

SIMON FRASER UNIVERSITY

S.71-85

MEMORANDUM

To SENATE

From OFFICE OF THE DEAN OF GRADUATE STUDIES

Subject MEMBERSHIP - GRADUATE STUDIES
COMMITTEES, S. 71-85

Date JULY 13, 1971

MOTION:

1. "That membership of the Senate Graduate Studies Committee as outlined in Paper S.71-85 be approved."

2. "That membership of the Executive Committee of the Senate Graduate Studies Committee as outlined in Paper S.71-84 be approved."

To: Members of Senate

From: Office of the
Dean of Graduate
Studies

Subject: Membership - Graduate Studies Committees

Date: July 13, 1971

The following membership of the Senate Graduate Studies Committee and the Executive Committee of the Senate Graduate Studies Committee was approved by the Executive Committee of the Senate Graduate Studies Committee at their meetings on February 8, 1971 and June 7, 1971 and by the Senate Graduate Studies Committee at their meeting on July 12, 1971. These are now being forwarded to Senate for approval.

RECOMMENDATIONS

- A. That the membership of the Senate Graduate Studies Committee shall be as follows:

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|---|------------------------|
| 1. Dean of Graduate Studies | Chairman |
| 2. Dean of Arts or Associate Dean | ex-officio |
| 3. Dean of Education or Associate Dean | ex-officio |
| 4. Dean of Science or Associate Dean | ex-officio |
| 5. University Librarian | ex-officio |
| 6. Chairmen of the Departmental Graduate Studies Committee, or his qualified designate | |
| 7. Three graduate students, one from each Faculty, to be chosen in a manner determined by the graduate students | |
| 8. Registrar | ex-officio(non voting) |
| 9. Assistant Registrar-Graduate Studies | ex-officio(non voting) |

NOTE:

- (i) The student members of the Committee are required to absent themselves at those times when individual students are being evaluated and when Examining Committees are being approved.
- (ii) The Committee quorum shall be the Chairman plus two members of the Committee from each Faculty.
- (iii) Three graduate student "alternate" representatives may serve on the Committee and are to be chosen in the same manner as above (No. 7). The "alternate" representatives may attend only in the absence of the regular student member from their Faculty.

B. That the membership of the Executive Committee of the Senate Graduate Studies Committee shall be as follows:

1. Dean of Graduate Studies Chairman
2. University Librarian ex-officio
3. Six faculty members, two from each Faculty to be elected by and from the respective Faculty Graduate Studies Committees. The Dean or Associate Dean of the Faculty shall be eligible for election.
4. One of the three student members from the Senate Graduate Studies Committee to be chosen in a manner to be determined by the graduate students.
5. Registrar ex-officio(non voting)
6. Assistant Registrar-Graduate Studies ex-officio(non voting)

NOTE:

- (i) This Committee is a sub-committee of the Senate Graduate Studies Committee and consequently, its members must be members of the Senate Graduate Studies Committee.
- (ii) The membership term for Items 3 and 4 shall be a maximum of two years. However, the membership term for Item 3 shall be arranged such that initially one member from each Faculty shall serve for one year and the other for two years.
- (iii) The student member of the Committee is required to absent himself at those times that individual students are being evaluated and when the Examining Committees are being approved.
- (iv) The Committee quorum shall be the Chairman plus one member from each Faculty.
- (v) Three faculty "alternate" representatives shall be elected, one representing each Faculty, by and from the respective Faculty Graduate Studies Committees. They attend only in the absence of a regular faculty representative from their Faculty.
- (vi) One of the three graduate student "alternate" representatives on the Senate Graduate Studies Committee may serve also in the same capacity on the Executive Committee.


J. Wheatley
Dean
Graduate Studies.