

8888 University Drive,  
Burnaby, BC  
Canada V5A 1S6

TEL: 778.782.4636  
FAX: 778.782.5876

avpcio@sfu.ca  
www.sfu.ca/vpacademic

**MEMORANDUM**

<b>ATTENTION</b>	Senate	<b>DATE</b>	January 7 2016
<b>FROM</b>	Gordon Myers, Chair Senate Committee on Undergraduate Studies	<b>PAGES</b>	1/1
<b>RE:</b>	N Grades (SCUS 15-32b revised)		

Action undertaken by the Senate Committee on Undergraduate Studies at its meeting of January 7 2015, gives rise to the following recommendation:

**Motion:**

That Senate approves the following Calendar language changes effective Fall 2016:

**From:****N Grades**

The letter grade N (incomplete) is given when a student has enrolled for a course, but did not write the final examination or otherwise failed to complete the course work, and did not withdraw before the deadline date. An N is considered an F for purposes of scholastic standing.

A student receiving a grade of N must re-enrol for the course and participate in the course again, completing course requirements approved by the instructor, to achieve a different evaluation.

**To:**

Letter grade N (incomplete) is given when a student has enrolled for a course, but did not write the final examination or otherwise failed to complete the course work, and did not withdraw before the deadline date. An N is considered an F for purposes of scholastic standing.

To achieve a different evaluation, and subject to the repeat policy, a student who receives a grade of N must normally repeat the course for credit.