

SM 3/14/67

Inter Universities
Committee on Continuing
Education

3H

To: A.R. MacKinnon
Dean of Education
C.L. Hamilton
University Affairs

From: Registrar

10 April, 1967

At the April 3rd meeting of Senate the attached paper from C.L. Hamilton was discussed.

The following motion was approved:

"that Simon Fraser University establish
no formal program for extension work
pending receipt of a report from the
Inter-Universities Committee on Continuing
Education."

D.P. Robertson
Secretary of Senate

DPR/md

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Paper 3H

Report from the Faculties on C.L. Hamilton's paper:
Continuing Education.

- Faculty of Arts - endorsed the recommendations
in C.L. Hamilton's paper.
- Faculty of Education - no report to date.
- Faculty of Science - endorsed the statements by
C.L. Hamilton, and also those
made by the President.

D.P. Robertson
Registrar

March 23 1967

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Inter University Cc
on Con. Ed.

Continuing Education

The following is the text of a memo from Dr. C. L. Hamilton, Director of University Affairs, to the President, dated January 4, 1967.

"For the past year University representatives have participated in discussions with U. B. C. and the University of Victoria on the subject of continuing education and extension work. As yet, however, no official University policy has been established in this area.

Because the University owes its first responsibility to its full time graduate and undergraduate students, whose requirements will utilize virtually all of the foreseeable University resources, and because U. B. C. and University of Victoria both offer extension courses for credit and non-credit, it has been suggested that the following policies be recommended to Senate for adoption:

- I) that Simon Fraser University establish no formal program for extension work until the present undergraduate and graduate curriculum is fully developed;
- II) that Simon Fraser University has no objection to faculty participating in courses offered by the U. B. C. extension department and that, where possible, University facilities will be made available to the U. B. C. extension department on an appropriate cost-sharing basis."

The President made the following comment on this matter:

"The only thought I could add to those contained in Dr. Hamilton's memo is that I think that those members of faculty who are engaging in extension work, under the aegis of U. B. C., assuming the policy is approved, should keep their Heads of Departments informed and the Heads in turn keep the Director of University Affairs informed, so that we may have an ongoing summary of the extent of involvement and so that the Department Head may satisfy himself from time to time that U. B. C. is not making unnecessarily heavy demands on our faculty, to such an extent that it might interfere with their regularly assigned duties."