

S. 305

To: Senate

From: L.M. Srivastava
Acting Vice-President, Academic

Subject: Ellis Implementation
Committee Report

November 21, 1969.

- I.
 - a. Since the last report to Senate, we have finalized the list of transferrable courses from B.C. Grade XIII and B.C. public regional colleges. The list is based on 1968-69 and 1969-70 Calendars of these institutions. Publication of this list can be undertaken immediately after we receive the Faculty of Arts and Educations' assessment of general elective credits permissible toward their degrees.
 - b. The Registrar's Office has further accumulated lists of courses from these institutions that have now been discontinued or changed but which have equivalence to those contained in the list for publication. This data has been collected for implementation of retroactivity.
 - II.
 - a. We are recommending constitutions and procedures for Senate Undergraduate Admissions Board and Senate Undergraduate Appeals Board proposed in the Ellis Report and already accepted by Senate. These recommendations are consistent with Ellis Report, EXCEPT FOR ONE IMPORTANT POINT. Section 2.3, p.20 of Ellis Report specifies that among other things the Admissions Board will:
 - To inform students of appeal procedures including their right to appeal directly to the Senate Undergraduate Appeals Board those cases in which a ruling of the Admissions Board is challenged.
- Our experience in the last year has shown that the Admissions Board and Appeals Board must not be set up as parallel bodies, or as one over-ruling the other.

Instead, the Admissions Board must be charged to ensure that Senate policies are followed and to interpret those policies for the Registrar's Office if the latter is unable to decide a case.

Appeals should go to the Appeals Board only if Registrar's Office has made a mistake in interpretation or implementation of policies.

- b. For these reasons we propose:
 - 1. Deletion of section 2.3 p.20 of Ellis Report.
 - 2. Adoption of the proposed constitution and procedure for the new Senate Undergraduate Admission Board and Senate Undergraduate Appeals Board as outlined in Senate paper **S30.5 b**

III. The accompanying report by Director of Admissions makes it clear that the present Appeals Board has had great difficulties in meeting. Appealing students have appeared repeatedly for these meetings and then have been told that the meeting is cancelled for lack of quorum. For this reason meetings of the proposed Appeals Board should be strictly scheduled.

IV. a. If Senate approves the establishment of Senate Undergraduate Admissions Board I would further recommend that the Implementation Committee hitherto charged with implementation of Ellis Report be dissolved and its functions taken over by the new Admissions Board.

b. I would like to acknowledge the support I have received from the Registrar's Office especially Denys Meakin, and Harry Evans, and Senators Robert Brown, John Sayre, Steve Stratton, and John Webster, in making it possible to implement the Ellis Report.

I would also like to thank the various departments and faculties of this University for being so co-operative in giving us the information we wanted.



L.M. Srivastava

SIMON FRASER UNIVERSITY

MEMORANDUM

To.....	DR. L. M. SRIVASTAVA	From.....	DR. D. MEAKIN
	ACTING ACADEMIC VICE-PRESIDENT		DIRECTOR OF ADMISSIONS
Subject.....	ADMISSIONS AND STANDINGS APPEALS	Date.....	21st November, 1969
	COMMITTEE OF SENATE		

Since my letter dated November 7th, 1969, two further meetings of the Appeals Committee have been scheduled. Neither of these meetings was able to raise a quorum. The first of the two proceeded for a period without a quorum, but adjourned when one member left. The second meeting did not even start. Some appellants have now come up to campus three times to be told each time that their case could not be considered.

The details of these meetings are appended.

File in 65

Encl.
DM:bc

cc: Mr. H.M. Evans, Registrar

SUMMARY OF MEETINGS OF ADMISSIONS AND STANDINGS

APPEALS COMMITTEE OF SENATE

FALL SEMESTER, 1969

(Continued)

NOVEMBER 7 Meeting held without a quorum. Was forced to
adjourn after 90 minutes when one member left.

ABSENT: J. Kenward, J. Misera, J. Walkley

NOVEMBER 20 Meeting cancelled due to lack of quorum. Only
two members showed up.

ABSENT: M. Cohen, J. Kenward, J. Misera, J. Walkley

DM:bc

SIMON FRASER UNIVERSITY

MEMORANDUM

To.....	DR. L. M. SRIVASTAVA	From.....	DR. D. MEAKIN
	ACTING ACADEMIC VICE-PRESIDENT		DIRECTOR OF ADMISSIONS
Subject.....	ADMISSIONS AND STANDINGS APPEALS COMMITTEE OF SENATE	Date.....	7th November, 1969

I feel I should bring to your attention certain matters concerning the Admissions and Standings Appeals Committee of Senate.

The voting members of this Committee are two faculty members and two students. There is also one faculty and one student alternate who vote when the regular members are not present. The quorum requires two faculty and two students. Meetings are generally only called when a sufficient number of appeals are on hand.

Of the six meetings called this semester, a quorum has been present throughout only one meeting. Three meetings have had to be cancelled due to lack of a quorum. Two meetings have been held without a quorum. I have appended a summary of the meetings.

Appellants have the right to appear personally, or be represented at these meetings. On two occasions, appellants have arrived at the meeting only to be told that the meeting had to be cancelled. I need not stress that this causes considerable ill-feeling toward the University, and particularly toward the Registrar's Office, since all contacts are through the latter. I see no solution at present -- it is part of the general malaise suffered by Committees at this University. The idea of three fixed meeting dates per semester, proposed by John Sayre should help matters considerably. The membership and quorum requirements of the new Appeal Board should also be considered carefully.

D. Meakin

Encl.
DM:bc

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SUMMARY OF MEETINGS OF ADMISSIONS AND STANDINGS

APPEALS COMMITTEE OF SENATE

FALL SEMESTER, 1969

Sept. 2nd Meeting held without a quorum.
Absent: J. Walkley, A. Turnbull,
J. Misera

Sept. 9th Quorum present.
Absent: R. Brown, J. Misera

Oct. 2nd Meeting cancelled in advance as
Secretary was informed that insufficient
members would be present

Oct. 9th Quorum present from 9:30 - 10:30.
R. Carlson left at this point, but
meeting continued without a quorum.
Absent: J. Walkley

Oct. 16th Meeting cancelled - only one member
showed up.
Absent: A. Turnbull, R. Carlson, J. Misera,
J. Kenward, M. Cohen

Nov. 6th Meeting cancelled - only two members showed
up.
Absent: J. Walkley, M. Cohen, J. Misera,
J. Kenward

DM:bc