



OFFICE OF THE  
VICE-PRESIDENT, ACADEMIC

TEL +1 778 782 3925  
FAX +1 778 782 5876  
sfu.ca/vpacademic

Simon Fraser University  
Strand Hall 3100  
8888 University Drive  
Burnaby BC  
Canada V5A 1S6

## MEMORANDUM

ATTENTION: Senate

TEL

FROM: Peter Keller, Vice-President, Academic and Provost, and Chair, SCUP

RE: Suspension of Admission to the Asia Canada Studies Minor and Extended Minor Programs (SCUP 16-47)

DATE: December 12, 2016

TIME

At its December 7, 2016 meeting, SCUP reviewed and approved the proposal to suspend admission to the Asia Canada Studies Minor and Extended Minor Programs within the Faculty of Arts and Social Sciences, effective Summer 2017.

**Motion:**

That Senate approve the suspension of admission to the Asia Canada Studies Minor and Extended Minor Programs within the Faculty of Arts and Social Sciences, effective Summer 2017.

c: C. Murray

8888 University Drive,  
Burnaby, BC  
Canada V5A 1S6

TEL: 778.782.4636  
FAX: 778.782.5876

avpcio@sfu.ca  
www.sfu.ca/vpacademic

**MEMORANDUM**

---

**ATTENTION****DATE** November 7, 2016

Senate Committee on University Priorities

**FROM****PAGES** 1/1

Mark Lechner, Acting Chair   
Senate Committee on Undergraduate Studies

**RE:**Faculty of Arts and Social Sciences (SCUS 14-43b)

---

Action undertaken by the Senate Committee on Undergraduate Studies at its meeting of November 3, 2016, gives rise to the following recommendations:

Motion:

That SCUP approve and recommend to Senate the suspension of admission to the Asia Canada Studies Minor and Extended Minor Programs within the Faculty of Arts and Social Sciences.

The relevant documentation for review by SCUP is attached.



FACULTY OF ARTS AND SOCIAL SCIENCES  
Office of the Dean

SCUS 16-43b

8888 University Drive, Burnaby, BC  
Canada V5A 1S6

TEL 778.782.4416  
FAX 778.782.3033

[murraye@sfu.ca](mailto:murraye@sfu.ca)  
<http://www.sfu.ca/fass.html>

**MEMORANDUM**

---

**ATTENTION** Jo Hinchliffe, Secretary  
Senate Committee on Undergraduate Studies

**FROM** Catherine Murray, Chair  
Faculty of Arts and Social Sciences  
Curriculum Committee

**RE:** Curriculum Revisions: Asia Canada Studies Program

**DATE** 24 October 2016

---

At its meeting of 13 October 2016, the Faculty of Arts and Social Sciences Curriculum Committee approved unanimously the attached program change (FASSCC 16-22), as submitted by the Asia Canada Studies Minor and Extended Minor Programs.

Suspension of Admission to the Program (effective Summer 2017).

FASS is currently reviewing curriculum options for a new/Asian minor.

Please place this item on the agenda of the next meeting of SCUS.

CM:  
Att.

SFUfaculty of  
arts and social sciences

Asia-Canada Program  
AQ 5121  
8888 University Drive  
Burnaby, BC Canada  
V5A 1S6

778-782-9219 (Tel.)  
778-782-4504 (Fax)

## Memo

To: Catherine Murray, Chair, FASSCC

From: Shuyu Kong, Director, Asia Canada Program

Date: August 1, 2016

Re: **Proposal to Suspend Admissions to the Asia Canada Program**

1. Program: Asia Canada Minor (1996) /Extended Minor (2010) program
2. Locations: Courses offered in Burnaby, Downtown and Surrey
3. This minor/extended minor is offered by the Faculty of Arts and Social Sciences
4. Proposed Suspension Date: Summer/Fall 2017
5. Reasons for Suspension of Admission
  - a. Lack of enrollment demand: The number of students in the minor and extended minor programs has fluctuated between 16 and 29 in the last five years, with very few extended minors and low enrollment in the upper division.
  - b. Recent enrolments in the minor and extended minor show a decline from 29 (2015) to 24 (2016).
  - c. The faculty complement (one and half full time) is small, and over the years, the expertise of the research faculty has become mismatched with the needs of the program.
  - d. Lower division demand for service courses remains solid.
  - e. New curriculum needs to be developed to reflect changing student demand and increasing diversity in student intake with interest in the Pacific/Asian area.
6. Plans for suspension:



faculty of  
arts and social sciences

- a. In Asia Canada Program steering committee meeting on March 24, all ASC faculty members and the manager, have unanimously recommended to suspend admissions to the Asia Canada Program;
- b. The faculty member and the chair of Department of Humanities has been consulted at the Department of Humanities Retreat on April 24 and the suspension and merging (with the Humanities) plan has been supported;
- c. The program director and manager have identified the courses that need to be offered in the next two years (2016/1017, 2017/2018) to ensure the existing 10 Minors, 3 Extended Minors and 1 Chinese Certificate students have the opportunity to complete the program.
- d. The faculty members and sessional instructors will continue to teach ASC courses during this period.
- e. Further consultation with students and other impacted departments and faculties will be conducted in the coming year (2016/2017)

7. Once the suspension of admissions has been approved by FASSCC and SCUS, a notation can be placed in the SFU calendar with wording proposed as follows:

Admission to the minor and extended minor program has been suspended effective (Date).

8. Institutional Contact Person:

Catherine Murray  
Associate Dean of Undergraduate Programs, FASS  
778-782-4416  
murraye@sfu.ca