

DRAFT UNTIL APPROVED BY SENATE

Minutes of a Meeting of the Senate of Simon Fraser University held on  
Monday, April 4, 2005 at 5:30 pm in Room 3210 WMC  
Open Session

Present: Percival, Paul, Acting Chair and Vice-Chair of Senate

Absent:

Apaak, Clement  
Beynon, Peter  
Blackman, Roger  
Breden, Felix  
Brennand, Tracy  
Budd, James  
Collinge, Joan (representing C. Yerbury)  
Copeland, Lynne  
da Silva, Gisele  
Dean, Charmaine  
Delgrande, James  
Dickinson, John  
Driver, Jon  
Dunsterville, Valerie  
Easton, Stephen  
Fizzell, Maureen  
Fung, Edward  
Giacomantonio, Chris  
Gordon, Irene  
Harder, Derrick  
Hauerland, Norbert  
Hayes, Michael  
Honda, Barry  
Hunsdale, Shawn  
Johansen, Elinor  
Krane, Bill  
Lewis, Brian  
MacKenzie, Christine  
MacLean, David  
McInnes, Marcia  
Mauser, Gary  
Pierce, John  
Pinto, Mario  
Plischke, Michael  
Rozell, Sara  
Scott, Jamie  
Sears, Camilla  
Shaker, Paul  
Smit, Bernard  
Smith, Don  
Tombe, Trevor  
Waterhouse, John  
Wong, Josephine

Gordon, Robert  
Grimmett, Peter  
Gupta, Kamal  
Higgins, Anne  
Horvath, Adam  
Li, Ze-Nian  
Love, Ernie  
McArthur, James  
McFetridge, Paul  
Schellenberg, Betty  
Stevenson, Michael  
Weeks, Daniel  
Wessel, Sylvia  
Wong, Milton  
Woodbury, Robert  
Zandvliet, David

In attendance:

Dinning, Michael  
Gillies, Mary Ann  
O'Shea, Tom  
Rahilly, Tim

Heath, Ron, Dean of Student Services and Registrar  
Watt, Alison, Director, University Secretariat  
Grant, Bobbie, Recording Secretary

1. Approval of the Agenda

The Agenda was approved as distributed.

2. Approval of the Minutes of the Open Session of March 7, 2004

The Minutes were approved as distributed.

3. Business Arising from the Minutes

With regard to the University budget, Senate was advised that the budget letter from the Government had just been received. The Vice President Finance was working on the details and a draft budget would be presented to SCUP for consideration at a meeting on April 20<sup>th</sup>.

4. Report of the Chair

Senate was informed that the Vice President Research and the Associate Vice President Academic had the following reports to make to Senate.

Senate was advised by the Vice President Research that the following faculty members received Killam Fellowships, administered by the Canada Council: Bernard Crespi, Department of Biological Sciences, Carole Gerson, Department of English, and Michael Thewalt, Department of Physics which was a renewal for a second year. Dr. Neil Branda, Chemistry Department, was awarded a Steacie Fellowship – one of Canada's premier science and engineering prizes. All these individuals were congratulated on these prestigious awards.

The Vice President Research also reported to Senate that he was present at Zhejiang University for the official signing of the MOU between Zhejiang University and SFU for the dual degree program in Computing Science. He felt that the arrangement was a very good model for the future establishment of similar programs with other outstanding institutions.

The Associate Vice President Academic reported on construction activities currently taking place at SFU. Senate was advised that there are either under construction or in the planning stage over 350 million dollars worth of projects at the present time which will generate in excess of one million square feet of new space for the university for various purposes.

The Arts and Social Science Complex, which will be located just north of Strand Hall, will provide approximately 6,700 square meters of space and is scheduled for completion in September 2006. It will provide expansion space for Archaeology and will accommodate the First Nations programs and the new Clinical Psychology Centre. The entire School of Criminology will be housed in the new building as will a new Centre for Forensic Science. There will also be additional instructional space centrally managed by the Registrar's Office, including a 300 seat lecture theatre, 150 seat lecture theatre, and four 25 seat classrooms.

Immediately to the east of the Arts and Social Science Complex, a second facility to be constructed will house the new Faculty of Health Sciences. It will provide about 12,000 square meters of new space and should be ready for occupancy by September 2007. It is meant to house all of the faculty, administrative, staff, teaching, and research space for the Faculty of Health Sciences.

The planned construction will reduce parking in C Lot by approximately 17%, and in order to accommodate for the losses anyone who would normally park in C Lot will be offered the opportunity to park in B Lot if C Lot is full. The disabled parking and the visitor lot will move to the north. The demand for parking has declined considerably since the introduction of U-pass, and it is hoped that this reduced demand together with the option to park in B Lot will be sufficient to take care of any of the problems associated with the loss of parking due to the construction of these two new buildings.

In response to several questions about parking, Senate was advised that the bus loop will remain in its current location and there is no plan at this point to put parking underneath the new buildings. Underground parking was built into the development of UniverCity, but in terms of the actual parking plan for the University, although there was a suggestion to develop tiered parking in the northeast corner, that development would be several years down the road.

In response to an inquiry about student space, Senate was advised that there is a formula allocation worked out when plans are presented to the Ministry, and that there will be considerable lounge, classroom, student, and common space available in the new buildings.

A question was raised with respect to the Leadership in Energy and Environmental Design (LEED) certification (green buildings) of the new buildings. Information was not available and the Student Senator who raised the issue was referred to L. Gavel or J. Weinberg for further information.

5. Question Period

There were no questions.

6. Reports of Committees

A) Senate Appeals Board

i) Paper S.05-51 – Annual Report (For Information)

M. Dinning, Secretary of the SAB and Associate Dean of Student Services, was in attendance in order to respond to questions. Senate received the Annual Report of the Senate Appeals Board for information.

B) Senate Committee on University Priorities

i) Paper S.05-52 – Proposal for a new stream: M.Ed. in Teaching English as a Second or Foreign Language

T. O'Shea, Director of Graduate Programs, Faculty of Education was in attendance in order to respond to questions.

Moved by J. Waterhouse, seconded by P. Shaker

“that Senate approve and recommend to the Board of Governors the proposal for a M.Ed. in Teaching English as a Second or Foreign Language”

Question was called, and a vote taken.

MOTION CARRIED

ii) Paper S.05-53 – Proposal for a Major, Honors and Minor Program in International Studies

Moved by J. Waterhouse, seconded by D. Harder

“that Senate approve and recommend to the Board of Governors the proposal for a Major, Honors and Minor Program in International Studies, including the following new courses: INTS 490-4, INTS 499-5, INTS 220-3, INTS 320-3”

M.A. Gillies, Undergraduate Curriculum Chair, Faculty of Arts and Social Sciences was in attendance in order to respond to questions.

A concern was expressed that the calendar description did not clearly define the requirements needed to complete the foreign cultural and language proficiency components. Senate was advised that the language component could be satisfied by completion of four semesters in a given language or by passing an exam to show the equivalent ability in that language. The foreign cultural experience would normally consist of either taking a field school, an exchange program, or a co-op placement. A short term foreign visit could be designed by the student and approved by an advisor as an alternative but the first three options would be the way most students would meet the foreign cultural requirement.

A concern was expressed that there were only two African universities involved in programs with SFU and, in response to a question concerning improved representation from this area, a suggestion was made that

this information could be passed on to the Steering Committee with a request that they seek active participation with African universities.

Question was called, and a vote taken.

MOTION CARRIED

C) Senate Policy Committee on Scholarships, Awards and Bursaries

i) Paper S.05-54 – Annual Report (For Information)

T. Rahilly, Acting Director, Academic Resources, Student Services; S. Easton, Chair, SPCSAB and Senator, and R. Heath, Dean of Student Services were in attendance in order to respond to questions.

Senate was informed that SCAR had suggested that more up-to-date information be made available when the report was presented to Senate. R. Heath advised that the report normally was presented to Senate in the Fall semester but because of some problems associated with obtaining reports from the Student SIMS system, the report was delayed. R. Heath provided an update of what has occurred over the past three years in the financial aid area. In particular, it was pointed out that a significant portion of the tuition fee increases was channeled into the financial assistance budget, which resulted in an increase of funding from \$2,900,000 in 2001/2002 to \$9,611,000 in 2004/2005. Senate was provided with a general breakdown of this funding between undergraduate and graduate level scholarships and bursaries.

On behalf of Senate, the Chair recognized and extended thanks to John D'Auria, Professor Emeritus, for his long standing service as Chair of the Senate Policy Committee on Scholarships, Awards and Bursaries.

D) Senate Committee on Enrolment Management and Planning

i) Paper S.05-55 – Undergraduate Admissions Targets for 2005/2006

Motion 1

Moved by J. Waterhouse, seconded by V. Dunsterville

“that Senate approve and recommend to the Board of Governors the following DOMESTIC undergraduate admission targets for each basis-of-admission group and for each semester in 2005/06, and that SCEMP be delegated authority to make further adjustments based on actual enrolments in 2005-2 and 2005-3.

	<u>2005-2</u>	<u>2005-3</u>	<u>2006-1</u>	<u>Total</u>
B.C. GRXII	85	2,305	130	2,520
B.C. College	555	830	605	1,990
"Other"	260	665	365	1,290
Total Intake	900	3,800	1,100	5,800

In response to an inquiry as to whether all of these enrolments were funded by the Government, Senate was advised that they were not funded to the level the university would prefer, but they were funded to the level that was supported in the past.

Question was called, and a vote taken.

MOTION CARRIED

Motion 2

Moved by J. Waterhouse, seconded by J. Wong

“that Senate approve and recommend to the Board of Governors the DOMESTIC undergraduate admission targets to each Faculty as indicated in Table 1, and that SCEMP be delegated authority to make adjustments based on actual enrolment experience in 2005-2 and 2005-3”

In response to a question concerning the inclusion of Health Sciences, Senate was advised that the new Faculty would be admitting graduate students for the 2005-2006 year. However, since the Government does not count graduate students in this process targets for Health Sciences were not included.

It was noted that at a past meeting of Senate, several undergraduate courses in Health Sciences had been approved for offering in September 2005. Senate was advised that although it was hoped to offer some undergraduate courses in the coming year, it was not certain that this would be possible and therefore enrolment targets were not included.

Question was called, and a vote taken.

MOTION CARRIED

Motion 3

Moved by J. Waterhouse, seconded by S. Easton

“that Senate approve and recommend to the Board of Governors the INTERNATIONAL undergraduate admission targets to each semester in 2005/06 as indicated in Table 2, and that SCEMP be delegated authority to make adjustments based on actual enrolments in 2005-2 and 2005-3”

Question was called, and a vote taken.

MOTION CARRIED

E) Senate Graduate Studies Committee

i) Paper S.05-56 – Proposed addition to Graduate General Regulation 1.5.1

Moved by J. Driver, seconded by C. Sears

“that Senate approve the proposed addition to Graduate General Regulation 1.5.1”

Question was called, and a vote taken.

MOTION CARRIED

ii) Paper S.05-57 – Curriculum Revisions – Faculty of Applied Sciences (For Information)

Senate received information that the Senate Graduate Studies Committee, acting under delegated authority, approved new courses in the School of Engineering Science and the School of Resource and Environmental Management, and a change to an existing course in the School of Computing Science.

F) Senate Committee on Undergraduate Studies

i) Paper S.05-58 – Revised Procedures for Library Course Assessments (For Information)

Senate received information that the Senate Committee on Undergraduate Studies and the Senate Graduate Studies Committee, acting under delegated authority, approved a revised procedure for library course assessments.

ii) Paper S.05-59 – School of Interactive Arts and Technology – New courses (For Information)

Senate received information that the Senate Committee on Undergraduate Studies, acting under delegated authority, approved the 300 and 400 level courses as part of the SIAT undergraduate degree program which has also been approved by SCUS and forwarded to SCUP for consideration.

G) Senate Committee on Agenda and Rulesi) Paper S.05-60 – Research Ethics Policy Review Committee

Moved by J. Dickinson, seconded by S. Rozell

“that (1) the membership of the Committee to Review the Research Ethics Policy R20.01 be modified such that the named individuals from the School of Kinesiology and the Department of Psychology, be replaced by the Chair/Director or designate from these academic units; and (2) SCAR be given delegated authority to make any further amendments to the membership of this committee”

Even with past amendments to the membership of the committee, it turned out to be difficult to populate the membership because individuals were named rather than offices, and because most of the university experts in this area were already involved in the process of ethics review. SCAR therefore recommended that the membership be changed to reflect Chairs/Directors (or designates) of the representative departments to make it easier to fill the membership and, for reasons of expediency, if any further changes to membership need to be made, SCAR be given delegated authority to make the change.

Question was called, and a vote taken.

MOTION CARRIED

H) Senate Nominating Committeei) Paper S.05-60 – Elections

Senate was advised that additional nominations had been received for the Senate Committee on Academic Integrity in Student Learning and Evaluation and for the Research Ethics Policy Review Committee. The results of the elections are as follows.

Senate Committee on Academic Integrity and Student Learning and Evaluation (SCAISLE)

Faculty Senator (Chair) for three year term of office to May 31, 2008

Elected by acclamation:

Robert Gordon

One Faculty Member for term of office to May 31, 2006

Elected by acclamation:

Larry Weibe

Research Ethics Policy Review Committee

Two Faculty Senators (for the term of the review)

Christine MacKenzie

Daniel Weeks

One Graduate Student (for the term of the review)

Camilla Sears

7. Other Business

There was no other business.

8. Information

The next regularly scheduled meeting of Senate will take place on Monday, May 16, 2005.

Open Session adjourned at 6:10 pm and Senate moved directly into Closed Session.

Alison Watt, Director  
University Secretariat