

DRAFT UNTIL APPROVED BY SENATE

MINUTES OF A MEETING OF THE SENATE OF SIMON FRASER UNIVERSITY HELD
ON MONDAY, MAY 14, 1990 KLAUS RIECKHOFF HALL, 7:00 P.M.
OPEN SESSION

Present: Saywell, W.G., Chair

Barrow, R.
Blackman, R.
Blaney, J.
Bowman, M.
Brown, R.
Carlson, R.
Cercone, N.
Clayman, B.
Cleveland, W.
Covell, M.
Dahl, H.
Delgrande, J.
Dill, L.
Djwa, S.
Dobb, T.
Freedman, A.
Giffen, K.
Gray, P.
Hoechsmann, M.
Hoegg, J.L.
Jones, C.
Luk, W.S.
Munro, D.
Palmer, E.
Palmer, L.
Pinfield, L.
Rae, B.
Reilly, N.
Rieckhoff, K.
Salter, L.
Saunders, R.
Shannon, D.
Shapiro, S.
Stewart, M.L.
Swartz, N.
Tjosvold, D.
Tuinman, J.
Verdun-Jones, S.
Vining, A.
Wade, S.
Warsh, M.
Winne, P.
Wotherspoon, A.

Absent: Addison, G.
Bedford, B.
D'Auria, J.
Dickinson, J.
Faith, K.
Falcon, K.
George, D.
Gill, J.
Green, C.
Hendrickson, T.
Kazepides, A.C.
Nielsen, V.
Partridge, J.
Rudrum, A.
Sicking, C.

In attendance:
Oehlschlager, C.

Heath, W.R., Secretary
Grant, B., Recording Secretary

1. APPROVAL OF THE AGENDA

The Agenda was approved as distributed.

2. APPROVAL OF THE MINUTES OF THE OPEN SESSION OF APRIL 2, 1990

Reference was made to the discussion on page 2 concerning the issue of a student campus patrol service. Opinion was expressed that R. Yeomans had in fact referred to a covert operation wherein students would be working undercover and since this was not mentioned in the Minutes they did not accurately reflect the discussion. The Secretary of Senate was requested to check into the issue and report back at the next meeting.

Following this discussion, the Minutes were approved.

Note from Secretary of Senate: After reading through the transcript of the meeting of Monday, April 2nd, the Minutes should be revised in the following way. In Item 3.i), Paper S.90-24 - Report - Security Issues - For Information, paragraph three, add "It is not suggested that the campus student patrol services would be a strictly covert operation but it was acknowledged that for certain functions some students might be working as plain clothes security people on campus."

3. BUSINESS ARISING FROM THE MINUTES

There was no business arising from the Minutes.

4. REPORT OF THE CHAIR

- i) On behalf of Senate, the Chair offered congratulations to re-elected Senators, welcomed the newly elected members, and extended thanks and appreciation to retiring Senators. A summary of election results is appended to the Minutes.
- ii) The Chair was sad to report the death of Professor Abe Unrau and, on behalf of the University, he expressed deep sorrow to his family and appreciation for the contributions he made as a member of Simon Fraser University.
- iii) Senate was informed of the recent appointment of Dr. Tom Calvert to the Presidency of the B.C. Science Council. The Chair indicated that T. Calvert has taken a leave of absence from the University in order to accept the appointment.
- iv) Senate was informed that the University had received an increase of 6.53% to the recurring operating budget, approximately four million dollars in Access funding, and approximately forty-one million dollars in capital funding which will allow the construction of several new buildings.
- v) The Chair informed Senate that he had recently represented Western Canada at the Council meeting of the Association of the Commonwealth Universities and he had found it remarkably revealing to see the diversity of problems and opportunities being encountered by colleagues in other Commonwealth nations. With the exception of Hong Kong, he found the post-secondary situation in Canada to be much more positive than any other Commonwealth country. He went on to explain that the Government in Hong Kong has committed funding to increase the post-secondary educational system by some 30% over the next five years and the universities in Hong Kong expect to recruit a considerable number of new faculty members over the next four or five years.
- vi) The Chair was pleased to report that thirteen new faculty appointments were recommended to the Board of Governors at its last meeting. Six of the thirteen were women and he felt this was a significant step forward in terms of the portion of women faculty appointments that have been made. As a result of

fundraising and other activities the University now has some endowments and was able to acquire some extraordinary senior appointments that would not otherwise have been available. He was very impressed with the quality of the thirteen appointments, across the board, whether they were just out of graduate school or coming into endowed chairs.

5. REPORT OF COMMITTEES

i) Senate Committee on Academic Planning

a) Paper S.90-32 - External Review - Department of Chemistry

C. Oehlschlager, Chair of the Department of Chemistry, was in attendance as a resource person.

C. Oehlschlager explained that the Department had initially conducted an internal review of itself which was then followed by an external review and from those two exercises a five-year plan had resulted. He briefly provided some background information on the Department and pointed out that although the reports had criticized the low numbers of students, the Department produces top undergraduate students. He went on to say that enrolments are increasing as are the research grants being awarded to faculty members in the Department. He felt the Department had responded positively to the report and that it had been a good exercise.

Reference was made to page 47 wherein it was suggested that foreign graduate students with poor English language skills would be placed in duties other than teaching. Concern was expressed that a second level of English language proficiency testing was being applied and inquiry was made as to how this decision is made. C. Oehlschlager explained that all foreign students are required to obtain a specific score on TOEFL. In their first semester they have a short interview with the Departmental Assistant and/or Chair of the Department and if no problems are detected they will be exposed to undergraduate teaching. All teaching personnel in the Department are evaluated by their students and if a communication problem is detected in the evaluations that individual would then be moved into an alternative teaching experience such as grading or development of new laboratory experiments, etc.

One Senator expressed his surprise that there was no mention in the report of the joint program with Physics and Chemical Physics. C. Oehlschlager confirmed that the program is very important and he was sure the report referred to it. Since he could not find the reference immediately, he undertook to locate it for future reference.

Following this discussion, the External Review Report of the Department of Chemistry was received for information.

b) Paper S.90-33 - Guidelines for Implementation of External Reviews

*"See Business Arising
in Mins. of June 4/90"*

Moved by L. Salter, seconded by D. Shannon

"that Senate approve and recommend approval to the Board of Governors, the proposed guidelines for implementation of external reviews, as outlined in S.90-33"

L. Salter briefly introduced the paper by providing background information on the review procedure. The existing policy on reviews is part of a general policy

on program approvals and, while it sets out some general criteria against which the successes or problems of various academic units should be measured, it does not outline how the reviews should be conducted. The proposed guidelines, if approved, will be appended to the policy. They set out the general, normal processes under which a review will be conducted, and deviation from the guidelines would be accompanied by an explanation for the revised procedure. She further explained that an attempt had been made to draw a line between being too specific and leaving some discretion to the reviewers. The sample letter, attached as part of the guidelines, suggests a format for the communication between the University and the external reviewers establishing the normal practice. She pointed out that the proposed guidelines add to the existing process the responses to the external review from the Department and the Dean. The acceptance of the review and all of the documents, including the self-study document, provides a framework for future planning by Senate and Senate committees.

Referring to the sample letter, inquiry was made as to what efforts are underway at Simon Fraser University to assess and improve the quality of teaching. L. Salter replied that there is currently a Task Force on the quality of teaching working over the summer to collect feedback from the community with the intent to make recommendations in the Fall.

Referring to guideline number six, concern was expressed that it does not actually say that the report in its entirety will be made available to the unit involved and suggestion was made that this be included. L. Salter explained that the intent of this particular guidelines was to ensure firstly, that all individual rights were protected and secondly, that there was no editing of a report at any level. The suggestion was accepted as a friendly amendment.

Opinion was expressed that the sample letter need not be part of the actual guidelines being approved by Senate as it was felt that the Vice-President should have the discretion to write whatever letter seems appropriate to a department at a particular time without having to obtain Senate's approval for changes to the letter. L. Salter noted that the sample letter could be changed editorially without requiring permission from Senate, provided the revisions did not deviate from the general spirit of the guidelines. At the same time, she noted that in some particular cases there may be good reason to follow a different pattern, and in these instances, an explanation for the changes would be expected.

Senate's attention was drawn to point three and a suggestion was made to add the phrase "in consultation with the Department" at the end of point three. It was felt that even though the Department was asked to submit a list of suitable reviewers, names could be added to the list by the Dean and Vice-President that the Department does not consider suitable. L. Salter stressed that the spirit of the document as a whole was to foster consultation with the unit involved since the whole purpose of the exercise is for the unit to identify its strengths and weaknesses and to develop a plan of implementation. The suggestion to add "in consultation with the Department" at the end of point was accepted as a friendly amendment consistent with the spirit of the document.

Referring to point two where it refers to members of the unit assessing itself in a period of self-study, concern was expressed that provision should be made to include students in that process. L. Salter pointed out that it was purposely written that way in order to be inclusive of all integral members of the unit - faculty, students, staff, laboratory instructors, and others.

Question was called, and a vote taken.

MOTION CARRIED UNANIMOUSLY

- c) Paper S.90-34 - Annual Report - Senate Committee on Academic Planning - For Information
The Annual Report of the Senate Committee on Academic Planning was received by Senate for information.
- ii) Senate Committee on Agenda and Rules
- a) Paper S.90-35 - Membership and Terms of Reference - Search Committee for Vice-President, Research and Information Systems

At the request of the Chair, Item 3 in the Terms of Reference was deleted.

Moved by L. Salter, seconded by K. Rieckhoff

"that Senate approve, and recommend approval to the Board of Governors, the membership and terms of reference for the Search Committee for the Vice-President Research and Information Systems, as set out in S.90-35"

In explanation for the deletion of Item 3 from the terms of reference, the Chair advised that, under the University Act, the President of a University is responsible for recommending all academic appointments to the Board of Governors. Currently the terms of reference for all senior academic administrative search committees at SFU (with the exception of the Provost and Academic Vice-President) specifically state that the committee is advisory to the President. The Chair pointed out that, in practice, recommendations are arrived at through a consensual process and Item 3 had been included in this spirit and consistent with normal practice. However, concerns have been expressed about the statement being explicitly set out so the Chair recommended that it be deleted.

Opinion was expressed that since both the Library and Computing Services, both very large and important constituencies, directly reported to the Vice President Research and Information Systems they ought to be represented on the search committee.

Amendment moved by M. Bowman, seconded by J. Tuinman

"that the membership be changed to include the University Librarian, or designate; and the Director of Computing Services, or designate"

Discussion followed with regard to possible changes to the portfolio of the Vice-President Research and Information Systems, the need to give prominence to the research portion of the portfolio, and the efficiency of committees when they reach a certain size.

It was pointed out that in matters requiring both Board and Senate approval, the Board usually established the procedures and then forward these to Senate for approval. Concern was expressed that the process appeared to be reversed in this instance. The Chair indicated that it was extremely important for the search to get underway and in order to expedite matters he saw nothing wrong with bringing the issue to Senate in the first instance and then immediately forwarding it to the Board for consideration and approval.

It was noted that while the position of University Librarian was an academic

administrator, subject to the same search procedures as other senior academic administrators, the Director of Computing Services was an administrative management position and concern was expressed about how the ratio between faculty, student and administrative positions on the committee would be affected by this increase in membership. It was suggested that perhaps these two positions be ex-officio non-voting participants so that they would be included in the consultative process but not necessarily directly influence the final recommendation.

Question was called on the amendment,
and a vote taken.

AMENDMENT CARRIED

In the course of the previous discussion D. Shannon had suggested the membership be amended to include the Director of Alumni Relations but she indicated she would not pursue the question at this time. However, on behalf of the Alumni Association, J. Blaney informed Senate that he had received numerous requests from them to be represented on the appointments of senior administrators. He went on to say that they felt that could bring, as former students and members of the community, a different kind of perspective to the committee. They also felt that over the past four or five years they have demonstrated an earnest, strong commitment to the University and ought to be part of the consultative process of managing the University. In the spirit in which the suggested amendment was offered, the Chair gave assurance that he would consult and see that the views of the Alumni Association are expressed.

It was noted that for the selection of members to the Vice-President Academic Search Committee students had been elected rather than selected and opinion was expressed that Item E should remain the same as in the previous committee.

Amendment moved by K. Giffen, seconded by K. Rieckhoff

"that Item E be changed to parallel the election of students to the Vice-President Academic Search Committee - one undergraduate student elected by and from the undergraduate student body; and one graduate student elected by and from the graduate student body"

Concerns were raised about time constraints, holding an election during the summer semester, and the costs associated with a campus-wide election. Considerable discussion followed wherein it was pointed out that the student election could be held in the same time frame as the faculty election; that students are placed on search committees in a variety of ways depending on the position that the search committee has been established for; that Faculties such as Education have a large number of students who are only on campus during the Summer semester; and student elections are conducted by on-campus voting rather than a mail out ballot.

Question was called on the amendment,
and a vote taken.

AMENDMENT CARRIED

In reply to an inquiry as to why Items F and G have stipulated designates, the Chair indicated it was simply a mechanism to allow the search to proceed with representation from these constituencies in the event that either individual was not available or had a potential conflict of interest.

Question was called on the main motion as amended,
and a vote taken.

MOTION AS AMENDED CARRIED

In order to expedite matters, the Chair indicated his intention to proceed immediately with a call for nominations for those positions elected to the committee. The call would be contingent upon approval by the Board of Governors. It was also his intention to suggest in the Call that anyone not able to meet intensively during June, July or August not allow their name to stand. Senate had no objection to this procedure.

6. OTHER BUSINESS

i) Paper S.90-31 - Notice of Motion - C. Green

Since C. Green was not in attendance and since no supporting documentation or rationale had been received, the Notice of Motion was lost.

8. NOTICES OF MOTION

There were no notices of motion.

9. INFORMATION

The date of the next regularly scheduled meeting of Senate is Monday, June 4, 1990.

Following a brief recess, the Assembly moved into Closed Session at 8:40 p.m.

W. R. Heath
Secretary of Senate

RESULTS OF ELECTIONS TO SENATE AND BOARD OF GOVERNORS
MAY 1990

1. **FACULTY ELECTIONS TO SENATE**

i) **Joint Faculty to Senate**

Five full-time faculty members to be elected to Senate (one of whom must be from the Faculty of Education) to replace J. Dickinson, A.C. Kazepides, A. Rudrum, M.L. Stewart, and K. Rieckhoff for terms of office from June 1, 1990 to May 31, 1993.

Five nominations were received. The following were elected by acclamation:

Robert Walker	Faculty of Education
Katherine Heinrich	Faculty of Science
William Leiss	Faculty of Applied Sciences
Klaus E. Rieckhoff	Faculty of Science
Mary Lynn Stewart	Faculty of Arts

ii) **Faculty of Applied Sciences**

One full-time faculty member to be elected to Senate to replace J. Delgrande for term of office from June 1, 1990 to May 31, 1993.

Candidates: J. Delgrande
W. Richards

Re-Elected: J. Delgrande School of Computing Science

ii) **Faculty of Arts**

One full time faculty member to be elected to Senate to replace W. Cleveland for term of office from June 1, 1990 to May 31, 1993.

Elected by acclamation:

Len Evenden Department of Geography

iii) **Faculty of Business Administration**

One full time faculty member to be elected to Senate to replace A. Vining for term of office from June 1, 1990 to May 31, 1993.

Elected by acclamation: Gary Mauser

- iv) Faculty of Education
One full time faculty member to be elected to Senate to replace R. Barrow for term of office from June 1, 1990 to May 31, 1993.

Re-Elected by acclamation: Robin Barrow

- v) Faculty of Science
One full time faculty member to be elected to Senate to replace A. Freedman for term of office from June 1, 1990 to May 31, 1993.

Candidates: B. Alspach
P. Percival

Elected: Paul Percival Department of Chemistry

2. FACULTY ELECTION TO BOARD OF GOVERNORS

- i) Joint Faculty to Board of Governors
Two full-time faculty members to be elected to the Board of Governors to replace J.L. Berggren and K. Rieckhoff for terms of office from June 1, 1990 to May 31, 1993.

Candidates: N. Cercone
S. Djwa
K. Rieckhoff
M. Roberts
J. Webster

Elected: Sandra Djwa Department of English

Re-Elected: Klaus Rieckhoff Department of Physics

3. STUDENT ELECTION TO SENATE

Election of fourteen students to Senate (with at least one student elected from each Faculty) to replace G. Addison, B. Bedford, H. Dahl, K. Falcon, K. Giffen, J. Gill, P. Gray, C. Green, T. Hendrickson, M. Hoehsmann, D. Munro, C. Sicking, J. Partridge, S. Wade for terms of office from June 1, 1990 to May 31, 1991.

Ten nominations were received. The following are elected by acclamation:

Scott Bukovac Faculty of Science

Angelina A. Di Fonzo	Faculty of Arts
Neil Gibbons	Faculty of Arts
Kenneth Giffen	Faculty of Applied Sciences
Phil Gray	Faculty of Arts
Chris Green	Faculty of Arts
Tekla Hendrickson	Faculty of Arts
Tobie Myers	Faculty of Arts
Michael Radil	Faculty of Arts
Shawn Wade	Faculty of Arts

5. STUDENT ELECTION TO BOARD OF GOVERNORS

Election of two students to the Board of Governors to replace P. Mendes and T. Wahl for terms of office from June 1, 1990 to May 31, 1991.

Candidates: S. Bukovac
D. Kask
D. Mayzes
R. Zanatta

Elected: D. Kask Faculty of Arts
R. Zanatta Faculty of Arts

6. EMPLOYEE TO BOARD OF GOVERNORS

Election of one employee (who is not a faculty member) to the Board of Governors to replace H. Michaels for term of office from June 1, 1990 to May 31, 1993.

Candidates: H. Michaels
L. Roussinos
I. Williams

Elected: Lou Roussinos Facilities Management

7. CONVOCATION ELECTIONS

i) Chancellor

Barbara Rae was re-elected by acclamation to the position of Chancellor of Simon Fraser University for term of office from June 1990 to June 1993.

ii) Convocation Senators

Election of four Convocation Senators to Senate to replace V. Nielsen, D. Shannon, M. Warsh, and A. Wotherspoon for terms of office from June 1, 1990 to May 31, 1993.

Candidates: S. Duguid
 R. Fowler
 V. Nielsen
 D. Shannon
 M. Warsh
 A. Wotherspoon

Elected: Stephen Duguid
Re-Elected: Valerie Nielsen
 Michael Warsh
 Deborah Shannon