

DRAFT UNTIL APPROVED BY SENATE
MINUTES OF A MEETING OF THE SENATE OF SIMON FRASER UNIVERSITY HELD ON MONDAY,
JANUARY 11, 1993 KLAUS RIECKHOFF HALL, 7:00 P.M.

OPEN SESSION

Present: J. Munro, Chair

Alderson, E.
Barrow, R.
Bawa, M.
Blackman, R.
Boland, L.
Cavers, J.
Ciria, A.
Clayman, B.
Cohen, M.
Covell, M.
Dill, L.
Dobb, T.
Driver, J.
Etherington, L.
Evenden, L.
Fickling, D.
Gill, W. (representing J. Blaney)
Green, C.
Heinrich, K.
Hoegg, J.L.
Hoffer, A.
Jones, C.
Leiss, W.
Lim, K.
Luk, W.S.
Marteniuk, R.
McKeown, B.
Menzies, R.
Morrison, T.
Nielsen, V.
Palmer, E.
Palmer, L.
Percival, P.
Pinfield, L.
Rieckhoff, K.
Shannon, D.
Shapiro, S.
Smith, S.
Stewart, M.L.
Thomson, K.
Wade, S.
Warsh, M.
Winne, P.
Wotherspoon, A.

Absent: Beattie, S.
Bowman, M.
Carlson, R.
D'Auria, J.
Dawson, J.
Flores, J.
Giffen, K.
Gray, P.
Haje, P.
Hoeflich, K.
Mauser, G.
Osborne, J.
Plommer, T.
Rae, B.
Saywell, W.
Walker, R.

In attendance:

R. Anderson
M. Rosin

Heath, N., Acting Secretary
Grant, B., Recording Secretary

1. Approval of the Agenda

The Agenda was approved as distributed.

2. Approval of the Minutes of the Open Session of December 7, 1992

The Minutes were approved as distributed.

3. Business Arising from the Minutes

i) Library resources for new courses/programs

In response to an inquiry about the status of the establishment of rules and regulations concerning library resources for new courses/programs, Senate was advised that this issue is still under consideration by the Senate Committee on Academic Planning and should come forward to Senate at the next meeting.

4. Report of the Chair

i) SFU President

The Chair was pleased to announce the appointment of Dr. John Stubbs as the new President of Simon Fraser University. Dr. Stubbs is expected to begin his term this summer.

ii) Senate Membership

The Chair, on behalf of Senate, welcomed newly elected Senator, J. Cavers to the meeting.

5. Report of Committees

a) Senate Nominating Committee

i) Paper S.93-1 - Elections

The following is the results of elections conducted at Senate to the undernoted committees:

Senate Committee on Academic Discipline (SCAD)

One Faculty Member to replace S. Richmond for balance term of office, from date of election to September 30, 1993.

Candidates: L. Ballentine, G. Mauser

Individual receiving the higher number

of votes and declared elected:

G. Mauser

Senate Committee on Academic Planning (SCAP)/Senate Committee on University Budget (SCUB)

One Lay Senator to replace A. Wotherspoon for balance term of office, from date of election to September 30, 1993.

Elected by acclamation:

M. Warsh

Senate Committee on Continuing Studies (SCCS)

One Faculty Senator to replace N. Cercone for balance term of office, from date of election to September 30, 1994.

Vacant - No nominations received

b) Senate Committee on Academic Planning/Senate Committee on Undergraduate Studies

i) Paper S.93-2 - Department of Communication - Enrolment Limitations

Moved by B. Clayman, seconded by S. Wade

"that Senate approve and recommend approval to the Board of Governors, as set forth in S.93 - 2 the revised procedures for limitation of enrolment in the Department of Communication"

R. Anderson, Chair of the Department of Communication, was in attendance in order to respond to questions.

Concern was expressed that as more and more departments introduce enrolment limitations, other areas of accommodation are getting smaller and smaller, and inquiry was made as to what long term solutions are being planned by the administration to deal with this situation. Senate was informed that the overall operation of departmental and Faculty enrolment limitation practices are currently under review by the Senate Committee on Enrolment Management and Planning.

Discussion turned to what effect the proposed revisions would have on students and the Department. Senate was advised that the effect of having a flexible admission quota and a higher continuation GPA would only have a modest effect on enrolments but would provide the Department with the ability to better manage enrolment in relation to available resources.

Concerns were expressed with respect to the proposal that graduation standards be increased to 2.25. Opinion was expressed that it appears to prohibit grandfathering of students currently in the program and also sets an unprecedented, inequitable graduation requirement which prevents students from graduating in Communications with the University minimum requirement of 2.0. It was pointed out that these particular issues had most likely been experienced in other limited enrolment programs and had very likely been worked out in these other situations; opinion was expressed that the Communication programs should not be singled out because of that and there was no reason why those precedents could not be applied in this case.

It was pointed out that grandfathering of students was in fact automatic because of a Senate motion which had been passed some twenty years ago specifying that students were bound by the graduation requirements which were in place in the Calendar in effect at the time they declared their

program. However, concern was expressed about a statement which appears in the current Calendar implying that if the University changes rules and regulations, such changes can be imposed on students, and opinion was expressed that this statement contravenes the motion of Senate. The Chair indicated that the Calendar issue should be dealt with at a different time, and discussion returned to the issue of the graduation requirements in Communication.

Moved by P. Winne, seconded by K. Rieckhoff

"that the words 'and to graduate from the program' be stricken from the Calendar entry"

Concern was expressed about making amendments from the floor of Senate and suggestion was made that the general issue which applies to all such limited enrolment programs be referred back to the appropriate Senate committee for consideration. Opinion was expressed that the issue of the graduation requirements has no impact on the ability of the Department to manage enrolments which was the basic intent of the proposal before Senate and therefore the amendment was appropriate for Senate to consider. It was agreed, however, that it would be a good idea to re-examine the question of why the university has graduation requirements more stringent in some programs than in others.

Question was called on the amendment,
and a vote taken.

AMENDMENT CARRIED

Question was called on the main motion,
and a vote taken.

MOTION CARRIED
(as amended)

ii) Paper S.93-3 - School of Computing Science - Undergraduate Curriculum Revisions

Moved by B. Clayman, seconded by S. Wade

"that Senate approve and recommend approval to the Board of Governors as set forth in S.93 - 3 the elimination of the Digital Systems Design Honors Program and changes to the Computing Honors Program".

Question was called, and a vote taken.

MOTION CARRIED

c) Senate Committee on Academic Planning

i) Paper S.93-4 - External Review Department of Political Science (For Information)

Senator M. Covell, Chair of the Department of Political Science was available to respond to questions.

Concern was expressed that certain problems identified in an earlier review in 1985 were still being identified in the current review, and while it is recognized that the Department is aware some of its weaknesses and is trying to eliminate them, opinion was expressed that it is hoped that these things will be resolved before the next review takes place. It was pointed out that the summary before Senate was not terribly informative and that the full review was in fact much more positive and that many of the recommendations related to quite minor issues. It was also noted that since the last review the Department has been able to incorporate new and younger colleagues and the Department is therefore in a much better position now than it was in 1985.

In response to inquiries about upper division course offerings as related to recommendations number 2, 3 and 7, Senate was informed the Department is considering changing the 300-level courses to larger lecture courses from seminar courses but before doing so they wish to undertake an overall examination of the curriculum from a pedagogical viewpoint to determine the feasibility of such a change.

Discussion turned to the issue of Senate receiving executive summaries which were sometimes felt to be less than helpful rather than full reviews. Senate was reminded of the reasons behind this practice and of the fact that copies of the full review were available upon request from the Secretary of Senate. A suggestion that Senate be provided with the Department's response as well as the executive summary was taken under advisement, and the Chair agreed to a suggestion that reviewers be asked to provide an abstract or a brief summary of their overall report which could then be provided to Senate.

- d) Senate Committee on Academic Planning/Senate Graduate Studies Committee
- i) Paper S.93-5 - School of Kinesiology - New Course - KIN 851-3

Moved by B. Clayman, seconded by M. Cohen

"that Senate approve and recommend approval to the Board of Governors, as set forth in S.93 - 5 the curriculum revision for the Faculty of Applied Science as follows:

S. 93 - 5a School of Kinesiology"

Senator A. Hoffer, Chair of the School of Kinesiology and M. Rosin, School of Kinesiology were in attendance in order to respond to questions.

Senate's attention was drawn to the Appendix to this paper, distributed prior to the meeting, which set out the arrangements which had been worked out between the School and the Library, and clarification was requested as to whether or not the resources are or are not in place to

properly offer the course. It was noted that although current Library holdings were not adequate to support this course, the School of Kinesiology has committed funds to provide for the implementation of this course and arrangements have been made for students to have library access at UBC and the Cancer Agency. In response to a concern that the access arrangement with the Cancer Agency could be jeopardized if demand became too great, it was pointed out that M. Rosin is a full-time staff member at the Cancer Agency and has an agreement with the Librarian with regard to access by graduate students which involves only six to ten graduate students per year. Senate was also advised that many of the journals listed by the Library as being necessary were in fact available in Dr. Rosin's lab within the School and students would have full access to them. Reference was made to the acquisition of core monographs and it was pointed out that this material should also be part of the core material at the undergraduate level for KIN 431 so there was in fact an overlap of library allocations in this area.

In response to inquiry about departments directly subsidizing the library budget, and whether or not a portion of the library funds will be earmarked to support new courses, Senate was advised that while subsidization is not common it has been done in the past, and that determination for the allocation of library funds for new courses is waiting for the establishment of the rules and regulations with regard to library resources which is currently under consideration by SCAP.

Question was called, and a vote taken.

MOTION CARRIED

e) Senate Committee on International Activities

i) Paper S.93-6 - Proposal to establish a sub-committee of SCIA - International Student Exchange Committee

Moved by B. Clayman, seconded by K. Rieckhoff

"that Senate approve establishment of a Senate Committee on International Activities sub-committee, the International Student Exchange Committee"

As an introduction to the paper, Senate was advised that many exchanges already exist but there was a certain lack of consistency and coherence to the activities in this area and it was important to have a committee to oversee the process and the establishment of international exchanges at the academic level. However, it was pointed out that the intent of SCIA was that the proposal would only apply to undergraduate student exchanges.

Amendment moved by B. Clayman, seconded by L. Boland

"that the word undergraduate be inserted in the motion itself establishing the committee after the word International and under responsibilities of the committee under #1 before the word student"

In response to the current number of graduate exchange programs, Senate was advised that of the 20-30 exchange programs currently in existence, only two involve graduate students and that these and future ones would be handled under the current procedures.

Question was called on the amendment,
and a vote taken.

AMENDMENT CARRIED

Amendment moved by S. Wade, seconded by K. Rieckhoff

"that the undergraduate student representative be elected by Senate rather than named by the Student Society"

Opinion was expressed that the proposed amendment standardizes election procedures to Senate committees. However, it was pointed out that there is a mixed practice with respect to student representation on Senate committees whereby some students are elected by Senate while others are named by the Student Society.

Question was called on the amendment,
and a vote taken.

AMENDMENT CARRIED

Question was called on the main motion,
and a vote taken.

MOTION CARRIED
(as amended)

- f) Senate Committee on Agenda and Rules
- i) Paper S.93-7 - Attendance - Senate Committee Meetings

Moved by B. Clayman, seconded by K. Rieckhoff

"that Senate approve the rules for attendance at meetings of committees of Senate as set forth in S.93-7."

Question was called, and a vote taken.

MOTION CARRIED

- g) Senate Library Committee
- i) Paper S.93-8 - New Library Loan Policy

In order to participate in debate as the Chair of the Senate Library Committee, J. Munro vacated the Chair to L. Boland.

Moved by J. Munro, seconded by M. Cohen

"that Senate approve the procedures for a new Library loan policy as set forth in S.93-8."

Senate was provided with brief background information with respect to why it was felt the proposed revisions were necessary. Senate's attention was drawn to the recommendation for a three tier loan system which it was felt would help to increase accessibility especially for high demand items which would be restricted to a one week loan period.

Concern was expressed with respect to the one week loan period because it was felt that students, especially those with a full course load, would find it difficult to adequately utilize library materials in such a short time. It was pointed out, however, that the proposal actually increases the time for high demand items from the current three day loan period when such books are put on reserve.

Amendment moved by C. Green, seconded by K. Rieckhoff

"that the one week period be changed to a two week period and that the three week period be changed to a four week period"

Opinion was expressed that a two week loan period while still providing a significant reduction from the current policy would also provide a more reasonable length of time to students to make better use of the material borrowed. Brief discussion followed.

Question was called on the amendment, and a vote taken.

AMENDMENT FAILED

Discussion then turned to the mechanics of how classification of materials would be determined. Senate was advised that this information would not be available until the new system was in place but that expectations are that approximately 10% of the collection would fall within the three week loan period. Initial determinations will be made from statistics at the end of the semester but modifications based on borrowing patterns under the new system are expected to occur and adjustments will have to be made.

Brief discussion took place with respect to the self-serve take out terminal and the costs associated with this and some of the other technological changes. The changes which need to be made are partly associated with the higher number of loans and partly with the cost of adjusting the communication software to permit a much improved system of effectively placing holds on library materials and Senate was advised that the system is expected to pay for itself within 2 1/2 years.

In response to inquiries about the impact of these revisions on students taking correspondence courses, Senate was advised that discussions in this regard as well as the impact on inter-library loans and SFU's obligations to the Open Learning Agency are under consideration by the Senate Library Committee. Borrowing by these three enterprises is not significant but expectations are that adjustments will be made to accommodate these services.

Question was called, and a vote taken.

MOTION CARRIED

J. Munro resumed the chair of Senate.

6. **OTHER BUSINESS**

There was no other business

7. **NOTICES OF MOTION**

i) **Paper S.93-9 - Revision to the Rules of Senate. Section 11.a - Officers - Election of Vice-Chair**

"the Rules of Senate, Section II Officers, A. Chair to be changed

from: Chair: The Chair of Senate is empowered and expected to take actions he/she deems necessary to ensure the orderly advancement of the legitimate business of the Senate. In case the President is unable to chair a meeting of Senate, the Academic Vice-President will take the chair.

to: Chair: The Chair of Senate is empowered and expected to take the actions he/she deems necessary to ensure the orderly advancement of the legitimate business of the Senate. The Vice-Chair shall be elected annually by and from the members of Senate, and shall sit as a member of the Senate Committee on Agenda and Rules. In no case shall a Vice-Chair serve more than two consecutive terms."

Senate was reminded that this item was for discussion at the next meeting of Senate.

8. **INFORMATION**

The date of the next regularly scheduled meeting of Senate is Monday, February 8, 1993.

The Assembly moved directly into Closed Session at 9.00 pm