

S.72-12

SIMON FRASER UNIVERSITY

MEMORANDUM

To SENATE

From SENATE LIBRARY COMMITTEE

Subject LIBRARY PENALTIES APPEAL COMMITTEE

Date DECEMBER 22, 1971

MOTION: "That Senate approve the establishment of the following Committee, as set forth in Paper S.72-12, effective immediately:

- NAME Library Penalties Appeal Committee.
- TYPE Standing Committee reporting to Senate Library Committee.
- PURPOSE To consider cases wherein an individual feels that he is unjustly penalized for an infraction of the Library Loan Policy and to make the final decision.
- MEMBERSHIP Chairman, Senate Library Committee (voting)
Ombudsman, Student Society (voting)
Head, Loan Division, University Library (voting)
- PROCEDURE Any individual who is aggrieved by the decision of the Loan Division of the Library concerning penalties may petition, in writing, to the Head of the division that his case be considered by the Library Penalties Appeal Committee. The individual will be notified by letter/telephone of the date of the meeting and may speak to the committee on his grievance. The Loan Division will provide documentation for the Library and the individual may contest the evidence or

enter any circumstances that may be germane.

The decision of the Committee is final

Penalties imposed will not be suspended while an appeal is waiting to be heard by the Committee, but fines which have been paid and which are subsequently deemed unfair by the Committee will be refunded."

SIMON FRASER UNIVERSITY

MEMORANDUM

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| To | Senate | From | A. H. Lachlan Chairman Senate Library Committee |
| Subject | LIBRARY PENALTIES APPEAL COMMITTEE | Date | December 21, 1971 |

This paper is in response to the following motion passed by Senate at its meeting of August 2, 1971

"that Senate instruct the Senate Library Committee to implement an appropriate appeals mechanism on fines with student parity and report back to Senate"

The Senate Library Committee recommends that appeals be heard by the committee described below:

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- PURPOSE To consider cases wherein an individual feels that he is unjustly penalized for an infraction of the Library Loan Policy and to make the final decision
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The Loan Division will provide documentation for the Library and the individual may contest the evidence or enter any circumstances that may be germane. The decision of the Committee is final.

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Comment

The Senate Library Committee in its debate did not address itself to the question of student parity. The membership recommended for the Appeal Committee respects Senate's wish for student parity in that it provides for one student member and one faculty member. (I am assuming that the Head of the Loan Division is not a faculty member and that, as is usually the case, the Chairman of the Senate Library Committee is a faculty member.) Senate might wish to interpret parity in a different sense. The appeals mechanism suggested here has not yet been implemented and it seems wise to refrain from implementation until the will of Senate has been clarified.

The advantage of having a small appeal committee with an odd number of voting members seems self-evident. With an even number of voting members, decisions might not be reached in many cases.

A. H. Zachlan