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ATTENTION Members of Senate

FROM B. Mario Pinto, Vice-President, Research

RE Senate Library Committee Annual Report

DATE October 19, 2011

Please find attached the annual report for the Senate Library Committee.

Simon Fraser University

SENATE LIBRARY COMMITTEE

Library Penalties Appeal Committee

Annual Reports for 2010/11

Senate Library Committee

Terms of Reference

1. Advises the University Librarian on matters relating to the operation of the Library and the liaison between the Library and academic departments and programs. The areas of advice include the following:
 - monitoring the continuing response to the Library Review Report recommendations and organizing subsequent reviews every five years
 - liaison between the Library and academic programs
 - establishing collections priorities
 - review of Library performance data
 - review of major changes in Library systems or operations
2. Advises the Vice President, Research on matters relating to the size of the Library budget.
3. Approves guidelines for the allocation of the Library materials budget between various fields of instruction and research.
4. Recommends changes in rules and regulations for the operation of the Library, such as the Loan Policy.
5. Reports to Senate annually concerning its activities and the operation of the Library.

Meetings Held

The Senate Library Committee met 3 times during 2010/11:

June 21, 2010
November 1, 2010
March 14, 2011

External Review and Strategic Plan

An External Review Committee comprised of Marnie Swanson, University Librarian (UVIC), Karen Adams, Director of Libraries (University of Manitoba), Margaret Haines, University Librarian (Carleton University), and internal committee member Dan Laitsch, Assistant Professor, Faculty of Education (SFU) met with various campus groups January 18-21, 2011. The Committee also reviewed various internal documents including the results of the March 2010 LibQual survey of faculty and students and the results of recent Undergraduate Student Survey as they pertain to library services. They delivered their very positive report with 11 recommendations. The Library responded to the report and used it as a basis for the beginning of its strategic planning which began in February 2011..

Materials and Last Copy Storage Facility

The Library began discussions with the University of British Columbia, University of Northern British Columbia, and the University of Victoria to explore a last copy storage facility for BC. A consultant's report will be created and then used to approach possible funders.

Space Planning

The Library charged two task forces with developing proposals for second and third floor renovations at the Bennett Library. The second floor renovation will focus on creating a “Research Commons” and the third floor renovation will focus on enhancing the character of the Bennett entry and service provision on this floor. Reports are expected to be completed by mid-April 2011. As well, the Library is working with Facilities Services on a functional review of the Bennett Library that will involve use of an external consultant.

Plans have been developed for the creation of the Wosk Student Learning Commons on the first floor of the Belzberg Library. Construction is anticipated in summer 2011.

Library Operations Budget

On October 19th the library made a presentation to the Budget Review Committee. The budget covered key cost drivers for the library: (1) salary costs; (2) inflation and exchange rate issues related to library collections; (3) computing infrastructure costs.

Library Collections Budget

The 2010/11 Collections Budget was presented with the following highlights:

The University agreed to protect the Library’s collection budget from reductions this year due to the significant reductions in 2009/10, and the consequent serials cancellations for 2010. However, cost increases in materials still puts considerable pressure on the Library’s buying power.

This budget was set with the assumption of a US exchange rate of 1.03. The Library will continue to monitor the exchange rate closely and will work with the SFU Treasurer to purchase US dollars in advance of need at the most advantageous rates possible.

Currently the Library is seeking a ruling on the application of HST to library materials that do not meet the HST definition of books; depending on the outcome of this ruling, the Library may be liable for an additional amount of tax after all eligible rebates. The Library will work with the University administration on this as the details become clearer.

Journal allocations were set based on increases of 6% over the previous year’s expenditures, corrected for migrations to online-only format and other changes in each list. Where consortial agreements with lower price caps, or a history of lower increases exists, those have been used in setting the budget for specific lines.

Monograph funds that were fully spent in 2009/10 have been increased by approximately 4% to preserve buying power. Those that were not fully spent in 2009/10 have been maintained at that level.

In 2009/10 the Canadian Research Knowledge Network separated out charges for previously “bundled” journals and indexes in several Science disciplines. Charges for journals and indexes in Mathematics, Chemistry and Physics periodical lines appear as over expenditures in 2009/10 as a result of moving these renewals from the General Electronic Serials budget line into the appropriate departmental lines.

The “sustainability period” for the Digital Content Infrastructure project of the Canadian Research Knowledge Network is reflected in the allocation in General Electronic Serials. This project had 3 years of subsidized operation from CFI funds, and provincial contributions. SFU’s cost went up in 2010 from \$59,000 to \$159,000.

The allocation for Contemporary Arts book purchases was reduced as this School moves from Burnaby to Vancouver, with greatly reduced space to house collections. Demand for materials in this area will be monitored during and after this transitional year, and with a permanent liaison librarian again in place. Additional funding for shelving has been approved for Belzberg Library (located in the Mezzanine area). 3000-5000 high circulating contemporary arts books will be sent to Belzberg in the summer and the rest of the collection will stay at the Bennett Library

The previously approved \$50,000 allocation for the Central Open Access Fund is included.

The allocation in General Library Serials has increased by \$3800 to cover the Library’s new membership in CLOCKSS (Controlled LOCKSS), a joint library-publisher dark archive for preservation of online journal content.

Scholarly Digitization Fund

The Library proposed that a new scholarly digitization fund should be established and paid for from the Library’s Endowment income fund. The goal of the fund is to expose SFU research and scholarship to the University and broader community. The outcome will be greater visibility and knowledge transfer of SFU scholarship and research output, in keeping with the mission of the University, the goals in the SFU Strategic Research Plan, and the principles in the Library’s Open Access Strategy. The Library will commit to providing permanent, persistent and public access to these digitized resources.

Proposals will be accepted from SFU departments, Centres, Institutes, or other campus units, or from individual faculty or staff. The fund will cover costs associated with digitizing scholarly materials including scanning, creation of descriptive information, and other processing in preparation for deposit in the Library’s Institutional Repository or other publicly accessible repository operated and maintained by the SFU Library.

MOTION:

Moved by Janis McKenzie, seconded by Stephen Steele

The Senate Library Committee approves the allocation of \$50,000 from the Library’s Endowment Income Fund to support the Scholarly Digitization Fund. This fund will cover costs associated with digitizing scholarly materials which will be deposited into the Library’s Institutional Repository or other publicly accessible repository operated and maintained by the SFU Library.

MOTION CARRIED UNANIMOUSLY

University Librarian

The June 2010 meeting was the last for outgoing University Librarian and Dean of Library Services, Lynn Copeland. Norbert thanked Lynn for her many years of service and outstanding leadership and the following motion was requested, acknowledging Lynn’s contribution:

MOTION:

Moved by Stephen Steele, seconded by John Edgar

The Senate Library Committee would like to recognize Lynn Copeland, Dean of Library Services, for her outstanding leadership and dedicated service to the Library over the last 12 years.

MOTION CARRIED UNANIMOUSLY**Senate Library Committee Membership, 2010/2011**

Mario Pinto, Vice-President, Research (Chair)
Jon Driver, Vice-President, Academic
Lynn Copeland, University Librarian (to August 31, 2010)
Charles Eckman, University Librarian (starting September 1, 2010)
Wade Parkhouse, Graduate Studies
Alan Doree, Continuing Studies
Glenn Chapman, Senator at Large
Daniel Leznoff, Senator at Large
Christi Garneau-Scott, Graduate Student
Adam Lein, Graduate Student (Alternate to May 31, 2010)
Darius Burbridge, Graduate Student (Alternate)
Zachary Pope, Undergraduate Student
JJ McCullough, Undergraduate Student (Alternate to May 31, 2010)
Risha Patidar, Undergraduate Student (Alternate)
John Edgar, Applied Sciences
Stephen Steele, Arts and Social Sciences
Jennifer Chang, Business Administration (to May 31, 2010)
Kim Trottier, Business Administration
Daniel Laitsch, Education (to May 31, 2010)
Beth Marshall, Education
Jeremy Snyder, Health Sciences
Igor Herbut, Science
Janis McKenzie, Librarian
Daniel Say, Library Staff member (to May 31, 2010)
Gwen Bird, Associate University Librarian (non-voting)
Elaine Fairey, Associate University Librarian (non-voting)
Todd Mundle, Associate University Librarian (non-voting)
Brian Owen, Associate University Librarian (non-voting)
Angela Raasch, Recording Secretary

Library Penalties Appeal Committee

No report as the Library Penalties Appeal Committee did not meet between April 1, 2010 and March 31, 2011.