	Course delivery [eg 3 hrs/week for 13 weeks] <b>N/A</b>	
Frequency of offerings/year <b>3</b>	Estimated enrollment/offering <b>~5 per sem.</b>	
Equivalent courses [These are previously approved courses that replicate the content of this course to such an extent that students should not receive credit for both courses.] <b>None</b>		
Prerequisite and/or Corequisite ** <b>None</b>		
Educational Goals [optional]		
Criminal record check required? <input type="checkbox"/> Yes ***	Additional course fees? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Campus where course will be taught <input checked="" type="checkbox"/> Burnaby <input type="checkbox"/> Surrey <input type="checkbox"/> Vancouver <input type="checkbox"/> Great Northern Way <input type="checkbox"/> Off campus		
Course Components <input type="checkbox"/> Lecture <input type="checkbox"/> Seminar <input type="checkbox"/> Lab <input checked="" type="checkbox"/> Research <input type="checkbox"/> Practicum <input type="checkbox"/> Online <input type="checkbox"/> _____		
Grading Basis <input type="checkbox"/> Letter grades <input type="checkbox"/> Satisfactory or Unsatisfactory <input checked="" type="checkbox"/> In Progress/Complete		
Repeat for credit? **** <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Total repeats allowed? <b>0</b>	Capstone course? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Required course? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Final exam required? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Repeat within a term? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Combined with an undergrad course? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, identify which undergraduate course and what the additional course requirements are for graduate students:		

\* Course descriptions should be brief and should never begin with phrases such as "This course will..." or "The purpose of this course is..." If the grading basis is satisfactory/unsatisfactory include this in the description.

\*\* If a course is only available to students in a particular program, that should be stated in the prerequisite.

\*\*\* If yes, then add this requirement as a prerequisite.

\*\*\*\* This applies to a Special Topics or Directed Readings course.

## RESOURCES

If additional resources are required to offer this course, the department proposing the course should be prepared to provide information on the source(s) of those additional resources.

Faculty member(s) who will normally teach this course

**BISC faculty**

Additional faculty members, space, and/or specialized equipment required in order to offer this course

None

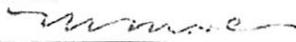
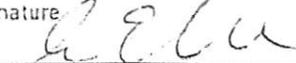
## CONTACT PERSON

Department / School / Program <b>Biological Sciences</b>	Contact name <b>Marlene Nguyen</b>	Contact email <b>biscgrad@sfu.ca</b>
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## DEPARTMENTAL APPROVAL

**REMINDER:** New courses must be identified on a cover memo and confirmed as approved when submitted to FGSC/SGSC. Remember to also include the course outline.

Non-departmentalized faculties need not sign

Department Graduate Program Committee <b>Dr. Margo Moore</b>	Signature 	Date <b>Nov 25, 2016</b>
Department Chair <b>Dr. Elizabeth Elle</b>	Signature 	Date <b>Nov 25, 2016</b>

## LIBRARY REVIEW

Library review done?  YES

Course form, outline, and reading list must be sent by FGSC to lib-courseassessment@sfu.ca for a review of library resources.

## OVERLAP CHECK

Overlap check done?  YES

The course form and outline must be sent by FGSC to the chairs of each FGSC (fgsc-list@sfu.ca) to check for an overlap in content.

## FACULTY APPROVAL

This approval indicates that all the necessary course content and overlap concerns have been resolved, and that the Faculty/Department commits to providing the required Library funds and any other necessary resources.

Faculty Graduate Studies Committee (FGSC) <b>Peter Ruben</b>	Signature <b>Peter C Ruben</b> <small>Digitally signed by Peter C Ruben DN: cn = Peter C Ruben, o = Simon Fraser University, ou = Faculty of Science, email = pruben@sfu.ca, c = CA Date: 2017.04.06 10:12:49 -0700</small>	Date <b>6 April 2017</b>
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## SENATE GRADUATE STUDIES COMMITTEE APPROVAL

Senate Graduate Studies Committee (SGSC) <b>Wade Parkhouse</b>	Signature 	Date <b>APR 18 2017</b>
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### ADMINISTRATIVE SECTION (for DGS office only)

Course Attribute: \_\_\_\_\_  
 Course Attribute Value: \_\_\_\_\_  
 Instruction Mode: \_\_\_\_\_  
 Attendance Type: \_\_\_\_\_

If different from regular units:  
 Academic Progress Units: 6  
 Financial Aid Progress Units: 6