

As amended  
by Senate  
4/10/99

DRAFT UNTIL APPROVED BY SENATE

Minutes of a meeting of the Senate of Simon Fraser University held on  
Monday, September 13, 1999 at 7:00 pm in Room 3210 West Mall Complex

Open Session

Present: Blaney, Jack, President and Chair

Al-Natour, Sameh  
Atkins, Stella  
Barrow, Robin  
Benezra, Michael  
Boland, Larry  
Budra, Paul  
Chan, Albert  
Chuah, Kuan  
Clayman, Bruce  
Copeland, Lynne  
Crossley, David  
D'Auria, John  
Davidson, Willie  
Delgrande, James  
Driver, Jon  
Dunsterville, Valerie  
Finley, David  
Gillies, Mary Ann  
Heaney, John  
Hyslop-Margison, Emery  
Jones, John  
Kanevsky, Lannie  
Mathewes, Rolf  
Mauser, Gary  
McArthur, James  
McBride, Stephan  
McPetridge, Paul  
Munro, Jock  
Niwinska, Tina  
Osborne, Judith  
Paterson, David  
Peters, Joseph  
Peterson, Louis  
Pierce, John  
Russell, Robert  
Smith, Michael  
Steinbach, Christopher  
To, Shek Yan  
Waterhouse, John  
Wortis, Michael  
Yerbury, Colin  
Zazkis, Rina

Watt, Alison, Director, Secretariat Services  
Heath, Nick, Acting Registrar  
Grant, Bobbie, Recording Secretary

Absent:

Emerson, Joseph  
Fletcher, James  
Harris, Richard  
Kirczenow, George  
Marteniuk, Ron  
McInnes, Dina  
Naef, Barbara  
Ogloff, James  
Reader, Jason  
Sanghera, Balwant  
Warsh, Michael  
Wessel, Silvia  
Wong, Milton

In attendance:

Fizzell, Maureen  
Ward, Roger

The Chair was pleased to introduce and, on behalf of Senate, extend a welcome to Dr. Willie Davidson, newly appointed Dean of Science and member of Senate.

1. Approval of the Agenda

The Chair requested an amendment to delete the words 'For Information' from Item 5.i.a following which the Agenda was approved.

2. Approval of the Minutes of the Open Session of July 5, 1999

The Minutes were approved as distributed.

3. Business Arising from the Minutes

There was no business arising.

4. Report of the Chair

i) Paper S.99-47 – Annual Financial Statement (For Information)

Dr. Roger Ward, Vice-President Finance and Administration was in attendance. In answer to questions raised, R. Ward noted that the financial statements cover all funds, and while the academic component consists primarily of CFL faculty, the non-academic personnel includes persons funded on research and other funds. The cost of books sold item refers to the cost of the inventory of the Bookstore.

An accounting change by the Province was made last year regarding capital funds. Previously, the debt for capital expenses funded by the Province was carried on the University's books, but this debt has now been transferred to the Province, leaving only the debt incurred by the University for residences and the parkade.

ii) Enrolment

J. Munro reported that the University's enrolment had declined in the fall semester 1999. <sup>Final</sup>~~Actual~~ figures are not yet available but the headcount has declined and there has been a <sup>major</sup> decrease in the number of course registrations.

iii) Other reports

J. Blaney noted that the Diamond University Centre would re-open for lunch on 1 October, 1999. He congratulated the Simon Fraser University Pipe Band for its sweep of the medals at the World Pipe Band championship in Scotland in August. Michael Geller has been appointed as the President of the Burnaby Mountain Community Corporation. The President also reminded Senate that Convocation was approaching and invited them to participate in the Convocation ceremonies.

5. Reports of Committees

i) Senate Committee on Academic Planning/Senate Graduate Studies Committee

a) Paper S.99-48 – Faculty of Arts – Graduate Curriculum Revisions

Motion #1

Moved by J. Munro, seconded by B. Clayman

“that Senate approve and recommend approval to the Board of Governors, as set forth in S.99-48, a M.A. Course Option for the

graduate program in the Department of Sociology and Anthropology, including new courses SA 896 and 897”

An inquiry was made as to whether or not written material would be assessed by more than one faculty member as was the case with the thesis option. Although a specific response was not available, Senate was advised that Departments have the prerogative to establish their own procedures for final examination by whatever means they consider appropriate.

Question was called, and a vote taken.

MOTION CARRIED

Motion #2

Moved by J. Munro, seconded by B. Clayman

“that Senate approve and recommend approval to the Board of Governors, as set forth in S.99-48, a M.A. Course Option for the graduate program in the Department of Women's Studies, including new course WS 999.”

The calendar entry will require students to complete six graduate courses, one of which must be WS 822 and maintain at least a 3.0 cumulative GPA.

Question was called, and a vote taken.

MOTION CARRIED

ii) Senate Committee on Agenda and Rules

a) Paper S.99-49 – Search Procedures for Vice-Presidential Appointments  
Moved by M. Wortis, seconded by L. Boland

“that Section 2. (b) of the Vice-Presidential Search Procedures be amended as follows:

(viii) arranging open meetings for the short-listed candidates for the positions of Vice-President Academic, Vice-President, Research and Associate Vice-President, Academic;”

Question was called and a vote taken.

MOTION CARRIED

b) Paper S.99-50 – Change in membership: Senate Committee on International Activities  
Moved by J. Munro, seconded by L. Kanevsky

“that the membership of the Senate Committee on International Activities be amended to include the position of Executive Director, International Relations as an ex-officio voting member.”

Amendment moved by J. Peters, seconded by R. Russell

“that the position be added as a non-voting member”

Question was called on the amendment,  
and a vote taken

AMENDMENT CARRIED

Question was called on the main motion  
as amended, and a vote taken. MAIN MOTION (AS AMENDED) CARRIED

- c) Paper S.99-51 – Change in membership: Vice-Chair – Senate Appeals Board  
Moved by J. Munro, seconded by J. Osborne

“that the membership of the Senate Appeals Board be amended to include a Vice-Chair to be selected by majority vote of the voting members of the Senate Appeals Board.”

Discussion suggested that this was a good idea which might be applied to all Senate committees. J. Munro, Chair, Senate Review Committee indicated that this was under consideration by the committee.

Question was called, and a vote taken. MOTION CARRIED

- d) Policies

- i) Paper S.99-52 – AD 12-1 Service Contracts – For advice

Comments were provided to B. Clayman about inconsistencies in the Principles statement in the application of this policy to course work offered under Continuing Studies and course work offered by the Faculties. B. Clayman indicated he intended to treat both types of programs consistently.

- ii) Paper S.99-53 – Continuing Appointment Without Term/Special Appointment Policy

Moved by J. Osborne, seconded by R. Barrow

“that Senate approve the Continuing Appointment Without Term/Special Appointment Policy as set forth in S. 99-53.”

J. Osborne outlined that although not directly involved in drafting this policy, she was aware that this type of appointment would be helpful in developing extensive relationships with hospitals and other similar bodies. In answer to a question, it was clarified that this policy had not been reviewed by any Senate committee.

Concerns were expressed about

- the division of responsibilities for each appointment and how this would be established;
- the commitment of the individual holding the appointment to the funder and/or to the University;
- whether the positions would be covered by benefits;
- whether the University would have legal responsibility for the actions of those in these positions;
- whether this would be seen as contracting out faculty work;
- whether the salaries could be negotiated ;;
- ability to terminate position for cause;
- the 3% limit is not an absolute limit and it is not limited by unit.

In response it was indicated that each position's responsibilities would be determined individually; that the position would come under the jurisdiction of the university and the University would be liable for the actions of the position holder. Negotiated salaries would be permissible; benefits would be available to the position holder but paid for by the funder; positions would be terminable for cause. 3% of the CFL is about 18 positions and this number spread across several departments would be unlikely to overwhelm any individual department.

A motion to refer was moved by J. Osborne, seconded by J. D'Auria

"that the CAWT/Special Appointment Policy be referred to SCAR for consideration and disposition".

Question was called on the motion to refer  
and a vote taken

MOTION CARRIED

6. Other Business

i) Paper S.99-54 – Search Committee for the University Librarian  
Moved by B. Clayman, seconded by J. Osborne

"that Senate approve and recommend approval to the Board of Governors, the composition and terms of reference of the Search Committee for the University Librarian as set out in S.99-54."

Amendment moved by C. Steinbach, seconded A. Chan:

"that the graduate students elect the graduate student representative, and the undergraduate students elect the undergraduate student representative on the Search Committee for the University Librarian."

Question was called on the amendment,  
and a vote taken

AMENDMENT CARRIED

Question was called on the main motion  
as amended, and a vote taken. MAIN MOTION (AS AMENDED) CARRIED

ii) Paper S.99-55 – Schedule of Dates – 2000-3 to 2001-2  
Moved by J. Munro, seconded by J. Osborne

"that Senate approve the Schedule of Dates for Fall Semester 2000-3 to Summer Semester 2001-2 as set out in S.99-55."

M. Fizzell, Chair, Calendar Committee was present to respond to questions.

There was a suggestion that the Christmas closure might be something considered by the Calendar Committee, but the Chair noted that this is an administrative decision and not a negotiated item.

It was suggested that the Calendar Committee should try to consult constituencies about the timing of the reading break. This was noted by M. Fizzell.

A motion to eliminate the Spring Reading Break on 22 and 23 February, 2001 failed for lack of a second.

Question was called, and a vote taken.

MOTION CARRIED

7. Information

Date of the next regularly scheduled meeting of Senate is Monday, October 4, 1999.

The Open Session adjourned at 8:00 pm. Following a short recess, the Assembly moved into Closed Session.

Alison Watt  
Director, Secretariat Services