

MINUTES OF THE FIRST MEETING OF THE SENATE OF SIMON FRASER
UNIVERSITY held in the Board and Senate Room on Monday,
November 29th, 1965.

FOR ACTION

Present: President P. D. McTaggart-Cowan, Chairman
Chancellor G. M. Shrum
D. A. Baird
M. Bawtree
T. B. Bottomore
T. H. Brose
G. L. Bursill-Hall
A. B. Cunningham
J. F. Ellis
C. J. Frederickson
A.F.C. Hean
G. Kirchner
A. R. MacKinnon
R. N. Maud
G. N. Perry
K. E. Rieckhoff
E. M. Shoemaker
D. H. Sullivan
A. M. Unrau
W. Vidaver
L. Wilson, Acting Registrar, Secretary

Absent: R. J. Baker
C. D. Nelson

In

Attendance: R. Broderick, Recording Secretary

1) AGENDA

It was moved and seconded:

That the agenda be approved as presented. CARRIED

2) RULES OF PROCEDURE

Dr. Ellis advised that there were several members of faculty waiting outside wanting to know if the Senate would permit spectators. A brief discussion followed in which the members generally expressed their reluctance to permit the admission of spectators at this time.

It was moved by Mr. Frederickson and seconded by Dr. Rieckhoff:

That visitors be excluded from Senate at this time and that the matter be reconsidered after Senate has been in existence for some time.

Dr. Maud had been asked by his colleagues to support their visiting the meeting and was therefore opposed to the motion. Mr. Bawtree then requested that a specific date be set for re-opening the issue. Dr. Shrum recommended that the matter should be postponed until Senate is more fully constituted.

301 29/10/65 Senate Proc Bd of Gov Calendar Changes ICF ACTION

An amendment was moved by Dr. Bursill-Hall and seconded by Mr.

Bawtree:

That the matter be reviewed when Senate is more fully constituted. CARRIED

The amended motion then carried.

3) RECEIPT OF REPORT ON DECISIONS MADE BY THE BOARD OF GOVERNORS ON BEHALF OF THE SENATE

The Chairman referred the members to the report on decisions of the Board of Governors made on behalf of Senate and asked that it be received. It was moved and seconded:

That the report be received. CARRIED

Mr. Sullivan expressed the opinion that such information as Professor Baker's proposal on the trimester system mentioned in the report should be made available to the Senate.

The Chairman advised that only some of this information was now germane. Much of the material was printed in the first calendar. He suggested that Senate members go through the report and indicate the material they wished to have. Mr. Sullivan recommended that consideration be given to distributing all appendices listed in the report to all members who do not have this information at their disposal. Dr. Rieckhoff then recommended that proposals as well as amended proposals should be listed. Dr. Shrum pointed out that this would be difficult, as original proposals were not always recorded.

The Chairman advised that he would request the Acting Registrar to go through this report and provide the appendices on important matters. He will also request that wherever possible she provide material on other references of interest to the Senate. It would help her in this work if she were given specific references by the members of Senate. This information will be compiled and distributed to each member of Senate.

4) PROGRAM FOR THE APPROVAL OF CALENDAR CHANGES AND ADDITIONS

The Chairman reported that in the absence of a Senate a committee of faculty was established to commence work on the next

Members of Senate

Acting Registrar

SM 29/11/65

- 3 -

FOR ACTION

calendar. The work is now well advanced and the report distributed to Senate members was made up by the committee, recommending certain deadlines for material and publication. In the discussion it was noted that if an annual issue of the calendar was planned it would have to be issued about February if it were to cover the summer, fall and spring semesters or in June if it were to cover the fall, spring and summer semesters; the present calendar covered the first two semesters only so that a new calendar at this time is unavoidable. It might be advisable to plan a supplement to be issued in the summer.

The Chairman advised that the committee proposed that the calendar be presented in two parts, the undergraduate portion now and subsequently a small graduate calendar. The proposed deadline for the undergraduate portion is December 15th.

The Chairman then asked if it was agreed that the calendar be issued in two parts. It was moved by Mr. Hean, seconded by Prof. Vidaver:

That the calendar be prepared in two parts. CARRIED

The Chairman then asked, in view of the December 15th deadline, if the Senate wished to review the material for this undergraduate portion of the calendar. It was agreed that Senate should do so.

The material will be available from the Calendar Committee immediately after the 15th and it was suggested that this material be referred to a committee of Senate to review the material before it was discussed at the Senate meeting.

Mr. Sullivan moved and Mr. Frederickson seconded:

That a steering committee, representing a member of each faculty, be set up to bring forward recommendations to the Senate on the material for the calendar.

Professor Bottomore said he did not think it necessary to establish such a committee: when material is prepared it goes to the Curriculum Committee of the faculty and is circulated. He recommended it be given directly to all members of the Senate for consideration, as he felt consideration first by a committee would delay the calendar.

The President then called for a vote on the motion proposed

Acad
Calendar Changes
SM 29/10/63
Admissions
Standings
Grading **FOR ACTION**

by Mr. Sullivan and seconded by Mr. Frederickson. MOTION LOST

It was then agreed that the material should be circulated to members of Senate as soon as possible after December 15th and at the next meeting of Senate the Deans in turn would present the calendar material from their Faculties. Material for the graduate calendar will be dealt with in the same manner.

Deans

The question of the necessity of Senate reviewing the material for graduate brochures was then discussed. It was agreed that Senate would be interested in such brochures, but as long as they did not conflict with information in the calendar it was not necessary for Senate to approve each brochure.

5) POLICY ON NON PAYMENT OF FEES

Dean Wilson reported that a relatively small number of students had not completed payment of their fees. The deadline originally set for payment had been set aside because of the complexities of the first registration and notices had since been sent to those in arrears by the Bursar.

There followed a discussion on whether this was a matter for the Senate or for the Board. It was decided that it was properly a matter for the Board and will be taken up at the meeting of December 9th. The Bursar will be requested to send a final warning that if they do not pay immediately or make satisfactory arrangements, their standing is in jeopardy. A list of such students will be sent to faculty and their examinations will not be accepted. The date in the next calendar on payment of fees is January 7th and will be enforced.

Bursar

6) STUDENT FAILURES

The Chairman asked the Senate to consider the question of what constituted failing a semester. It was felt that this matter should be decided in a joint meeting of faculty and it was recommended that a special meeting of Senate be held on this question after a report had been received from faculty. It was pointed out that this was a matter that had to be decided now because it was required for the processing of the results of the examinations being held this semester.

The question of the "T" grade was discussed and its meaning was clarified as being the grade for a border-line case giving the

SM 29/11/65

*Grading
Admissions
Student Society*

FOR ACTION

department the opportunity to terminate study of the subject by a student but to give credit to the student for the course. A student wishing to remove the "T" grade might do so either by repeating the course or by writing an examination at the end of the next semester without having repeated the course.

Dr. Shrum then said that as this was an urgent matter, he moved, and Professor Bottomore seconded:

That for this semester a student taking one course required C+ to receive credit and a student taking more than one course required C or better, without prejudice to what the faculty decided later. CARRIED

The question of whether a student who fails to get standing should be allowed to re-register was then discussed.

Dr. Perry recommended that for this semester students be allowed conditional status so that the student knew where he stood and Dr. Bursill-Hall supported this.

Dr. Unrau moved and Dr. Rieckhoff seconded that:

Students who fail in every course should seek re-registration through the Admissions Committee. In considering these cases it is the wish of Senate that the Admissions Committee treat them generously and that the possibility of conditional status as suggested by Dr. Perry be considered. CARRIED

7) STUDENT DISCIPLINE

The Senate was asked to consider the following recommendation by the Faculty Council:

That the present student government be recognized and that the students be authorized to set up a student court subject to a detailed scrutiny of the student court by the Faculty Council.

Dr. Maud announced that he had a bulletin involving student courts which he felt members of the Senate might like to have and will arrange to send out copies.

Mr. Sullivan requested that the two questions be considered separately. He has no objection to having students draw up terms of reference for these courts, but considered it essential that Senate give very careful consideration to this after receiving Faculty Council recommendations. Several members agreed.

The Chairman then asked the Senate if it would recognize the student government as it now exists, subject to the Faculty Council

Superintendent
SM 29/10/65

FOR ACTION

satisfying itself that the Constitution is in good form. Senate agreed.

Mr. Sullivan moved and Dr. Bursill-Hall seconded:

That Senate not accede to the request of Faculty Council to set up a student court, but invite the student to submit proposals through the Faculty Council for the student court, indicating the governing of its jurisdiction and ask the Faculty Council to submit its recommendations for Senate consideration.

CARRIED

Mr. Bawtree requested that members of Senate receive minutes of the meetings of the Faculty Council and was advised that they would be available in the office of the Registrar.

8) SENATE REPRESENTATIVES ON BOARD OF GOVERNORS

The question was asked whether the members of the Board of Governors now serving on Senate could continue to serve on the Board. It was pointed out that without these members back on the Board the work of the Board would be handicapped, as it would be without a quorum most of the time.

The Chairman then advised that his interpretation of the Act was that it was the wish of the Lieutenant Governor in Council that the members of the Board now serving on Senate continue to serve on the Board of Governors pending the election of the three members to the Board by the Senate.

It was moved and seconded:

That Senate accept this interpretation. CARRIED

It was moved and seconded:

That the election of members of Senate to the Board of Governors be deferred until the election now in progress of the six members of Convocation to the Senate has been completed. CARRIED

9) MEMBERS OF CONVOCATION TO SENATE

The Chairman reported that letters to Convocation have now been sent out and that the Convocation Founders list would be closed on January 1st, 1966.

Dr. Shrum moved and Prof. Vidaver seconded:

That nominations will close on the 10th of January and voting will be on the 1st of April. CARRIED

The Chairman then asked the members if they wished to defer

SM 29/11/65

FOR ACTION

agenda items 7. and 8. and consider item 9.

Dr. Shrum pointed out that the question of visitors had already been considered under item 7. and recommended that the question of the press releases on Senate should also be considered. This could be done either by giving the President authority to speak for the Senate or by appointing a committee to prepare press releases. It was agreed that the President should issue information to the press on behalf of Senate.

The Chairman asked Senate if the minutes should be circulated to all members of faculty after approval, or to members of Senate only. It was agreed that the approved minutes would be circulated to members of Senate and be made available to other members of faculty, by being available in the Registrar's Office and possibly in the Library.

Mr. Bawtree asked regarding the procedure for placing items on the agenda and was advised that items for the agenda should be submitted to the Registrar one week prior to the Senate meeting.

It was then agreed that items 7 and 8 on the agenda be carried forward to the next meeting.

10) DATE FOR NEXT MEETING

Dr. Bursill-Hall moved and Mr. Hean seconded:

That regular meetings of Senate be held on the last Monday of each month in the evening.

Professor Bottomore proposed an amendment :

That regular meetings of Senate be held at 2:30 in the afternoon rather than in the evening.

This was seconded and the amendment carried.

Dr. Shrum suggested that the date set might be inconvenient for other members of Senate and recommended that this be an interim decision. Professor Bottomore felt it should not be impossible for members of faculty to provide for an afternoon once a month to attend Senate, but agreed that the question of inconveniencing future members was more serious. He also stated that later on a monthly meeting would probably not be necessary.

The Chairman suggested that the amended motion be tabled for consideration at a later meeting. This was agreed.

Procedure
SA 2/10/65

FOR A...

It was moved and seconded:

That the next meeting be held on January 3rd, at 2:30 p.m. This will ensure that the calendar material is processed in time and since lectures start on the 5th, the meeting can start in the afternoon and continue into the evening if necessary.

CARRIED

The meeting adjourned at 6:20 p.m.

Chairman