

DRAFT UNTIL APPROVED BY SENATE
MINUTES OF A MEETING OF THE SENATE OF SIMON FRASER UNIVERSITY HELD
ON MONDAY, JANUARY 10, 1994 KLAUS RIECKHOFF HALL, 7:00 P.M.
OPEN SESSION

Present: Bowman, M., Chair

Alderson, E.
Arnason, K.
Bacani, J.
Barrow, R.
Beattie, S.
Bullock, D.
Carlson, R.
Cavers, J.
Ciria, A.
Crawford, C.
D'Auria, J.
Driver, J.
Dunsterville, V.
Etherington, L.
Gill, W. (representing J. Blaney)
Hafer, L.
Heinrich, K.
Hoefflich, K.
Jahn, R.
Jespersen, J.
Jones, C.
Lemare, L.
Lord, T.
Luk, W.S.
Mamchur, C.
Marteniuk, R.
Mauser, G.
McAskill, I.
McInnes, D.
McKeown, B.
Mezei, K.
Morrison, T.
Munro, J.
Naef, B.
Palmer, E.
Palmer, L.
Percival, P.
Pinfield, L.
Shapiro, S.
Soheili, A.
Wade, S.
Warsh, M.
Wideen, M.
Wong, L.
Wrenn, P.
Yerbury, C. (representing J.L. Hoegg)

Absent: Boland, L.
Chunn, D.
Clayman, B.
Dhir, R.
Dill, L.
Dobb, T.
Eaton, C.
Giffen, K.
Osborne, J.
Segal, J.
Stewart, M.L.
Stubbs, J.
Swartz, N.
Waite, K.
Wickstrom, N.
Wotherspoon, A.

In attendance: Anderson, R.

Heath, W.R., Secretary
Grant, B., Recording Secretary

On behalf of Senate, the Chair welcomed newly elected Senator, C. Mamchur.

1. APPROVAL OF THE AGENDA

Senate was advised that Paper S.94-2b - Undergraduate Curriculum Revisions, School of Kinesiology - was being withdrawn from the agenda because all relevant supporting documentation was not included with the material distributed to Senators. Following this amendment, the Agenda was approved.

2. APPROVAL OF THE MINUTES OF THE OPEN SESSION OF DECEMBER 6, 1993

The Minutes were approved as distributed.

3. BUSINESS ARISING FROM THE MINUTES

There was no business arising from the Minutes.

4. REPORT OF THE CHAIR

i) Budget Modelling Report

The Chair reported that since the last meeting of Senate the President had widely circulated a report of planning and budget modelling to the University community for comment.

5. REPORT OF COMMITTEES

a) SENATE NOMINATING COMMITTEE

i) Paper S.94-1 - Elections

The following is the result of a by-election conducted at Senate for membership on the following committees:

Senate Committee on Academic Planning (SCAP)/Senate Committee on University Budget (SCUB)

One Senator to replace P. Winne for term of office from date of election to April 30, 1994.

Candidates: M. Bowman, L. Palmer, L. Wong

Elected: M. Bowman

b) SENATE COMMITTEE ON ACADEMIC PLANNING/SENATE COMMITTEE ON UNDERGRADUATE STUDIES

i) Paper S.94-2 - Faculty of Applied Sciences - Undergraduate Curriculum Revisions

Department of Communication - Paper S.94-2a

Moved by J. Munro, seconded by R. Barrow

"that Senate approve and recommend approval to the Board of Governors the curriculum revisions for the Faculty of Applied Sciences, as set forth in S.94-2 as follows:

S.94-2a Department of Communication"

R. Anderson, Chair of the Department of Communication was in attendance in order to respond to questions.

The following correction to the list of new courses was accepted as a friendly amendment: Title of CMNS 438-4 corrected to Communication Policy Project Group, and inclusion of CMNS 448-4 - International Communication Project Group.

Question was called, and a vote taken.

MOTION CARRIED

Senate received information that SCUS, acting under delegated authority of Senate, approved minor curriculum revisions to existing courses in the Department of Communication.

ii) Paper S.94-3 - Faculty of Arts - Undergraduate Curriculum Revisions - For Information

Senate received information that SCUS, acting under delegated authority of Senate, approved a change of title and description for HIST 343, 403.

iii) Paper S.94-4 - Faculty of Education - Undergraduate Curriculum Revisions

Moved by J. Munro, seconded by S. Wade

"that Senate approve and recommend approval to the Board of Governors the curriculum revisions for the Faculty of Education as set forth in S.94-4 as follows:

New courses:

EDUC 431-4 Education and Changing Concepts of Childhood

EDUC 250-3 Studies in Educational Practice in the Western World"

Question was called, and a vote taken.

MOTION CARRIED

Senate received information that SCUS, acting under delegated authority of Senate, approved minor curriculum revisions to existing courses in the Faculty of Education.

iv) Paper S.94-5 - Faculty of Science - Undergraduate Curriculum Revisions - For Information

Senate received information that SCUS, acting under delegated authority of Senate, approved change of credit hours and vector for the following courses: MATH 443, 466, 470, 471.

c) SENATE COMMITTEE ON ACADEMIC PLANNING

i) Paper S.94-6 - Revision of External Review Guidelines

Moved by J. Munro, seconded by A. Soheili

"that Senate approve the revised guidelines for external reviews, as outlined in S.94-6"

Senate was advised that the proposed revisions specify procedures more completely and respond to problems and shortcomings in the existing language of the review guidelines. Senate's attention was drawn to the summary of changes outlined on the first page, and it was pointed out that these revisions also specify more clearly the role of students in the review process.

Clarification was requested as to how student participation is expected to occur. Senate was advised that the intent was to identify student participation as a desirable component

of review procedures, particularly the self-study process, and that by not specifying particular options within the procedures, all possibilities will be left open for participation to occur.

In response to questions on time limits, Senate was advised that timely submission of reports from review committees has not been a problem and it was felt that it would not be desirable to set a specific deadline. With respect to the submission of external review reports to Senate, it was noted that the time frame is governed by the six month deadline given to units being reviewed to make a response to the report.

Discussion turned to the role of the internal member on review committees, and it was pointed out that although the policy does not directly address this issue, it is assumed that the internal member will be treated in the same way as other members of the committee in all aspects of the review process, including the preparation of the report.

Concern was expressed that the mission statement contained in the introduction of the guidelines was somewhat vague and could lead to a misunderstanding of what was expected from the review procedure. It was pointed out that individual departmental and faculty units see themselves differently and will have different goals and aspirations. In order to recognize these differences, units have been requested, as an initial step in the self-study process, to provide a mission statement so that reviewers can be directed to issues which the units themselves see as being important.

Opinion was expressed that it was important to choose qualified committee members and clarification was requested with respect to the condition set out in number five that both genders be represented on the committee. It was explained that this was a statement of intent and that this type of language is used in other university policies to reflect the commitment to gender equity.

Question was called, and a vote taken.

MOTION CARRIED

ii) Paper S.94-7 - Report of the Senate Committee on Instructional Methods and Organization - For Information

The Chair explained that many of the recommendations in the report are currently under consideration by SCAP and other appropriate committees, and that the full report was being presented to Senate for information at this time.

In response to an inquiry as to when the report will be presented for discussion, Senate was advised that SCAP is expected to complete its consideration of the report within the next few months and that various of its recommendation may be brought forward to Senate at that time. It was pointed out, however, that not all of the recommendations required Senate action and that the intent of bringing the report to Senate at this time was to provide Senators with the opportunity to comment on the report as a whole. Senators were invited to submit their concerns in writing to the Chair of SCAP for inclusion in SCAP deliberations. Opinion was expressed that it would be useful if a general discussion of the report took place at Senate prior to SCAP's consideration in order to provide SCAP with some idea of which issues were of specific importance to Senators.

Moved by E. Alderson, seconded by S. Wade
"that Senate move into a committee of the whole to comment on the report
in general terms"

Question was called, and a vote taken.

MOTION FAILED

There was no objection to a suggestion that Senate receive from SCAP an accounting of the disposition of each of the recommendations in the report at a future meeting of Senate.

d) Senate Committee on University Budget

i) Paper S.94-8 - Annual Report - For Information

The Annual Report of the Senate Committee on University Budget was received by Senate.

e) Senate Committee on International Activities

i) Paper S.94-9 - Annual Report - For Information

Following a brief discussion with respect to Phase II of the Eastern Indonesia Universities Development Project, the Annual Report of the Senate Committee on International Activities was received by Senate.

6. OTHER BUSINESS

There was no other business.

7. INFORMATION

The date of the next regularly scheduled meeting of Senate is Monday, February 14, 1994.

The Assembly recessed briefly at 7:55 p.m. prior to moving into Closed Session.

W.R. Heath
Secretary of Senate