



Office of Graduate Studies and Postdoctoral Fellows

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Burnaby, BC V5A 1S6

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www.sfu.ca/grad

**MEMORANDUM**

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ATTENTION Senate  
FROM Wade Parkhouse, Chair of Senate  
Graduate Studies Committee (SGSC)  
RE: Faculty of Health Sciences

DATE March 3 2015  
No. GS2015.15

A handwritten signature in black ink, appearing to read 'Wade Parkhouse'.

**For information:**

Acting under delegated authority at its meeting of March 2, 2015, SGSC approved the following curriculum revisions effective Fall 2015:

Faculty of Health Sciences

Course (temporary withdrawal): HSCI 800, 806, 815, 851, 868

Course deletion: HSCI 895, 896

Program change: Master of Public Health

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**MEMORANDUM**

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**ATTENTION** Wade Parkhouse **DATE** February 2, 2015  
**FROM** Marina Morrow **PAGES** 1/1  
**RE:** FHS Graduate Course Temporary Withdrawals & Course Deletions

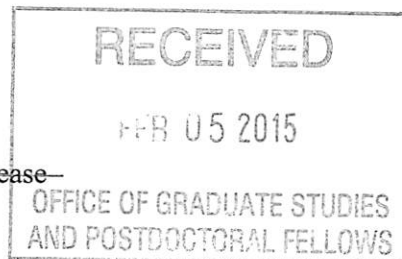
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Dear Wade,

Please accept this memo as confirmation of the previously submitted requests to temporarily withdraw or delete graduate courses in the Faculty of Health Sciences as listed below.

**Graduate Course Temporary Withdrawals Effective Fall 2015:**

- HSCI 800-3: Fundamentals of Biostatistics
- HSCI 806-3: Principles of Demographic Analysis
- HSCI 815-3: Concepts of Population and Public Health Practice
- HSCI 851-3: Workplace Health and Safety Management
- HSCI 858-3: Prevention and Management of Cardiovascular Disease
- HSCI 878-3: Globalization and Infectious Diseases



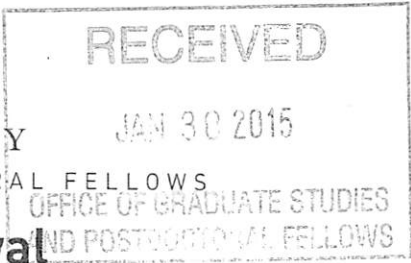
**Graduate Course Deletions Effective Fall 2015:**

- HSCI 895-0: Project Completion
- HSCI 896-0: Thesis Completion

If you have any questions or concerns, please contact Rehana Bacchus, Graduate Programs Manager, by email at [rehana\\_bacchus@sfu.ca](mailto:rehana_bacchus@sfu.ca) or by phone at 778-782-9910.

Sincerely,

Marina Morrow  
Director, Graduate Programs



# Graduate Course Temporary Withdrawal

When a course has not been offered in the previous four academic years (or more), it should be considered for temporary withdrawal. The purpose of this policy is to keep the SFU Calendar accurate for prospective and current students. Temporarily withdrawn courses can be reinstated, without going through the regular approval process, by sending a memo to the Graduate Studies office (gscurric@sfu.ca).

Course Subject/Number	HSCI 800	Units	3
Course Title	Fundamentals of Biostatistics		
Reason for Temporary Withdrawal	Course has been removed from the curriculum.		
Effective Term and Year:	Fall 2015		

**Before Submission to SGSC check the following:**

- Is this course required for degree completion?  YES  NO
- Do any program calendar entries need to be changed as a result of this withdrawal?  YES  NO
- Does the departmental website need to be updated?  YES  NO

Additional information for any YES responses:

**REMINDER:** All temporary withdrawals must be identified on a cover memo and confirmed as approved when submitted to FGSC and SGSC.

**CONTACT PERSON**

Department / School / Program	Contact name	Contact email
Faculty of Health Sciences	Rehana Bacchus	rehana_bacchus@sfu.ca

**DEPARTMENTAL APPROVAL**

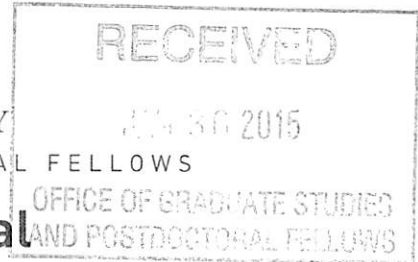
Department Graduate Program Committee	Signature	Date
Marina Morrow		Jan 27/15
Department Chair	Signature	Date
Malcolm Steinberg		29 Jan, 2015

**FACULTY APPROVAL**

Faculty Graduate Studies Committee (FGSC)	Signature	Date

**SENATE GRADUATE STUDIES COMMITTEE APPROVAL**

Senate Graduate Studies Committee (SGSC)	Signature	Date
Wade Parkhouse		Mar 11/15



## Graduate Course Temporary Withdrawal

When a course has not been offered in the previous four academic years (or more), it should be considered for temporary withdrawal. The purpose of this policy is to keep the SFU Calendar accurate for prospective and current students. Temporarily withdrawn courses can be reinstated, without going through the regular approval process, by sending a memo to the Graduate Studies office (gscurric@sfu.ca).

Course Subject/Number	HSCI 806	Units	3
Course Title	Principles of Demographic Analysis		
Reason for Temporary Withdrawal	Course has not been offered in the last six terms.		
Effective Term and Year:	Fall 2015		

**Before Submission to SGSC check the following:**

Is this course required for degree completion?

 YES

 NO

Do any program calendar entries need to be changed as a result of this withdrawal?

 YES

 NO

Does the departmental website need to be updated?

 YES

 NO

Additional information for any YES responses:

*Remove course from Global Health and Population Health concentrations for MPH  
Remove course from Global Health diploma program requirements*

**REMINDER:** All temporary withdrawals must be identified on a cover memo and confirmed as approved when submitted to FGSC and SGSC.

**CONTACT PERSON**

Department / School / Program	Contact name	Contact email
Faculty of Health Sciences	Rehana Bacchus	rehana_bacchus@sfu.ca

**DEPARTMENTAL APPROVAL**

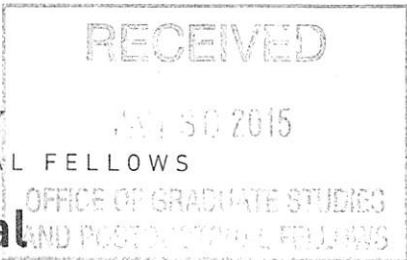
Department Graduate Program Committee Marina Morrow	Signature <i>[Signature]</i>	Date Jan 28/15
Department Chair Malcolm Steinberg	Signature <i>[Signature]</i>	Date JAN 29, 2015

**FACULTY APPROVAL**

Faculty Graduate Studies Committee (FGSC)	Signature	Date

**SENATE GRADUATE STUDIES COMMITTEE APPROVAL**

Senate Graduate Studies Committee (SGSC) Wade Parkhouse	Signature <i>[Signature]</i>	Date Jan 11/15
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## Graduate Course Temporary Withdrawal

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Course Subject/Number	HSCI 815	Units	3
Course Title	Concepts of Populations and Public Health Practice		
Reason for Temporary Withdrawal	Course has been removed from the curriculum		
Effective Term and Year:	Fall 2015		

**Before Submission to SGSC check the following:**

- Is this course required for degree completion?  YES  NO
- Do any program calendar entries need to be changed as a result of this withdrawal?  YES  NO
- Does the departmental website need to be updated?  YES  NO

Additional information for any YES responses:

**REMINDER:** All temporary withdrawals must be identified on a cover memo and confirmed as approved when submitted to FGSC and SGSC.

**CONTACT PERSON**

Department / School / Program	Contact name	Contact email
Faculty of Health Sciences	Rehana Bacchus	rehana_bacchus@sfu.ca

**DEPARTMENTAL APPROVAL**

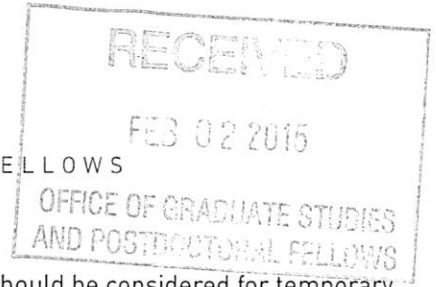
Department Graduate Program Committee	Signature	Date
Marina Morrow		Jan 28/15
Department Chair	Signature	Date
Malcolm Steinberg		Jan 29, 2015

**FACULTY APPROVAL**

Faculty Graduate Studies Committee (FGSC)	Signature	Date

**SENATE GRADUATE STUDIES COMMITTEE APPROVAL**

Senate Graduate Studies Committee (SGSC)	Signature	Date
Wade Parkhouse		Nov 11/15



## Graduate Course Temporary Withdrawal

When a course has not been offered in the previous four academic years (or more), it should be considered for temporary withdrawal. The purpose of this policy is to keep the SFU Calendar accurate for prospective and current students. Temporarily withdrawn courses can be reinstated, without going through the regular approval process, by sending a memo to the Graduate Studies office (gscurric@sfu.ca).

Course Subject/Number	HSCI 851	Units	3
Course Title	Workplace Health and Safety Management		
Reason for Temporary Withdrawal	Course has not been offered in at least the last 6 terms		
Effective Term and Year:	Fall 2015		

**Before Submission to SGSC check the following:**

Is this course required for degree completion?

 YES

 NO

Do any program calendar entries need to be changed as a result of this withdrawal?

 YES

 NO

Does the departmental website need to be updated?

 YES

 NO

Additional information for any YES responses:

**REMINDER:** All temporary withdrawals must be identified on a cover memo and confirmed as approved when submitted to FGSC and SGSC.

### CONTACT PERSON

Department / School / Program	Contact name	Contact email
Faculty of Health Sciences	Rehana Bacchus	rehana_bacchus@sfu.ca

### DEPARTMENTAL APPROVAL

Department Graduate Program Committee	Signature	Date
Marina Morrow		Jan 29 15
Department Chair	Signature	Date
Malcolm Steinberg		30 JAN, 2015

### FACULTY APPROVAL

Faculty Graduate Studies Committee (FGSC)	Signature	Date

### SENATE GRADUATE STUDIES COMMITTEE APPROVAL

Senate Graduate Studies Committee (SGSC)	Signature	Date
Wade Parkhouse		Mar 11 / 15



## Graduate Course Temporary Withdrawal

When a course has not been offered in the previous four academic years (or more), it should be considered for temporary withdrawal. The purpose of this policy is to keep the SFU Calendar accurate for prospective and current students. Temporarily withdrawn courses can be reinstated, without going through the regular approval process, by sending a memo to the Graduate Studies office (gscurric@sfu.ca).

Course Subject/Number	HSCI 868	Units	3
Course Title	Globalization and Infectious Diseases		
Reason for Temporary Withdrawal	Course has not been offered in at least the last 6 terms		
Effective Term and Year:	Fall 2015		

**Before Submission to SGSC check the following:**

Is this course required for degree completion?

YES

NO

Do any program calendar entries need to be changed as a result of this withdrawal?

YES

NO

Does the departmental website need to be updated?

YES

NO

Additional information for any YES responses:

**REMINDER:** All temporary withdrawals must be identified on a cover memo and confirmed as approved when submitted to FGSC and SGSC.

**CONTACT PERSON**

Department / School / Program	Contact name	Contact email
Faculty of Health Sciences	Rehana Bacchus	rehana_bacchus@sfu.ca

**DEPARTMENTAL APPROVAL**

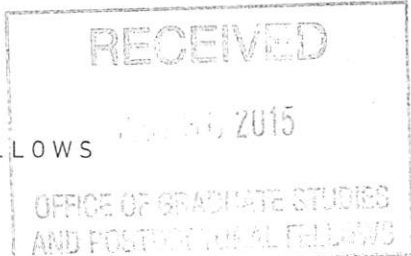
Department Graduate Program Committee	Signature	Date
Marina Morrow		Jan 29 2015
Department Chair	Signature	Date
Malcolm Steinberg		30 Jan, 2015

**FACULTY APPROVAL**

Faculty Graduate Studies Committee (FGSC)	Signature	Date

**SENATE GRADUATE STUDIES COMMITTEE APPROVAL**

Senate Graduate Studies Committee (SGSC)	Signature	Date
Wade Parkhouse		Mar 11 / 15



## Graduate Course Deletion

A course can be deleted if it has not been offered in the previous seven years or if there is no chance of it being offered again. Once a course has been deleted and there has been no enrollment for a minimum of 10 years, the course subject and number can be re-used.

Course Subject/Number	HSCI 895	Units	0
Course Title	Project Completion		
Reason for Deletion	Course has been replaced by HSCI 897		
Effective Term and Year:	Fall 2015		

**Before Submission to SGSC check the following:**

Is this course required for degree completion?

YES

NO

Do any program calendar entries need to be changed as a result of this deletion?

YES

NO

Does the departmental website need to be updated?

YES

NO

Additional information for any YES responses:

**REMINDER:** All course deletions must be identified on a cover memo and confirmed as approved when submitted to FGSC and SGSC.

**CONTACT PERSON**

Department / School / Program	Contact name	Contact email
Faculty of Health Sciences	Rehana Bacchus	rehana_bacchus@sfu.ca

**DEPARTMENTAL APPROVAL**

Department Graduate Program Committee	Signature	Date
Marina Morrow		Jan 28/15
Department Chair	Signature	Date
Malcolm Steinberg		JAN 29, 2015

**FACULTY APPROVAL**

Faculty Graduate Studies Committee (FGSC)	Signature	Date

**SENATE GRADUATE STUDIES COMMITTEE APPROVAL**

Senate Graduate Studies Committee (SGSC)	Signature	Date
Wade Parkhouse		Jan 11/15





RECEIVED

NOV 30 2015

OFFICE OF GRADUATE STUDIES  
AND POSTDOCTORAL FELLOWS

## Graduate Course Deletion

A course can be deleted if it has not been offered in the previous seven years or if there is no chance of it being offered again. Once a course has been deleted and there has been no enrollment for a minimum of 10 years, the course subject and number can be re-used.

Course Subject/Number	HSCI 896	Units	0
Course Title	Thesis Completion		
Reason for Deletion	Course has been replaced by HSCI 898		
Effective Term and Year:	Fall 2015		

### Before Submission to SGSC check the following:

Is this course required for degree completion?

YES

NO

Do any program calendar entries need to be changed as a result of this deletion?

YES

NO

Does the departmental website need to be updated?

YES

NO

Additional information for any YES responses:

**REMINDER:** All course deletions must be identified on a cover memo and confirmed as approved when submitted to FGSC and SGSC.

### CONTACT PERSON

Department / School / Program	Contact name	Contact email
Faculty of Health Sciences	Rehana Bacchus	rehana_bacchus@sfu.ca

### DEPARTMENTAL APPROVAL

Department Graduate Program Committee	Signature	Date
Marina Morrow		Jan 28, 2015
Department Chair	Signature	Date
Malcolm Steinberg		Jan 09, 2015

### FACULTY APPROVAL

Faculty Graduate Studies Committee (FGSC)	Signature	Date

### SENATE GRADUATE STUDIES COMMITTEE APPROVAL

Senate Graduate Studies Committee (SGSC)	Signature	Date
Wade Parkhouse		Jan 11, 2015



FACULTY OF  
HEALTH SCIENCES

Education Programs Blusson Hall 10704  
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**MEMORANDUM**

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**ATTENTION** Senate Graduate Studies Committee      **DATE** February 23, 2015  
**FROM** Marina Morrow, Graduate Programs Director      **PAGES** 1/1  
**RE:** MPH Program Calendar Change

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The following program change has been approved by the Faculty of Health Sciences and is forwarded to the Senate Graduate Studies Committee for approval. This curriculum item should be effective Fall 2015. Please include this item on the next SGSC agenda.

*Program change to Master of Public Health (MPH in the Faculty of Health Sciences):*

- *Removal of wording instructing students to continuously enroll in HSC1 895*

Sincerely,

Marina Morrow  
Director, Graduate Programs

**Calendar Entry Change for [Name of Program]**

<p>Summary of change:</p> <p>Removing language from the calendar instructing students to continuously enroll in HSCI 895</p>
<p>Rationale for change:</p> <p>HSCI 895 is being deleted from HSCI course offerings, as it has been permanently replaced with HSCI 897. A request to delete HSCI 895 has been previously submitted to the Office of Graduate Studies</p>
<p>Effective term and year: Fall 2015</p>
<p>Will this change impact current students? If yes, what is the plan for current students?</p> <p>No</p>

FROM	TO
<p><b>Project Option</b></p> <p>Students who choose to complete a project (instead of a thesis) will complete the following course.</p> <p><u>HSCI 897 - MPH Project (3)</u></p> <p>In this course students will develop the final project with their supervisors in the term following practicum completion.</p> <p>In the following and every subsequent term, students enrol in the project completion course as follows, until the project is completed and successfully defended, as described in Graduate General Regulations 1.9 and 1.10.</p> <p><u>HSCI 895 - Project Completion (0)</u></p>	<p><b>Project Option</b></p> <p>Students who choose to complete a project (instead of a thesis) will complete the following course.</p> <p><u>HSCI 897 - MPH Project (3)</u></p> <p>In this course students will develop the final project with their supervisors in the term following practicum completion.</p> <p><del>In the following and every subsequent term, students enrol in the project completion course as follows, until the project is completed and successfully defended, as described in Graduate General Regulations 1.9 and 1.10.</del></p> <p><u><del>HSCI 895 - Project Completion (0)</del></u></p>