



LIFELONG LEARNING

MEMO

Office of the Dean
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ATTENTION Senate	TEL 25138
FROM Helen Wussow, Dean, Lifelong Learning	
RE 2013/14 Senate Committee on Continuing Studies Annual Report to Senate	
DATE October 2014	

Please find enclosed for Senate's information, the Senate Committee on Continuing Studies' Annual Report for 2013/14.

This year was a busy one for the Committee, as seen by the number of certificates that were modified and the several new certificate programs introduced to take the place of others that were retired. Non-credit education continues to serve students of all ages with the types of flexible learning opportunities they seek.

On behalf of the University, I would like to thank the members of the Senate Committee on Continuing Studies, who take of their valuable time in order to provide guidance on alternative learning modes and course delivery times to better serve the Lower Mainland community and students across the globe.

Helen Wussow
Chair, Senate Committee on Continuing Studies
Dean, Lifelong Learning



SIMON FRASER UNIVERSITY
Lifelong Learning

Simon Fraser University
Senate Committee on Continuing Studies
Annual Report to Senate for 2013/2014

Composition and Mandate

The current membership of the Senate Committee on Continuing Studies (SCCS) is the Dean of Lifelong Learning (chair), Dean of Libraries, four faculty members, two at-large members, one convocation member and one student (see Appendix A). The SCCS meets twice each year (during the fall and spring semesters) and is responsible to Senate for policy with respect to the overall development of the University's continuing education credit and non-credit programs. The Committee also reviews, at regular intervals, existing and proposed non-credit programs; develops procedures for the approval of various categories of credit-free instruction; and receives, for consideration and approval, programs proposed as suitable for non-credit certificate granting status. The SCCS reports its activities annually to Senate. Numbers included in this report are based on the fiscal year 2013 – 2014.

Actions of the SCCS in 2013-2014

The Senate Committee on Continuing Studies met on two occasions: October 24, 2013 and May 16, 2014.

At the Fall 2013 meeting the Committee:

- ratified the Annual Report to Senate for 2012/13
- approved 241 Continuing Studies Non-credit Certificate and Diploma Graduates
- approved a proposal for revisions to requirements for Certificate in Dialogue and Civic Engagement and revisions to requirements for the Certificate in Urban Design and Certificate in Sustainable Community Development
- approved a proposal for changes to course requirements for the Certificate in Sustainable Community Development
- approved a proposal for a Certificate in Legal Interpretation and Translation
- approved a proposal for a Certificate in Business to Business Communications
- approved a proposal for a Diploma in Occupational Health and Safety

At the Spring 2014 meeting the Committee:

- approved 348 Continuing Studies Non-credit Certificate and Diploma Graduates
- approved a course name change to Current Issues in Civic Engagement
- approved a revision of elective requirements for the Certificate in Sustainable Community Development

Total enrollments in Lifelong Learning's non-credit courses may be reviewed in Appendix B. This appendix also shows enrollments in credit courses (both face-to-face and online) offered through Lifelong Learning.

Appendix A

Senate Committee on Continuing Studies, 2013 -2014 Members

Helen Wussow, Lifelong Learning (Chair)
Charles Eckman, Bennett Library
Elaine Fairey, Bennett Library
Daniel Laitsch, Education
David Paterson, Education
Lynne Quarmby, Molecular Biology & Biochemistry
Tracey Leacock, Education
Peter Ruben, Biomedical Physiology & Kinesiology
D'Arcy Warner, Convocation Senator
Laura Forsythe, Student

Appendix B

2013/2014 SFU Lifelong Learning Enrollment

In cooperation with SFU faculties and departments, we offer part-time degree completion, online and distance education, and professional and personal development opportunities. We also engage with the community, offering opportunities for dialogue, artistic expression and more. The numbers below show that these opportunities are meeting the unique needs of mature learners.

Credit

Program	Registrations
Centre for Online and Distance Education	16,355
Aboriginal Bridge Programs	104
Integrated Studies Program	55
SFU NOW: Night or Weekends	2,377
Total Enrollment	18,891

Non-Credit

Program	Fee-Based Registrations	Free and Sponsored Registrations
Continuing Studies		
City Program	561	3,680
English Language and Culture Program	783	
Interpretation and Translation Program	126	
International Teaching Assistants Program	74	
Management and Professional Programs	2,968	307
Liberal Arts and Adults 55+ Programs	3,767	1,096
Writing and Communications Program	2,268	1,470
Community Engagement Programs		
Community Education Programs	584	30
Interdisciplinary Programs/Philosophers' Café		3,158
Total Enrollment	11,131	9,741