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MEMORANDUM

ATTENTION Senate
FROM Mary-Ellen Kelm, Acting Dean of
Graduate Studies
RE: GGR 1.7 and GGR 1.3.13


DATE 8 December 2014
NO. GS2014.39

GGR 1.7 (Residence and Course Requirements) and GGR 1.3.13 (Certificate Programs)

At its meeting of December 1, 2014, SGSC reviewed and approved revisions to GGR 1.7 (Residence and Course Requirements) and GGR 1.3.13 (Certificate Programs), and is recommending the revised regulations to Senate. This gives rise to the following motion, effective Fall 2015:

Motion:

That Senate approve the proposed revisions to GGR 1.7 (Residence and Course Requirements) and GGR 1.3.13 (Certificate Programs)



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MEMORANDUM

ATTENTION SGSC Members **DATE** November 13, 2014
FROM Mary-Ellen Kelm, Acting Dean of Graduate Studies **PAGES** 1/1
RE: Revisions to GGR 1.7 and GGR 1.3.13

Motion

That SGSC approve the revisions to GGR 1.7 (Residence and Course Requirements) and GGR 1.3.13 (Certificate Programs).

Revisions and Rationale**GGR 1.7.1 and 1.3.13**

- The course requirements for a graduate certificate should be located in GGR 1.7 rather than in the admission section of the regulations (GGR 1.3). GGR 1.7 covers regulations related to residence and course requirements for the various graduate programs.
- The first paragraph of GGR 1.3.13, which includes the course requirements for a certificate, has been moved to section GGR 1.7.1. This allows for the course requirements for both certificates and diplomas to be covered in the same section.
- The second paragraph of 1.3.13 is already included in GGR 1.7.6, and the sentence referring to certificates being awarded at the time of convocation is not necessary within the Graduate General Regulations. As a result, these two sections have been deleted.

GGR 1.7.2

- The title has been changed because this regulation deals with program requirements rather than residence requirements.
- A 30 unit minimum for all master's degrees has been added; when a master's degree is less than 30 units it is challenged by the Teacher's Qualification Service and occasionally by other institutions.
- A 24 unit minimum has been added for a program with two extended essays, or a project, that are examined by two readers; the level of difficulty and length of time required is not the same as a regular project (that is examined as per 1.9.1) so an additional four units of course work has been added.
- The requirement for a final examination was removed from a master's program with 30 course units; this requirement was replaced with an option to add a capstone component.

Proposed revisions to GGR 1.7

FROM	TO:
<p>1.7 Residence and Course Requirements Minimum course work requirements are defined in 1.7.1, 1.7.2 and 1.7.4. See 1.7.6 for regulations concerning courses completed at other institutions. There is a residence requirement for all doctoral programs (see 1.7.3).</p> <p>1.7.1 Requirements for the Graduate Diploma</p> <p>There is no residence requirement for the graduate diploma. Candidates must complete the University minimum requirement of 22 units of graduate course work. A graduate program committee may require graduate or undergraduate work in addition to the minimum requirements, either on an individual basis or, with senate ratification, for all students in the program.</p> <p>1.7.2 Residence Requirement for the Master's Degree</p> <p>Master's candidates must complete the University minimum requirement in one of the following ways:</p> <p>a) successfully complete a minimum of 12 units of graduate course work and submit a thesis;</p> <p>b) successfully complete a minimum of 20 units of graduate course work and submit at least two extended essays, or a project;</p> <p>e) successfully complete a minimum of 30 units of graduate course work and pass a final examination</p> <p>Not all of these options are available for every program. A graduate program committee may require work in addition to the minimum requirements either on an individual basis or, with Senate ratification, for all students in its program.</p>	<p>1.7 <u>Program</u> Requirements Minimum <u>program</u> requirements are defined in 1.7.1, 1.7.2, <u>1.7.4.</u>, and <u>1.7.5</u>. See 1.7.6 for regulations concerning courses completed at other institutions. There is an enrolment requirement for all <u>master and</u> doctoral programs (see 1.4.4).</p> <p>1.7.1 <u>Program</u> Requirements for the Graduate Diploma <u>and Certificate</u></p> <p><u>Diploma students</u> must complete the University minimum requirement of 22 units of graduate course work. <u>Certificate students must complete a minimum of four graduate courses (maximum five courses) for a minimum of 12 units of graduate course work.</u> A graduate program committee may require graduate or undergraduate work in addition to the minimum requirements, either on an individual basis or, with <u>Senate</u> ratification, for all students in the program.</p> <p>1.7.2 <u>Program</u> Requirements for the Master's Degree</p> <p>Master's <u>students</u> must complete the University minimum requirement <u>of 30 graduate units</u>, in one of the following ways:</p> <p>a) Successfully complete a minimum of 12 units of graduate course work <u>plus a thesis that is examined as per 1.9.1.</u></p> <p>b) Successfully complete a minimum of 20 units of graduate course work <u>plus a project that is examined as per 1.9.1.</u></p> <p>c) <u>Successfully complete a minimum of 24 units of graduate course work plus two extended essays, or a project, that are examined by two readers.</u></p> <p>d) <u>Successfully complete a minimum of 30 units of graduate course work. A capstone (e.g. project, examination, portfolio, extended essay) is not required but may be added to the program.</u></p> <p>Not all of these options are available for every program.</p>

Proposed revisions to 1.3.13 Certificate Programs

FROM	TO
<p data-bbox="180 266 509 298">1.3.13 Certificate Programs</p> <p data-bbox="180 338 781 464">A graduate certificate program must be thematic and consist of an approved combination of a minimum of four courses (maximum five courses) and a minimum of 12 units.</p> <p data-bbox="180 506 769 701">A limited number of courses completed for credit in a graduate degree program may be applied to certificate programs and a limited number of courses completed for credit as part of a graduate certificate may be applied to a graduate degree program, (see GGR 1.7.6 for details).</p> <p data-bbox="180 741 797 772">Certificates are awarded at the time of convocation.</p>	