

*Graduate Studies*

Introduction

In two recent meetings, the Executive Committee of the Senate Committee on Graduate Studies considered the re-organization of Graduate Studies as proposed in the Harper report October, 1968. The Executive Committee also considered comments on this report from the three Faculties. The following are the recommendations of the Executive Committee to the Senate Committee on Graduate Studies.

Recommendations of Executive Committee:

1. a. Every Department shall establish its own Graduate Studies Committee by any manner of its choice.
- b. Each Departmental Committee shall elect its own Chairman and Deputy Chairman
- c. The terms of office of the Chairmen and the Deputy Chairmen of the Departmental Committees shall be left to the discretion of the Department, but shall not be shorter than two years.
- d. Members of Departmental Graduate Studies Committees must be persons who have demonstrated high scholastic ability with experience in supervising graduate work and must not be candidates for higher degrees.

Reference: Harper 1, 5; Science 1(a), 1(b), 1(c), 1(d); Education 2.

2. The Chairmen of the Departmental Committees in each Faculty, plus the Dean and/or Associate Dean of the Faculty, will form the Faculty Graduate Studies Committee. The Chairman of the Faculty Committee on Graduate Studies will be elected by the membership of the Committee and will serve a renewable term of not less than two years.

Reference: Harper 2; Science 2.

3. a. The Chairmen of the Departmental Committees together with the Dean or Associate Dean of each Faculty, plus the Librarian, Registrar (non-voting) and the Dean of Graduate Studies shall constitute the Senate Committee on Graduate Studies. The Dean of Graduate Studies shall be the Chairman of the Senate Committee on Graduate Studies.

Reference: Harper 3, 4; Science 3; Education 1

- b. The Dean of Graduate Studies shall be recommended by the Senate Committee on Graduate Studies, not necessarily from the members of the Committee, for a term of not less than two years. The Dean will be eligible for re-election. On his request he shall be partially relieved of teaching duties for his term of office. He shall be entitled to the same emoluments, honoraria and privileges as pertain to the Chairmen of Departments.

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4. There will be no separate graduate departments or appointments.

Reference: Harper 6; Science 4.

5. Salaries and operating costs of graduate studies shall be borne by each department. The operating costs of the Senate Committee on Graduate Studies shall be provided for in a special budget allocated to the Dean of Graduate Studies.

Reference: Harper 7; Science 5.

Executive Committee's Recommendations - Terms of  
Reference for Senate Committee on Graduate Studies.

*Grad. Studies*

NAME: SENATE COMMITTEE ON GRADUATE STUDIES

TYPE: Continuing

PURPOSE:

1. To execute Senate's policies on Graduate Studies.
2. To co-ordinate graduate work within the University
3. To ensure that standards set by the Senate Committee and approved by Senate are maintained.
4. Through a sub-committee on Admissions to admit students to graduate work.
5. To consider and make recommendations to Senate regarding Graduate Studies.
6. To comment to Senate on all recommendations and proposals put forward by Departments and Faculties on matters pertaining to graduate work.

MEMBERSHIP: See attached proposal.

CHAIRMAN: Dean of Graduate Studies.

Executive Committee's Recommendations - Senate Committee  
on Graduate Admissions

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*Grad Admissions*

NAME: SENATE COMMITTEE ON GRADUATE ADMISSIONS  
(A sub-committee of the Senate Committee on  
Graduate Studies)

TYPE: Continuing

PURPOSE:

1. To interpret Senate's policy on admission to  
graduate work.
2. To review the graduate admission policy of the  
University and to make recommendations to the  
Senate Committee on Graduate Studies as required.

MEMBERSHIP: Six members elected by and from the Senate Committee  
on Graduate Studies, for a two year term of office.  
Registrar (non-voting Secretary)

CHAIRMAN: Elected by the Committee from among the six voting  
members.

# SIMON FRASER UNIVERSITY

S 245

## MEMORANDUM

To H. M. Evans  
Secretary of Senate  
For the attention of Senate  
Subject Reorganization of Graduate Studies

From Senate Committee on Graduate Studies  
Date June 17, 1969.

The Senate Committee on Graduate Studies has unanimously adopted the recommendation of the Executive Committee of our body pertaining to "Reorganization of Graduate Studies - Paper EGS-1 (revised)", and seeks Senate approval of Paper EGS-1 (revised) for action as speedily as possible.

jb.

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- b. The Dean of Graduate Studies shall be elected by the Senate Committee on Graduate Studies, not necessarily from the members of the Committee, for a term of not less than two years. The Dean will be eligible for re-election. On his request he shall be partially relieved of teaching duties for his term of office. He shall be entitled to the same emoluments, honoraria and privileges as pertain to the Chairmen of Departments.

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Executive Committee's Recommendations - Terms of  
Reference for Senate Committee on Graduate Studies.

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PURPOSE:

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Registrar (non-voting Secretary)

CHAIRMAN: Elected by the Committee from among the six voting  
members.