

SIMON FRASER UNIVERSITY

S.74-89

MEMORANDUM

To SENATE

From SENATE COMMITTEE ON NON-CREDIT
INSTRUCTION

Subject REPORT ON COMMITTEE ACTIVITIES -
SPRING SEMESTER, 1974

Date JUNE 18, 1974

MOTION: "That Senate ratify the courses approved for offering during the late Spring and Summer 1974 by the Senate Committee on Non-Credit Instruction, as set forth in S.74-89:

<u>Offered by</u>	<u>Course Title</u>
Continuing Education	Canadian Studies Lecture Series
Continuing Education	Energy Crisis
Reading & Study Centre	Reading & Study 001 (8 weeks and 4 weeks)
Reading & Study Centre	English Language Program
Reading & Study Centre	Typing Course
Reading & Study Centre	Rapid Reading for Business and Professional Community
Reading & Study Centre	High School Reading Course
Continuing Education	Indian Education Workshop
Modern Languages	Mandarin Chinese - Beginners
Modern Languages	Mandarin Chinese - Intermediate
Modern Languages	Mandarin Chinese - Advanced
Library	Access to Information
Faculty of Education and Continuing Education	Workshop in Structural Communication
Continuing Education	Introductory Japanese
Recreation Department	Aquatics
Recreation Department	Sports & Games
Recreation Department	Fitness
Recreation Department	Outdoor Program
Recreation Department	Aquatics for Young Children
Recreation Department	Children's Summer Recreation Program
Recreation Department	Summer Camp at Whistler
English Department	English 001
Computing Centre	Computing Centre Orientation
Computing Centre	Introduction to Major Software Packages in the Program Library
Computing Centre	Introduction to APL 1
Computing Centre	Introduction to APL 2

Continuing Education	The Photographer's Eye
Continuing Education	Studies in Contemporary History
Arts Centre	Madrigal Singers
Arts Centre	Choir
Arts Centre	Voice Production & Sight Reading
Arts Centre	Beginning Recorder
Arts Centre	Intermediate Recorder
Arts Centre	Advanced Recorder
Arts Centre	Renaissance Ensemble
Arts Centre	16mm Film
Arts Centre	Super 8mm Film
Arts Centre	Continuing Video
Arts Centre	Introduction to Video
Arts Centre	May Dance Workshop
Arts Centre	Intensive Dance Workshop
Arts Centre	Community String Workshop
Continuing Education	Silkscreen Graphics
Continuing Education	Solzhenitsyn."

SIMON FRASER UNIVERSITY

S.74-89

MEMORANDUM

To SENATE

From SENATE COMMITTEE ON NON-CREDIT INSTRUCTION

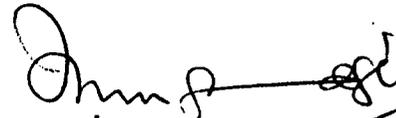
Subject REPORT ON COMMITTEE ACTIVITIES -
SPRING SEMESTER, 1974

Date June 18, 1974

The Senate Committee on Non-credit Instruction has approved the courses listed on the attached sheet for offering during the late Spring and Summer semesters 1974. Course proposal forms for each of these courses are attached.

During the Spring semester, 1974 a total of 44 non-credit courses and workshops were mounted within the University. In these activities, 1,495 registered Simon Fraser students participated, and 452 students who were not enrolled at the University also took part. Summaries of the evaluations of the courses and workshops undertaken during the Spring semester are also attached; and detailed information on these activities is available in the Office of the Director of Continuing Education.

The courses listed on the blue motion sheet are now transmitted to Senate for its ratification.



I. Mugridge

:ams

att.

NON-CREDIT COURSES AND ACTIVITIES APPROVED BY SENATE COMMITTEE ON NON-CREDIT INSTRUCTION DURING LATE SPRING AND SUMMER 1974

Proposed By	Title	Instructor	Description	Date
56NC74	Continuing Education	G. Cook & Visiting Lecturers	talks on the Columbia River Treaty	Jan 30 - Mar.
58NC74	Continuing Education	S. Duguid & Visiting Lecturers		April 21
59NC74 59a NC74	Reading & Study Centre	Reading & Study Staff		May - Aug.
60NC74	Reading & Study Centre	L Lightfoot, J. Rowe		May - Aug.
61NC74	Reading & Study Centre	M. Jones		May - Aug.
62NC74	Reading & Study Centre	Reading & Study Staff		May 21 - July
63NC74	Reading & Study Centre	Reading & Study Staff		July 1 - Aug. 8
64NC74	Continuing Education	J. Wyatt		July 2 - Aug 17
65NC74	Modern Languages	A. Hsato		May - Aug.
66NC74	Modern Languages	A. Hsato		May - Aug.
67NC74	Modern Languages	A. Hsato		May - Aug.
68NC74	Library	Library Staff	Access to Information	May 15 - May 9

Proposed By	Title	Instructor	Description	Date
69NC74	Faculty of Ed. & Cont. Education	K. Egan	Workshop in Structural Communication	May 31 & June 1
70NC74	Continuing Education	H. Tanaka	Introductory Japanese	May 15-Jul 17
71NC74	Recreation Dept.	S. Carter	Aquatics	Begin. & Intermed. Swimming
	Recreation Dept.	G. Bentley	Sports & Games	May 13-Jul. 15
	Recreation Dept.	G. McKay	Fitness	Begin. & Intermed. Tennis
	Recreation Dept.		Outdoor Program	Jog & Trim or Swim & Trim
	Recreation Dept.		Children's Summer Recreation Program	skin diving, scuba, beg. mountaineering, kayaking canoeing
	Recreation Dept.		Acquatics for Young Children	May 13-Jul. 15
	Recreation Dept.		Summer Camp at Whistler	Jog & Trim or Swim & Trim
	Recreation Dept.		Children's Summer Recreation Program	skin diving, scuba, beg. mountaineering, kayaking canoeing
	Recreation Dept.		Acquatics for Young Children	May 13-Jul. 15
72NC74	English Dept.	D. Savage	English 001	May 6-June 28
73NC74	Computing Centre	various	Computing Centre Orientation	various

various
 canoeing, campcraft, first aid, hiking, map & compass, orienteering plant & wildlife recognition swimming
 Jul. 29-Aug 4
 Aug 5-11

May - Aug.

May 13, 14

Proposed By	Title	Instructor	Description	Date
Computing Centre	Intro. to Major Software Packages in the Program Library	various		May 28
Computing Centre	Intro. to APL 1	various		May 29 & June 5
Computing Centre	Intro. to APL 2	various		June 19
74NC74 Continuing Education	The Photographer's Eye	D. Devenyi	Photography Course	May 11-June 18
75-78NC74 Continuing Education	Studies in Contemporary History	S. Dugid		May-Aug.
79NC74 Arts Centre	Madrigal Singers	Phyllis Maitling		May-Aug.
Arts Centre	Choir	Phyllis Maitling		May-Aug.
Arts Centre	Voice Production & Sight Reading	Phyllis Maitling		May-Aug.
Arts Centre	Beginning Recorder	David Skulski		May-Aug.
Arts Centre	Intermediate Recorder	David Skulski		May-Aug.
Arts Centre	Advanced Recorder	David Skulski		May-Aug.
Arts Centre	Renaissance Ensemble	David Skulski		May-Aug.
Arts Centre	16mm Film	Vincent Vaitiekunas		May-Aug.
Arts Centre	Super 8mm Film	Vincent Vaitiekunas		May-Aug.
Arts Centre	Continuing Video	Brian Guns		May-Aug.
Arts Centre	Intro. to Video	Brian Guns		May-Aug.

SIMON FRASER UNIVERSITY

MEMORANDUM

To Kay Pearson,
Continuing Education
Subject Canadian Studies Distinguished
Speakers Series

From G. Cook,
History Department
Date December 19, 1973.

In response to your memorandum of 14th December, I hope the following will help to clear any points you may still have:

- 1) The budget figure of \$3950 is based on the assumption that all invited speakers will accept our invitation and that all invited speakers will accept an honorarium. Clearly this will not be the case. Funding is therefore to be arranged in the following manner:-

Continuing Education	\$1000
Alumnae Association	1500
Canadian Studies	- the balance

- 2) The program will start in the first week of February and conclude at the end of March. Specific dates will be scheduled to suit the convenience of the speakers.
- 3) Publicity assistance from Continuing Education will be required. We shall forward all pertinent information as soon as possible. Certainly, we shall provide you with all confirmed acceptances and dates whenever possible.
- 4) No fee will be charged.

Thank you for your assistance and consideration.

GC/ad

G. Cook

Course No. 56NC74

NON-CREDIT COURSE PROPOSAL FORM

PLEASE COMPLETE THE FOLLOWING DETAILS AND RETURN THE FORM TO:

Chairman
Senate Committee on Non-Credit Instruction
c/o Division of Continuing Education
Simon Fraser University
Burnaby 2, B.C.

PROPOSED COURSE TITLE: Canadian Studies Distinguished Speakers Series
(Please attach a full description of the course, indicating course content, etc.) Canadian-American Relations?
PERSPECTIVES ON THE COLUMBIA RIVER TREATY

SECTION I.

- To be completed for non-credit activities offered under the auspices of the Division of Continuing Education.

Proposed Instructor: See attached book
(Please attach resume, if not regular SFU faculty)

Publicity Requirements: _____
(Please provide details of type of promotion required, e.g. newspaper, general mailing, special mailing).

Anticipated Course Budget:

Stipends/Honoraria _____ \$ _____
(Please list names and amounts)

Travel Expenses: _____ \$ _____
(Where applicable)

Miscellaneous Expenses: _____ \$ _____

Total \$ _____

Revenue:
Course fees: _____ x \$ _____ \$ _____

Miscellaneous Revenue: _____ \$ _____

Total \$ _____

SECTION II - To be completed for non-credit activities NOT offered under the auspices of the Division of Continuing Education.

Department/Division proposing the course: Canadian Studies

Proposed Instructor: See attached memo
(Please attach resume, if not regular SFU faculty)

Proposed Course Title: Canadian Studies Distinguished Speakers Series
(Please attach a full description of the course, indicating course content, etc.)

Budget Arrangements:
Stipend/Honoraria: _____
Revenues (i.e. fees, etc.): SFU Alumnae Assoc. Total \$ 3950⁰⁰
Canadian Stud. \$ 1502
Cont. Ed. \$ 1000
Department/Division subsidizing course: _____

Publicity Requirements:
 To be arranged by Department proposing the course
 To be arranged ^{and} through Continuing Education.

TO BE COMPLETED FOR ALL NON-CREDIT ACTIVITIES:

Intended "target" audience: (i.e. specific groups; general public; why is the course necessary; for whom is it intended; etc.)
Course students & general public a general student body

Proposed time period for course: Not yet decided - Early Spring 1974

Commencement Date: 1st Week February End Date: End of March

Mon. Tues. Wed. Thurs. Fri. Sat. Sun. days will vary according to commencement of speaker

Time: from 8:00 P.M. to 10:00 P.M.

Location Proposed: SFU

Fee to be charged: none anticipated

Enrolment: Maximum none Minimum _____

Any Special Requirements: (i.e. space, equipment, etc.)

(NOTE: Persons proposing courses should bear in mind the deadline dates for course proposal forms to be submitted to the Senate Committee on Non-Credit Instruction:
For the Fall semester: June 15.
For the Spring semester: October 15.
For the Summer semester: February 15.)

Signature of Proposer: George L. Cook Date: 19th Dec / 73

Signature of Instructor: _____ Date: _____

Department/Division Authorization: _____
(where applicable) Date: _____

NOTE: Courses sponsored by Departments, Centres, or Divisions, should bear the signature of the Division, Department or Centre Chairperson.

For Office Use:

Date received: Dec 11/73 Course No. 56 NC 74

Date Submitted to Non-Credit Committee: 1. _____
2. _____
3. _____

Approved: Rejected: 1. _____
2. _____
3. _____

Reason for rejection:
1. _____
2. _____
3. _____

Action: _____

Evaluation Date: _____ Number of times offered: _____

SIMON FRASER UNIVERSITY

MEMORANDUM

To Kay Pearson
Continuing Education
Subject Canadian Studies Distinguished Speakers Series

From G.L. Cook, Dept. of History
S. Sydney Smith, Dept. of Econ. & Comm.
Date December 11, 1973.

The proposal is to mount a series of talks by distinguished speakers, who could comment authoritatively either as participants or as qualified observers, on a topic of considerable interest to Canadians, in this case the Columbia River Treaty. In order to extend the University's relations with the community, the general public and student body would be invited to attend the talks which would be given at a suitable evening time. The talks will be so arranged as to form an integral part of the course and will be taped for the use of those students who were unable to attend the lectures. Dates have not yet been arrived at, but the proposed speakers and their subjects will follow, so far as possible, this schedule:-

- Week (3) Hon. John G. Diefenbaker on the nature of Canada's relations with the United States during his premiership. Senator Henry Jackson on American relations with Canada during the negotiation of the Columbia River Treaty and subsequently in relation to resource utilization and energy sharing agreements.
- Week (4) Hon. Howard Green (Secretary of State for External Affairs in Diefenbaker Government) on the Conservatives' handling of relations with the United States and on the Columbia River Treaty, 1961. Senator Paul Martin (Secretary of State for External Affairs in Pearson's Government) on the Liberals' handling of those relations and the Columbia River Treaty, 1964.
- Week (5) Hon. E. Davie Fulton (Minister of Justice in Diefenbaker Government and leader of Canadian negotiating team in International Joint Commission) on negotiating the 1961 Treaty with the United States and with B.C. Senator Arthur Laing (Minister of North Affairs in the Pearson Government) on the 1964 Treaty and relations with B.C.
- Week (6) Hon. W.A.C. Bennett and Hon. Robert W. Bonner on the position of B.C. with regard to the Treaties.
- Week (7) Hon. Robert Strachan (leader of Opposition in B.C.) and Professor Ian MacDougall (Dalhousie Law School, critic of treaty from standpoint of his grandfather, General A.G.L. McNaughton) and Senator Ray Perrault (leader B.C. Liberals) on various political viewpoints on the Treaty.
- Week (8) Dr. Gordon Shrum and Dr. Hugh L. Keenleyside (both former Co-Directors of B.C. Hydro) on the execution of the treaty provisions in B.C. Hydro.
- Week (9) Dr. John Krutilla (Director, Resources for the Future and author of "The Columbia River Treaty.")
Dr. Neil Swainson (West Water Institute) on the geographical impact of the Treaty.
Dr. Charles Bourne (U.B.C. Law School) on some legal aspects of the Treaty.

Week (10) Donald Waterfield (author of "Continental Waterboy") and James Wilson (Executive Director of B.C. Hydro and author of "People in the Way") on the social and cultural impact of the Treaty.

President Strand has extended the invitation of the University to Messrs. Diefenbaker, Bennett and Jackson and their replies are still awaited. Acceptances have been received from Messrs. Fulton, Green, Strachan, Keenleyside, Shrum, and Waterfield. In many cases, there are other people who could comment usefully on the Treaty and could be invited should we fail to get the same favourable responses we have had so far. Such people might include: Hon. Alvin Hamilton (Minister of National Resources in Diefenbaker Cabinet); Hon. David Barrett (a later severe critic of the Treaty); Mr. D. Kennedy (lately of B.C. Hydro); Mr. Bruce Yorke (for a labour viewpoint); Mr. D. Ablett (energy correspondent of The Sun).

Various member of the faculty of S.F.U. will also be lecturing during the class time to provide necessary background on the speakers and the problems to be confronted in the course.

A number of Canadian and American films on the Columbia River and the Treaty are also being shown.

For your information a course outline and sample letter of invitation have been attached. Any assistance which Continuing Education can render, both of a financial and supportive nature, will be vital to the success of this series and will be appreciated.

We shall be pleased to provide any further information which may be required.

George Lake

GC/ad
Atc:

A Preliminary Budget for Canadian Studies Speakers

<u>Speaker</u>	<u>Fee</u>	<u>transportation</u>	<u>entertainment accommodation</u>	<u>total</u>
Diefenbaker	\$250	\$350	\$100	\$700
Jackson	250	50	100	400
Krutilla	250	100	100	750
Martin	150	350	100	600
Bennett	150	50	100	300
Green)				
Fulton)				
Bonner)				
Strachan) @ 100				900
Macdougall)				
Laing)				
Shrum)				
Bourne)				
Wilson)				
Waterfield	100	25	25	150
Keenlyside	100	25	25	150
	<u>2150</u>	<u>1250</u>	<u>550</u>	<u>3950</u>

This budget is based upon the assumption that all speakers invited will accept the invitation and will accept the fee.

Course No. 58.2470

NON-CREDIT COURSE PROPOSAL FORM

PLEASE COMPLETE THE FOLLOWING DETAILS AND RETURN THE FORM TO:

Chairman
Senate Committee on Non-Credit Instruction
c/o Division of Continuing Education
Simon Fraser University
Burnaby 2, B.C.

PROPOSED COURSE TITLE: CANADA AND THE ENERGY SQUEEZE
(Please attach a full description of the course, indicating course content, etc.)

SECTION I. - To be completed for non-credit activities offered under the auspices of the Division of Continuing Education.

Proposed Instructor: Stephen Duguid
(Please attach resume, if not regular SFU faculty)

Publicity Requirements: newspaper - posters
(Please provide details of type of promotion required, e.g. newspaper, general mailing, special mailing).

Anticipated Course Budget:

Stipends/Honoraria Stella Thompson \$75- \$ 300+
(Please list names and amounts)

Dr. Andrew Thompson \$75-

Mr. A. Prince \$75-

Travel Expenses: Mr. Barry Weissberg \$75-
(Where applicable) Calgary & San Francisco \$ @300

Miscellaneous Expenses: lodging-expenses \$ @50

Revenue: Total \$650
Course fees: _____ x \$ _____ \$ _____

Miscellaneous Revenue: _____ \$ _____

Total \$

SECTION II - To be completed for non-credit activities NOT offered under the auspices of the Division of Continuing Education.

Department/Division proposing the course: _____

Proposed Instructor: _____
(Please attach resume, if not regular SFU faculty)

Proposed Course Title: _____
(Please attach a full description of the course, indicating course content, etc.)

Budget Arrangements:
Stipend/Honoraria: _____ \$ _____
Revenues (i.e. fees, etc.) _____ \$ _____
Department/Division subsidizing course: _____

Publicity Requirements:
 To be arranged by Department proposing the course
 To be arranged through Continuing Education.

TO BE COMPLETED FOR ALL NON-CREDIT ACTIVITIES:

Intended "target" audience: (i.e. specific groups; general public; why is the course necessary; for whom is it intended; etc.)
General public and students at Simon Fraser

Proposed time period for course: Late March and April 1974

Commencement Date: 28 March End Date: April

Mon. Tues. Wed. Thurs. Fri. Sat. Sun.

Time: From 7:00 to 9:00

Location Proposed: Simon Fraser University

Fee to be charged: \$4.00

Enrolment: Maximum no limit Minimum _____

Any Special Requirements: (i.e. space, equipment, etc.)
none

(NOTE: Persons proposing courses should bear in mind the deadline dates for course proposal forms to be submitted to the Senate Committee on Non-Credit Instruction:
For the Fall semester: June 15.
For the Spring semester: October 15.
For the Summer semester: February 15.)

Signature of Proposer: S. Duguid Date: 23 Jan 74

Signature of Instructor: _____ Date: _____

Department/Division Authorization: _____
(where applicable)

Date: _____

NOTE: Courses sponsored by Departments, Centres, or Divisions, should bear the signature of the Division, Department or Centre Chairperson.

For Office Use:

Date received: Jan 23/74 Course No. 58 N 74

Date Submitted to Non-Credit Committee: 1. Feb 12/74
2. _____
3. _____

Approved: Rejected: 1. _____
2. _____
3. _____

Reason for rejection:
1. _____
2. _____
3. _____

Action: _____

Evaluation Date: _____ Number of times offered: _____

The course is meant to be a follow-up in some respects to the lecture series on the Middle East Crisis. To date I can tentatively schedule 4 public lectures. Dr. Andrew Thompson of the BC Energy Commission has agreed to participate, speaking on the energy situation in this province. Mr. Al Prince of the Energy Conservation Branch of the Dept. of Energy, Mines and Resources has agreed to either come himself or send a representative to deal with national energy policy. Stella Thompson, the daughter of the chairman of Western Decalta Petroleum of Calgary and a petroleum economist in her own right, will speak on the Alberta oil industry, particularly the tar sands. She has worked for the Australian oil industry for the past four years and could provide an interesting comparison of the two countrys. Mr. Barry Weissberg of the California Resource Center in San Francisco is currently writing a book on the energy crisis and will speak on the role of the oil companies in the present situation. I have written to two other individuals, Dr. Paul Bradley of the economics dept. at UBC and Mr. S. David Freeman of the Ford Foundation, but as yet have not received replies.

COURSE PROPOSAL FORM

Course Title: Reading and Study 001 - 8 week section

Full Description of Course: Reading and Study 001 is a non-credit course for & 4 week section training students in effective methods of reading and study. It consists of a one-hour lecture, one-hour tutorial and one-hour lab session per week. Purposeful, flexible reading skills and planned scheduled study techniques are emphasized. Increased reading speed is one aspect of the training, but the main emphasis is on speed of comprehension. A student's present reading skills and study patterns are assessed prior to individual programming.

Main areas of emphasis:

- rapid reading and comprehension
- correlation of lectures and reading material for essays or exam purposes.
- critical reading
- exam writing
- notetaking and listening
- concentration and retention

Requirements for Entrants:(if any): Registered in present semester at SFU

Rationale for the Course: To help students deal effectively with course and degree requirements.

For Whom is the Course Intended: Registered SFU students
(course is also open to interested Faculty and staff)

Proposed Dates, Time and Place of Offerings:

First eight weeks of each Semester
Jan. - April; May - August; September - December
Formal lecture-tutorial time
Labs continue for whole semester
Time: 9:30 - 3:30 (Each student registers for 3 hours per week - time to be chosen from Non-Credit Programs and Activities Schedule; an example is attached)
Place: AQ 3058, AQ 3057, and AQ 3052

Proposed Instructors: Regular Reading and Study staff
P.L. Franklin, Director
B. Bowman, Assistant to Director
W. Smith, Reading Assistant
Reading Assistant - (at present one short)

Proposed Student Fee: NIL

Maximum number of students: 350 per semester, Spring and Fall; 200 - Summer

Proposed Course Budget: covered in regular fiscal budget

Expenses: Instructor(s) stipend(s): _____

Travel & Accomodation _____

Rental of Facilities: _____

Equipment and Materials; _____

Other expenses (list): _____

TOTAL COST _____

Anticipated Revenue: NIL

Net Cost of Proposed Course: NIL

Special Details of Proposed Course:

Signature of the Author of the Proposal: *Dr. Jones for P. H. ...*

Date *Jan 16/74*

COURSE PROPOSAL FORM

(Non-Credit)

Course Title: Reading and Study Centre, English Language Program

Full Description of Course: Reading, Writing & Structure, Pronunciation and Aural Comprehension Skill Improvement for Non-native speakers of English

Requirements for Entrants (if any):
Demonstrated need (assessment)

Rationale for the Course: To remove language impediments to successful academic performance

For Whom is the Course Intended: Registered students who are non-native speakers of English and some potential Simon Fraser University students who require additional language competency for entrance

Proposed Dates, Time and Place of Offerings:

3 semesters
Jan. - Apr.; May - Aug.; Sept. - Dec.
at the Reading and Study Centre

Proposed Instructor(s): Lee Lightfoot
Jean Rowe

Proposed Student Fee: Free to registered students (NON-registered students, \$60)

Maximum number of Students: 40

Proposed Course Budget: -- Included in regular Reading and Study Centre Budget

Expenses: Instructor(s) stipend(s): _____

Travel & Accomodation: _____

Rental of Facilities: _____ (for off-campus course using rented space)

Equipment & Materials: _____

Other expenses (list): _____

TOTAL COST: _____

Anticipated Revenue:

Student fees: _____

Net Cost of Proposed Course: NIL

Special Details of Proposed Course:

Signature of the Author of the Proposal: Mr. Joseph P. Franklin

Date: Jan 16/74

COURSE PROPOSAL FORM

(Non-Credit)

Course Title: Reading and Study, Typing Course

Full Description of Course: Course designed to teach keyboard by touch - control and about the operating parts of a type-writer

Requirements for Entrants (if any): NONE

Rationale for the Course: To enable students to type their own papers/thesis (assignments)

For Whom is the Course Intended: Registered SFU students (course also open to interested Faculty and staff)

Proposed Dates, Time and Place of Offerings: For full semester (see example of Programs and Activities schedule attached)
Place: AQ3053

Proposed Instructor: M. Jones

Proposed Student Fee: \$15/semester

Maximum number of students: 30 - 40 per semester

Proposed Course Budget: included in regular fiscal budget

Expenses: Instructor(s) stipend(s): _____

Travel & Accomodation: _____

Rental of Facilities: _____ (for off-campus course using rented space)

Equipment & Materials: _____

Other expenses (list): _____

TOTAL COST: _____

Anticipated Revenue:

Student fees: \$450 - \$600

Net Cost of Proposed Course: NIL

Special Details of Proposed Course:

Signature of the Author of the Proposal: M. Jones for P. Franklin

Date: Jan 16/76

COURSE PROPOSAL FORM

(Non-Credit)

Course Title: Rapid Reading for the Business and Professional Community

Full Description of Course: An eight week evening program stressing rate and comprehension in reading for recreation and business

Requirements for Entrants (if any): NONE

Rationale for the Course: Enable the business and professional person to process reading material quickly and effectively

For Whom is the Course Intended: For the business and professional person

Proposed Dates, Time and Place of Offering:

May 21, 1974 - July 9, 1974

7:00 - 9:00 p.m.

Place: AQ3057, AQ3058

Proposed Instructor: Regular Reading and Study Staff

Proposed Student Fee: \$65 (includes textbook)

Maximum number of students: 35 students

Proposed Course Budget:

Expenses: Instructor(s) stipend(s): No payment - time and one-half off in lieu
(depends on staff availability)

Travel & Accomodation: _____

Rental of Facilities: _____ (for off-campus course using rented space)

Equipment & Materials: _____

Other expenses (list): Advertising 135.00
Postage, Office Supplies

TOTAL COST: 135.00

Anticipated Revenue:

Student fees: 35 students = \$2100

Net Cost of Proposed Course: _____

Special Details of Proposed Course:

Signature of the Author of the Proposal:

Dr. James G. P. Franklin
Jan 16/74

Date:

COURSE PROPOSAL FORM

(Non-Credit Course)

Course Title:

High School Reading course - 6 weeks

Full Description of Course: The High School Reading course is a non-credit course for training students of Grades 10, 11 or 12 in effective methods of reading and study. It consists of a one hour lecture and one hour lab session twice each week--total of 24 hours for the course. Purposeful, flexible reading skills and planned study techniques (using High school materials wherever feasible) are emphasized. Increased reading speed is one aspect of the training, but the main emphasis is on speed of comprehension. A student's present reading skills and study patterns are assessed prior to individual programming.

Main areas of emphasis:

A sample syllabus is enclosed.

Requirements for Entrants: Nil

Rationale for the Course: To help high school students deal effectively with course requirements and in preparation for University courses.

For whom is the Course Intended: Graduates of Grades 10, 11, or 12

Proposed Dates, Time and Place of Offerings:

July 1 - August 8, 1974 (Mondays and Thursdays)

9:30 - 11:30 twice a week

Reading and Study Centre, AQ 3057 and 3058

Proposed Instructor(s): Regular Reading and Study staff

Proposed Student Fee: \$30.00 (Administration fee \$5.00 - Course fee \$25.00)

See attached registration form regarding reimbursement

Maximum number of students; 20 - 30 students depending on Instructors
AVAILABLE

Proposed Course Budget: Included in regular fiscal budget

Anticipated Revenue: 20 students- \$100.00

Signature of the Author of the Proposal:

Mr Jones for P. Franklin

Date ;

Jan 17/74

HIGH SCHOOL SCHEDULE

JULY 9 - AUGUST 16, 1973

WEEK 1

Monday

Introduction to Course
Reading Assessment
Introduction to Speed Reading

Thursday

Pre-reading
Informal Reading Inventory
Individualized Lab

WEEK 2

Monday

Skim, Skip, Scan
Individualized Lab

Thursday

SQ4R - a study-retention technique
Individualized Lab

WEEK 3

Monday

POPRAD - a study-notemaking technique
Individualized Lab

Thursday

POPRAD
Individualized Lab

WEEK 4

Monday

Essay Organization Techniques
Individualized Lab

Thursday

Essay Writing
Individualized Lab

WEEK 5

Monday

Listening and Notetaking
Individualized Lab

Thursday

Critical Reading
Individualized Lab

WEEK 6

Monday

Exam Writing Strategies
Post Test

Thursday

Individualized Lab
Concentration and Memory Improvement
Individualized Lab

S I M O N F R A S E R U N I V E R S I T Y

READING AND STUDY CENTRE

HIGH SCHOOL READING AND STUDY COURSE FOR GRADUATES OF GRADES 10, 11, and 12

- COURSE TIME:** COURSE STARTS JULY 9
2 - two hour sessions per week for six weeks.
July 9 to August 16, 1973
Monday and Thursday - 9:30 a.m. to 11:30 a.m.
- PLACE:** Reading and Study Centre
Academic Quadrangle, Rooms 3052-3058
Simon Fraser University
- FEE:** \$30.00 (Administration fee \$5.00 - Course fee \$25.00)
- REIMBURSEMENT:** Course fee less administration cost is refundable upon registration at Simon Fraser University in the first or second semester following graduation from High School. Students must apply for reimbursement at the Centre after completing registration at the University.
- ENQUIRIES:** Reading and Study Centre Office, 291-3194 or 291-3195

REGISTRATION FORM - HIGH SCHOOL READING & STUDY COURSE

NAME _____
ADDRESS _____

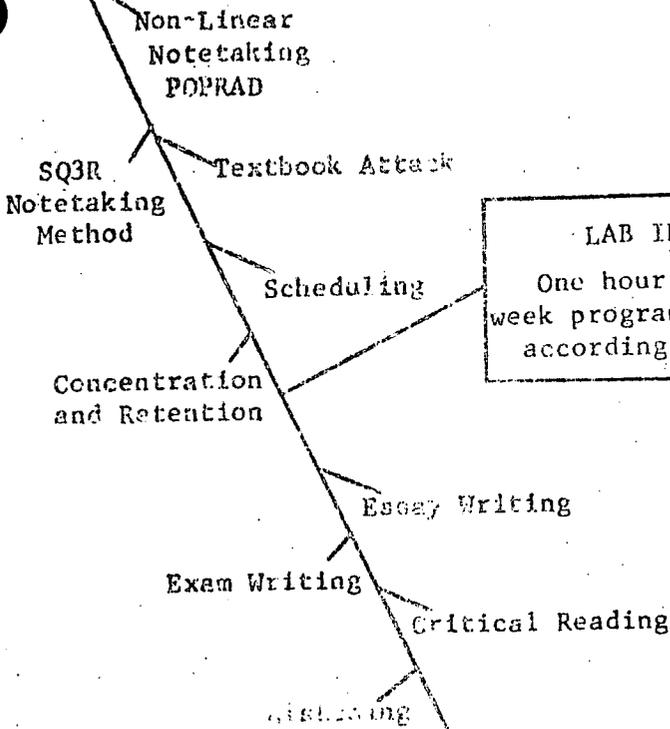
PHONE _____
SCHOOL _____
ADDRESS _____
GRADUATE OF GRADE _____ AGE _____

This application form, accompanied by the course fee of \$30.00 should be mailed to Reading and Study Centre, AQ 3054, Simon Fraser University, Burnaby 2, B.C.

PLEASE MAKE CHEQUE PAYABLE TO SFU - READING & STUDY CENTRE.

STUDY SKILLS

RAPID READING



Rate/
Flexibility

Prereading

Skimming

Scanning

Comprehension

Vocabulary

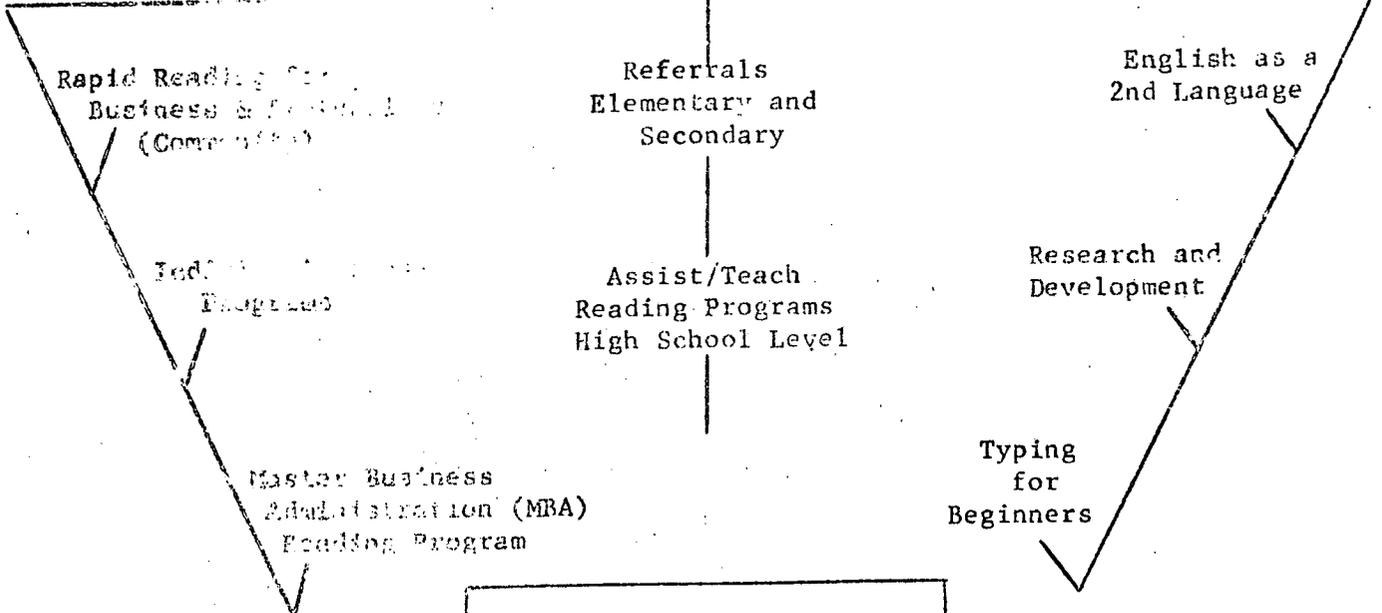
LAB INSTRUCTION
 One hour or more each week programmed individually according to your needs

READING & STUDY CENTRE
 SIMON FRASER UNIVERSITY
 AQ 3054 291-3194

EVENING PROGRAMS

SCHOOLS

SPECIAL PROGRAMS



HIGH SCHOOL READING COURSE
 Course Fee - \$30.00

Course No. 64 NC 74

NON-CREDIT COURSE PROPOSAL FORM

PLEASE COMPLETE THE FOLLOWING DETAILS AND RETURN THE FORM TO:

Chairman
Senate Committee on Non-Credit Instruction
c/o Division of Continuing Education
Simon Fraser University
Burnaby 2, B.C.

PROPOSED COURSE TITLE: INDIAN EDUCATION WORKSHOP
(Please attach a full description of the course,
indicating course content, etc.)

SECTION I. - To be completed for non-credit activities
offered under the auspices of the Division
of Continuing Education.

Proposed Instructor: Prof. June Wyatt
(Please attach resume, if not regular SFU faculty)

Publicity Requirements: NONE
(Please provide details of type of promotion required,
e.g. newspaper, general mailing, special mailing).

Anticipated Course Budget:

Stipends/Honoraria _____ \$ _____
(Please list names and amounts)

Travel Expenses:
(Where applicable) _____ \$ _____

Miscellaneous Expenses: _____ \$ _____

Total \$ _____

Revenue: Course fees: Determined by
x \$ Continuing Ed. _____ \$ _____

Miscellaneous Revenue: _____ \$ _____

Total \$ _____

\$ 30 per student fee

SECTION II - To be completed for non-credit activities NOT offered under the auspices of the Division of Continuing Education

Department/Division proposing the course: _____

Proposed Instructor: _____
(Please attach resume, if not regular SFU faculty)

Proposed Course Title: _____
(Please attach a full description of the course, indicating course content, etc.)

Budget Arrangements:

Stipend/Honoraria: _____ \$ _____

Revenues (i.e. fees, etc.) _____ \$ _____

Department/Division subsidizing course: _____

Publicity Requirements:

To be arranged by Department proposing the course

To be arranged through Continuing Education.

TO BE COMPLETED FOR ALL NON-CREDIT ACTIVITIES:

Intended "target" audience: (i.e. specific groups; general public; why is the course necessary; for whom is it intended; etc.)

MT. CURRIE INDIAN BAND

Proposed time period for course: July 2- August 17

Commencement Date: July 2 End Date: August 17

Mon. Tues. Wed. Thurs. Fri. Sat. Sun.

Time: from 9AM to 12 Noon

Location Proposed: MT. CURRIE BC

Fee to be charged: _____

Enrolment: Maximum _____ Minimum _____

Any Special Requirements: (i.e. space, equipment, etc.)

(NOTE: Persons proposing courses should bear in mind the deadline dates for course proposal forms to be submitted to the Senate Committee on Non-Credit Instruction:
For the Fall semester: June 15.
For the Spring semester: October 15.
For the Summer semester: February 15.)

Signature of Proposer: June Wyatt Date: 25 Feb 74
 Signature of Instructor: June Wyatt Date: 25 Feb 74
 Department/Division Authorization: _____
 (where applicable) Date: _____

NOTE: Courses sponsored by Departments, Centres, or Divisions, should bear the signature of the Division, Department or Centre Chairperson.

For Office Use:

Date received: _____ Course No. 64 Nc 74

Date Submitted to Non-Credit Committee: 1. _____
 2. _____
 3. _____

Approved: Rejected: 1. _____
 2. _____
 3. _____

Reason for rejection:
 1. _____
 2. _____
 3. _____

Action: _____

Evaluation Date: _____ Number of times offered: _____

NATIVE EDUCATION WORKSHOP

This is a community based course which will take place on a B.C. Indian reserve. It is designed for native teacher aides and members of the band education advisory board. The intent of the course is to provide students with an opportunity to familiarize themselves with the processes involved in operating a community school. Community involvement will be examined and participants in the course will devise a program for tapping community opinion. Speakers from other community schools (Indian and non-Indian) will participate as guest speakers. Curriculum development which builds on local cultural resources will be explored as a means of obtaining community input to the educational process.

COURSE PROPOSAL FORM

(Non-Credit)

65 NC 74

Course Title: Mandarin Chinese - Beginners

Full Description of Course:

See attached course outline

Requirements for Entrants (if any):

None

Rationale for the Course:

A number of students have already begun studies in Chinese and this course will serve as a continuation and to keep alive any fluency which has been attained during their studies.

For Whom is the Course Intended:

For students wishing to get a grounding in the sounds, words and expressions in Chinese Mandarin and for those with an interest in Chinese history etc. It is intended that the course only be offered to students currently enrolled in courses at SFU. For this reason, it is especially requested that the course not be advertised as available to outside sources since the Department is not in a position to put on more than one language class at a time. There is sufficient attendance to occupy the services of the one instructor.

Proposed Dates, Time and Place of Offering:

Summer Semester i.e. Tuesday 4:30 - 6:30 p.m. SFU

Proposed Instructor:

(Attach resume if not regular SFU Faculty or Staff)

A. Hsiao (see attached resume)

Proposed Student Fee:

Maximum Number of Students: 10

Proposed Course Budget:

Expenses: Instructor(s) stipend(s): \$10.00 per hour
(2 hrs. teaching, 1 hr. preparation = 3 hrs)

Travel & Accommodation : N/A

Rental of Facilities : N/A (for off-campus
courses using
rented space)

Equipment & Materials : Nil
(tapes & other written materials already available)

Other Expenses (list) : Nil

TOTAL COST : \$390.00
(3 hrs. per week x 13 weeks = 39 hrs.)

Anticipated Revenue:

Student Fees:

Net Cost of Proposed Course: \$390.00

Special Details of Proposed Course:

Signature of the Author of the Proposal: *Rowley*

Date : February 21, 1974

SIMON FRASER UNIVERSITY

DEPARTMENT OF MODERN LANGUAGES

COURSE OUTLINE

Andy I-hsiung Hsiao
(a native Chinese)

MANDARIN "CHINESE"

The Department of Modern Languages offers three levels of non-credit MANDARIN "CHINESE". Level one is primarily for Westerners who have little or no knowledge of Mandarin. Level two is primarily for Chinese people who can speak one of the other dialects and are interested in learning to speak Mandarin. Level three is for those who took the level three last time and for those who can write Chinese characters and speak one of the other dialects. Each level is two hours a week.

We will use Elementary Chinese (part I and II) as textbooks. You can buy these two books from Chinese Arts and Crafts (33 E. Hastings).

The study program for each lesson will start with a brief classroom discussion of the composition, pronunciation, meanings, and use of each new character. We have tape recordings covering the sentences and connected text. Listening to the recordings while silently reading the text can be an important help not only learning new terms but also in learning to read with the speed and rhythm of a native Chinese rather than with the haphazard pauses characteristic of a beginning student. This is not simply an aesthetic matter but is vitally related to gaining fluency in reading and speaking.

In learning to speak, the primary emphasis is on achieving facility in uttering sentences rather than simply in memorizing lists of words. Similarly in reading the object is to read diverse materials with speed and comprehension rather than simply to "know" an impressive number of individual characters or to be content with the agonizing translation or decoding which far too often passes for reading. Fluency in reading or speaking can only be achieved by extensive practice of all the interrelated aspects of the reading or speaking process. To accomplish this we must READ, READ, READ, WRITE, WRITE, WRITE, AND SPEAK, SPEAK, SPEAK.

It is high time now for us to learn Chinese which is one of the five official languages of the United Nations and is used by 25% of the world's population.

Contact me at B9225, B7217 (291-4593) or Apt. 305 of SFU (298-1779) if you have any questions.

R E S U M E

Mr. A. Hsiao

Mr. A. Hsiao has conducted the courses applied for in previous semesters. He has maintained a very good program and has succeeded in bringing a large number of students to within easy reach of becoming proficient users of the Chinese language. The enrolment in most semesters has been maintained above the ten student mark in the lower two courses and five in the advanced course.

/bg
Feb. 20/74

COURSE PROPOSAL FORM

(Non-Credit)

Course Title: Manadarin Chinese - Intermediate

Full Description of Course:

See attached course outline

Requirements for Entrants (if any):

None

Rationale for the Course:

A number of students have already begun studies in Chinese and this course will serve as a continuation and to keep alive any fluency which has been attained during their studies.

For Whom is the Course Intended:

For students wishing to get a grounding in the sounds, words and expressions in Chinese Mandarin and for those with an interest in Chinese history etc. It is intended that the course only be offered to students currently enrolled in courses at SFU. For this reason, it is especially requested that the course not be advertised as available to outside sources since the Department is not in a position to put on more than one language class at a time. There is sufficient attendance to occupy the services of one instructor.

Proposed Dates, Time and Place of Offering:

Summer Semester, i.e. Wednesday, 4:30 - 6:30 p.m. SFU

Proposed Instructor:

(Attach resume if not regular SFU Faculty or Staff)

A. Hsiao (see attached resume)

Proposed Student Fee:

Maximum Number of Students: 10

Proposed Course Budget:

Expenses: Instructor(s) stipend(s): \$10.00 per hour
(2 hrs. teaching, 1 hr. preparation = 3 hrs.)

Travel & Accommodation : N/A

Rental of Facilities : N/A (for off-campus courses using rented space)

Equipment & Materials : Nil
(Tapes & other written material already available)

Other Expenses (list) : Nil

TOTAL COST : \$390.00

(3 hrs. per week x 13 weeks = 39 hrs.)

Anticipated Revenue:

Student Fees:

Net Cost of Proposed Course: \$390.00

Special Details of Proposed Course:

Signature of the Author of the Proposal:

Date :

February 21, 1974

[Handwritten Signature] 35

SIMON FRASER UNIVERSITY
DEPARTMENT OF MODERN LANGUAGES

COURSE OUTLINE

Andy I-hsiung Hsiao
(a native Chinese)

MANDARIN "CHINESE"

The Department of Modern Languages offers three levels of non-credit MANDARIN "CHINESE". Level one is primarily for Westerners who have little or no knowledge of Mandarin. Level two is primarily for Chinese people who can speak one of the other dialects and are interested in learning to speak Mandarin. Level three is for those who took the level three last time and for those who can write Chinese characters and speak one of the other dialects. Each level is two hours a week.

We will use Elementary Chinese (part I and II) as textbooks. You can buy these two books from Chinese Arts and Crafts (33 E. Hastings).

The study program for each lesson will start with a brief classroom discussion of the composition, pronunciation, meanings, and use of each new character. We have tape recordings covering the sentences and connected text. Listening to the recordings while silently reading the text can be an important help not only learning new terms but also in learning to read with the speed and rhythm of a native Chinese rather than with the haphazard pauses characteristic of a beginning student. This is not simply an aesthetic matter but is vitally related to gaining fluency in reading and speaking.

In learning to speak, the primary emphasis is on achieving facility in uttering sentences rather than simply in memorizing lists of words. Similarly in reading the object is to read diverse materials with speed and comprehension rather than simply to "know" an impressive number of individual characters or to be content with the agonizing translation or decoding which far too often passes for reading. Fluency in reading or speaking can only be achieved by extensive practice of all the interrelated aspects of the reading or speaking process. To accomplish this we must READ, READ, READ, WRITE, WRITE, WRITE, AND SPEAK, SPEAK, SPEAK.

It is high time now for us to learn Chinese which is one of the five official languages of the United Nations and is used by 25% of the world's population.

Contact me at B9225, B7217 (291-4593) or Apt. 305 of SFU (298-1779) if you have any questions.

R E S U M E

Mr. A. Hsiao

Mr. A. Hsiao has conducted the courses applied for in previous semesters. He has maintained a very good program and has succeeded in bringing a large number of students to within easy reach of becoming proficient users of the Chinese language. The enrolment in most semesters has been maintained above the ten student mark in the lower two courses and five in the advanced course.

/bg
Feb. 20/74

COURSE PROPOSAL FORM

(Non-Credit)

67 NC 74

Course Title: Manadarin Chinese - Advanced

Full Description of Course:

See attached course outline

Requirements for Entrants (if any):

None

Rationale for the Course:

A number of students have already begun studies in Chinese and this course will serve as a continuation and to keep alive any fluency which has been attained during their studies.

For Whom is the Course Intended:

For students wishing to get a grounding in the sounds, words and expressions in Chinese Mandarin and for those with an interest in Chinese history etc. It is intended that the course only be offered to students currently enrolled in courses at SFU. For this reason, it is especially requested that the course not be advertised as available to outside sources since the Department is not in a position to put on more than one language class at a time. There is sufficient student attendance to occupy the services of the one instructor.

Proposed Dates, Time and Place of Offering:

Summer Semester i.e. Thursday 4:30 - 6:30 p.m. SFU

Proposed Instructor:

(Attach resume if not regular SFU Faculty or Staff)

A. Hsiao (see attached resume)

Proposed Student Fee:

Maximum Number of Students: 10

Proposed Course Budget:

Expenses: Instructor(s) stipend(s): \$10.00 per hour
(2 hrs. teaching, 1 hr. preparation = 3 hrs. total)

Travel & Accommodation : N/A

Rental of Facilities : N/A (for off-campus courses using rented space)

Equipment & Materials : Nil
(Tapes & other written material already available)

Other Expenses (list) : Nil

TOTAL COST : \$390.00

(3 hrs. per week x 13 weeks = 39 hrs.)

Anticipated Revenue:

Student Fees:

Net Cost of Proposed Course: \$390.00

Special Details of Proposed Course:

Signature of the Author of the Proposal: I. B. [unclear]

Date : February 21, 1974

SIMON FRASER UNIVERSITY
DEPARTMENT OF MODERN LANGUAGES

COURSE OUTLINE

Andy I-hsiung Hsiao
(a native Chinese)

MANDARIN "CHINESE"

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We will use Elementary Chinese (part I and II) as textbooks. You can buy these two books from Chinese Arts and Crafts (33 E. Hastings).

The study program for each lesson will start with a brief classroom discussion of the composition, pronunciation, meanings, and use of each new character. We have tape recordings covering the sentences and connected text. Listening to the recordings while silently reading the text can be an important help not only learning new terms but also in learning to read with the speed and rhythm of a native Chinese rather than with the haphazard pauses characteristic of a beginning student. This is not simply an aesthetic matter but is vitally related to gaining fluency in reading and speaking.

In learning to speak, the primary emphasis is on achieving facility in uttering sentences rather than simply in memorizing lists of words. Similarly in reading the object is to read diverse materials with speed and comprehension rather than simply to "know" an impressive number of individual characters or to be content with the agonizing translation or decoding which far too often passes for reading. Fluency in reading or speaking can only be achieved by extensive practice of all the interrelated aspects of the reading or speaking process. To accomplish this we must READ, READ, READ, WRITE, WRITE, WRITE, AND SPEAK, SPEAK, SPEAK.

It is high time now for us to learn Chinese which is one of the five official languages of the United Nations and is used by 25% of the world's population.

Contact me at B9225, B7217 (291-4593) or Apt. 305 of SFU (298-1779) if you have any questions.

R E S U M E

Mr. A. Hsiao

Mr. A. Hsiao has conducted the courses applied for in previous semesters. He has maintained a very good program and has succeeded in bringing a large number of students to within easy reach of becoming proficient users of the Chinese language. The enrolment in most semesters has been maintained above the ten student mark in the lower two courses and five in the advanced course.

/bg
Feb. 20/74

Course No. 6845 751

NON-CREDIT COURSE PROPOSAL FORM

PLEASE COMPLETE THE FOLLOWING DETAILS AND RETURN THE FORM TO:

Chairman
Senate Committee on Non-Credit Instruction
c/o Division of Continuing Education
Simon Fraser University
Burnaby 2, B.C.

PROPOSED COURSE TITLE: ACCESS TO INFORMATION
(Please attach a full description of the course, indicating course content, etc.)

SECTION I. - To be completed for non-credit activities offered under the auspices of the Division of Continuing Education.

Proposed Instructor: L. Thomas, Asst. Univ. Librarian for Collections acts as co-ordinator and gives opening lecture; other Collection Librarians lectured as required.
(Please attach resume, if not regular SFU faculty)

Publicity Requirements: Posters prepared by Student Society*
(Please provide details of type of promotion required, e.g. newspaper, general mailing, special mailing).

* Money for posters is taken from Library budget.

Anticipated Course Budget: No additional outlay, absorbed by annual Library budget for reference services.

Stipends/Honoraria NA \$ _____
(Please list names and amounts)

Travel Expenses: NA \$ _____
(Where applicable)

Miscellaneous Expenses: Posters (8) \$ 20.00

Total \$ 20.00

Revenue:
Course fees: NA x \$ _____ \$ _____

Miscellaneous Revenue: NA \$ _____

Total \$ _____

SECTION II - To be completed for non-credit activities NOT offered under the auspices of the Division of Continuing Education

Department/Division proposing the course: UNIVERSITY LIBRARY

Proposed Instructor: L. Thomas, A. U. L. Collections and other Collection Librarian
(Please attach resume, if not regular SFU faculty)

Proposed Course Title: ACCESS TO INFORMATION
(Please attach a full description of the course, indicating course content, etc.)

Budget Arrangements:

Stipend/Honoraria: NA \$

Revenues (i.e. fees, etc.) NA \$

Department/Division subsidizing course: NA

Publicity Requirements:

To be arranged by Department proposing the course

To be arranged through Continuing Education.

TO BE COMPLETED FOR ALL NON-CREDIT ACTIVITIES:

Intended "target" audience: (i.e. specific groups; general public; why is the course necessary; for whom is it intended; etc.)

Open to registered students, and faculty or staff. Intended for undergrads primarily.

Proposed time period for course: 1 hour. 5 sessions held on Mondays and Wednesdays, beginning on the Wednesday of the second week of each semester.
Commencement Date: May 15, 1974 End Date: May 29, 1974

Mon. Tues. Wed. Thurs. Fri. Sat. Sun.

Time: from 12:30 to 1:30
3:30 to 4:30

Location Proposed: Room 4002, 4th floor of the Library

Fee to be charged: NONE

Enrolment: Maximum c. 100 Minimum c. 25

Any Special Requirements: (i.e. space, equipment, etc.)

NONE

(NOTE: Persons proposing courses should bear in mind the deadline dates for course proposal forms to be submitted to the Senate Committee on Non-Credit Instruction:
For the Fall semester: June 15.
For the Spring semester: October 15.
For the Summer semester: February 15.)

Signature of Proposer: L. Thomas Date: 13 F 74

Signature of Instructor: _____ Date: _____

Department/Division Authorization: _____
(where applicable)

Date: _____

NOTE: Courses sponsored by Departments, Centres, or Divisions; should bear the signature of the Division, Department or Centre Chairperson.

For Office Use:

Date received: _____ Course No. 68 NC 74

Date Submitted to Non-Credit Committee: 1. _____
2. _____
3. _____

Approved: Rejected: 1. _____
2. _____
3. _____

Reason for rejection:
1. _____
2. _____
3. _____

Action: _____

Evaluation Date: _____ Number of times offered: _____

- I. The Library offers a series of five one-hour sessions on how to use its collections and services in order to help students do more effective research for essays, theses, and dissertations. After a brief introduction in lecture-format students are shown how to locate information on one of several specific topics chosen as models. An on-site search is conducted in the periodical, book, government document, and microform collections.

- II. Though the basic idea behind the organization of materials within libraries has been to make their use as self-evident as possible, the complex development of collections since the turn of the century has increasingly resulted in librarians providing assistance and instruction to readers on the how to retrieve information from printed sources. This need has been most keenly felt in academic libraries where students are commonly assigned papers that require searching for information in an efficient and discerning manner. Though libraries offer reference services on a one-to-one basis, and these services are indispensable, they have not afforded the opportunity to present a full explanation of how the different sub-set collections are organized, and how they are best accessed; nor is it possible, in this context, to acquaint students with the numerous kinds of reference publications that are now available. This course was conceived as means of offering more detailed instruction in library usage for students who feel the need to develop such a skill. It has been offered for the past six semesters, two concurrent sessions each semester, with enrolments ranging from about 90 in the Fall to about 35 in the Summer semester.

LET/dap
June 14, 1973

Course No. 69-NC74

NON-CREDIT COURSE PROPOSAL FORM

PLEASE COMPLETE THE FOLLOWING DETAILS AND RETURN THE FORM TO:

Chairman
Senate Committee on Non-Credit Instruction
c/o Division of Continuing Education
Simon Fraser University
Burnaby 2, B.C.

PROPOSED COURSE TITLE: Workshop in Structural Communication
(Please attach a full description of the course, indicating course content, etc.)

SECTION I. - To be completed for non-credit activities offered under the auspices of the Division of Continuing Education.

Proposed Instructor: Kieran Egan
(Please attach resume, if not regular SFU faculty)

Publicity Requirements: Non-Credit Schedule of newspapers and
(Please provide details of type of promotion required, & sizes e.g. newspaper, general mailing, special mailing).

Anticipated Course Budget:

Stipends/Honoraria N/A \$ _____
(Please list names and amounts)

Travel Expenses: _____ \$ _____
(Where applicable)

Miscellaneous Expenses: _____ \$ _____

Total \$ _____

Revenue: _____
Course fees: N/A x \$ _____ \$ _____

Miscellaneous Revenue: _____ \$ _____

Total \$ _____

SECTION II - To be completed for non-credit activities NOT offered under the auspices of the Division of Continuing Education

Department/Division proposing the course: _____

Proposed Instructor: _____
(Please attach resume, if not regular SFU faculty)

Proposed Course Title: _____
(Please attach a full description of the course, indicating course content, etc.)

Budget Arrangements:

Stipend/Honoraria: _____ \$ _____

Revenues (i.e. fees, etc.) _____ \$ _____

Department/Division subsidizing course: _____

Publicity Requirements:

To be arranged by Department proposing the course

To be arranged through Continuing Education.

TO BE COMPLETED FOR ALL NON-CREDIT ACTIVITIES:

Intended "target" audience: (i.e. specific groups; general public; why is the course necessary; for whom is it intended; etc.)

Teachers

Proposed time period for course: 2 days

Commencement Date: Late May +ba End Date: _____

Mon. Tues. Wed. Thurs. Fri. Sat. Sun.

Time: from 10 am to 4 pm

Location Proposed: 3173 ASB

Fee to be charged: none

Enrolment: Maximum 20 Minimum none

Any Special Requirements: (i.e. space, equipment, etc.)

2 blackboards

(NOTE: Persons proposing courses should bear in mind the deadline dates for course proposal forms to be submitted to the Senate Committee on Non-Credit Instruction: For the Fall semester: June 15. For the Spring semester: October 15. For the Summer semester: February 15.)

Signature of Proposer: K. E. Egan Date: 27 Feb 1974

Signature of Instructor: _____ Date: _____

Department/Division Authorization: _____
(where applicable) Date: _____

NOTE: Courses sponsored by Departments, Centres, or Divisions, should bear the signature of the Division, Department or Centre Chairperson.

For Office Use:

Date received: Feb 27/74 Course No. 69NC741

Date Submitted to Non-Credit Committee: 1. _____
2. _____
3. _____

Approved: Rejected: 1. _____
2. _____
3. _____

Reason for rejection:
1. _____
2. _____
3. _____

Action: _____

Evaluation Date: _____ Number of times offered: _____

SIMON FRASER UNIVERSITY, BURNABY 2, B.C., CANADA
Telephones: 291-4564 / 291-4565

WORKSHOP IN STRUCTURAL COMMUNICATION

The third workshop in Structural Communication will take place at Simon Fraser University on February 22nd and 23rd. Details may be obtained from Dr. Kieran Egan, Faculty of Education, SFU (Phone 291-3615) or the Division of Continuing Education.

Structural Communication is a new technique invented in England. It is designed to teach the structure of curriculum materials as well as, and at the same time as, the content - that is, it aims to communicate understanding as well as knowledge. It has uses in all curriculum areas, but materials so far developed suggest it works best for Grade Five and up. The technique engages students in relatively sophisticated thinking while they learn.

A number of different forms of the technique have so far been developed, including Study Units, Simulation Units, Assessment Units, and Discussion Units. Participants in the workshop will learn about the principles underlying Structural Communication, and the various forms of it so far developed. Materials published in England will be examined. The main purpose of the workshop however is to teach participants how they can design and use S.C. units in their own classrooms. Emphasis will lie on developing Discussion Units for use in teaching. Participants who show aptitude in using the technique will be invited to assist in developing materials for publication.

Spring/1974

Course No. 70NC74

NON-CREDIT COURSE PROPOSAL FORM

PLEASE COMPLETE THE FOLLOWING DETAILS AND RETURN THE FORM TO:

Chairman
Senate Committee on Non-Credit Instruction
c/o Division of Continuing Education
Simon Fraser University
Burnaby 2, B.C.

PROPOSED COURSE TITLE: INTRODUCTORY JAPANESE
(Please attach a full description of the course,
indicating course content, etc.)

SECTION I. - To be completed for non-credit activities
offered under the auspices of the Division
of Continuing Education.

Proposed Instructor: HIROSHI TANAKA
(Please attach resume, if not regular SFU faculty)

Publicity Requirements: newspaper poster
(Please provide details of type of promotion required,
e.g. newspaper, general mailing, special mailing).

Anticipated Course Budget:

Stipends/Honoraria _____ \$ _____
(Please list names and amounts)

Travel Expenses: _____ \$ _____
(Where applicable)

Miscellaneous Expenses: _____ \$ _____

Total \$ _____

Revenue:
Course fees: ? x \$ 15.00 _____ \$ _____

Miscellaneous Revenue: _____ \$ _____

Total \$ _____

SECTION II - To be completed for non-credit activities NOT offered under the auspices of the Division of Continuing Education

Department/Division proposing the course: _____

Proposed Instructor: _____
(Please attach resume, if not regular SFU faculty)

Proposed Course Title: _____
(Please attach a full description of the course, indicating course content, etc.)

Budget Arrangements:
Stipend/Honoraria: _____ \$ _____
Revenues (i.e. fees, etc.) _____ \$ _____
Department/Division subsidizing course: _____

Publicity Requirements:
 To be arranged by Department proposing the course
 To be arranged through Continuing Education.

TO BE COMPLETED FOR ALL NON-CREDIT ACTIVITIES:

Intended "target" audience: (i.e. specific groups; general public; why is the course necessary; for whom is it intended; etc.)
Peoples who have had no Japanese at all

Proposed time period for course: 10 Weeks

Commencement Date: May 15 End Date: July 17

Mon. Tues. Wed. Thurs. Fri. Sat. Sun.

Time: from 19:30 to 21:30

Location Proposed: 7105 cc / SFU

Fee to be charged: _____

Enrolment: Maximum 20 Minimum 10

Any Special Requirements: (i.e. space, equipment, etc.)
16mm Movie projector

(NOTE: Persons proposing courses should bear in mind the deadline dates for course proposal forms to be submitted to the Senate Committee on Non-Credit Instruction:
For the Fall semester: June 15.
For the Spring semester: October 15.
For the Summer semester: February 15.)

Signature of Proposer: Y. Banar Date: Feb 2 1971

Signature of Instructor: Y. Banar Date: Feb 2 1971

Department/Division Authorization: continuing Education
(where applicable) Date: Feb 2 1971

NOTE: Courses sponsored by Departments, Centres, or Divisions, should bear the signature of the Division, Department or Centre Chairperson.

For Office Use:

Date received: _____ Course No. 70NC 14

Date Submitted to Non-Credit Committee: 1. _____
2. _____
3. _____

Approved: Rejected: 1. _____
2. _____
3. _____

Reason for rejection:
1. _____
2. _____
3. _____

Action: _____

Evaluation Date: _____ Number of times offered: _____

INTRODUCTORY JAPANESE

To facilitate basic Japanese conversational skills through the pronunciation, intonation and structural patterns of the language and the provision of a basic vocabulary for general conversation for everyday use.

Schedule:

- 1 Introduction to Japan and the Japanese language
- 2 Greetings & salutations
- 3 After the greeting: basic sentence structure
- 4 More basic sentence structure
- 5 Counting
- 6 Conversation practise : finding locations
- 7 : eating
- 8 : shopping
- 9 : finding more locations
- 10 : making friends

Text:

Attached

Films:

Each week a film approximately twenty minutes in length will be shown. These are listed at the back of the "text".

VITA

Name Hiroshi Tanaka
Address 706 Queens Ave.,
Apt. 1011,
New Westminster, B.C.
Phone 522-6016
Date of Birth January 13, 1943

Education

University Seikei University, Tokyo, Japan
B.A. (Political Science and Economics)
1961-1965
University of Western Ontario, London, Canada
Qualifying Year 1967-1969
M.A. (Geography) 1969-1971
Simon Fraser University
Ph.D. Candidate (Geography) 1971-

Exnerience

Data Processing Sales Department
Ok1 Electric Industry Co., Ltd., Tokyo
1965-1967
Teaching Assistant
University of Western Ontario
1969-1971
Lecturer
University of Western Ontario, Extension Dept.
"Japanese Culture and Coversation"
1969-1971
Lecturer
Y.M.C.A. London, Canada
"Japanese Culture"
1970
Teaching Assistant
Simon Fraser University
1971-

References

Miss Angela Armitt
Director
Summer School and Extension Department
University of Western Ontario
London, Canada

Professor Philip L. Wagner
Department of Geography
Simon Fraser University
Burnaby 2, B.C.

DEPARTMENT OF RECREATION

General Education Activity Classes

SUMMER SEMESTER 1974

-- week of May 13 to week of July 15
-- progressive instruction for the period noted
Instruction free, unless otherwise noted

AQUATICS

Beginning Swim -- Tues./Thur.	1:30-2:20 p.m.	POOL	Mrs. S. Carter
Intermediate Swim -- Mon./Wed.	2:30-3:20 p.m.	POOL	Mrs. S. Carter

SPORTS & GAMES

Tennis - Beginning -- Mon./Wed.	2:30-3:20 p.m.		
Tues./Thur.	12:30-1:20 p.m.	TENNIS COURTS	G. Bentley
Tennis - Intermediate -- Mon./Wed.	3:30-4:20 p.m.		
Tues./Thur.	1:30-2:20 p.m.		

FITNESS

Adult Fitness (Jog & Trim <u>OR</u> Swim & Trim) Mon. thru Fri.	12:30-1:30 p.m.	POOL DECK	G. McKay
--	-----------------	-----------	----------

INDOOR PROGRAM

Skin Diving (May 14 - June 4) - TUESDAYS (\$20 fee covers wet suit rental)			
Lecture - 6:00 - 8:00 p.m.	Rm. 3159 AQ		I. Britt
Practical - 8:30 -10:30 p.m.	POOL		

SCUBA (\$20 fee covers wet suit rental for check-out dives)

Group 1 - June 11 - July 16 -			
Lecture - 6:00 - 8:00 p.m.	TUES. Rm. 3159 AQ		J. Hart
Practical - 8:30 -10:30 p.m.	TUES. POOL		
Group 2 - June 11 - July 18 -			
Lecture - 6:00 - 8:00 p.m.	TUES. Rm. 3159 AQ		J. Hart
Practical - 8:30 -10:30 p.m.	THUR. POOL		

Beginning Mountaineering

May 21 - June 9		M. Manguin & N. Heath
May 21 - 7-9 p.m.	- Rm.9000 AQ	- Intro. lecture, film & slides
May 23 - 6-8 p.m.	- Rm.9000 AQ	- Rock/rope workshop
May 25 -		- Snow and ice weekend
May 26 -		
May 28 - 7-9 p.m.	- Rm.9000 AQ	- Lecture, film & slides
May 30 - 6-9 p.m.	-	- Rock workshop
June 1 -	-	- Rock climbing weekend
June 2 -	-	
June 6 - 6-9 p.m.	-	- Rock workshop (optional)
June 8 -		- Mountain weekend
June 9 -		

OUTDOOR PROGRAM (cont.)

Kayaking

May 15 - June 15 MEET AT POOL S. Schleicher & J. Emes

May 15	- 9:00-11:00 p.m.	- Introduction - pool session
May 22	- 6:00- 8:00 p.m.	- Evening practice
May 26	-	- Day trip
June 2	-	- Day trip
June 8	-	- 1/2 day trip
June 15	-	- Day trip

Canoeing

MEET AT SFOC EQUIPMENT ROOM

F. Tilgner & N. Tilgner

1. Flatwater

Group A	- May 6, 8, 13, 15	- 5:30-7:30 p.m.
Group B	- May 7, 9, 14, 16	- 5:30-7:30 p.m.
Group C	- May 27, 29, June 3, 5	- 5:30-7:30 p.m.
Group D	- May 28, 30, June 4, 6	- 5:30-7:30 p.m.

2. Whitewater (prerequisite: Flatwater course)

August 3/4 weekend, dependent on river level. Includes overnight camp.

SPECIAL PROGRAM

Raft Adventure - A whitewater weekend for the adventuresome

Place: Thompson River; Ashcroft to Lytton, 50 miles.

Dates: July 20-21

Cost: \$65 per person, minimum age 14 years

Maximum Enrolment: 20 people

Registration Deadline: May 15

MORE DETAILS FROM RECREATION DEPARTMENT

DEPARTMENT OF RECREATION

SUMMER SEMESTER 1974

PROGRAMS FOR CHILDREN

1. Aquatics for Young Children - Cost: \$6.00 per session per child

Mon./Wed./Fri.

Tots (ages 1-3) - 9:00-9:20 a.m.

Pre-Schoolers (ages 4 & 5) - 9:30-10:00 a.m.

Mrs. S. Carter

Mrs. V. Walker

Session 1 - May 6 - 17

Session 2 - May 20 - 31

Session 3 - June 3 - 14

Session 4 - June 17 - 28

2. Children's Summer Recreation Program - Cost: \$40.00 per child per session

Instruction in archery, arts & crafts, combatives (wrestling, judo, boxing), games, gymnastics, outdoor rec., swimming, track & field.

Dates: Session 1 - July 2 - 26

Session 2 - July 29 - August 23

Times: 9:30 a.m. - 12:30 p.m. each weekday morning

Place: SFU Gymnasium

Age Group: 8 - 14 years

Cost: \$40.00 per child per session

3. Summer Camp at Whistler - Cost: \$50.00 per child per camp

Program includes canoeing, campcraft, first aid, hiking, map & compass, orienteering, plant & wildlife recognition, swimming.

Dates: Camp 1 - July 29 - August 4

Camp 2 - August 5 - 11

Age Group: 10 - 14 years

Limit: 20 children per camp

Cost: \$50.00 per child per camp

Course No. 72 NC 74

NON-CREDIT COURSE PROPOSAL FORM

PLEASE COMPLETE THE FOLLOWING DETAILS AND RETURN THE FORM TO:

Chairman
Senate Committee on Non-Credit Instruction
c/o Division of Continuing Education
Simon Fraser University
Burnaby 2, B.C.

PROPOSED COURSE TITLE: ENGLISH 001
(Please attach a full description of the course,
indicating course content, etc.)

SECTION I. - To be completed for non-credit activities
offered under the auspices of the Division
of Continuing Education.

Proposed Instructor: _____
(Please attach resume, if not regular SFU faculty)

Publicity Requirements: _____
(Please provide details of type of promotion required,
e.g. newspaper, general mailing, special mailing).

Anticipated Course Budget:

Stipends/Honoraria _____ \$ _____
(Please list names and amounts)

Travel Expenses: _____ \$ _____
(Where applicable)

Miscellaneous Expenses: _____ \$ _____

Total \$ _____

Revenue:
Course fees: _____ x \$ _____ \$ _____

Miscellaneous Revenue: _____ \$ _____

Total \$ _____

SECTION II - To be completed for non-credit activities NOT offered under the auspices of the Division of Continuing Education

Department/Division proposing the course: ENGLISH DEPT

Proposed Instructor: DAVID SAVAGE
(Please attach resume, if not regular SFU faculty)

Proposed Course Title: ENG 001
(Please attach a full description of the course, indicating course content, etc.)

Budget Arrangements:

Stipend/Honoraria: N/A \$ _____

Revenues (i.e. fees, etc.) N/A \$ _____

Department/Division subsidizing course: ENGLISH DEPT

Publicity Requirements:

- To be arranged by Department proposing the course
- To be arranged through Continuing Education. Non Credit Schedule

TO BE COMPLETED FOR ALL NON-CREDIT ACTIVITIES:

Intended "target" audience: (i.e. specific groups; general public; why is the course necessary; for whom is it intended; etc.)

Students

Proposed time period for course: Summer Semester 74-2

Commencement Date: Summer Sem 74-2 End Date: _____

Mon. Tues. Wed. Thurs. Fri. Sat. Sun.

Time: from _____ to _____

Location Proposed: See attached

Fee to be charged: none

Enrolment: Maximum 60 Minimum _____

Any Special Requirements: (i.e. space, equipment, etc.)

(NOTE: Persons proposing courses should bear in mind the deadline dates for course proposal forms to be submitted to the Senate Committee on Non-Credit Instruction: For the Fall semester: June 15. For the Spring semester: October 15. For the Summer semester: February 15.)

Signature of Proposer: _____ Date: _____

Signature of Instructor: _____ Date: _____

Department/Division Authorization: J. G. Newman, Chair
(where applicable)

Date: 7/1/73

NOTE: Courses sponsored by Departments, Centres, or Divisions, should bear the signature of the Division, Department or Centre Chairperson.

For Office Use:

Date received: _____ Course No. 72NC711

Date Submitted to Non-Credit Committee: 1. _____
2. _____
3. _____

Approved: Rejected: 1. _____
2. _____
3. _____

Reason for rejection:
1. _____
2. _____
3. _____

Action: _____

Evaluation Date: _____ Number of times offered: _____

SIMON FRASER UNIVERSITY

MEMORANDUM

Kay Pearson, Departmental
Assistant, Continuing Education

Subject: English 001 in 74-2

From: K. Conibear
Departmental Assistant
Date: February 26, 1974

English 001 in 74-1 will be given in 74-2 entirely by David Savage, Instructor in the department of English. He will give weekly lectures, on Mondays at 11:30 in AQ 5005, and tutorials thus:

#1 M 13:30-14:20 AQ 5026;
#2 T 8:30-9:20 AQ 5026;
#3 T 10:30-11:20 AQ 5026;
#4 T 12:30-13:20 AQ 5015.

Description will be precisely the same as that given for trimester 74-1 except for changes required to accommodate the detail given above.

K. Conibear



/bkc

SIMON FRASER UNIVERSITY

MEMORANDUM

Kay Pearson, Secretary.....

From Nino Stroppa, Manager

Senate Committee on Non-Credit.....

Academic Systems, Computing Centre

Subject Non-Credit Courses.....

Date February 27, 1974.....

This is a list of 4 Non-Credit Courses we intend to offer for the Summer Semester. They are identical to those approved and offered in the Spring Semester. Please see the attached memo dated November 20, 1973 to Dr. I. Mugridge for detailed descriptions of these courses.

1. Computing Centre Orientation: two sessions

Tuesday, May 13, 1974 3:30-4:30

Wednesday, May 14, 1974 3:30-4:30

2. Introduction to Major Software Packages in the Program Library: one session

Tuesday, May 28, 1974 1:30-3:30

3. Introduction to APL 1: two sessions

Wednesday, May 29, 1974 1:30-3:30

Wednesday, June 5, 1974 1:30-3:30

4. Introduction to APL 2: one session

Wednesday, June 19, 1974 1:30-3:30

Attachment

NS/ss

SEALON FRASER UNIVERSITY

MEMORANDUM

Dr. I. Mugridge, Assistant
Vice-President, Academic

From N. Stroppa
Academic Systems Manager

Computing Centre Non-Credit Courses

Date November 20, 1973

I am responding to your memo requesting further clarification on the nature and intent of the four following non-credit courses we hope to offer:

- 1) Introduction to Major Software Packages in the Program Library
- 2) Introduction to APL 1
- 3) Introduction to APL 2
- 4) Computing Centre Orientation

I can outline all these courses in more depth although you had already given us approval to run courses 2, 3, and 4 for this Fall Semester.

- 1) Introduction to Major Software Packages in the Program Library
 - a) what we will cover: a survey of the general major software packages currently in the Program Library, such as the Bio-Medical Statistical Package, Statistical Package for the Social Sciences, and International Math and Statistical Library.

- b) rationale: we have invested considerable time and money to implement this software for which many users are already benefitting. However, for new users, we find that a 2 hour session will expose them much more to where each of the major programs are generally used than they could otherwise learn in the literature. We also enjoy the initial contact with the user in order to avoid the many problems he would encounter when he first uses these programs. Therefore, we both benefit by the session. Also without this and the other courses described, we would normally end up giving the same information to users individually thereby further straining our resources.

- 2) Introduction to APL 1:

- a) what we cover: APL is a method of obtaining computer resources in an interactive fashion. We aim to give prospective users of this system the knowledge to use it in a satisfying simple to moderate complexity computer program by making himself an expert in the use of the system. This is our philosophy.

b) rationale: APL is a very powerful but simple to use facility. Users can quite often satisfy many of their requirements with a few sessions on an APL computer terminal. We hope to provide new users the same benefits of using that over 600 other users both on and off campus now enjoy.

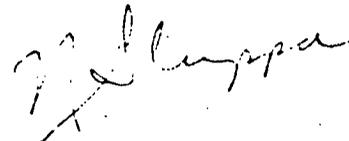
3) Introduction to APL 2

- a) What we cover: this course would enable users to satisfy moderate to complex computing requirements.
- b) Rationale: same as Introduction to APL 1.

4) Computing Centre Orientation

- a) What we cover:
 - i) services provided
 - ii) how to obtain them
 - iii) where to submit, and pick up jobs
 - iv) who should you see about what
- b) Rationale: Rather than hold many individual sessions with new users, a class would enable us to provide all the information in an organized fashion and much less time. The time would be well spent in helping the user to avail himself of Computer Centre services quickly.

I hope that the above explanations are satisfactory. Please contact me at anytime if I could be of further assistance.



N. Stroppa
Academic Systems Manager

NS/dk

Course No. 74N.70

NON-CREDIT COURSE PROPOSAL FORM

PLEASE COMPLETE THE FOLLOWING DETAILS AND RETURN THE FORM TO:

Chairman
Senate Committee on Non-Credit Instruction
c/o Division of Continuing Education
Simon Fraser University
Burnaby 2, B.C.

PROPOSED COURSE TITLE: THE PHOTOGRAPHER'S EYE
(Please attach a full description of the course, indicating course content, etc.)

SECTION I. - To be completed for non-credit activities offered under the auspices of the Division of Continuing Education.

Proposed Instructor: DENES DEVENYI
(Please attach resume, if not regular SFU faculty)

Publicity Requirements: Normal
(Please provide details of type of promotion required, e.g. newspaper, general mailing, special mailing).

Anticipated Course Budget:

Stipends/Honoraria DENES DEVENYI \$ 500
(Please list names and amounts)

Travel Expenses: (Where applicable) _____ \$ _____

Miscellaneous Expenses: Film, projector \$ 80
photographs, misc. mat. \$ 580

Total \$ _____

Revenue:
Course fees: _____ x \$ _____ \$ 900

Miscellaneous Revenue: _____ \$ _____

Total \$ 900

SECTION II - To be completed for non-credit activities NOT offered under the auspices of the Division of Continuing Education

Department/Division proposing the course: _____

Proposed Instructor: _____
(Please attach resume, if not regular SFU faculty)

Proposed Course Title: _____
(Please attach a full description of the course, indicating course content, etc.)

Budget Arrangements:

Stipend/Honoraria: _____ \$ _____

Revenues (i.e. fees, etc.) _____ \$ _____

Department/Division subsidizing course: _____

Publicity Requirements:

To be arranged by Department proposing the course

To be arranged through Continuing Education.

TO BE COMPLETED FOR ALL NON-CREDIT ACTIVITIES:

Intended "target" audience: (i.e. specific groups; general public; why is the course necessary; for whom is it intended; etc.)

GENERAL PUBLIC (as well as many SFU Students)

Proposed time period for course: five weeks

Commencement Date: May 13/74 End Date: June 18 (May 20 is a

Mon. Tues. Wed. Thurs. Fri. Sat. Sun. holiday)

Time: from 8:00 p.m. to 10:00 p.m.

Location Proposed: _____

Fee to be charged: _____

Enrolment: Maximum 25 Minimum _____

Any Special Requirements: (i.e. space, equipment, etc.)

Room that could be darkened.

(NOTE: Persons proposing courses should bear in mind the deadline dates for course proposal forms to be submitted to the Senate Committee on Non-Credit Instruction: For the Fall semester: June 15. For the Spring semester: October 15. For the Summer semester: February 15.)

Signature of Proposer: [Signature] Date: Febr 25/

Signature of Instructor: [Signature] Date: Febr 25/

Department/Division Authorization: _____
(where applicable)

Date: _____

NOTE: Courses sponsored by Departments, Centres, or Divisions, should bear the signature of the Division, Department or Centre Chairperson.

For Office Use:

Date received: _____ Course No. 74NC74

Date Submitted to Non-Credit Committee: 1. _____
2. _____
3. _____

Approved: Rejected: 1. _____
2. _____
3. _____

Reason for rejection:
1. _____
2. _____
3. _____

Action: _____

Evaluation Date: _____ Number of times offered: _____

Committee for the review of non-credit courses in Continuing Education.

Gentlemen:

This is a submission for approval of a course in creative photography.

The course was already offered three times at Simon Fraser University so its success must be familiar to you. (Over-subscribed, 27 instead of 25 and making a net profit of over \$300.00).

The enthusiasm of these students carried over to the Workshop II which, just last May, had a group shop in the Gallery of Photography (the course was given at U.B.C. but half of the students were from S.F.U.).

The course is conceptual not directly involved with technique and is certainly at the University level. (U.B.C. has offered it 25 times and is scheduled for the Fall as well). The area where S.F.U. is located certainly can fill this class again.

As an article attached by myself (1969) and D. Coleman (1972) shows, photography education is very much in demand.

I trust the above information is enough for you to make a favourable decision. The reputation of the course and my teaching method have always been able to generate excessive interest and good public relations for the offering institution.

Should you need any additional information, please contact me at local 3254 or by mail:- Physical Plant and Planning Department.

Yours truly,

Denes Devenyi

PHOTOGRAPHIC ACHIEVEMENTS

DENES DEVENYI

My work as a photographer, writer on photography and teacher has been widely recognized in Canada and Europe.

My one man show in Paris was called "the best photography in many months in Paris" by the illustrious newspaper Le Monde.

When Foto - one of the best photomagazines in the world - published an international issue, I was the only one from Canada (2 pages).

Received many prizes in Canada and in international competitions.

In 1962 Photo-Age, the only Canadian photomagazine featured me (article with many pictures) as one of Canada's outstanding photographers.

In the following I list some of the special achievements and results:

A. Publications: Articles and/or Photographs

Journal of the Association of Professional Engineers of B.C.	Foto (Czechoslovakia)
Photo-Age	Travel Magazine (USA)
Perception	Canadian Photographer
Star Weekly (cover stories)	Various Newspapers (in Canada, France and Czechoslovakia)
Imperial Oil Review	Beautiful British Columbia (cover story)
Western Homes	Canadian Art
McLeans Magazine	Comment
Scottish Review (Scotland)	Pulse Magazine
B.C. Art Teacher's Magazine	B.C. Photographer, etc.

B. Exhibitions:

Participated in many group exhibitions, local, national and international; and received many awards.

One Man Shows:

I have to date 5 one man shows.

1961 "The Artist Observed". Vancouver Art Gallery. This show toured Canada and my work was exhibited in many museums and art galleries including the Royal Ontario Museum in Toronto. Part of the tour was sponsored by the Western Art Circuit.

1963 "Lonely in Crowds". UBC Art Gallery. Originally this show was prepared for CBC Television program. I photographed 70 still pictures from which the CBC made a 10 minute film. The film was shown both locally and nationally on Television. Subsequently, I made an exhibition out of the pictures first showing after UBC Art Gallery. Later the show toured France and Czechoslovakia and achieved critical acclaim and public recognition as well over one hundred thousand people saw the show.

1965 "Essay on Old Houses. - Recent Portraits".
New Design Gallery (Vancouver)
Poet Tamasi wrote a poem to go with my essay. The recent portraits showed pictures of famous personalities. (I photographed Marian Anderson, Adams, Nora Kovacs, Ivan Rabinovics, Rudolf Nureyev, etc.)

1970 "Nature pictures"
Mary Frazee Gallery
This was in conjunction with my wife's paintings.

1973 "Stranger to Myself"
The Gallery of Photography (North Vancouver)

C. Critically reviewed: in many newspapers and magazines. This is a partial list:

Vancouver Sun
Photo Age (featured as 1 of the country's leading photographer in the ONE MAN SHOW)
Vancouver Province
Victoria Colonist
Magyar Elet
Le Monde (France)
Feuille d'information (Societe Francaise de Photographie)
Radio and Television Shows
Combat (France)
Regina Leader Post
Ubissey
Le Soleil
Canadian Art
Contemporary Photography (New York)
Canadian Photography
etc.

D. Invited to judge:

- B.C. Students Annual Photographic Exhibition
- Ben Hill Tout Exhibition (U.B.C.)
- Vancouver Life Magazine
- Camera Clubs
- B.C. Centennial Photography Show (Simon Fraser University)
- etc.

E. Guest Lectures: Invited to lecture to many groups, or on radio and television.

- S.F.U. Gallery talk
- Camera Clubs
- Professional Photography Associations (Vancouver, Calgary)
- B.C. Institute of Technology (students of Communication)
- CRC Television
- Channel 10 Television
- B.C.I.T. made a half hour video tape on my work.
- Vancouver School of Art
- Engineering Associations.
- etc.

F. Seminars:

- Organized and was one of the main speakers: International Symposium on Creative Photography (Dec., 1969).
- Social Studies Conference (for teachers) Simon Fraser University, (November 7, 1970).
- Nelson (February, 1972)
etc.

G. Special activities, magazine editing, etc.

- West Coast Correspondent of FOTO
- Director of Photography PULSE Magazine
- Visual design and layout (Cry If, etc.)
- B.C. Photographer book reviewer

H. Teacher:

Creative Photography courses
University of British Columbia
Simon Fraser University

In the Fall of 1969 the University of British Columbia Continuing Education program offered a course: The Photographers Eye: Creative Photography Workshop.

The course proved to be immensely popular and I have been teaching it ever since - including a Workshop II.

The following seminars are to be team taught by S. Duguid and R. Skinner, meeting on Tuesday and Thursday evenings at Simon Fraser University. The courses should be advertised as a group under a general title such as "Studies in Contemporary History". Organized on a seminar format, each course will have one required text and utilize supplemental readings in xerox form.

We envision the courses as somewhat of an experiment, testing the market for this type of subject matter. In light of this and our interest in community education, we will make a considerable effort to promote advertising on radio, highschools, labour unions and various community centers in Burnaby, Coquitlam and adjacent areas.

We have had experience in team teaching at Simon Fraser in History 160, Fall semester 1973. The system has advantages for both students and teachers and should be especially valuable in a non-credit situation. As our enclosed c.v.'s illustrate, we have had considerable teaching and research experience in the fields we propose to cover in the courses.

Course No. 1511

NON-CREDIT COURSE PROPOSAL FORM

PLEASE COMPLETE THE FOLLOWING DETAILS AND RETURN THE FORM TO:

Chairman
Senate Committee on Non-Credit Instruction
c/o Division of Continuing Education
Simon Fraser University
Burnaby 2, B.C.

PROPOSED COURSE TITLE: Explorations of Underdevelopment on the Third World
(Please attach a full description of the course, indicating course content, etc.)

SECTION I. - To be completed for non-credit activities offered under the auspices of the Division of Continuing Education.

Proposed Instructor: S. DUGUID - R SKINNER
(Please attach resume, if not regular SFU faculty)

Publicity Requirements: Newspaper - Flyers
(Please provide details of type of promotion required, e.g. newspaper, general mailing, special mailing).

Anticipated Course Budget:

Stipends/Honoraria _____ \$ 450⁰⁰
(Please list names and amounts)

Travel Expenses: _____ \$ _____
(Where applicable) none

Miscellaneous Expenses: Xeroxing _____ \$ _____

Total \$ _____

Revenue:
Course fees: _____ x \$ 12⁰⁰ per student _____ \$ _____

Miscellaneous Revenue: _____ \$ _____

Total \$ _____

Explanations of Underdevelopment in the Third World

This course attempts to provide an understanding of the problem of underdevelopment in the Third World through the use of a comparative approach. We shall be concerned with three primary issues:

- I. What or Who caused underdevelopment. These areas are now called underdeveloped, but in most cases that is a fairly recent phenomenon in terms of world history. For the first part of the course we should:
 - A. briefly place the whole concept of underdevelopment in some kind of historical perspective.
 - B. Recognizing Europe's technical superiority by the 18th century we must examine the relationship between Europe and the now underdeveloped world, i.e., imperialism/colonialism and its role in bringing about a decline.
 - C. Besides imperialism, there were internal weaknesses which inhibited developments comparable to those which took place in Europe.
- II. Given a state of underdevelopment in relation to the West, why does this condition persist, in fact grow worse?
 - A. The Economic structure. Many people argue that it is the internal structure of these countries' economies and the structure of their relationship to the developed world that in the long run perpetuates underdevelopment. Acceptance of this view in totality implies revolutionary action since the situation could only be changed by a radical structural change which would work to the detriment of the developed nations.
 1. Brazil
 2. Egypt
 3. Chile
 - B. Political Instability. The lack of stable governmental structures and ruling groups is recognized by all observers as a major cause of continuing underdevelopment. In this section we shall be concerned with: the continuing power and influence of the traditional ('feudal') oligarchies, the general failure of the middle classes to either gain or effectively use political power, the lack of political participation on the part of the masses, and the inherent weaknesses (or strengths) of military rule.
 1. Egypt
 2. Ghana
 - C. Internal historical or cultural weaknesses which inhibit rational economic or political development, i.e., religion, tribalism, racial conflicts, over-population and the issue of cultural values and development.

III. The Alternative routes to development chosen by underdeveloped countries. The circumstances of their being chosen, the overlapping of categories, relationships with developed countries and relative successes in overcoming underdevelopment.

- A. Democracy - parliamentary rule
- B. Military rule
- C. Socialism
- D. Communism

Readings: The basic text is Robert Rhodes, Imperialism and Underdevelopment.
Supplemental readings will be handed out in each class.

SECTION II - To be completed for non-credit activities NOT offered under the auspices of the Division of Continuing Education

Department/Division proposing the course: _____

Proposed Instructor: _____
(Please attach resume, if not regular SFU faculty)

Proposed Course Title: _____
(Please attach a full description of the course, indicating course content, etc.)

Budget Arrangements:

Stipend/Honoraria: _____ \$ _____

Revenues (i.e. fees, etc.) _____ \$ _____

Department/Division subsidizing course: _____

Publicity Requirements:

To be arranged by Department proposing the course

To be arranged through Continuing Education.

TO BE COMPLETED FOR ALL NON-CREDIT ACTIVITIES:

Intended "target" audience: (i.e. specific groups; general public; why is the course necessary; for whom is it intended; etc.)

General Public

Proposed time period for course: May - Aug 1974 ?

Commencement Date: May 14/74 End Date: Aug 13 12 weeks

Mon. Tues. Wed. Thurs. Fri. Sat. Sun.

Time: from 7:00 to 8:30

Location Proposed: SFU

Fee to be charged: \$12

Enrolment: Maximum _____ Minimum 10

Any Special Requirements: (i.e. space, equipment, etc.)

6106 AQ if pass.

(NOTE: Persons proposing courses should bear in mind the deadline dates for course proposal forms to be submitted to the Senate Committee on Non-Credit Instruction: For the Fall semester: June 15. For the Spring semester: October 15. For the Summer semester: February 15.)

Signature of Proposer: [Signature] Date: 1 March 1971

Signature of Instructor: _____ Date: _____

Department/Division Authorization: _____
(where applicable) Date: _____

NOTE: Courses sponsored by Departments, Centres, or Divisions, should bear the signature of the Division, Department or Centre Chairperson.

For Office Use:

Date received: _____

Course No. 75N6741

Date Submitted to Credit Committee: 1. _____
2. _____
3. _____

Approved: Rejected: 1. _____
2. _____
3. _____

Reason: _____

Action: _____

Evaluation Date: _____ Number of times offered: _____

Course No. 767/1-7

NON-CREDIT COURSE PROPOSAL FORM

PLEASE COMPLETE THE FOLLOWING DETAILS AND RETURN THE FORM TO:

Chairman
Senate Committee on Non-Credit Instruction
c/o Division of Continuing Education
Simon Fraser University
Burnaby 2, B.C.

PROPOSED COURSE TITLE: The Working Class in Politics: an Historical Perspective
(Please attach a full description of the course, indicating course content, etc.)

SECTION I. - To be completed for non-credit activities offered under the auspices of the Division of Continuing Education.

Proposed Instructor: S. Duguid - R. Skinner
(Please attach resume, if not regular SFU faculty)

Publicity Requirements: Newspaper, flyers
(Please provide details of type of promotion required, e.g. newspaper, general mailing, special mailing).

Anticipated Course Budget:

Stipends/Honoraria _____ \$ _____
(Please list names and amounts)

Travel Expenses: _____ \$ _____
(Where applicable)

Miscellaneous Expenses: _____ \$ _____

Total \$ _____

Revenue:
Course fees: _____ x \$ _____ \$ _____

Miscellaneous Revenue: _____ \$ _____

Total \$ _____

Course Title: The Working Class in Politics: an Historical Perspective

History courses have traditionally focused on those who ruled. When a substratum was studied, it tended to be "specialized" history--a sidelight to the real history. This course attempts to take part of the substratum, the workers, out of the specialty field and view those who ruled from a new angle, "from the bottom up". The three sections of the course will reflect main goals: acquaintance with a "new" way of viewing history; familiarization with an often neglected aspect of Canadian history; and the historical framework for understanding current events on the political-labour scene.

Part I: The Development of Working Class Historiography

An overview of the specialized history with its focus on the trade union; the traditional left perspective and the glorification of the working class; attempts at expanding the definition of the working class; and New Left Labour Historiography.

Part II: The Political History of Canadian Labour

This section being a chronology with emphasis on British Columbian history (using Paul Phillips and Jack Scott selections) but following the broad outline of Gary Teeple's Canada and the National Question.

Part III: Background and Antecedents to Contemporary Worker-Political Struggle
United Mine Workers' Strike in Great Britain; the Lip Watch strike in France; and the National Union Movement in Canada.

Throughout the three parts of the course the following main questions will be discussed: the corporate ideology of North American labour, workers' multiple consciousness, radical traditions versus conservative proclivities, and the extent to which history is carried out by popular masses or the elites.

SECTION II - To be completed for non-credit activities NOT offered under the auspices of the Division of Continuing Education.

Department/Division proposing the course: _____

Proposed Instructor: _____
(Please attach resume, if not regular SFU faculty)

Proposed Course Title: _____
(Please attach a full description of the course, indicating course content, etc.)

Budget Arrangements:
Stipend/Honoraria: _____ \$ _____
Revenues (i.e. fees, etc.) _____ \$ _____
Department/Division subsidizing course: _____

Publicity Requirements:
 To be arranged by Department proposing the course
 To be arranged through Continuing Education.

TO BE COMPLETED FOR ALL NON-CREDIT ACTIVITIES:

Intended "target" audience: (i.e. specific groups; general public; why is the course necessary; for whom is it intended; etc.)

GENERAL PUBLIC

Proposed time period for course: MAY - AUGUST 1974

Commencement Date: MAY End Date: AUGUST

Mon. Tues. Wed. Thurs. Fri. Sat. Sun.

Time: from 8:30 to 10:00

Location Proposed: SFU

Fee to be charged: _____

Enrolment: Maximum _____ Minimum _____

Any Special Requirements: (i.e. space, equipment, etc.) _____

(NOTE: Persons proposing courses should bear in mind the deadline dates for course proposal forms to be submitted to the Senate Committee on Non-Credit Instruction:
For the Fall semester: June 15.
For the Spring semester: October 15.
For the Summer semester: February 15.)

Signature of Proposer: _____ Date: _____

Signature of Instructor: _____ Date: _____

Department/Division Authorization: _____
(where applicable)

Date: _____

NOTE: Courses sponsored by Departments, Centres, or Divisions, should bear the signature of the Division, Department or Centre Chairperson.

For Office Use:

Date received: _____ Course No. 76NK74

Date Submitted to Non-Credit Committee: 1. _____
2. _____
3. _____

Approved: Rejected: 1. _____
2. _____
3. _____

Reason for rejection:
1. _____
2. _____
3. _____

Action: _____

Evaluation Date: _____ Number of times offered: _____

Course No. 7715-74

NON-CREDIT COURSE PROPOSAL FORM

PLEASE COMPLETE THE FOLLOWING DETAILS AND RETURN THE FORM TO:

Chairman
Senate Committee on Non-Credit Instruction
c/o Division of Continuing Education
Simon Fraser University
Burnaby 2, B.C.

PROPOSED COURSE TITLE: The Cold War: Its Origins, Phases, and Alleged Causes
(Please attach a full description of the course, indicating course content, etc.)

SECTION I. - To be completed for non-credit activities offered under the auspices of the Division of Continuing Education.

Proposed Instructor: S. Duguid — R. Skinner
(Please attach resume, if not regular SFU faculty)

Publicity Requirements: Newspaper, flyers
(Please provide details of type of promotion required, e.g. newspaper, general mailing, special mailing).

Anticipated Course Budget:

Stipends/Honoraria _____ \$ _____
(Please list names and amounts)

Travel Expenses: _____ \$ _____
(Where applicable)

Miscellaneous Expenses: _____ \$ _____

Total \$ _____

Revenue:
Course fees: _____ x \$ _____ \$ _____

Miscellaneous Revenue: _____ \$ _____

Total \$ _____

Course Title: The Cold War: Its Origins, Phases, and Alleged Conclusion.

The end of the Cold War is much in the news. Is it really over? If so, what started and promoted it on the one hand but made it apparently so easy to conclude on the other? What role did Canada play? Was it necessary?

These questions will be considered in a course briefly covering the pre-WWII antecedents, the wartime diplomacy, and major developments in the post-war confrontation. The major emphasis, however, will be placed on the debate over historical responsibility. This will be done in three main sections:

Part I: Origins and Promotions versus Attempts to Curb and Conclude

A general chronology of the "causal events," the different views of those events presented in debate and counterpoint format, and a summary of the historiographical debate--traditional, liberal, left revisionist and radical.

Part II: Canada's Role

What decisions made and not made with their effect on the origins, prolongation, and "conclusion" of the Cold War.

Part III: The Illusion or the Reality of the Conclusion

Taking the form of an exploratory debate, this section will raise more questions than provide ready answers, preparing students of current affairs with new insights in order to answer for themselves whether or not the Cold War is over.

The Team Teaching format will be especially applicable for this course, with debates and different historical positions being offered in a clear, challenging format within the same lecture period.

SECTION II - To be completed for non-credit activities NOT offered under the auspices of the Division of Continuing Education

Department/Division proposing the course: _____

Proposed Instructor: _____
(Please attach resume, if not regular SFU faculty)

Proposed Course Title: _____
(Please attach a full description of the course, indicating course content, etc.)

Budget Arrangements:
Stipend/Honoraria: _____ \$ _____
Revenues (i.e. fees, etc.) _____ \$ _____
Department/Division subsidizing course: _____

Publicity Requirements:
 To be arranged by Department proposing the course
 To be arranged through Continuing Education.

TO BE COMPLETED FOR ALL NON-CREDIT ACTIVITIES:

Intended "target" audience: (i.e. specific groups; general public; why is the course necessary; for whom is it intended; etc.)

GENERAL PUBLIC

Proposed time period for course: MAY to AUGUST 1974

Commencement Date: MAY End Date: AUGUST

Mon. Tues. Wed. Thurs. Fri. Sat. Sun.

Time: from 8:30 to 10:00

Location Proposed: SFU

Fee to be charged: _____

Enrolment: Maximum _____ Minimum _____

Any Special Requirements: (i.e. space, equipment, etc.) _____

(NOTE: Persons proposing courses should bear in mind the deadline dates for course proposal forms to be submitted to the Senate Committee on Non-Credit Instruction:
For the Fall semester: June 15.
For the Spring semester: October 15.
For the Summer semester: February 15.)

Signature of Proposer: _____ Date: _____

Signature of Instructor: _____ Date: _____

Department/Division Authorization: _____
(where applicable)

Date: _____

NOTE: Courses sponsored by Departments, Centres, or Divisions, should bear the signature of the Division, Department or Centre Chairperson.

For Office Use:

Date received: _____ Course No. TTAC-14

Date Submitted to Non-Credit Committee: 1. _____
2. _____
3. _____

Approved: Rejected: 1. _____
2. _____
3. _____

Reason for rejection:
1. _____
2. _____
3. _____

Action: _____

Evaluation Date: _____ Number of times offered: _____

Course No. 75K 14

NON-CREDIT COURSE PROPOSAL FORM

PLEASE COMPLETE THE FOLLOWING DETAILS AND RETURN THE FORM TO:

Chairman
Senate Committee on Non-Credit Instruction
c/o Division of Continuing Education
Simon Fraser University
Burnaby 2, B.C.

PROPOSED COURSE TITLE: Contemporary Challenges to North American Ind. & Soc.
(Please attach a full description of the course, indicating course content, etc.)

SECTION I. - To be completed for non-credit activities offered under the auspices of the Division of Continuing Education.

Proposed Instructor: S. DUGGID - R SKINNER
(Please attach resume, if not regular SFU faculty)

Publicity Requirements: Newspaper - Flyers
(Please provide details of type of promotion required, e.g. newspaper, general mailing, special mailing).

Anticipated Course Budget:

Stipends/Honoraria _____ \$ _____
(Please list names and amounts)

Travel Expenses: _____ \$ _____
(Where applicable)

Miscellaneous Expenses: _____ \$ _____

Total \$ _____

Revenue:
Course fees: _____ x \$ _____ \$ _____

Miscellaneous Revenue: _____ \$ _____

Total \$ _____

Contemporary Challenges to North American Industrial Society

This course is primarily concerned with examining what we perceive as a period of crucial transition in western industrial societies. The hallmarks of this transitional period are increasing material scarcities and dependence on foreign sources of supply, a growing disillusionment with long held cultural values and social institutions and the political ferment bound to accompany such changes.

Part I. Culture and Political Economy.

An attempt to integrate discussion of contemporary North American culture, particularly the increasingly popular concept of the "decline of the West", with an analysis of the political economy of North America. This will of necessity entail a highly interdisciplinary approach, discussing such issues as the rise of cultural deviance, labour and alienation, the link between imperialism and prosperity and disillusionment with materialism and individualism.

Part II. The End of World Hegemony and Threat to Prosperity.

Starting from the assumption that the prosperity of the industrial center is based on the exploitation of the less developed periphery, this part examines in detail the breakdown of this system. Topics to be covered would include the changing nature of the relationship between the Eastern Canadian metropolis and the Western hinterland, especially Alberta; the effect of Canadian nationalism on US corporate expansion; and in particular the effect of the new independence of resource-rich Third World countries (using the Middle East as a case study) on the North American economy.

Part III. The Viability of Collectivism.

Long held to be utopian or at the least not applicable to the highly individualistic North American culture, collectivism or cooperativism is once again proving to be of interest to many. In order to test its relevance to North America, we will engage in an in depth examination of contemporary China, the only genuine example of a collectivist experiment in our time. Since ours is an urban society, the emphasis will be on Chinese attempts at decentralization of industry and metropolis and their goal of a new collectivist man.

Readings:

The basic text will be Weisskopf, Edwards and Reich, The Capitalist System. Additional readings will be handed out in xerox form at each class.

SECTION II - To be completed for non-credit activities NOT offered under the auspices of the Division of Continuing Education

Department/Division proposing the course: _____

Proposed Instructor: _____
(Please attach resume, if not regular SFU faculty)

Proposed Course Title: _____
(Please attach a full description of the course, indicating course content, etc.)

Budget Arrangements:

Stipend/Honoraria: _____ \$ _____

Revenues (i.e. fees, etc.) _____ \$ _____

Department/Division subsidizing course: _____

Publicity Requirements:

- To be arranged by Department proposing the course
- To be arranged through Continuing Education.

TO BE COMPLETED FOR ALL NON-CREDIT ACTIVITIES:

Intended "target" audience: (i.e. specific groups; general public; why is the course necessary; for whom is it intended; etc.)

Course Intended For General Public and Specifically Teachers in Secondary Schools

Proposed time period for course: Summer 1974

Commencement Date: May 1974 End Date: Aug 1974

Mon. Tues. Wed. Thurs. Fri. Sat. Sun.

Time: from 7:00 to 8:30

Location Proposed: SFU

Fee to be charged: _____

Enrolment: Maximum _____ Minimum _____

Any Special Requirements: (i.e. space, equipment, etc.)

(NOTE: Persons proposing courses should bear in mind the deadline dates for course proposal forms to be submitted to the Senate Committee on Non-Credit Instruction: For the Fall semester: June 15. For the Spring semester: October 15. For the Summer semester: February 15.)

Signature of Proposer: S. D. [Signature] Date: 1 March 1974

Signature of Instructor: _____ Date: _____

Department/Division Authorization: _____
(where applicable) Date: _____

NOTE: Courses sponsored by Departments, Centres, or Divisions, should bear the signature of the Division, Department or Centre Chairperson.

For Office Use:

Date received: _____ Course No. 75NI 74

Date Submitted to Non-Credit Committee: 1. _____
2. _____
3. _____

Approved: Rejected: 1. _____
2. _____
3. _____

Reason for rejection:
1. _____
2. _____
3. _____

Action: _____

Evaluation Date: _____ Number of times offered: _____

Name: Stephen Ralph Duguid

Address: Dept. of History
Simon Fraser University
Burnaby, BC

Telephone: 534-8949

Marital Status: married, two children

Birth Date: 26 April 1943

Citizenship: United States. Landed immigrant in Canada, 1970.
Resident in Canada since 1968.

Education: University of Illinois, Urbana, Illinois.
BA History, 1966.

University of Chicago, Chicago, Illinois
Center for Middle Eastern Studies, 1967-68.
no degree

Simon Fraser University, Burnaby, BC
MA, Middle Eastern history, 1970.

Simon Fraser University.
Phd program, 1970-

Employment: US Dept. of Defense, 1966-67.
Research analyst in field of Middle Eastern affairs.

Simon Fraser University Library. 1972-73.
Assistant to Political Science Librarian.

Foreign Language: German - 3 yrs.
Arabic - 2 yrs.

Dissertation Topic: The Arab Oil Technocrats. Concerned with the study of elites and their effect on and interaction with the process of modernization. The study centers on the evolution of Arab oil policy from 1955 to 1971, emphasizing the affect of oil on Arab politics.

Dissertation Adviser: Prof. William L. Cleveland.

Research Interests: I am primarily concerned with the problem of class structure in the Middle East and in developing countries in general. I have done extensive work on theories of economic dependence in Latin America and hope to apply this work to 19th and 20th century Middle Eastern history. I plan to begin work on a study of oil and US policy toward the Middle East upon completing my dissertation. While at the University of Chicago I developed an interest in Islamic studies and would eventually like to test theories of modernization in Middle Eastern studies against theories of cultural distinctiveness.

- Teaching Experience: Teaching Assistant at Simon Fraser University;
- 19th & 20th century Middle East (3 semesters)
 - 19th & 20th century Africa
 - Introduction to historiography (3 semesters)
 - Contemporary American thought & culture
- Teaching Associate, Simon Fraser - 1972; Cultural & Intellectual history. The Reformation.
- Sessional Lecturer, Simon Fraser - 1973; Oil and Arab Politics.
- Instructor, Simon Fraser - 1973;
- History 465: Contemporary Egypt
 - History 251: Contemporary Arab politics, the Islamic Dimension.

- Teaching Interests: Middle Eastern history & politics
Comparative studies in development & underdevelopment
Historiography
Contemporary Latin American history
20th Century American history - Foreign Policy
Intellectual history
- Islamic Studies
Oil & the Energy crisis

- Publications: "A biographical approach to the study of social change",
International journal of Middle East studies, v.1:3, 1970.
"The politics of unity: Hamidian policy in Eastern Anatolia,
1878-1908", Middle East Studies, v.9:2, 1973.

- Awards: One year scholarship for graduate study, Simon Fraser University, 1970.
Canada Council grant, 1971.

- References: Dr William Cleveland, Dept. of History, Simon Fraser University
Dr John Spagnolo, Dept. of History, Simon Fraser University
Dr Allan Cunningham, Dept. of History, Simon Fraser University
Dr Ian Muir, Dept. of History, Simon Fraser University
Dr William Polk, Adlai Stevenson Institute, University of Chicago
Chicago, Illinois.

General Studies - Middle East 402The Political Economy of Oil in the Middle East

The petroleum industry plays many roles in the modern Middle East. It is a vital factor in Arab politics, the key to Arab economic development, a force for social change, and a pervasive symbol of imperialism and exploitation. In this seminar we will deal with each of these aspects of the industry while at the same time stressing their interrelationships. The uneven distribution of oil deposits within the region results in economic disparities and inhibits regional economic planning. This in turn has obvious implications for Arab politics and for the political stance of individual countries. The changes encouraged by the massive influx of oil revenues have obvious political connotations. The domination of the industry by giant international corporations is directly related to politics in the Arab nations and influences economic development by inhibiting industrial diversification. These connections between the social, political, economic and international facets of oil in the Middle East are the central theme of the seminar.

Organization

In the course of the semester Profs. Lebowitz (Economics), Steed (Geography), Cleveland (History), and Wedley (Economics) will lead a seminar in their respective fields of interest.

Requirements

There will be no examinations. Further requirements to be decided upon by instructor and class.

Reading

The following books will be required:

Tanzer, Michael, The Political Economy of International Oil and the Underdeveloped Countries.

Penrose, Edith, The Large International Firm in Developing Countries: The International Petroleum Industry

Hirst, David, Oil and Public Opinion in the Middle East.

A more detailed outline, reading list, and bibliography will be available at the first seminar.

REVOLUTIONARY-NATIONALISM IN EGYPT: THE VIEW FROM THE LEFT

The purpose of this course is twofold; a study of contemporary Egyptian history and an investigation of one country's attempt to deal with underdevelopment. Post-war Egyptian history is both fascinating and complex in its own right, but in the context of Arab and Third worlds it assumes a much wider importance. Egypt has been a model for other developing countries in terms of economic policy, neutralism and political development and is the driving force behind nationalism in the Middle East.

By concentrating on such a narrow time span (1945-) and on a single country, we will be able to examine Egyptian society, political and economic structure in some detail, utilizing primary or at least contemporary sources whenever possible. In addition, the scope of the course should afford sufficient time to examine those theories of development and modernization that have been applied to Egypt: specifically the role of the military modernizer, the charismatic leader, the new middle class and new men, and the non-capitalist road.

As the course title implies, the course will assume a critical stance toward the Egyptian experiment (few on the left are ever satisfied with any system), concentrating on the views of Egyptian and foreign Marxists. The aim is not to condemn, but to clarify issues and highlight the possible alternatives posed by critics of the regime.

The Seminars will deal with the following topics:

1. 1945-1952 - the breakdown of the polity.
2. The Free Officers and the coup d'etat
3. Re-structuring the system - land reform
4. Building the new class
5. Arab socialism and the Arab Socialist Union
6. A military bourgeoisie?
7. Pragmatism and economic development - the non-capitalist road.

Students are urged to purchase the following:

Abdel-Malek, Anouar. Egypt: Military Society

Hussein, Mahmoud. Class conflict in Egypt: 1945-1971

Zhukov, Y., et.al., The third world: problems and prospects

Nasser, Gamal. The philosophy of the revolution

The following is recommended for general background:

Mansfield, Peter. Nasser's Egypt.

THE MODERN MIDDLE EAST: THE ISLAMIC DIMENSION

This course is concerned with comprehending the position of Islam in contemporary Middle Eastern society. Students who enroll in the class must deal with the dual problem of familiarizing themselves with a strange cultural tradition and at the same time achieving some degree of empathy with that tradition. The first part of the term will thus be spent reviewing the basic tenets of Islam and its impact on the Arab peoples in an attempt to understand why it is "less a religion than a way of life."

In assessing the fate or strength of modern Islam we must differentiate among folk or village Islam, orthodox Islam, reformist Islam, mystical Islam and its other manifestations and variations. We must deal with the concept of a people who firmly believe in a God that many of us see as old-fashioned and anachronistic. The contrast and conflict between this aspect of the Middle East and the current trend toward secularism and modernism will be the central theme of the course.

In investigating these issues we will focus on specific movements which seem to indicate a revival of Islamic sentiments in Arab society, such as the Muslim Brotherhood, the strain of traditionalism in 19th century Arabia and Col. Qadhafi's Libya, and the spread of Islam in Black Africa.

For the first 8 weeks the course will run according to the time table, one lecture and one two-hour seminar per week. For the remainder of the semester I will meet with you individually or in small groups once a week for a series of directed readings.

Most of the reading for the course will consist of articles and books written by Muslims, which will be on reserve. In addition you are urged to purchase the following:

Geertz, Clifford, Islam observed

Gibb, H.A.R., Modern trends in Islam

Smith, W.C., Islam in modern history

1974-17
SIMON FRASER UNIVERSITY

MEMORANDUM

Chairperson and Members
Senate Committee on Non-Credit Instruction

From Tony Besant, Workshop Coordinator
Centre for Communications and the Arts

Subject Non-Credit Workshops 74-2

Date March 5, 1974

Please find attached the Centre for Communications and the Arts non-credit "course" proposal forms for the 74-2 semester.

Further to my memorandum of December 3, 1973 and my Director's memorandum to your Chairperson of January 14, 1974, I would like to make clear some necessary adjustments for the semester 74-2.

1. The Vice-President, University Services, has authorized a postponement of phase II of the implementation of our fee schedule. It is to be hoped that discussions may be planned with the Vice-President Academic concerning the development of a Fine and Performing Arts programme and its possible relationship to non-credit fee implementation.
2. You will note that, in the main, the workshops are to be run for 8 weeks only: this is regular practice in the Centre for Communications and the Arts due to the special nature of the contracts between the University and the Resident Artists. The fees have been pro-rated on the authority of the Vice-President University Services.
3. I have been informed by the Vice-President University Services, that any requests for information about the financial basis of our workshops are to be redirected to his office. If you wish for such information, would you please request it from the Vice-President University Services directly.
4. The Search/Evaluation Committees will be asked to meet soon to provide us with their evaluation of the current programme, and it would be useful if we could present them with any questionnaire that you have devised to date for the purpose of non-credit evaluation.
5. If you would wish to make a personal "evaluation" of our 74-1 workshop products, the following workshops have performances:

741-W208	Dance Workshop in Concert	Theatre	March 15, 1974	12:30 & 8:30 p.m.
			March 16, 1974	8:30 p.m.
741-W501	"The Binocular" by T.Cone "premiere"	Theatre	March 22, 1974	12:30 & 8:00 p.m.
	Theatre Workshop		March 23, 1974	8:00 p.m.
			March 29, 1974	12:30 & 8:00 p.m.
			March 30, 1974	8:00 p.m.
741-W501	"The Royal Pardon" by J.Arden	TBA	TBA	
	Theatre Workshop			

741-W413	Advanced Recorder Workshop	UCB	TBA	
741-W491	Renaissance Ensemble	UCB	March 6, 1974	3:00 p.m.
741-W499	Purcell String Quartet Workshop	UCB	March 29, & April 4, 1974	3:00 p.m.
741-W301	Film Workshop presentation	Theatre	April 3, 1974	12:30 & 8:00 p.m.
741-W351	Video Workshop presentation	TBA	TBA	
741-W401	Madrigal Singers Concerts	UCB	March 7, 1974	3:00 p.m.
		Vancouver East)	March 31, 1974	2:30 p.m. SF
		Cultural Centre)	April 7, 1974	2:30 p.m.

6. We should appreciate a report from your committee on the reaction of the full Senate to the complete report on the Fall Centre for Communications and the Arts programmes which were submitted to you on January 14, 1974.

cc: S.C.Roberts, Vice-President, University Services
 cc: Nini Baird, Director, Centre for Communications and the Arts

Dance

The impulse to express one's feelings in the dance is instinctive and universal. It was of primary importance in primitive societies to evoke and appease the gods. Throughout history, dance as a recreation and expressive art form has enriched the cultural life of the people as well as being of great benefit to the individual participant.

"Modern Dance," formed from innovations in the early part of this century, is an art form of our times. Students of the modern dance are encouraged to make their own dances and hence, to expand their creative potential.

742-W251 May Dance Workshop

The May Dance Workshop is to be a short term workshop in modern dance technique, which, in the main, will prepare campus dancers for 742-W290.

7/1/77

Course No. 742-W251

NON-CREDIT COURSE PROPOSAL FORM

PLEASE COMPLETE THE FOLLOWING DETAILS AND RETURN THE FORM TO:

Chairman
Senate Committee on Non-Credit Instruction
c/o Division of Continuing Education
Simon Fraser University
Burnaby 2, B.C.

PROPOSED COURSE TITLE: May Dance Workshop
(Please attach a full description of the course,
indicating course content, etc.)

SECTION I. - To be completed for non-credit activities
offered under the auspices of the Division
of Continuing Education.

Proposed Instructor: _____
(Please attach resume, if not regular SFU faculty)

Publicity Requirements: _____
(Please provide details of type of promotion required,
e.g. newspaper, general mailing, special mailing).

Anticipated Course Budget:

Stipends/Honoraria _____ \$ _____
(Please list names and amounts)

Travel Expenses: _____ \$ _____
(Where applicable)

Miscellaneous Expenses: _____ \$ _____

Total \$ _____

Revenue:
Course fees: _____ x \$ _____ \$ _____

Miscellaneous Revenue: _____ \$ _____

Total \$ _____

SECTION II - To be completed for non-credit activities NOT offered under the auspices of the Division of Continuing Education

Department/Division proposing the course: The Centre for Communications and the Arts

Proposed Instructor: TBA
(Please attach resume, if not regular SFU faculty)

Proposed Course Title: May Dance Workshop
(Please attach a full description of the course, indicating course content, etc.)

Budget Arrangements:
Stipend/Honoraria: _____ \$ see covering memo and attachments

Revenues (i.e. fees, etc.) ~~_____ \$ _____~~

Department/Division subsidizing course: Centre for Communications and the Arts

Publicity Requirements:

- To be arranged by Department proposing the course
- To be arranged through Continuing Education.

TO BE COMPLETED FOR ALL NON-CREDIT ACTIVITIES:

Intended "target" audience: (i.e. specific groups; general public; why is the course necessary; for whom is it intended; etc.)

Students, faculty and staff (mainly those intending to take 742-W290)
Proposed time period for course: 4 weeks

Commencement Date: May 8 End Date: June 5

Mon. Tues. Wed. Thurs. Fri. Sat. Sun.

Time: from 5:00 p.m. to 6:30 p.m.

Location Proposed: Theatre Dance Floor

Fee to be charged: nil

Enrolment: Maximum 30 Minimum _____

Any Special Requirements: (i.e. space, equipment, etc.)

None

(NOTE: Persons proposing courses should bear in mind the deadline dates for course proposal forms to be submitted to the Senate Committee on Non-Credit Instruction: For the Fall semester: June 15. For the Spring semester: October 15. For the Summer semester: February 15.)

Signature of Proposer: [Signature] Date: 27th Feb 74

Signature of Instructor: _____ Date: _____

Department/Division Authorization: [Signature]
(where applicable) Date: Feb 28/74

NOTE: Courses sponsored by Departments, Centres, or Divisions, should bear the signature of the Division, Department or Centre Chairperson.

For Office Use:

Date received: _____ Course No. 79NC74

Date Submitted to Non-Credit Committee: 1. _____
2. _____
3. _____

Approved: Rejected: 1. _____
2. _____
3. _____

Reason for rejection:
1. _____
2. _____
3. _____

Action: _____

Evaluation Date: _____ Number of times offered: _____

NON-CREDIT COURSE PROPOSAL FORM

PLEASE COMPLETE THE FOLLOWING DETAILS AND RETURN THE FORM TO:

Chairman
Senate Committee on Non-Credit Instruction
c/o Division of Continuing Education
Simon Fraser University
Burnaby 2, B.C.

PROPOSED COURSE TITLE: Intensive Dance Workshop
(Please attach a full description of the course,
indicating course content, etc.)

SECTION I. - To be completed for non-credit activities
offered under the auspices of the Division
of Continuing Education.

Proposed Instructor: _____
(Please attach resume, if not regular SFU faculty)

Publicity Requirements: _____
(Please provide details of type of promotion required,
e.g. newspaper, general mailing, special mailing).

Anticipated Course Budget:

Stipends/Honoraria _____ \$ _____
(Please list names and amounts)

Travel Expenses: _____ \$ _____
(Where applicable)

Miscellaneous Expenses: _____ \$ _____

Total \$ _____

Revenue:
Course fees: _____ x \$ _____ \$ _____

Miscellaneous Revenue: _____ \$ _____

Total \$ _____

SECTION II - To be completed for non-credit activities NOT offered under the auspices of the Division of Continuing Education.

Department/Division proposing the course: Centre for Communications and the Arts

Proposed Instructor: Gladys Bailin
(Please attach resume, if not regular SFU faculty)

Proposed Course Title: Intensive Dance Workshop
(Please attach a full description of the course, indicating course content, etc.)

Budget Arrangements:
Stipend/Honoraria: _____ \$ see covering memo and attachments

Revenues (i.e. fees, etc.) ~~_____ \$ _____~~

Department/Division subsidizing course: Centre for Communications and the Arts

Publicity Requirements:

- To be arranged by Department proposing the course
- To be arranged through Continuing Education.

TO BE COMPLETED FOR ALL NON-CREDIT ACTIVITIES:

Intended "target" audience: (i.e. specific groups; general public; why is the course necessary; for whom is it intended; etc.)
Students, faculty and staff - also local dance community

Proposed time period for course: 4 weeks

Commencement Date: June 10 End Date: July 5

Mon. Tues. Wed. Thurs. Fri. Sat. Sun.

Time: from 9:00 a.m. to 3:30 p.m. (Monday-Friday minimum)

Location Proposed: Gymnasium/Theatre Dance Floor/Studio II/Stage

Fee to be charged: \$100 (non-library card holders)

Enrolment: Maximum 40 Minimum _____

Any Special Requirements: (i.e. space, equipment, etc.)

Drums and mallets - production staff and facilities

(NOTE: Persons proposing courses should bear in mind the deadline dates for course proposal forms to be submitted to the Senate Committee on Non-Credit Instruction:
For the Fall semester: June 15.
For the Spring semester: October 15.
For the Summer semester: February 15.)

Signature of Proposer: [Signature] Date: 27th Feb 74

Signature of Instructor: _____ Date: _____

Department/Division Authorization: [Signature]
(where applicable) Date: 7/1-28/74

NOTE: Courses sponsored by Departments, Centres, or Divisions, should bear the signature of the Division, Department or Centre Chairperson.

For Office Use:

Date received: _____ Course No. 19NC-74

Date Submitted to Non-Credit Committee: 1. _____
2. _____
3. _____

Approved: Rejected: 1. _____
2. _____
3. _____

Reason for rejection:
1. _____
2. _____
3. _____

Action: _____

Evaluation Date: _____ Number of times offered: _____

742-W290 Intensive Dance Workshop

This workshop is intended to provide an intensive working situation for dancers of all standards. Classes will be held in technique, theory, composition and improvisation.

It is generally intended that this workshop should invite an artist as teacher from the larger dance community in North America. This to provide a leaven to both stimulate and temper our dance workshops (W202-204-208).

DANCE RESIDENCY SPACE BOOKINGS

GLADYS BAILIN

JUNE 10 - JULY 5, 1974

Mondays to Fridays (June 10 - 14, 17 - 21, and 24 - 28)

A) University Gymnasium - 9:00 a.m. to 12:00 noon TECHNIQUE CLASS

B) Theatre Stage - 1:30 - 3:30 p.m. COMPOSITION/REHEARSAL, ETC.

Theatre Dance

Floor - 1:30 - 3:30 p.m. " " "

Studio II - 1:30 - 3:30 p.m. " " "

Tuesday to Friday (July 2 - 5)

Theatre Stage - 9:00 a.m. to 12:00 noon TECHNIQUE CLASS
1:30 p.m. to 3:30 p.m. COMPOSITION/REHEARSAL, ETC?

Theatre Dance

Floor 9:00 a.m. to 12:00 noon TECHNIQUE CLASS
1:30 p.m. to 3:30 p.m. COMPOSITION/REHEARSAL, ETC?

Studio II 9:00 a.m. to 12:00 p.m. TECHNIQUE CLASS
1:30 p.m. to 3:30 p.m. COMPOSITION/REHEARSAL, ETC?

Saturdays (June 15, 22 and 29)

Theatre Stage - 9:30 a.m. to 5:30 p.m.

Theatre Dance

Floor - 9:30 a.m. to 5:30 p.m.

Studio II - 9:30 a.m. to 5:30 p.m.

Sundays (June 16, 23, and 30)

Theatre Stage - 12:00 noon to 5:30 p.m.

Theatre Dance

Floor - 12:00 noon to 5:30 p.m.

Studio II - 12:00 noon to 5:30 p.m.

Beyond this, of course, we would provide times onstage, etc. for formal rehearsals for stage presentations.

SIMON FRASER UNIVERSITY
MEMORANDUM

ARTS CENTRE

R. Biffen

From B. Stewart

T. Besant ✓

Date February 7, 1974

Subject G. Bailen/Summer '74 Dance

Please arrange for the following space bookings for G. Bailen Dance Workshop for Summer 1974.

June 10, 1974	Monday	Gymnasium	9:30 - 12:30
		Stage	1:30 - 3:30
		Dance Area	1:30 - 3:30
June 11, 1974	Tuesday	Gymnasium	9:30 - 12:30
		Stage	1:30 - 3:30
		Studio II	1:30 - 3:30
		Dance Area	1:30 - 3:30
June 12	Wednesday	Gymnasium	9:30 - 12:30
		Stage	1:30 - 3:30
		Dance Area	1:30 - 3:30
June 13	Thursday	Gymnasium	9:30 - 12:30
		Stage	1:30 - 3:30 (SFSS on stage prior if wet)
June 14	Friday	Gymnasium	9:30 - 12:30
		Stage	1:30 - 3:30
		Dance Area	1:30 - 5:30
June 15	Saturday	Gymnasium	9:30 - 12:30
		Stage	12:30 - 5:30
June 16	Sunday	Stage	12:00 - 6:00
June 17	Monday	Gymnasium	9:30 - 12:30
		Stage	1:30 - 3:30
		Dance Area	1:30 - 3:30
June 18	Tuesday	Gymnasium	9:30 - 12:30
		Stage	1:30 - 3:30
		Dance Area	1:30 - 3:30
June 19	Wednesday	Gymnasium	9:30 - 12:30
		Stage	1:30 - 3:30
		Dance Area	1:30 - 3:30

	Thursday	Gymnasium	9:30 - 12:30
		Stage	1:30 - 3:30 (SFSS on stage prior)
		Dance Area	1:30 - 3:30
June 21	Friday	Gymnasium	9:30 - 12:30
		Stage	1:30 - 5:00
		Dance Area	1:30 - 5:00
June 22	Saturday	Studio II	1:30 - 5:00
		Gymnasium	9:30 - 12:30
		Stage	12:00 - 6:00
June 23	Sunday	Stage	12:00 - 6:00
June 24	Monday	Gymnasium	9:30 - 12:30
		Stage	1:30 - 10:30 pm
		Dance Area	1:30 - 3:30
June 25	Tuesday	Gymnasium	9:30 - 12:30
		Stage	1:30 - 10:30 pm
		Dance Area	1:30 - 3:30
June 26	Wednesday	Gymnasium	9:30 - 12:30
		Stage	1:30 - 1:30 pm
		Dance Area	1:30 - 3:30
June 27	Thursday	Gymnasium	9:30 - 12:30
		Stage	1:30 - 10:30 (SFSS on stage prior if wet)
		Dance Area	1:30 - 3:30
June 28	Friday	Gymnasium	9:30 - 12:30
		Stage	1:30 - 5:00
		Dance Area	1:30 - 5:00
		Studio II	1:30 - 5:00
June 29	Saturday	Gymnasium	9:30 - 12:30
		Stage	12:00 - 6:00
June 30	Sunday	Stage	12:00 - 6:00
July 2	Tuesday	Gymnasium	9:30 - 12:30
		Stage	1:30 - 10:30 pm
		Dance Area	1:30 - 3:30

(Cont'd....)

Wednesday	Gymnasium	9:30 - 12:30
	Stage	1:30 - 10:30 pm
	Dance Area	1:30 - 3:30
Thursday	Gymnasium	9:30 - 12:30
	Stage	1:30 - 10:30 (SFSS on stage prior)
	Dance Area	1:30 - 3:30
Friday	Stage	All Day - Tech and Performance
Saturday	Stage	Strike Stage

July 4

July 5

July 6

RLS/pl

VIIA

Hunter College - 1954

GRANTING

Alwin Nikolais, Maya Moha, Marie Macciano, Henriette Charisse, Peter Gannoy,
American Ballet Center, José Limón

II. TEACHING

1977 - Associate Professor of Dance
Ohio University

1970-1972 Staff - "The Space" Louis-Nikolais Dance Theatre Lab

1966-1972 Faculty - New York University School of the Arts
Master Teacher

1950-1965 Faculty of Henry Street Playhouse Professional
School of Dance

SUMMER WORKSHOPS

1973 Long Beach State University - California

1972 University of Colorado - Boulder

1971 University of Colorado - Boulder

1970 Wayne State University - Detroit

1968 University of Hawaii

1966 Dance Circle of Boston

MASTER CLASSES

Douglass College - New Jersey

Wheaton College - Massachusetts

UCLA

Los Angeles State

New School - New York City

Jersey State College

Minneapolis Dance Center - Walker Institute with Alwin Nikolais

III. PERFORMANCES

performed and featured dancer in "Totem" by Ed Emshwiller
" " " " " " "Motion" by Murray Louis

IV. GRANTS

Recipient of 2 grants from Chicago Foundations for Dance

January	Guest with Murray Louis Company	B'Klyn Academy	
February	Guest with Don Redlich	Riveridge Church, New York	
May	Shared concert with Emily Hermanns	"Space" New York City	
July	Gladys Bailin Concert	University of Colorado	
December	Gladys Bailin Concert	Ohio University	
1971	July	Gladys Bailin Concert	University of Colorado, Boulder
1970	November	Don Redlich Company	Paris International Festival of Dance
1969	Winter	Don Redlich Company	Billy Rose Theatre New York Modern Dance Festival
1968	Winter	Don Redlich Company - tour	Philadelphia, Notre Dame, Indiana Eastern Pennsylvania
	July	Gladys Bailin Concert	University of Hawaii
1967	December	Don Redlich Concerts - tour " " "	Long Island, Massachusetts, Virginia Hunter College Series
1966	March	Murray Louis Concert	Henry Street Playhouse
	October	Don Redlich Concert	Henry Street Playhouse
	November	Bill Frank Concert	Henry Street Playhouse
	December	Don Redlich	Douglass College New Jersey
1965	March- April	Nikolais Company "Galaxy"	Henry Street Playhouse
	April	TV-CBS Repertory Workshop	1/2 hour program
	September	Shakespeare Festival "Facets"	Delacorte Theatre, New York
	December	Concert with Bill Frank Choreography for new play	Henry Street Playhouse Drama Department
1964	March	Nikolais Company "Imago"	Lincoln Center
	May	Concert with Beverly Schmitt	YMHA
1963	January	Chicago Tour with Murray Louis	Chicago
	February	Nikolais Company "Imago"	Hartford
	March- April	Nikolais Company "Imago"	New York - 6 weeks
	May	Nikolais Company "Imago"	McMillan Theatre Columbia U.
	May	Tour - Murray Louis	New Jersey
	May	Concert at YMHA	
1962	February	"Totem" Concert	Henry Street Playhouse
	June-July	Spoletto festival of 2 worlds Nikolais Co. and 3 trios on special program in small theatre	Italy
	August	TV - London	
	November	Murray Louis Concert	Henry Street Playhouse
1961	April	Joint Concert with Murray Louis and Beverly Schmitt TV - Steve Allen Show from Hollywood 4 trips - Nikolais works	Henry Street Playhouse
	May	Freda Miller Memorial Concert	YMHA
	Summer	Montreal Contemporary Music Festival	

(con't)

1959
9 months travel in Europe with husband
Tour of art galleries, churches - generally
wandering about

1958 February Shared concert by Co. members Henry Street Playhouse
March "Mirrors" Nikolais Company Henry Street Playhouse

1957 August "Runic Canto" Nikolais Company Connecticut Festival
"Prism" Nikolais Company Connecticut Festival
"Bewitched" Nikolais Company Henry Street Playhouse
"Cantos" Nikolais Company Henry Street Playhouse
Travel to University of Urbana-
"Bewitched" performance
Shared program of works by Co. members Henry Street Playhouse

1956 Summer "Kaleidoscope" Nikolais Dance Co.
First performance at Connecticut Festival

1955 "Mask-Props-Mobiles" Playhouse Henry Street Playhouse
Dance Co.
Shared program
"Village of Whispers" Playhouse Henry Street Playhouse
Dance Co.
Shared program by members

1954 Solo Concert - full evening Henry Street Playhouse

1953 Shared concert of solo works Henry Street Playhouse
Winner of YMAA - auditions -
young dancers
Concert at YMAA in April
Summer Opera - "Devil and Daniel Webster" Sturbridge, Massachusetts

	<u>Title</u>	<u>First Performance</u>	<u>Music</u>
1973	Extended Voices (group)	Ohio University	Voices of dancers
1972	Divertissement (group)	University of Colorado	A. Casella
	5 pieces for String quartet		
1972	Vis-a-Vis (duet)	"The Space"	Vivaldi
1971	Blues (solo)	University of Colorado	S. Froe
1971	Inside (group)	New York University	E. Ghent
1970	Variations on a Sigh (solo for Joy Boutilier)	YMHA New York City	P. Henry,
1970	Circuit (group)	New York University	B. Bolcom
	6 episodes		
1969	Potpourri (group)	New York University	Vivaldi and tape arrangement
1968	2 Improvisations (solo)	University of Hawaii	Percussion
1968	Cataclysm (group)	University of Hawaii	Penderecki
1968	Dance in Green (solo)	University of Hawaii	A. Nikolais
1967	Masque (group)	New York University	B. Britten
1958	Suite (group)	Henry Street Playhouse	Kabalevsky
	6 short sections		
1958	Mandragora (solo)	Henry Street Playhouse	L. Nono
1958	Orphis (solo)	" " "	C. Orff
1957	Amaranth (solo)	" " "	Sandi
1957	Riff (duet)	" " "	J. Guiffre
1957	Helix (solo)	" " "	Henry and Schaeffer
1957	Koto (solo)	" " "	Japanese traditional
1957	Suite of 3 (solo)	" " "	Percussion and Stravinsky
1957	Evensong (solo)	" " "	Bartok
1956	Prelude & Courante (solo)	" " "	Bach
1956	Herald (solo)	" " "	Hindemith
1955	Pursuit (solo)	" " "	Bartok
1955	Creech (solo)	" " "	Percussion
1955	Gemini (duet)	" " "	Bartok
1955	Castle (solo)	" " "	Percussion
1954	Five Characters (solo)	" " "	Prokofiev
1954	New Ground (solo)	" " "	N. Loper
1954	Quiet Vision (trio)	" " "	J. Cage

ORFOGRAPHED (con't)

	<u>Title</u>	<u>First Performance</u>	<u>Music</u>
1953	Antigone (duet)	Henry Street Playhouse	M. Waldron
1953	Enclave (solo)	" " "	Percussion
1953	Harlequinade (solo)	" " "	J. Kander
1953	Persistent Memory (solo)	" " "	Percussion
1951	Invitation (solo)	" " "	Ravel

ADDENDA 1973-74

Master classes

Oberlin College, Oberlin, Ohio ,October '73

Denison University, Granville, Ohio, April '74

Choreography

"Migration", group, August '73, Long Beach, Cal.

Program of Music and Dance, solos and duets,

Ohio U. April '74

Choreographic Fellowship Grant from the National Endowment
for the Arts, 1973-74.

Performance of solos

Long Beach, Cal. August '73

Oberlin College, Oberlin, Ohio October '73

New works, Ohio U. April '74

MUSIC - VOCAL AND INSTRUMENTAL WORKSHOPS

Vocal Workshops

The voice is a musical instrument, but with the additional power of framing words and allying these with its tones.

The singer, and the training he undergoes, has to take account of the function of the voice as a tone-producing instrument with a word-producing apparatus attached, and its function as word-producing instrument with a tone-production apparatus attached. The song is an artistic compromise between these two functions.

No songless people have ever been discovered. Some Australian aboriginal tribes are said to be without musical instruments, but even they have well-developed songs. The development of song amongst European races was greatly influenced by certain institutions. The Christian church early made use of song, motivated to, and then from time to time sought to control it. In fact the growth of a large corpus of church song led to the establishment in Rome of an official school of song around 320 A.D. The prohibition of congregational singing by the Council of Laodicea in 367 A.D. increased the importance of trained choirs and gave further impetus to the movement for the definite cultivation of singing.

Since those times, many and varied vocal forms and styles have been developed. Our vocal workshops endeavour to give: a grounding in the techniques of voice production and sight-reading, a basic grounding in group singing and a more specialized experience in the performance-oriented Madrigal Singers. These workshops are described in more detail in the attached forms.

W401 Madrigal Singers

The word "madrigal" as the title of a musical composition, is found from the late 13th and early 14th centuries, when in Italy it was applied to secular and unaccompanied vocal compositions for 2 or 3 voices, in the simple harmony of the day.

The re-emergence of the word in its musical sense (it had come to be used poetically) came in the 16th century, when the Flemish composers, who abounded in Italy, and the Italian composers themselves wrote secular unaccompanied choral compositions under the title. The Flemish and Italian madrigal repertoires of this period are of great importance. This new genre spread all over Europe rapidly, and became the most important musical form characteristic of the late Renaissance.

In musical style, the madrigal stemmed from the High Renaissance motet (with reference to the simple frottola of the 1480s). It is a characteristically short piece for 4 or more voices consisting of sections in fugal imitation and sections of harmonic setting.

The madrigal reached England in 1588 with the publishing of Musica Transalpina, a collection of Italian Madrigals with the words translated into English. The English madrigals which developed from that point to the mid 17th century are a mine of poetry. The setting of the notes to the words has almost invariably been done with high skill; not only are changes of moods closely reflected, but definite point is given to every expression of the poet, so far as possible. The whole corpus of English madrigal poetry was collected by Dr. E. R. Fellowes in one volume in 1920, and from 1913 to 1924 he issued the whole of the music in 36 volumes. The 36 volumes are currently held in the University library.

Pre-requisites for this course should be the ability to read musical notation and the concurrent membership of the choral workshop W402. Admission would be by a successful audition adjudicated by the current Resident or Visiting Artist.

The workshop, while emphasizing the English madrigal and music of the Renaissance will also include works of other times and styles and will emphasize:

- Voice Production
- Diction
- Phrasing
- Rhythmic Accuracy
- blending
- a cappella reading
- A cappella singing
- The preparation of music for performance.

Two or three performances are expected from this performing group per semester, both on and off-campus.

The Madrigal Singers will be limited to 10 people.

Course No. 79NC74
742-W401

NON-CREDIT COURSE PROPOSAL FORM

PLEASE COMPLETE THE FOLLOWING DETAILS AND RETURN THE FORM TO:

Chairman
Senate Committee on Non-Credit Instruction
c/o Division of Continuing Education
Simon Fraser University
Burnaby 2, B.C.

PROPOSED COURSE TITLE: Madrigal Singers
(Please attach a full description of the course,
indicating course content, etc.)

SECTION I. - To be completed for non-credit activities
offered under the auspices of the Division
of Continuing Education.

Proposed Instructor: _____
(Please attach resume, if not regular SFU faculty)

Publicity Requirements: _____
(Please provide details of type of promotion required,
e.g. newspaper, general mailing, special mailing).

Anticipated Course Budget:

Stipends/Honoraria _____ \$ _____
(Please list names and amounts)

Travel Expenses: _____ \$ _____
(Where applicable)

Miscellaneous Expenses: _____ \$ _____

Total \$ _____

Revenue:
Course fees: _____ x \$ _____ \$ _____

Miscellaneous Revenue: _____ \$ _____

Total \$ _____

SECTION II - To be completed for non-credit activities NOT offered under the auspices of the Division of Continuing Education.

Department/~~Division~~ proposing the course: Centre for Communications and the Arts

Proposed Instructor: Phyllis Mailing
(Please attach resume, if not regular SFU faculty)

Proposed Course Title: Madrigal Singers
(Please attach a full description of the course, indicating course content, etc.)

Budget Arrangements: see covering memo and attachment
Stipend/Honoraria: _____ \$ _____
Revenues (i.e. fees, etc.) _____ \$ _____

Department/~~Division~~ subsidizing course: Centre for Communications and the Arts

Publicity Requirements:
 To be arranged by Department proposing the course
 To be arranged through Continuing Education.

TO BE COMPLETED FOR ALL NON-CREDIT ACTIVITIES:

Intended "target" audience: (i.e. specific groups; general public; why is the course necessary; for whom is it intended; etc.)
Students, faculty and staff

Proposed time period for course: 8 weeks

Commencement Date: May 8 End Date: June 26

Mon. Tues. Wed. Thurs. Fri. Sat. Sun.

Time: from 5:00 p.m. to 7:00 p.m.

Location Proposed: Studio II

Fee to be charged: N/A

Enrolment: Maximum 16 Minimum _____

Any Special Requirements: (i.e. space, equipment, etc.)
Risers - Piano

(NOTE: Persons proposing courses should bear in mind the deadline dates for course proposal forms to be submitted to the Senate Committee on Non-Credit Instruction:
For the Fall semester: June 15.
For the Spring semester: October 15.
For the Summer semester: February 15.)

Signature of Proposer: [Signature] Date: 27th Feb. 74

Signature of Instructor: _____ Date: _____

Department/Division Authorization: [Signature]
(where applicable) Date: Feb 28 1974

NOTE: Courses sponsored by Departments, Centres, or Divisions, should bear the signature of the Division, Department or Centre Chairperson.

For Office Use:

Date received: _____ Course No. 79NC 74

Date Submitted to Non-Credit Committee: 1. _____
2. _____
3. _____

Approved: Rejected: 1. _____
2. _____
3. _____

Reason for rejection:
1. _____
2. _____
3. _____

Action: _____

Evaluation Date: _____ Number of times offered: _____

W402 Choir

A choir, in our sense of the meaning, is a group of people who have joined together to sing songs in unison, or in parts, simultaneously. The Choral Workshop is meant for those with little experience in music reading and singing. It is advised that this workshop be taken in conjunction with the Voice Production/Sight-Reading Workshop W403, to complement the theoretical with the practical side of vocal work.

A wide variety of music from varying periods will be chosen for practice. Emphasis in this workshop will be on:

- Diction
- Blending of voices
- Four-part singing
- A cappella singing

Enrollment should be limited to 35, as the present facilities and resources of the Centre for Communications and the Arts prohibit a larger enrollment.

NON-CREDIT COURSE PROPOSAL FORM

PLEASE COMPLETE THE FOLLOWING DETAILS AND RETURN THE FORM TO:

Chairman
Senate Committee on Non-Credit Instruction
c/o Division of Continuing Education
Simon Fraser University
Burnaby 2, B.C.

PROPOSED COURSE TITLE: Choir
(Please attach a full description of the course, indicating course content, etc.)

SECTION I. - To be completed for non-credit activities offered under the auspices of the Division of Continuing Education.

Proposed Instructor: _____
(Please attach resume, if not regular SFU faculty)

Publicity Requirements: _____
(Please provide details of type of promotion required, e.g. newspaper, general mailing, special mailing).

Anticipated Course Budget:

Stipends/Honoraria _____ \$ _____
(Please list names and amounts)

Travel Expenses: _____ \$ _____
(Where applicable)

Miscellaneous Expenses: _____ \$ _____

Total \$ _____

Revenue:
Course fees: _____ x \$ _____ \$ _____

Miscellaneous Revenue: _____ \$ _____

Total \$ _____

SECTION II - To be completed for non-credit activities NOT offered under the auspices of the Division of Continuing Education

Department/~~Division~~ proposing the course: Centre for Communications and the Arts

Proposed Instructor: Phyllis Mailing
(Please attach resume, if not regular SFU faculty)

Proposed Course Title: Choir
(Please attach a full description of the course, indicating course content, etc.)

Budget Arrangements: see covering memo and attachment

Stipend/Honoraria: _____ \$ _____

Revenues (i.e. fees, etc.) _____ \$ _____

Department/~~Division~~ subsidizing course: Centre for Communications and the Arts

Publicity Requirements:

- To be arranged by Department proposing the course
- To be arranged through Continuing Education.

TO BE COMPLETED FOR ALL NON-CREDIT ACTIVITIES:

Intended "target" audience: (i.e. specific groups; general public; why is the course necessary; for whom is it intended; etc.)

Students, faculty and staff

Proposed time period for course: 8 weeks

Commencement Date: May 7th End Date: June 28th

Mon. Tues. Wed. Thurs. Fri. Sat. Sun.

Time: from 4:30 p.m. to 6:30 p.m.

Location Proposed: Studio II

Fee to be charged: \$12 (Non-library card holders)

Enrolment: Maximum 35 Minimum _____

Any Special Requirements: (i.e. space, equipment, etc.)

Risers - Piano

(NOTE: Persons proposing courses should bear in mind the deadline dates for course proposal forms to be submitted to the Senate Committee on Non-Credit Instruction: For the Fall semester: June 15. For the Spring semester: October 15. For the Summer semester: February 15.)

Signature of Proposer: [Signature]

Date: 2/10/74

Signature of Instructor: _____

Date: _____

Department/Division Authorization: [Signature]
(where applicable)

Date: Feb 28/74

NOTE: Courses sponsored by Departments, Centres, or Divisions, should bear the signature of the Division, Department or Centre Chairperson.

For Office Use:

Date received: _____ Course No. 19NC74

Date Submitted to Non-Credit Committee: 1. _____
2. _____
3. _____

Approved: Rejected: 1. _____
2. _____
3. _____

Reason for rejection:
1. _____
2. _____
3. _____

Action: _____

Evaluation Date: _____ Number of times offered: _____

W403 Voice Production and Sight-Reading

It was stated in the general introduction that the voice is a musical instrument with an additional power of forming words and allying these with its tones. Voice production is the study of this musical instrument. This entails a practical study of sound production (via the vocal chords and glottis) and the resonating agents.

The Voice Production section of the Workshop will emphasize:

- Proper breathing
- Proper posture for singing
- Positions of tongue, larynx, and related organs and muscles
- Correct vowel production
- Resonance and flexibility of tone

Prior to approximately 1025 A.D. sight-reading was not possible. The traditional plainsong of the church was learnt by ear, and so passed down from generation to generation, and the notation was merely sufficient to indicate to the singer which piece of plainsong he was to take from his memorized store, and to remind him of its general shape. With the invention of the hexachord system, around 1025 A.D., and its successors around the globe, sight-reading has been taught with varying success. The Centre for Communications and the Arts' Voice Production and Sight-Reading Workshop uses facets of three differing approaches to aid the student. The approaches to music learning are by the composers and music educators Kodaly, Orff, and Hindemith.

The Kodaly method teaches a comprehensive and progressive series of songs and sight-singing exercises designed to promote an understanding of interval and tonality. The certainty of intonation which is achieved by this method forms a sound basis for every type of later musical study. In its earlier stages the method uses the pentatonic scale. Kodaly has described musical literacy, the ability to mentally hear from the printed symbols and to put into symbols any musical thought, as a right that should be as natural as literacy in one's own language.

Carl Orff's approach will also provide an ideal basis for further study. It is mainly an introduction to the fundamentals of rhythm, harmony and melody with the goal making the student rhythmically secure and independent, along with an involvement in ensemble musical production.

The Hindemith text, Elementary Training for Musicians, is exactly what it says it is. The emphasis of this section of the workshop will be on:

- Building and improving skills of recognizing and reproducing pitches at sight
- Building and improving rhythmic skills
- Coordination of skills

It should be noted that the text for the Voice Production section of the Workshop is by Ralph Appelman of Indiana University "The Science of Vocal Pedagogy". A companion series of 5 recordings provide demonstrations of

numerous scientific theories and principles presented by Dr. Appelman.
Maximum enrollment is 20.

Course No.

79874
742-W403

NON-CREDIT COURSE PROPOSAL FORM

PLEASE COMPLETE THE FOLLOWING DETAILS AND RETURN THE FORM TO:

Chairman
Senate Committee on Non-Credit Instruction
c/o Division of Continuing Education
Simon Fraser University
Burnaby 2, B.C.

PROPOSED COURSE TITLE: Voice Production and Sight Reading
(Please attach a full description of the course,
indicating course content, etc.)

SECTION 1. - To be completed for non-credit activities
offered under the auspices of the Division
of Continuing Education.

Proposed Instructor: _____
(Please attach resume, if not regular SFU faculty)

Publicity Requirements: _____
(Please provide details of type of promotion required,
e.g. newspaper, general mailing, special mailing).

Anticipated Course Budget:

Stipends/Honoraria _____ \$ _____
(Please list names and amounts)

Travel Expenses: _____ \$ _____
(Where applicable)

Miscellaneous Expenses: _____ \$ _____

Total \$ _____

Revenue:
Course fees: _____ x \$ _____ \$ _____

Miscellaneous Revenue: _____ \$ _____

Total \$ _____

SECTION II - To be completed for non-credit activities NOT offered under the auspices of the Division of Continuing Education

Department/~~Division~~ proposing the course: Centre for Communications and the Arts

Proposed Instructor: Phyllis Mailing
(Please attach resume, if not regular SFU faculty)

Proposed Course Title: Voice Production and Sight Reading
(Please attach a full description of the course, indicating course content, etc.)

Budget Arrangements:
Stipend/Honoraria: _____ \$ _____ see covering memo and attachment
Revenues (i.e. fees, etc.) _____ \$ _____

Department/~~Division~~ subsidizing course: Centre for Communications and the Arts

Publicity Requirements:

- To be arranged by Department proposing the course
- To be arranged through Continuing Education.

TO BE COMPLETED FOR ALL NON-CREDIT ACTIVITIES:

Intended "target" audience: (i.e. specific groups; general public; why is the course necessary; for whom is it intended; etc.)
Students, faculty and staff

Proposed time period for course: 8 weeks

Commencement Date: May 8 End Date: June 26

Mon. Tues. Wed. Thurs. Fri. Sat. Sun.

Time: from 12:30 p.m. to 1:30 p.m.

Location Proposed: Studio II

Fee to be charged: \$4.00 (Non-library card holders)

Enrolment: Maximum 20 Minimum _____

Any Special Requirements: (i.e. space, equipment, etc.)

(NOTE: Persons proposing courses should bear in mind the deadline dates for course proposal forms to be submitted to the Senate Committee on Non-Credit Instruction: For the Fall semester: June 15.
For the Spring semester: October 15.
For the Summer semester: February 15.)

Signature of Proposer: _____

Date: 27th Feb 74

Signature of Instructor: _____

Date: _____

Department/Division Authorization: _____
(where applicable)

Jim Scott

Date: 28 Feb 74

NOTE: Courses sponsored by Departments, Centres, or Divisions, should bear the signature of the Division, Department or Centre Chairperson.

For Office Use:

Date received: _____ Course No. 74NC74

Date Submitted to Non-Credit Committee: 1. _____
2. _____
3. _____

Approved: Rejected: 1. _____
2. _____
3. _____

Reason for rejection:
1. _____
2. _____
3. _____

Action: _____

Evaluation Date: _____ Number of times offered: _____

FILM

With the simultaneous invention of the motion picture camera by the Frenchman Marey and an Englishman William Friese-Green in 1889, and the spectacular improvement in the methods of projection in the year 1895, Cinema was born. A creative problem that arose with motion pictures can be traced back to the character of the invention. Technical improvements in communication facilitate the distribution of existent art forms, but the motion picture camera and projector introduced questions regarding what is photographed and projected - questions which could not be referred to previous artistic experience and which are still not fully answered.

The Film Workshops are not merely a means of imparting technical knowledge to the "student" but also provide a forum for the exploration of such questions. One of last year's students was commented upon in a recent letter by Serge Llosique, Director of the Conservatory of Cinematographic Art as follows:

"...the young intelligent filmmaker at Simon Fraser University and his name is Christopher Aikenhead. There is no student in this country who know to handle better camera and to create film than him."

The general approach will include:

- Original concept
- Preparation of script
- Budgeting
- Planning - personnel, actors, sets, props, costumes, lighting, colour/monochrome, shooting schedule, etc.
- Choice of equipment and filmstock.
- Shooting
- Lighting - studio/on location
- Sound recording
- Working on the sound track
- Art work and animation
- Editing
- Obtaining prints with final sound-on-film transfer
- Print

W301 Super 8mm Film

The student of this introductory production-oriented Workshop will be exposed to all elements of practical film-making in Super 8mm. The participant will learn about the film medium in general, while engaged in making his/her own, or a group project film in Super 8mm. This experience will involve the student in the conceptual, pre-production, production and post-production stages of the film-making process. The student will be expected to complete his/her film in the time schedule assigned by the Resident.

Admission should be by permission of the Resident through personal interview with each applicant. Early application is required. This workshop is limited to 15.

W312 16mm Film

Previous film experience or "301 is a pre-requisite for application for this workshop. The student of this production-oriented workshop will be expected to have strong motivation, commitment, and "free time" as these requirements are dictated by the complexity of film-making in 16mm. The 16mm Film Workshop will provide the participant with an all-round practical knowledge of film production techniques:- from original concept to the finished Sound-on-Film Answer Print, as it is normally practiced in professional film production in Canada and abroad. Students of this workshop will be engaged in making films as group projects or as personal ones - in the form of Narrative, Documentary or Experimental films - developing their creative and craftsmanship abilities simultaneously. Those who wish to specialize in Animation will be able to do so within the available Workshop facilities. The student will be expected to complete his/her film in the time schedule assigned by the Resident.

Admission should be by permission of the Resident through personal interviews and the viewing of film samples of previous work, in Super 8mm or 16mm.. This Workshop is limited to 15.

Course No. 79NC74
742-W312

NON-CREDIT COURSE PROPOSAL FORM

PLEASE COMPLETE THE FOLLOWING DETAILS AND RETURN THE FORM TO:

Chairman
Senate Committee on Non-Credit Instruction
c/o Division of Continuing Education
Simon Fraser University
Burnaby 2, B.C.

PROPOSED COURSE TITLE: 16mm Film
(Please attach a full description of the course,
indicating course content, etc.)

SECTION I. - To be completed for non-credit activities
offered under the auspices of the Division
of Continuing Education.

Proposed Instructor: _____
(Please attach resume, if not regular SFU faculty)

Publicity Requirements: _____
(Please provide details of type of promotion required,
e.g. newspaper, general mailing, special mailing).

Anticipated Course Budget:

Stipends/Honoraria _____ \$ _____
(Please list names and amounts)

Travel Expenses: _____ \$ _____
(Where applicable)

Miscellaneous Expenses: _____ \$ _____

Total \$ _____

Revenue:
Course fees: _____ x \$ _____ \$ _____

Miscellaneous Revenue: _____ \$ _____

Total \$ _____

SECTION II - To be completed for non-credit activities NOT offered under the auspices of the Division of Continuing Education

Department/~~Division~~ proposing the course: Centre for Communications and the Arts

Proposed Instructor: Vincent Vaitiekunas
(Please attach resume, if not regular SFU faculty)

Proposed Course Title: 16mm Film
(Please attach a full description of the course, indicating course content, etc.)

Budget Arrangements: see covering memo and attachments
Stipend/Honoraria: _____ \$ _____

Revenues (i.e. fees, etc.) _____ \$ _____

Department/~~Division~~ subsidizing course: Centre for Communications and the Arts

Publicity Requirements:

- To be arranged by Department proposing the course
- To be arranged through Continuing Education.

TO BE COMPLETED FOR ALL NON-CREDIT ACTIVITIES:

Intended "target" audience: (i.e. specific groups; general public; why is the course necessary; for whom is it intended; etc.)

Students, faculty and staff

Proposed time period for course: 8 weeks

Commencement Date: May 8 End Date: June 26

Mon. Tues. Wed. Thurs. Fri. Sat. Sun.

Time: from 1:30 p.m. to 3:30 p.m.

Location Proposed: A.Q.3131

Fee to be charged: Course:\$20 (non-library card holder) Lab: 20% total cost of finished film

Enrolment: Maximum 15 Minimum _____

Any Special Requirements: (i.e. space, equipment, etc.)

Film studio and 16mm film equipment

(NOTE: Persons proposing courses should bear in mind the deadline dates for course proposal forms to be submitted to the Senate Committee on Non-Credit Instruction: For the Fall semester: June 15. For the Spring semester: October 15.

Signature of Proposer: _____

[Handwritten Signature]

Date: 27th Feb 74

Signature of Instructor: _____

Date: _____

Department/Division Authorization: _____
(where applicable)

[Handwritten Signature]

Date: 7th 28/74

NOTE: Courses sponsored by Departments, Centres, or Divisions, should bear the signature of the Division, Department or Centre Chairperson.

For Office Use:

Date received: _____

Course No. 79NC741

Date Submitted to Non-Credit Committee: 1. _____

2. _____

3. _____

Approved:

Rejected: 1. _____

2. _____

3. _____

Reason for rejection:

1. _____

2. _____

3. _____

Action: _____

Evaluation Date: _____

Number of times offered: _____

NON-CREDIT COURSE PROPOSAL FORM

PLEASE COMPLETE THE FOLLOWING DETAILS AND RETURN THE FORM TO:

Chairman
Senate Committee on Non-Credit Instruction
c/o Division of Continuing Education
Simon Fraser University
Burnaby 2, B.C.

PROPOSED COURSE TITLE: Super 8mm Film
(Please attach a full description of the course,
indicating course content, etc.)

SECTION 1. - To be completed for non-credit activities
offered under the auspices of the Division
of Continuing Education.

Proposed Instructor: _____
(Please attach resume, if not regular SFU faculty)

Publicity Requirements: _____
(Please provide details of type of promotion required,
e.g. newspaper, general mailing, special mailing).

Anticipated Course Budget:

Stipends/Honoraria _____ \$ _____
(Please list names and amounts)

Travel Expenses: _____ \$ _____
(Where applicable)

Miscellaneous Expenses: _____ \$ _____

Total \$ _____

Revenue:
Course fees: _____ x \$ _____ \$ _____

Miscellaneous Revenue: _____ \$ _____

Total \$ _____

SECTION II - To be completed for non-credit activities NOT offered under the auspices of the Division of Continuing Education

Department/~~Division~~ proposing the course: Centre for Communications and the Arts

Proposed Instructor: Vincent Vaitiekunas
(Please attach resume, if not regular SFU faculty)

Proposed Course Title: Super 8mm Film
(Please attach a full description of the course, indicating course content, etc.)

Budget Arrangements: see covering memo and attachments

Stipend/Honoraria: _____ \$ _____

Revenues (i.e. fees, etc.) _____ \$ _____

Department/~~Division~~ subsidizing course: _____

Publicity Requirements:

- To be arranged by Department proposing the course
- To be arranged through Continuing Education.

TO BE COMPLETED FOR ALL NON-CREDIT ACTIVITIES:

Intended "target" audience: (i.e. specific groups; general public; why is the course necessary; for whom is it intended; etc.)

Students, faculty and staff

Proposed time period for course: 8 weeks

Commencement Date: May 9 End Date: June 27

Mon. Tues. Wed. Thurs. Fri. Sat. Sun.

Time: from 1:30 p.m. to 3:30 p.m.

Location Proposed: A.Q.3131

Fee to be charged: Course: \$12 (non-library card holders) Lab: 20% total cost of finished film

Enrolment: Maximum 15 Minimum _____

Any Special Requirements: (i.e. space, equipment, etc.)

Film studio and Super 8mm film equipment

(NOTE: Persons proposing courses should bear in mind the deadline dates for course proposal forms to be submitted to the Senate Committee on Non-Credit Instruction: For the Fall semester: June 15. For the Spring semester: October 15. For the Summer semester: February 15.)

Signature of Proposer: [Signature] Date: 27th Feb 74

Signature of Instructor: _____ Date: _____

Department/Division Authorization: [Signature]
(where applicable)

Date: Feb 28 74

NOTE: Courses sponsored by Departments, Centres, or Divisions, should bear the signature of the Division, Department or Centre Chairperson.

For Office Use:

Date received: _____ Course No. 79NC74

Date Submitted to Non-Credit Committee: 1. _____
2. _____
3. _____

Approved: Rejected: 1. _____
2. _____
3. _____

Reason for rejection:
1. _____
2. _____
3. _____

Action: _____

Evaluation Date: _____ Number of times offered: _____

VIDEO

"The electronic media have unique characteristics and qualities. Electric television photography and sound have natural aspects which separate television from other media. Television is a medium in which we can make. And making, objectify ourselves.

"Only recently has television been thought of as a medium independent of other media. To such an extent as it has been thought of this way previously, the histories of theatre, journalism, motion pictures, and radio have been essentially influential.

"And until only recently, the history of other arts has had little crudence or relevance.

"Now it is possible to think in other ways."¹

"There is no material an artist uses today that is not available to others for other uses. What makes his use of the material different from others' uses is his attitude toward it."²

Although there will be a basic grounding in the technology and techniques of television production, the workshops will not have as their sole aim the teaching of a technical skill. Rather the video equipment, and the skills required to operate it, will be one of the means in an attempt to discover and expand new ways of using the medium.

The material of video is the electron. The electron is finite and the effects of its movements can be studied upon the surface graphs of oscilloscopes as sine curves and wave forms. Video is concerned with time, storage, delay, synchronization, amplitude, amplification and modulation.

W351 Introduction to Video

The Workshop will consist of a structured introduction to half-inch portable Sony camera systems and a one-inch studio Phillion plumbicon camera system. The other equipment studied will include: sync generator, switcher, wave forms monitor, audio amplifier and mixer, videotape recorders and editors. There will be an opportunity to practice simple video productions. Field trips are planned to Metrovedia, Cable-10, Community 10, B.C. Educational TV at BCIT, etc.

Admission should be by permission of the Resident after personal interviews. Early application required. Maximum 15.

1. Brice Howard, Videospace, National Center for Experiments in Television, 1977, p.9.
2. Ibid, p. 26.

Course No. 742-W351

NON-CREDIT COURSE PROPOSAL FORM

PLEASE COMPLETE THE FOLLOWING DETAILS AND RETURN THE FORM TO:

Chairman
Senate Committee on Non-Credit Instruction
c/o Division of Continuing Education
Simon Fraser University
Burnaby 2, B.C.

PROPOSED COURSE TITLE: Introduction to Video
(Please attach a full description of the course,
indicating course content, etc.)

SECTION I. - To be completed for non-credit activities
offered under the auspices of the Division
of Continuing Education.

Proposed Instructor: _____
(Please attach resume, if not regular SFU faculty)

Publicity Requirements: _____
(Please provide details of type of promotion required,
e.g. newspaper, general mailing, special mailing).

Anticipated Course Budget:

Stipends/Honoraria _____ \$ _____
(Please list names and amounts)

Travel Expenses: _____ \$ _____
(Where applicable)

Miscellaneous Expenses: _____ \$ _____

Total \$ _____

Revenue:
Course fees: _____ x \$ _____ \$ _____

Miscellaneous Revenue: _____ \$ _____

Total \$ _____

SECTION II - To be completed for non-credit activities NOT offered under the auspices of the Division of Continuing Education

Department/~~Division~~ proposing the course: Centre for Communications and the Arts

Proposed Instructor: Brian Gung
(Please attach resume, if not regular SFU faculty)

Proposed Course Title: Introduction to Video
(Please attach a full description of the course, indicating course content, etc.)

Budget Arrangements:
Stipend/Honoraria: _____ \$ _____ see covering memo and attachments

Revenues (i.e. fees, etc.) ~~_____ \$ _____~~

Department/~~Division~~ subsidizing course: Centre for Communications and the Arts

Publicity Requirements:

- To be arranged by Department proposing the course
- To be arranged through Continuing Education.

TO BE COMPLETED FOR ALL NON-CREDIT ACTIVITIES:

Intended "target" audience: (i.e. specific groups; general public; why is the course necessary; for whom is it intended; etc.)

Faculty, staff and students

Proposed time period for course: 8 weeks

Commencement Date: May 6 End Date: June 24

Mon. Tues. Wed. Thurs. Fri. Sat. Sun.

Time: from 12:30 - 2:30 p.m. and ~~to~~ 7:30 - 9:30 p.m.

Location Propose: A.Q.3135

Fee to be charged: Course: \$12 (non-library card holders) Lab: \$10

Enrolment: Maximum 18 Minimum _____

Any Special Requirements: (i.e. space, equipment, etc.)

Video Studio Studio 1" equipment - portapak 1/2" equipment

(NOTE: Persons proposing courses should bear in mind the deadline dates for course proposal forms to be submitted to the Senate Committee on Non-Credit Instruction: For the Fall semester: June 15. For the Spring semester: October 15.

Signature of Proposer: [Signature] Date: 27 Feb 74

Signature of Instructor: _____ Date: _____

Department/Division Authorization: [Signature]
(where applicable) Date: 28 Feb 74

NOTE: Courses sponsored by Departments, Centres, or Divisions, should bear the signature of the Division, Department or Centre Chairperson.

For Office Use:

Date received: _____ Course No. 79NC74

Date Submitted to Non-Credit Committee: 1. _____
2. _____
3. _____

Approved: Rejected: 1. _____
2. _____
3. _____

Reason for rejection:
1. _____
2. _____
3. _____

Action: _____

Evaluation Date: _____ Number of times offered: _____

NON-CREDIT COURSE PROPOSAL FORM

PLEASE COMPLETE THE FOLLOWING DETAILS AND RETURN THE FORM TO:

Chairman
Senate Committee on Non-Credit Instruction
c/o Division of Continuing Education
Simon Fraser University
Burnaby 2, B.C.

PROPOSED COURSE TITLE: Continuing Video
(Please attach a full description of the course,
indicating course content, etc.)

SECTION I. - To be completed for non-credit activities
offered under the auspices of the Division
of Continuing Education.

Proposed Instructor: _____
(Please attach resume, if not regular SFU faculty)

Publicity Requirements: _____
(Please provide details of type of promotion required,
e.g. newspaper, general mailing, special mailing).

Anticipated Course Budget:

Stipends/Honoraria _____ \$ _____
(Please list names and amounts)

Travel Expenses: _____ \$ _____
(Where applicable)

Miscellaneous Expenses: _____ \$ _____

Total \$ _____

Revenue:
Course fees: _____ x \$ _____ \$ _____

Miscellaneous Revenue: _____ \$ _____

Total \$ _____

SECTION II - To be completed for non-credit activities NOT offered under the auspices of the Division of Continuing Education

Department/~~Division~~ proposing the course: Centre for Communications and the Arts

Proposed Instructor: Brian Guns
(Please attach resume, if not regular SFU faculty)

Proposed Course Title: Continuing Video
(Please attach a full description of the course, indicating course content, etc.)

Budget Arrangements:
Stipend/Honoraria: _____ \$ _____ see covering memo and attachments
Revenues (i.e. fees, etc.) _____ \$ _____

Department/~~Division~~ subsidizing course: Centre for Communications and the Arts

Publicity Requirements:

- To be arranged by Department proposing the course
- To be arranged through Continuing Education.

TO BE COMPLETED FOR ALL NON-CREDIT ACTIVITIES:

Intended "target" audience: (i.e. specific groups; general public; why is the course necessary; for whom is it intended; etc.)

Students, faculty and staff

Proposed time period for course: 8 weeks

Commencement Date: May 7 End Date: June 25

Mon. Tues. Wed. Thurs. Fri. Sat. Sun.

Time: from 4:30 - 6:30 p.m. and ~~to~~ 7:30 - 9:30 p.m.

Location Proposed: AQ.3135

Fee to be charged: Course: \$20 (non-library card holders) Lab: \$10

Enrolment: Maximum 10 Minimum _____

Any Special Requirements: (i.e. space, equipment, etc.)

Video Studio - Studio 1" equipment - Portapak 1/2" equipment

(NOTE: Persons proposing courses should bear in mind the deadline dates for course proposal forms to be submitted to the Senate Committee on Non-Credit Instruction: For the Fall semester: June 15.
For the Spring semester: October 15.
For the Summer semester: February 15.)

Signature of Proposer: [Signature] Date: 27 Feb 74

Signature of Instructor: _____ Date: _____

Department/Division Authorization: [Signature]
(where applicable) Date: 28 Feb 74

NOTE: Courses sponsored by Departments, Centres, or Divisions, should bear the signature of the Division, Department or Centre Chairperson.

For Office Use:

Date received: _____ Course No. 79NC74

Date Submitted to Non-credit Committee: 1. _____
2. _____
3. _____

Approved: Rejected: 1. _____
2. _____
3. _____

Reason for rejection:
1. _____
2. _____
3. _____

Action: _____

Evaluation Date: _____ Number of times offered: _____

W352 Continuing Video

Suitable experience or W351 is a pre-requisite for application for this course. The Workshop participants will be expected to expand their community contacts from field trips, and will be encouraged to find new ways of "distributing" the original video works they will devise and develop during the semester. The major emphasis in the Workshop (while recognizing the merits of traditional TV studio practices) will be in the creative use of video in the "artistic" (the challenge of generating and organising new types of electronic imagery), "social" (the use of video as an instrument in the process of social change) and "psychological" (the use of video in exploring interpersonal relationships, participant/observer problems etc.) fields.

Admission should be by permission of the Resident after personal interviews. Early application required. Maximum 16.

Instrumental Workshops

Recorder Workshops W410, W411, W413

A variety of instruments are included under the heading of Recorder; however, they all have in common the fact that they are flutes of the whistle-mouthpiece, end-blown type, as distinct from those of the side-blown type, which are the true flutes.

The fipple flutes, or recorders, have had an enormous role in musical life for centuries. Specimens made from sheep bones have been found in burial mounds and dated as early as the Iron Age. The enormous popularity of the recorder during the 16th and 17th centuries is realized when one recalls the frequent references to it in English literature (Shakespeare, Milton, Pepys, etc.). Henry VIII was a recorder player and possessed 76 recorders, as well as 78 transverse flutes.

During the 18th century the instrument fell into disuse, and it should be noted that no instrument of this type has formed any regular part of an orchestra since the days of Bach and Handel, although occasional appearances in later scores can be found, Handel sometimes demanded as many as four recorders in his orchestral pieces. Actual recorders are, however, now revived, as a feature of the movement for the bringing into use again of the 16th and 17th century English and other music. From the late 1920s, recorders have been in common use in many countries, particularly Great Britain and Germany.

Both solo and concerted recorder music is now available in large quantities, and one of the recorder's advantages is, that of all the true musical instruments, this is the cheapest, and the easiest to learn.

There exists for treble recorder such works as 4 Sonatas by Handel and 6 by Daniel Purcell, 3 by Telemann, and many by lesser composers.

The three workshops planned are for beginners, intermediate and advanced students. This is one area where the Centre is able to offer progressive workshops, and while all the workshops emphasize the following areas of instruction, the level or intensity in each area will vary according to the capacity of the students:

- Rudiments of music
- Breath control
- Articulation
- Fingering

The Advanced Workshop will also emphasize:

- The history of the recorder
- Instrumental techniques in playing the descant, treble, alto, tenor, or bass recorders
- Tone production
- Musical style in differing periods
- Modern and ancient recorder literature
- Ensemble playing

Members will be limited to 25 in the beginning and 25 in the intermediate course, and 15 in the advanced, in order that the Resident or Visiting Artist has some individual contact with each of the students.

NON-CREDIT COURSE PROPOSAL FORM

PLEASE COMPLETE THE FOLLOWING DETAILS AND RETURN THE FORM TO:

Chairman
Senate Committee on Non-Credit Instruction
c/o Division of Continuing Education
Simon Fraser University
Burnaby 2, B.C.

PROPOSED COURSE TITLE: Beginning Recorder
(Please attach a full description of the course,
indicating course content, etc.)

SECTION I. - To be completed for non-credit activities
offered under the auspices of the Division
of Continuing Education.

Proposed Instructor: _____
(Please attach resume, if not regular SFU faculty)

Publicity Requirements: _____
(Please provide details of type of promotion required,
e.g. newspaper, general mailing, special mailing).

Anticipated Course Budget:

Stipends/Honoraria _____ \$ _____
(Please list names and amounts)

Travel Expenses: _____ \$ _____
(Where applicable)

Miscellaneous Expenses: _____ \$ _____

Total \$ _____

Revenue:
Course fees: _____ x \$ _____ \$ _____

Miscellaneous Revenue: _____ \$ _____

Total \$ _____

SECTION II - To be completed for non-credit activities NOT offered under the auspices of the Division of Continuing Education

Department/~~Division~~ proposing the course: Centre for Communications and the Arts

Proposed Instructor: David Skulski
(Please attach resume, if not regular SFU faculty)

Proposed Course Title: Beginning Recorder
(Please attach a full description of the course, indicating course content, etc.)

Budget Arrangements: see covering memo and attachment

Stipend/Honoraria: _____ \$ _____

Revenues (i.e. fees, etc.) _____ \$ _____

Department/~~Division~~ subsidizing course: Centre for Communications and the Arts

Publicity Requirements:

- To be arranged by Department proposing the course
- To be arranged through Continuing Education.

TO BE COMPLETED FOR ALL NON-CREDIT ACTIVITIES:

Intended "target" audience: (i.e. specific groups; general public; why is the course necessary; for whom is it intended; etc.)

Students, faculty and staff

Proposed time period for course: 8 weeks

Commencement Date: May 6th End Date: June 24th

Mon. Tues. Wed. Thurs. Fri. Sat. Sun.

Time: from 4:30 p.m. to 5:30 p.m.

Location Proposed: Studio II

Fee to be charged: \$4.00 (Non-library card holders)

Enrolment: Maximum 25 Minimum _____

Any Special Requirements: (i.e. space, equipment, etc.)

armless chairs - music stands

(NOTE: Persons proposing courses should bear in mind the deadline dates for course proposal forms to be submitted to the Senate Committee on Non-Credit Instruction: For the Fall semester: June 15.
For the Spring semester: October 15.
For the Summer semester: February 15.)

Signature of Proposer: [Signature] Date: 27 Feb 74

Signature of Instructor: _____ Date: _____

Department/Division Authorization: [Signature]
(where applicable) Date: Feb-28/74

NOTE: Courses sponsored by Departments, Centres, or Divisions, should bear the signature of the Division, Department or Centre Chairperson.

For Office Use:

Date received: _____ Course No. 79NC74

Date Submitted to Non-Credit Committee: 1. _____
2. _____
3. _____

Approved: Rejected: 1. _____
2. _____
3. _____

Reason for rejection:
1. _____
2. _____
3. _____

Action: _____

Evaluation Date: _____ Number of times offered: _____

Course No. 79N0 741
742-W411

NON-CREDIT COURSE PROPOSAL FORM

PLEASE COMPLETE THE FOLLOWING DETAILS AND RETURN THE FORM TO:

Chairman
Senate Committee on Non-Credit Instruction
c/o Division of Continuing Education
Simon Fraser University
Burnaby 2, B.C.

PROPOSED COURSE TITLE: Intermediate Recorder
(Please attach a full description of the course,
indicating course content, etc.)

SECTION I. - To be completed for non-credit activities
offered under the auspices of the Division
of Continuing Education.

Proposed Instructor: _____
(Please attach resume, if not regular SFU faculty)

Publicity Requirements: _____
(Please provide details of type of promotion required,
e.g. newspaper, general mailing, special mailing).

Anticipated Course Budget:

Stipends/Honoraria _____ \$ 75
(Please list names and amounts)

Travel Expenses: _____ \$ _____
(Where applicable)

Miscellaneous Expenses: _____ \$ _____

Total \$ _____

Revenue:
Course fees: _____ x \$ _____ \$ _____

Miscellaneous Revenue: _____ \$ _____

Total \$ _____

SECTION II - To be completed for non-credit activities NOT offered under the auspices of the Division of Continuing Education

Department/~~Division~~ proposing the course: Centre for Communications and the Arts

Proposed Instructor: David Skulski
(Please attach resume, if not regular SFU faculty)

Proposed Course Title: Intermediate Recorder
(Please attach a full description of the course, indicating course content, etc.)

Budget Arrangements: see covering memo and attachment

Stipend/Honoraria: _____ \$ _____

Revenues (i.e. fees, etc.) _____ \$ _____

Department/~~Division~~ subsidizing course: Centre for Communications and the Arts

Publicity Requirements:

To be arranged by Department proposing the course

To be arranged through Continuing Education.

TO BE COMPLETED FOR ALL NON-CREDIT ACTIVITIES:

Intended "target" audience: (i.e. specific groups; general public; why is the course necessary; for whom is it intended; etc.)

Students, faculty and staff

Proposed time period for course: 8 weeks

Commencement Date: May 6th End Date: June 24th

Mon. Tues. Wed. Thurs. Fri. Sat. Sun.

Time: from 5:30 p.m. to 6:30 p.m.

Location Proposed: Studio II

Fee to be charged: \$4.00 (Non-library card holders)

Enrolment: Maximum 25 Minimum _____

Any Special Requirements: (i.e. space, equipment, etc.)

armless chairs and music stands

(NOTE: Persons proposing courses should bear in mind the deadline dates for course proposal forms to be submitted to the Senate Committee on Non-Credit Instruction; For the Fall semester: June 15. For the Spring semester: October 15. For the Summer semester: February 15.)

Signature of Proposer: [Signature]

Date: 27th Feb 74

Signature of Instructor: _____

Date: _____

Department/Division Authorization: [Signature]
(where applicable)

Date: 7th Feb 74

NOTE: Courses sponsored by Departments, Centres, or Divisions, should bear the signature of the Division, Department or Centre Chairperson.

For Office Use:

Date received: _____

Course No. 79NK74

Date Submitted to Non-Credit Committee: 1. _____
2. _____
3. _____

Approved:

Rejected: 1. _____
2. _____
3. _____

Reason for rejection:

1. _____
2. _____
3. _____

Action: _____

Evaluation Date: _____

Number of times offered: _____

Course No. 79NC791
742-W413

NON-CREDIT COURSE PROPOSAL FORM

PLEASE COMPLETE THE FOLLOWING DETAILS AND RETURN THE FORM TO:

Chairman
Senate Committee on Non-Credit Instruction
c/o Division of Continuing Education
Simon Fraser University
Burnaby 2, B.C.

PROPOSED COURSE TITLE: Advanced Recorder
(Please attach a full description of the course,
indicating course content, etc.)

SECTION I. - To be completed for non-credit activities
offered under the auspices of the Division
of Continuing Education.

Proposed Instructor: _____
(Please attach resume, if not regular SFU faculty)

Publicity Requirements: _____
(Please provide details of type of promotion required,
e.g. newspaper, general mailing, special mailing).

Anticipated Course Budget:

Stipends/Honoraria _____ \$ _____
(Please list names and amounts)

Travel Expenses: _____ \$ _____
(Where applicable)

Miscellaneous Expenses: _____ \$ _____

Total \$ _____

Revenue:
Course fees: _____ x \$ _____ \$ _____

Miscellaneous Revenue: _____ \$ _____

Total \$ _____

SECTION II - To be completed for non-credit activities NOT offered under the auspices of the Division of Continuing Education

Department/~~Division~~ proposing the course: Centre for Communications and the Arts

Proposed Instructor: David Skulski
(Please attach resume, if not regular SFU faculty)

Proposed Course Title: Advanced Recorder
(Please attach a full description of the course, indicating course content, etc.)

Budget Arrangements:
Stipend/Honoraria: _____ \$ see covering memo and attachment

Revenues (i.e. fees, etc.) _____ \$ _____

Department/~~Division~~ subsidizing course: Centre for Communications and the Arts

Publicity Requirements:
 To be arranged by Department proposing the course
 To be arranged through Continuing Education.

TO BE COMPLETED FOR ALL NON-CREDIT ACTIVITIES:

Intended "target" audience: (i.e. specific groups; general public; why is the course necessary; for whom is it intended; etc.)
Students, faculty and staff

Proposed time period for course: _____ 8 weeks

Commencement Date: May 6th End Date: June 24th

Mon. Tues. Wed. Thurs. Fri. Sat. Sun.

Time: from 7:30 p.m. to 9:30 p.m.

Location Proposed: Studio II

Fee to be charged: \$12.00 (Non-library card holders)

Enrolment: Maximum 15 Minimum _____

Any Special Requirements: (i.e. space, equipment, etc.)
armless chairs and music stands

(NOTE: Persons proposing courses should bear in mind the deadline dates for course proposal forms to be submitted to the Senate Committee on Non-Credit Instruction:
For the Fall semester: June 15.
For the Spring semester: October 15.
For the Summer semester: February 15.)

Signature of Proposer: [Signature] Date: 27th Feb 76

Signature of Instructor: _____ Date: _____

Department/Division Authorization: [Signature]
(where applicable) Date: Feb 28/76

NOTE: Courses sponsored by Departments, Centres, or Divisions, should bear the signature of the Division, Department or Centre Chairperson.

For Office Use:

Date received: _____ Course No. 79NC 74

Date Submitted to Non-Credit Committee: 1. _____
2. _____
3. _____

Approved: Rejected: 1. _____
2. _____
3. _____

Reason for rejection:
1. _____
2. _____
3. _____

Action: _____

Evaluation Date: _____ Number of times offered: _____

Ensemble Workshops

W491 Renaissance Ensemble

The Renaissance, with its combination of humanism and its new emphasis on joie de vivre, brought a renewed and discriminated study of all forms of art. As the movement looked back to Greek civilization for its inspiration, music was of necessity included. Indeed music was considered to be one of, if not the highest of the arts. The early 16th century Italians named Michelangelo Buonarroti "Il Divino". Only one other man in that time was so honoured: Francesco Canova da Milano, a lutenist and composer. His compositions were strictly for the lute, and this might give some indication as to the position that music and musicians held in the eyes of the Italians of the Renaissance.

A vast body of musical literature of all types and forms has been left from this time. This literature was written for a variety of musical instruments: many different string instruments, wind instruments and keyboard instruments of both types. Along with the recent revival of interest in the recorder has been a revival of interest in other instruments of the Renaissance time including Krumphorn, lutes, viols, harpsichords, cornetts, sackbuts, etc.

The purpose of the workshop will be to study and play music of the Renaissance period using facsimiles of the appropriate instruments in the appropriate combinations. The music of the period 1450 - 1600 includes dances, sacred music, chamber music and vocal music in transcription.

The major emphasis of the workshop will be upon a study of the historical styles and the problems of ensemble performances. This workshop should be limited to a maximum of 15 persons, which is necessitated by the performance characteristics of the music of the time.

Course No. _____

7910.7.1
742-W491

NON-CREDIT COURSE PROPOSAL FORM

PLEASE COMPLETE THE FOLLOWING DETAILS AND RETURN THE FORM TO:

Chairman
Senate Committee on Non-Credit Instruction
c/o Division of Continuing Education
Simon Fraser University
Burnaby 2, B.C.

PROPOSED COURSE TITLE: Renaissance Ensemble
(Please attach a full description of the course,
indicating course content, etc.)

SECTION I. - To be completed for non-credit activities
offered under the auspices of the Division
of Continuing Education.

Proposed Instructor: _____
(Please attach resume, if not regular SFU faculty)

Publicity Requirements: _____
(Please provide details of type of promotion required,
e.g. newspaper, general mailing, special mailing).

Anticipated Course Budget:

Stipends/Honoraria _____ \$ _____
(Please list names and amounts)

Travel Expenses: _____ \$ _____
(Where applicable)

Miscellaneous Expenses: _____ \$ _____

Total \$ _____

Revenue:
Course fees: _____ x \$ _____ \$ _____

Miscellaneous Revenue: _____ \$ _____

Total \$ _____

SECTION II - To be completed for non-credit activities NOT offered under the auspices of the Division of Continuing Education

Department/~~Division~~ proposing the course: Centre for Communications and the Arts

Proposed Instructor: David Skulski
(Please attach resume, if not regular SFU faculty)

Proposed Course Title: Renaissance Ensemble
(Please attach a full description of the course, indicating course content, etc.)

Budget Arrangements: see covering memo and attachment

Stipend/Honoraria: _____ \$ _____

Revenues (i.e. fees, etc.) _____ \$ _____

Department/~~Division~~ subsidizing course: Centre for Communications and the Arts

Publicity Requirements:

- To be arranged by Department proposing the course
- To be arranged through Continuing Education.

TO BE COMPLETED FOR ALL NON-CREDIT ACTIVITIES:

Intended "target" audience: (i.e. specific groups; general public; why is the course necessary; for whom is it intended; etc.)

University community (of professional ability)

Proposed time period for course: 8 weeks

Commencement Date: May 7th End Date: June 25th

Mon. Tues. Wed. Thurs. Fri. Sat. Sun.

Time: from 7:30 p.m. to 9:30 p.m.

Location Proposed: 1655 Robson St. Metropolitan Health Clinic

Fee to be charged: N/A

Enrolment: Maximum 15 Minimum _____

Any Special Requirements: (i.e. space, equipment, etc.)

armless chairs and music stands

(NOTE: Persons proposing courses should bear in mind the deadline dates for course proposal forms to be submitted to the Senate Committee on Non-Credit Instruction: For the Fall semester: June 15.
For the Spring semester: October 15.
For the Summer semester: February 15.)

Signature of Proposer: _____

[Handwritten Signature]

Date: 27th Feb 74

Signature of Instructor: _____

Date: _____

Department/Division Authorization:
(where applicable)

[Handwritten Signature]

Date: 28 Feb 74

NOTE: Courses sponsored by Departments, Centres, or Divisions, should bear the signature of the Division, Department or Centre Chairperson.

For Office Use:

Date received: _____

Course No. 79NC 14

Date Submitted to Non-Credit Committee: 1. _____
2. _____
3. _____

Approved:

Rejected: 1. _____
2. _____
3. _____

Reason for rejection:

1. _____
2. _____
3. _____

Action: _____

Evaluation Date: _____

Number of times offered: _____

The work of the Purcell String Quartet makes up an important component of the Centre for Communications and the Arts "Community Outreach" programme. When they undertake "Community Residencies", in B.C. locations such as Nanaimo and Vernon etc., part of these very successful ventures consists of an intensive workshop, with the string section of the local symphony orchestra, in orchestral techniques, marking parts, musical notation, the role of conductor and principals and section playing.

The Centre for Communications and the Arts and the Purcell String Quartet have received requests to hold such workshops in the Lower Mainland and so have planned the workshops to meet this need. It was felt necessary to separate the community orchestra players (W481) from the school string players (482).

NON-CREDIT COURSE PROPOSAL FORM

PLEASE COMPLETE THE FOLLOWING DETAILS AND RETURN THE FORM TO:

Chairman
Senate Committee on Non-Credit Instruction
c/o Division of Continuing Education
Simon Fraser University
Burnaby 2, B.C.

PROPOSED COURSE TITLE: Community String Workshop
(Please attach a full description of the course,
indicating course content, etc.)

SECTION I. - To be completed for non-credit activities
offered under the auspices of the Division
of Continuing Education.

Proposed Instructor: _____
(Please attach resume, if not regular SFU faculty)

Publicity Requirements: _____
(Please provide details of type of promotion required,
e.g. newspaper, general mailing, special mailing).

Anticipated Course Budget:

Stipends/Honoraria _____ \$ _____
(Please list names and amounts)

Travel Expenses: _____ \$ _____
(Where applicable)

Miscellaneous Expenses: _____ \$ _____

Revenue: _____ Total \$ _____
Course fees: _____ x \$ _____ \$ _____

Miscellaneous Revenue: _____ \$ _____

Total \$ _____

SECTION II - To be completed for non-credit activities NOT offered under the auspices of the Division of Continuing Education

Department/Division-proposing the course: Centre for Communications and the Arts

Proposed Instructor: Purcell String Quartet
(Please attach resume, if not regular SFU faculty)

Proposed Course Title: Community String Workshop
(Please attach a full description of the course, indicating course content, etc.)

Budget Arrangements: see covering memo and attachments

Stipend/Honoraria: _____ \$ ~~_____~~

Revenues (i.e. fees, etc.) ~~_____~~ \$ _____

Department/Division subsidizing course: _____

Publicity Requirements:

To be arranged by Department proposing the course

To be arranged through Continuing Education.

TO BE COMPLETED FOR ALL NON-CREDIT ACTIVITIES:

Intended "target" audience: (i.e. specific groups; general public; why is the course necessary; for whom is it intended; etc.)

Lower Mainland community orchestra members

Proposed time period for course: one day

Commencement Date: May 4 End Date: May 4

Mon. Tues. Wed. Thurs. Fri. Sat. Sun.

Time: from 9:00 a.m. to 9:00 p.m.

Location Proposed: Theatre/Studio II/Concrete Theatre/Theatre 122

Fee to be charged: \$5.00

Enrolment: Maximum 80 Minimum _____

Any Special Requirements: (i.e. space, equipment, etc.)

140 armless chairs

(NOTE: Persons proposing courses should bear in mind the deadline dates for course proposal forms to be submitted to the Senate Committee on Non-Credit Instruction: For the Fall semester: June 15. For the Spring semester: October 15. For the Summer semester: February 15.)

Signature of Proposer: [Signature] Date: 27th Feb 74.

Signature of Instructor: _____ Date: _____

Department/Division Authorization: Miss Bond
(where applicable)

Date: 28 Feb 74

NOTE: Courses sponsored by Departments, Centres, or Divisions, should bear the signature of the Division, Department or Centre Chairperson.

For Office Use:

Date received: _____ Course No. 79NC 74

Date Submitted to Non-Credit Committee: 1. _____
2. _____
3. _____

Approved: Rejected: 1. _____
2. _____
3. _____

Reason for rejection:
1. _____
2. _____
3. _____

Action: _____

Evaluation Date: _____ Number of times offered: _____

Course No. 79NC 74
742-W482

NON-CREDIT COURSE PROPOSAL FORM

PLEASE COMPLETE THE FOLLOWING DETAILS AND RETURN THE FORM TO:

Chairman
Senate Committee on Non-Credit Instruction
c/o Division of Continuing Education
Simon Fraser University
Burnaby 2, B.C.

PROPOSED COURSE TITLE: Community String Workshop
(Please attach a full description of the course,
indicating course content, etc.)

SECTION I. - To be completed for non-credit activities
offered under the auspices of the Division
of Continuing Education.

Proposed Instructor: _____
(Please attach resume, if not regular SFU faculty)

Publicity Requirements: _____
(Please provide details of type of promotion required,
e.g. newspaper, general mailing, special mailing).

Anticipated Course Budget:

Stipends/Honoraria _____ \$ _____
(Please list names and amounts)

Travel Expenses: _____ \$ _____
(Where applicable)

Miscellaneous Expenses: _____ \$ _____

Total \$ _____

Revenue:
Course fees: _____ x \$ _____ \$ _____

Miscellaneous Revenue: _____ \$ _____

Total \$ _____

SECTION II - To be completed for non-credit activities NOT offered under the auspices of the Division of Continuing Education.

Department/~~Division~~ proposing the course: Centre for Communications and the Arts

Proposed Instructor: Purcell String Quartet
(Please attach resume, if not regular SFU faculty)

Proposed Course Title: Community String Workshop
(Please attach a full description of the course, indicating course content, etc.)

Budget Arrangements: see covering memo and attachments

Stipend/Honoraria: _____ \$ _____

Revenues (i.e. fees, etc.) _____ \$ _____

Department/~~Division~~ subsidizing course: Centre for Communications and the Arts

Publicity Requirements:

- To be arranged by Department proposing the course
- To be arranged through Continuing Education.

TO BE COMPLETED FOR ALL NON-CREDIT ACTIVITIES:

Intended "target" audience: (i.e. specific groups; general public; why is the course necessary; for whom is it intended; etc.)

Lower Mainland Secondary School string students

Proposed time period for course: one day

Commencement Date: May 7 End Date: May 7

Mon. Tues. Wed. Thurs. Fri. Sat. Sun.

Time: from 9:00 a.m. to 9:00 p.m.

Location Proposed: Theatre/Studio II/Concrete Theatre/Theatre 122

Fee to be charged: \$5.00

Enrolment: Maximum 80 Minimum _____

Any Special Requirements: (i.e. space, equipment, etc.)

140 armless chairs

(NOTE: Persons proposing courses should bear in mind the deadline dates for course proposal forms to be submitted to the Senate Committee on Non-Credit Instruction: For the Fall semester: June 15. For the Spring semester: October 15. For the Summer semester: February 15.)

Signature of Proposer: [Signature] Date: [Date]

Signature of Instructor: _____ Date: _____

Department/Division Authorization: [Signature]
(where applicable)

Date: 28 Feb 74

NOTE: Courses sponsored by Departments, Centres, or Divisions, should bear the signature of the Division, Department or Centre Chairperson.

For Office Use:

Date received: _____ Course No. 79NC 74

Date Submitted to Non-Credit Committee: 1. _____
2. _____
3. _____

Approved: Rejected: 1. _____
2. _____
3. _____

Reason for rejection:
1. _____
2. _____
3. _____

Action: _____

Evaluation Date: _____ Number of times offered: _____

Course No. 60 NC 74

NON-CREDIT COURSE PROPOSAL FORM

PLEASE COMPLETE THE FOLLOWING DETAILS AND RETURN THE FORM TO:

Chairman
Senate Committee on Non-Credit Instruction
c/o Division of Continuing Education
Simon Fraser University
Burnaby 2, B.C.

PROPOSED COURSE TITLE: Silk screen Graphics
(Please attach a full description of the course, indicating course content, etc.)

SECTION I. - To be completed for non-credit activities offered under the auspices of the Division of Continuing Education.

Proposed Instructor: Bob Anderson
(Please attach resume, if not regular SFU faculty)

Publicity Requirements: Posters, general mailing, newspaper
(Please provide details of type of promotion required, e.g. newspaper, general mailing, special mailing).

Anticipated Course Budget:

Stipends/Honoraria \$ 300 - Instructor \$ _____
(Please list names and amounts)
\$ 180 Equipment
\$ 300 Supplies

Travel Expenses: _____ \$ _____
(Where applicable)

Miscellaneous Expenses: _____ \$ _____

Total \$ 780.00

Revenue:
Course fees: 24 x \$ 29 35 25 \$ 600.00

Miscellaneous Revenue: _____ \$ _____

Total \$ 780.00

SECTION II - To be completed for non-credit activities NOT offered under the auspices of the Division of Continuing Education.

Department/Division proposing the course: _____

Proposed Instructor: _____
(Please attach resume, if not regular SFU faculty)

Proposed Course Title: _____
(Please attach a full description of the course, indicating course content, etc.)

Budget Arrangements:

Stipend/Honoraria: _____ \$ _____

Revenues (i.e. fees, etc.) _____ \$ _____

Department/Division subsidizing course: _____

Publicity Requirements:

To be arranged by Department proposing the course

To be arranged through Continuing Education.

TO BE COMPLETED FOR ALL NON-CREDIT ACTIVITIES:

Intended "target" audience: (i.e. specific groups; general public; why is the course necessary; for whom is it intended; etc.)

Present Students, past students, general public.

Proposed time period for course: 11 weeks

Commencement Date: May 13 End Date: August 7

Mon. Tues. Wed. Thurs. Fri. Sat. Sun.

Time: from _____ to _____

Location Proposed: Transportation Centre

Fee to be charged: \$25 plus material = \$35.00

Enrolment: Maximum 12 per class Minimum 6 per class

Any Special Requirements: (i.e. space, equipment, etc.)

(NOTE: Persons proposing courses should bear in mind the deadline dates for course proposal forms to be submitted to the Senate Committee on Non-Credit Instruction: For the Fall semester: June 15. For the Spring semester: October 15. For the Summer semester: February 15.)

Signature of Proposer: Omaha Hayes Date: Feb. 11/74
Signature of Instructor: R. Anderson Date: Jan. 5/74
Department/Division Authorization: _____
(where applicable) Date: Feb. 11/74

NOTE: Courses sponsored by Departments, Centres, or Divisions, should bear the signature of the Division; Department or Centre Chairperson.

For Office Use:

Date received: Mar 13/74 Course No. 80 NC 74

Date Submitted to Non-Credit Committee: 1. _____
2. _____
3. _____

Approved: Rejected: 1. _____
2. _____
3. _____

Reason for rejection:
1. _____
2. _____
3. _____

Action: _____

Evaluation Date: _____ Number of times offered: _____

Feb 22/74

SILK-SCREENING

The practical technology of Silk Screening. The simplicity of modern technology and of photo-mechanics has eliminated years of illustration experience.

A variety of applications will be demonstrated during the eight-week course.*

- 1st Week - Technical equipment
- 2nd " - Screen fabrics and stretching
- 3rd " - Frame making
- 4th " - Photo Mechanical Processes
- 5th " - Applications
- 6th " -
- 7th " - } Individual Screens
- 8th " - }

*Please note that students taking the course should wear old clothes or coveralls.

Course No. _____

NON-CREDIT ~~COURSE~~ PROPOSAL FORM

PLEASE COMPLETE THE FOLLOWING DETAILS AND RETURN THE FORM TO:

Chairman
Senate Committee on Non-Credit Instruction
c/o Division of Continuing Education
Simon Fraser University
Burnaby 2, B.C.

Lecture
PROPOSED ~~COURSE~~ TITLE: Solzhenitsyn and the Soviet Past
(Please attach a full description of the course,
indicating course content, etc.)

SECTION I. - To be completed for non-credit activities
offered under the auspices of the Division
of Continuing Education.

Proposed Instructor: Dr. Jan Jozef Solecki
(Please attach resume, if not regular SFU faculty)

Publicity Requirements: At the discretion of Continuing Education
(Please provide details of type of promotion required,
e.g. newspaper, general mailing, special mailing).
Posters and newspapers

Anticipated Course Budget:

Stipends/Honoraria Dr. J.J. Solecki \$ 50.00
(Please list names and amounts)

Travel Expenses: _____ \$ _____
(Where applicable)

Miscellaneous Expenses: _____ \$ _____

Total \$ 50.00

Revenue:
Course fees: _____ x \$ _____ \$ _____

Miscellaneous Revenue: _____ \$ _____

Total \$ 50.00

SECTION II - To be completed for non-credit activities NOT offered under the auspices of the Division of Continuing Education

Department/Division proposing the course: _____

Proposed Instructor: _____
(Please attach resume, if not regular SFU faculty)

Proposed Course Title: _____
(Please attach a full description of the course, indicating course content, etc.)

Budget Arrangements:
Stipend/Honoraria: _____ \$ _____
Revenues (i.e. fees, etc.) _____ \$ _____
Department/Division subsidizing course: _____

Publicity Requirements:
 To be arranged by Department proposing the course
 To be arranged through Continuing Education.

TO BE COMPLETED FOR ALL NON-CREDIT ACTIVITIES:

Intended "target" audience: (i.e. specific groups; general public; why is the course necessary; for whom is it intended; etc.)
General public

Proposed time period for course: One lecture to be given both at noon and in the evening, sometime during the last two weeks of May, 1974.

Commencement Date: May 29th End Date: _____

Mon. Tues. Wed. Thurs. Fri. Sat. Sun. 29th May
12.00 - 2.00 pm
7.30 - 10.00 pm

Time: from 12 noon - 2 pm to _____
a 7.30 - 10 pm

Location Proposed: At the discretion of Continuing Education. C902
(200)

Fee to be charged: none

Enrolment: Maximum 200 Minimum none

Any Special Requirements: (i.e. space, equipment, etc.)
None

(NOTE: Persons proposing courses should bear in mind the deadline dates for course proposal forms to be submitted to the Senate Committee on Non-Credit Instruction: For the Fall semester: June 15.
For the Spring semester: October 15.
For the Summer semester: February 15.)

Signature of Proposer: W.A.S. Smith / per Shula Roberts Date: April 19, 1974

Signature of Instructor: [Signature] Date: April 19, 1974

Department/Division Authorization: Dean of Arts Office
(where applicable) Date: April 19, 1974

NOTE: Courses sponsored by Departments, Centres, or Divisions, should bear the signature of the Division, Department or Centre Chairperson.

*Approved 23.4.74
J. Hunt*

For Office Use:

Date received: April 22/74 Course No. _____

Date Submitted to Non-Credit Committee: 1. _____
2. _____
3. _____

Approved: Rejected: 1. _____
2. _____
3. _____

Reason for rejection:
1. _____
2. _____
3. _____

Action: _____

Evaluation Date: _____ Number of times offered: _____

SOLZHENITSYN AND THE SOVIET PAST

After the publication of One Day in the Life of Ivan Denisovich, Aleksandr Isaevich SOLZHENITSYN was acclaimed in the Soviet Union as a "great" writer. The book dealt with the stark reality of the Stalinist era.

With the change in the leadership in the USSR, this "stark reality" approach became undesirable, but Solzhenitsyn refused to be silenced. He continued to write. And since his books were refused publication in the USSR, he published them abroad. Because he was outspoken, Solzhenitsyn was banished from his native land.

In his books Solzhenitsyn questioned the activity of the Soviet state, challenged the image that is being created of its principal leader—Lenin, and dared to take upon himself the burden of counselling the Soviet leaders to abandon Marxism and to return to traditional, pure Russian methods of Statehood.

Jan J. Solecki, of the Department of Slavonic Studies, University of British Columbia, will discuss these issues and Solzhenitsyn's stand in his lecture to

be given on ^{wed} A May 29 at both 12:30^{pm} and 7:30 pm

in Room 6900

TITLE: Typing Program

TOTAL ENROLMENT: (SFU STUDENTS: 33 NON-SFU STUDENTS: 2) DROP RATE: -
Staff Members

FEE CHARGED: (SFU STUDENTS: \$15 NON-SFU STUDENTS: \$15)
Fee can be waived if student unable to pay.

TOTAL EXPENDITURES: \$575.00 TOTAL REVENUE: No Revenue

ADVERTISING: Peak Publication, Non-Credit Course Guide and Tent Advertisement.

STUDENT FEEDBACK: See Fall submission.

OPERATIONAL PROBLEMS: -

COMMENTS: -

TITLE: Rapid Reading - Evening Course

TOTAL ENROLMENT: (SFU STUDENTS: 3 NON-SFU STUDENTS: 28) (DROP RATE: will pick up
course in next session -
business commitments.)
(Four were able to
complete the course;

FEE CHARGED: (SFU STUDENTS: \$5.00 NON-SFU STUDENTS: \$65.00)
Book Fee Incl. Book Fee

TOTAL EXPENDITURES: Approx. \$150.00 TOTAL REVENUE: No Revenue

ADVERTISING: Mailing List and radio spots.

STUDENT FEEDBACK: Similar to Fall report.

OPERATIONAL PROBLEMS: -

COMMENTS: -

TITLE: English 001

TOTAL ENROLMENT: (SFU STUDENTS: 35 NON-SFU STUDENTS: -) DROP RATE: Approx. 3/4

FEE CHARGED: No fee (SFU STUDENTS: - NON-SFU STUDENTS: -)

TOTAL EXPENDITURES: -- TOTAL REVENUE: -

ADVERTISING: Non-Credit Activities Schedule

STUDENT FEEDBACK: --

OPERATIONAL PROBLEMS: No operational problems occurred.

COMMENTS: --

?

TITLE: Introduction to Dance Therapy

TOTAL ENROLMENT: (SFU STUDENTS: 6 NON-SFU STUDENTS: 9) (Of the orig. 15 students who enrolled in the course, about 8 cont. to attend ea. class until the end of the 8 wk. period. Others either dropped or attended sporadically.)

FEE CHARGED: (SFU STUDENTS: \$25. NON-SFU STUDENTS: \$25.)

TOTAL EXPENDITURES: Approx. \$100.00 TOTAL REVENUE: -

ADVERTISING: Produced by Kay Pearson, from previous semester's brochure for same course. Small brochure which was placed around campus and sent to mental health professional groups in the Vancouver area. Plus Non-Credit Activities Schedule and newspaper ads.

STUDENT FEEDBACK: Feedback was of an informal nature, consisting of frequent discussions as part of the course itself. Thus, no questionnaire. However, the core group of students who attended every class were quite enthusiastic. There were often many queries as to where credited university programs in Dance Therapy exist in Canada. The only credited program that I am familiar with is at York Univ. in Toronto. At least three students have informed me that Dance Therapy is a prime vocational consideration for them. There is currently no formal training for them, outside of this course, in B.C.

OPERATIONAL PROBLEMS: No operational problems, except for too little heat in room. The course met in the Education trailers, Bldg.2 - room 401.

COMMENTS: -

TITLE: Access to Information

TOTAL ENROLMENT: (SFU STUDENTS: '69 NON-SFU STUDENTS: -) DROP RATE: -

FEE CHARGED: NO FEE (SFU STUDENTS: - NON-SFU STUDENTS: -)

TOTAL EXPENDITURES: \$20.40 TOTAL REVENUE: NO REVENUE

ADVERTISING: POSTERS, S.F.U. WEEK.

STUDENT FEEDBACK: A questionnaire on the effectiveness and value of the library course was circulated in 1972.

OPERATIONAL PROBLEMS: NO PROBLEMS.

COMMENTS: -

TITLE: READING & STUDY - 8 WEEK COURSE

TOTAL ENROLMENT: (SFU STUDENTS: 178 NON-SFU STUDENTS: 2) DROP RATE: SEE FALL
Staff Members REPORT.

FEE CHARGED: (SFU STUDENTS: Free NON-SFU STUDENTS: \$60.00)

TOTAL EXPENDITURES: \$575.00 TOTAL REVENUE: NO REVENUE

ADVERTISING: PEAK PUBLICATION, NON-CREDIT COURSE GUIDE AND
TENT ADVERTISEMENT.

STUDENT FEEDBACK: -

OPERATIONAL PROBLEMS: VACANCY OF ONE STAFF POSITION, LIMITS ENROLMENT.

COMMENTS: -

TITLE: Dance Therapy - Advanced

TOTAL ENROLMENT: (SFU STUDENTS: 4 NON-SFU STUDENTS: -) DROP RATE: -

FEE CHARGED: (SFU STUDENTS: \$15. NON-SFU STUDENTS: \$15.)

TOTAL EXPENDITURES: Minor TOTAL REVENUE: -

ADVERTISING: No advertising was produced because these students emerged from the first semester's Introductory Dance Therapy class. It was they who had asked to continue on an advanced level.

STUDENT FEEDBACK: Feedback was extremely enthusiastic. These four students are very interested in continuing their education in Dance Therapy. At least one is considering going on for a Masters Degree in Dance Therapy, at an institution in the states.

OPERATIONAL PROBLEMS: Inadequate room. The class was held in the SUB. A fairly large room, with no furniture, with a door which can be closed, is required.

COMMENTS: -

TITLE: The Photographer's Eye.

TOTAL ENROLMENT: (SFU STUDENTS: 2 NON-SFU STUDENTS: 13) DROP RATE: 3

FEE CHARGED: (SFU STUDENTS: \$35. NON-SFU STUDENTS: \$35.)

TOTAL EXPENDITURES: Approx. \$50.00 TOTAL REVENUE: \$525.00

ADVERTISING: Normal advertising for the course is sufficient.

STUDENT FEEDBACK: The feedback was very good. See as an example the letter of Mr. Jerry Altam. The students requested that a Workshop II be started up as soon as possible because they would like to carry on the type of work that this course

OPERATIONAL PROBLEMS: ^{initiated} No problem

COMMENTS: --

TITLE: General Education Activity Classes 74-1

TOTAL ENROLMENT: (SFU STUDENTS: 577 NON-SFU STUDENTS: 76) DROP RATE: 10

FEE CHARGED: (SFU STUDENTS: - NON-SFU STUDENTS: -)

TOTAL EXPENDITURES: \$3,806 TOTAL REVENUE: \$960

ADVERTISING: -

STUDENT FEEDBACK: A full survey using the attached questionnaire was not completed this spring. This information will become available from the summer semester.

OPERATIONAL PROBLEMS: -

COMMENTS: -

TITLE: Children's Recreation Program.

TOTAL ENROLMENT: 90 (SFU STUDENTS: - NON-SFU STUDENTS: -) (DROP RATE: to usual
Aged 7 - 13 years (colds, etc.

FEE CHARGED: (SFU STUDENTS: NON-SFU STUDENTS:)

TOTAL EXPENDITURES: \$1,845 TOTAL REVENUE: \$1,700

ADVERTISING: Advertising done by mail out to parents of children previously enrolled. Next spring local schools will be circularized too as enrollment dropped from fall.

STUDENT FEEDBACK: Feedback is difficult from young children, so our evaluation is based on staff input and observations of program supervisor plus phone calls from parents.

OPERATIONAL PROBLEMS: -

COMMENTS: -

7
TITLE: Family Recreation Program

(TOTAL ENROLMENT: (SFU STUDENTS: Non-SFU STUDENTS:) DROP RATE:
(50 adults, 80 children - all S.F.U. faculty, staff or students.

FEE CHARGED: (SFU STUDENTS: - NON-SFU STUDENTS: -)

TOTAL EXPENDITURES: \$595 TOTAL REVENUE: No income

ADVERTISING: Advertising was done by flyer to each Department.

STUDENT FEEDBACK: Feedback not formally collected by questionnaire this
spring; will do so in the fall.

OPERATIONAL PROBLEMS: -

COMMENTS: -

741 - W202

TITLE: Elementary Dance - Zella Wolofsky.

TOTAL ENROLMENT: (SFU STUDENTS: 31 NON-SFU STUDENTS: 7) DROP RATE:

FEE CHARGED: (SFU STUDENTS: - NON-SFU STUDENTS: \$24)

TOTAL EXPENDITURES: \$979 TOTAL REVENUE: \$168

ADVERTISING: Brochure - 3,000 copies.
Peak Directory - 7,000 copies.
Non-Credit Program Announcement - 8,000 copies.

STUDENT FEEDBACK: The Search/Evaluation Committees have not yet completed
their work of evaluating the 1973-74 workshop program. We will forward a
summary of their deliberations to the Committee by the end of June.

OPERATIONAL PROBLEMS: Lack of proper space limits dance workshop enrollment
to a crowded 40.

COMMENTS: This workshop followed a pattern described in the
original course proposal.

741-W204

TITLE: Intermediate/Advanced Dance - Iris Garland.

TOTAL ENROLMENT: (SFU STUDENTS: 25 NON-SFU STUDENTS: 2) DROP RATE: -

FEE CHARGED: (SFU STUDENTS: - NON-SFU STUDENTS: \$40)

TOTAL EXPENDITURES: \$324 TOTAL REVENUE: \$80

ADVERTISING: Brochure - 3,000 copies
Peak Directory - 7,000 copies
Non-Credit Program Announcement - 8,000 copies.

STUDENT FEEDBACK: The Search/Evaluation Committees have not yet completed their work of evaluating the 1973/74 workshop program. We will forward a summary to their deliberations to the Committee by the end of June.

OPERATIONAL PROBLEMS: Lack of proper space limits enrollment to a max: 30.
Staffing - proper development of the dance program requires funds to hire additional staff.

Teaching - This workshop followed the pattern described in the orig. COMMENTS: course proposal. No instructor's salary was charged to the Centre for Communications and the Arts. The staffing of the senior position in our dance program is under special arrangement with the Dept. of Kinesiology and with the concurrence of the Vice-President Academic.

TITLE: 741 - W208 Production Workshop - Iris Garland.

TOTAL ENROLMENT: 27 (SFU STUDENTS: - NON-SFU STUDENTS: -) DROP RATE: -

FEE CHARGED: - (SFU STUDENTS: - NON-SFU STUDENTS: -)

TOTAL EXPENDITURES: \$3,580 TOTAL REVENUE:

ADVERTISING: Brochure - 3,000 copies
Peak Directory - 7,000 copies.
Non-Credit Program Announcement - 8,000 copies.

STUDENT FEEDBACK: The Search/Evaluation Committees have not yet completed their work of evaluating the 1973-74 workshop program. We will forward a summary of their deliberations to the committee by the end of June.

OPERATIONAL PROBLEMS: Lack of proper space limits enrollment to max:
Staffing - proper development of the dance program requires funds to hire additional staff.

Teaching - this workshop followed the pattern described in the orig. COMMENTS: course proposal. No instructor's salary was charged to the Centre for Communications and the Arts. The staffing of the senior position in our dance program is under special arrangement with the Dept. of Kinesiology and with the concurrence of the Vice-President Academic.

741 - W301
TITLE: Super 8 mm Film - Vincent Vaitiekunas.

TOTAL ENROLMENT: (SFU STUDENTS: 8 NON-SFU STUDENTS: 5) DROP RATE: -

FEE CHARGED: (SFU STUDENTS: - NON-SFU STUDENTS: \$24.)

TOTAL EXPENDITURES: \$1,544. TOTAL REVENUE: \$140

ADVERTISING: Brochure - 3,000 copies
Peak Directory - 7,000 copies
Non-Credit Program Announcement - 8,000 copies.

STUDENT FEEDBACK: The Search/Evaluation Committees have not yet completed their work of evaluating the 1973-74 workshop program. We will forward a summary of their deliberations to the committee by the end of June.

OPERATIONAL PROBLEMS: Problems are not so acute in W301 as they are for W312. However, a constant upgrading of heavily-used equipment is required.

COMMENTS: Teaching - This workshop followed the pattern described in the original course proposal.

741 - W312
TITLE: 16 mm Film - Vincent Vaitiekunas.

TOTAL ENROLMENT: (SFU STUDENTS: 3 NON-SFU STUDENTS: 8) DROP RATE: -

FEE CHARGED: (SFU STUDENTS: - NON-SFU STUDENTS: \$40)

TOTAL EXPENDITURES: \$8,803 TOTAL REVENUE: \$320

ADVERTISING: Brochure - 3,000 copies
Peak Directory - 7,000 copies
Non-Credit Program Announcement - 8,000 copies.

STUDENT FEEDBACK: The Search/Evaluation Committees have not yet completed their work of evaluating the 1973-74 workshop program. We will forward a summary of their deliberations to the Committee by the end of June.

OPERATIONAL PROBLEMS: (a) Space - desperately need (espec. during editing) are a separate viewing room, and at least 4 more cutting rooms in the present studio. Many students have to be turned away each semester - applic. for this w/s cannot be increased unless additional space, staff, equipment and money are available. Although this film w/s is not credited academically, students must be prepared to devote as much, if not more, time to film than they would do to their major. Those who do, achieve much.

(b) Equipment - constant upgrading of heavily used equipment required.

COMMENTS: Teaching - This W/Shop followed the pattern described in the orig. course proposal. Public Performance - The films created and processed in the Spring 1974 were viewed at a public showing.

741-W351

TITLE: Introduction to Video - Brian Guns

TOTAL ENROLMENT: (SFU STUDENTS: 6 NON-SFU STUDENTS: 5) DROP RATE: -

FEE CHARGED: \$110 (SFU STUDENTS: - NON-SFU STUDENTS: \$24)
Laboratory fees at \$10.

TOTAL EXPENDITURES: \$2,716 TOTAL REVENUE: \$230

ADVERTISING: Brochure - 3,000 copies
Peak Directory - 7,000 copies
Non-Credit Program Announcement - 8,000 copies.

STUDENT FEEDBACK: The Search/Evaluation Committees have not yet completed their work of evaluating the 1973-74 workshop program. We will forward a summary of their deliberations to the Committee by the end of June.

OPERATIONAL PROBLEMS: a) Space - the space for the workshop is excellent, however, for a proper studio to function, it would necessitate installation of a lighting grid and more studio "furniture". The area is badly in need of redecoration.

b) Equipment - our equipment is leased, and will have to be constantly reviewed and updated.

COMMENTS:

Teaching - this workshop followed the pattern described in the original course proposal.

TITLE: 741 - W352 Continuing Video - Brian Guns

TOTAL ENROLMENT: (SFU STUDENTS: 9 NON-SFU STUDENTS: 0) DROP RATE: -

FEE CHARGED: \$90 (SFU STUDENTS: - NON-SFU STUDENTS: \$40)
9 Laboratory fees at \$10.

TOTAL EXPENDITURES: \$2,716 TOTAL REVENUE: \$90.

ADVERTISING: Brochure - 3,000 copies
Peak Directory - 7,000 copies
Non-Credit Program Announcement - 8,000 copies.

STUDENT FEEDBACK: The Search/Evaluation Committees have not yet completed their work of evaluating the 1973-74 workshop program. We will forward a summary of their deliberations to the Committee by the end of June.

OPERATIONAL PROBLEMS: a) Space - the space for the workshop is excellent; however, for a proper studio to function, it would necessitate installation of a lighting grid and more studio "furniture". The area is badly in need of redecoration.

b) Equipment - our equipment is leased, and will have to be constantly reviewed and updated.

COMMENTS:

Teaching - this workshop followed the pattern described in the original course proposal.

TITLE: 741 - W401 Madrigal Singers - Jon Washburn.

TOTAL ENROLMENT: 28 (SFU STUDENTS: - NON-SFU STUDENTS: -) DROP RATE: -

FEE CHARGED: No fees (SFU STUDENTS: - NON-SFU STUDENTS: -)

TOTAL EXPENDITURES: \$1,195 TOTAL REVENUE: -

ADVERTISING: Brochure - 3,000 copies
Peak Directory - 7,000 copies
Non-Credit Program Announcement - 8,000 copies.

STUDENT FEEDBACK: The Search/Evaluation Committees have not yet completed their work of evaluating the 1973-74 workshop program. We will forward a summary of their deliberations to the Committee by the end of June.

OPERATIONAL PROBLEMS: There is a lack of proper acoustically correct musical space for performance on campus. There is also a lack of effective rehearsal space and instruments for a musical program. These would have to be upgraded in the university is to consider instituting credit for music at Simon Fraser.

COMMENTS:

Teaching - This workshop followed the pattern described in the original course proposal.

TITLE: 741-W402 Choir - Jon Washburn.

TOTAL ENROLMENT: (SFU STUDENTS: 28 NON-SFU STUDENTS: 0) DROP RATE: -

FEE CHARGED: (SFU STUDENTS: - NON-SFU STUDENTS: -)

TOTAL EXPENDITURES: \$865 TOTAL REVENUE: -

ADVERTISING: Brochure - 3,000 copies
Peak Directory - 7,000 copies
Non-Credit Program Announcement - 8,000 copies.

STUDENT FEEDBACK: The Search/Evaluation Committees have not yet completed their work of evaluating the 1973-74 workshop program. We will forward a summary of their deliberations to the Committee by the end of June.

OPERATIONAL PROBLEMS: There is a lack of proper acoustically correct musical space for performance on campus. There is also a lack of effective rehearsal space and instruments for a musical program. These would have to be upgraded if the university is to consider instituting credit for music at Simon Fraser.

COMMENTS: This workshop followed the pattern described in the original course proposal.

TITLE: 741-W411 Intermediate Recorder - David Skulski

TOTAL ENROLMENT: (SFU STUDENTS: 5 NON-SFU STUDENTS: -) DROP RATE: -

FEE CHARGED: (SFU STUDENTS: - NON-SFU STUDENTS: \$8)

TOTAL EXPENDITURES: \$613 TOTAL REVENUE: --

ADVERTISING: Brochure - 3,000 copies
Peak Directory - 7,000 copies
Non-Credit Program Announcement - 8,000 copies.

STUDENT FEEDBACK: The Search/Evaluation Committees have not yet completed their work of evaluating the 1973-74 workshop program. We will forward a summary of their deliberations to the Committee by the end of June.

OPERATIONAL PROBLEMS: No comments.

COMMENTS: This workshop followed the pattern described in the original course proposal.

TITLE: 741-W413 Advanced Recorder - David Skulski

TOTAL ENROLMENT: (SFU STUDENTS: 5 NON-SFU STUDENTS: 1) DROP RATE: -

FEE CHARGED: (SFU STUDENTS: - NON-SFU STUDENTS: \$24.)

TOTAL EXPENDITURES: \$880 TOTAL REVENUE: \$24.

ADVERTISING: Brochure - 3,000 copies
Peak Directory - 7,000 copies
Non-Credit Program Announcement - 8,000 copies.

STUDENT FEEDBACK: The Search/Evaluation Committees have not yet completed their work of evaluating the 1973-74 workshop program. We will forward a summary of their deliberations to the Committee by the end of June.

OPERATIONAL PROBLEMS: No comments.

COMMENTS: This workshop followed a pattern described in the original course proposal.

TITLE: 741-W403 Voice Production and Sight Reading - Jon Washburn.

TOTAL ENROLMENT: (SFU STUDENTS: 7 NON-SFU STUDENTS: 0) DROP RATE: -

FEE CHARGED: (SFU STUDENTS: - NON-SFU STUDENTS: -)

TOTAL EXPENDITURES: \$564. TOTAL REVENUE: -

ADVERTISING: Brochure - 3,000 copies
Peak Directory - 7,000 copies
Non-Credit Program Announcement - 8,000 copies.

STUDENT FEEDBACK: The Search/Evaluation Committees have not yet completed their work of evaluating the 1973-74 workshop program. We will forward a summary of their deliberations to the Committee by the end of June.

OPERATIONAL PROBLEMS: No comments.

COMMENTS: This workshop followed the pattern described in the original course proposal.

TITLE: 741-W410 Beginning Recorder - David Skulski

TOTAL ENROLMENT: (SFU STUDENTS: 17 NON-SFU STUDENTS: - -) DROP RATE: -

FEE CHARGED: (SFU STUDENTS: - NON-SFU STUDENTS: \$8.)

TOTAL EXPENDITURES: \$613 TOTAL REVENUE: -

ADVERTISING: Brochure - 3,000 copies
Peak Directory - 7,000 copies
Non-Credit Program Announcement - 8,000 copies

STUDENT FEEDBACK: The Search/Evaluation Committees have not yet completed their work of evaluating the 1973-74 workshop program. We will forward a summary of their deliberations to the committee by the end of June.

OPERATIONAL PROBLEMS: No comments.

COMMENTS: This workshop followed the pattern described in the original course proposal.

TITLE: 741-W491 Renaissance Ensemble - David Skulski.

TOTAL ENROLMENT: 8 (SFU STUDENTS: - NON-SFU STUDENTS: -) DROP RATE: -

FEE CHARGED: (SFU STUDENTS: - NON-SFU STUDENTS: -)

TOTAL EXPENDITURES: \$878. TOTAL REVENUE: -

ADVERTISING: Brochure - 3,000 copies
Peak Directory - 7,000 copies
Non-Credit Program Announcement - 8,000 copies

STUDENT FEEDBACK: The Search/Evaluation Committees have not yet completed their work of evaluating the 1973-74 workshop program. We will forward a summary of their deliberations to the Committee by the end of June.

OPERATIONAL PROBLEMS: Lack of effective credited music program at Simon Fraser, narrows the number of applicants for such a performance ensemble.

COMMENTS: This workshop followed the pattern described in the original course proposal.

TITLE: 741-W492 String/Wind Ensemble - David Skulski.

TOTAL ENROLMENT: (SFU STUDENTS: NON-SFU STUDENTS:) DROP RATE:

FEE CHARGED: (SFU STUDENTS: NON-SFU STUDENTS:)

TOTAL EXPENDITURES: TOTAL REVENUE:

ADVERTISING:

STUDENT FEEDBACK:

OPERATIONAL PROBLEMS:

COMMENTS: This workshop was cancelled, due to lack of development music program on campus.

TITLE: 741-W499 "At Home" and Rehearsal - Purcell String Quartet.

TOTAL ENROLMENT: 10 (SFU STUDENTS: - Non-SFU STUDENTS: -) DROP RATE: -

FEE CHARGED: No fees (SFU STUDENTS: - Non-SFU STUDENTS: -)

TOTAL EXPENDITURES: \$1,764 TOTAL REVENUE:

ADVERTISING: Brochure - 3,000 copies
Peak Directory - 7,000 copies
Non-Credit Program Announcement - 8,000 copies

STUDENT FEEDBACK: The Search/Evaluation Committees have not yet completed their work of evaluating the 1973 - 74 workshop program. We will forward a summary of their deliberations to the Committee by the end of June.

OPERATIONAL PROBLEMS: Lack of an acoustically correct performance space.

COMMENTS: This workshop followed the pattern described in the original course proposal.
The Purcell String Quartet appeared numerous times on campus in concerts and in concert and in residency around the province.

TITLE: 741-W501 Acting Workshop - Hagan Beggs.

TOTAL ENROLMENT: (SFU STUDENTS: 13 Non-SFU STUDENTS: 5) DROP RATE: -

FEE CHARGED: (SFU STUDENTS: - Non-SFU STUDENTS: \$24.)

TOTAL EXPENDITURES: \$12,233 TOTAL REVENUE: \$120.

ADVERTISING: Brochure - 3,000 copies
Peak Directory - 7,000 copies
Non-Credit Program Announcement - 8,000 copies.

STUDENT FEEDBACK: The Search/Evaluation Committees have not yet completed their work of evaluating the 1973-74 workshop program. We will forward a summary of their deliberations to the Committee by the end of June.

OPERATIONAL PROBLEMS: (a) Space - the space available is mostly multi-purpose. A proper teaching program in theatre can't exist unless there is an area the group can call "their own." (b) Staffing - it would greatly enhance the operation of the workshop if enough money were available for additional staffing in the areas of costume and movement. (c) The effect of Non-Credit status on the theatre program - the lack of credit for the theatre workshop seriously affects enrollment.

COMMENTS: Teaching - This workshop followed the pattern described in the original course proposal.

TITLE: B.C. Artists and Their Arts

TOTAL ENROLMENT: (SFU STUDENTS: - NON-SFU STUDENTS: -) DROP RATE: -

FEE CHARGED: (SFU STUDENTS: - NON-SFU STUDENTS: -)

TOTAL EXPENDITURES: \$737 TOTAL REVENUE: -

ADVERTISING: -

STUDENT FEEDBACK: -

OPERATIONAL PROBLEMS: -

COMMENTS: Production arrangements made by Theatre Events staff of the Centre for Communications and the Arts.

TITLE: Teaching How to Speak a Second Language - 1.

TOTAL ENROLMENT: (SFU STUDENTS: NON-SFU STUDENTS: 64) DROP RATE:

FEE CHARGED: \$5.00 (SFU STUDENTS: NON-SFU STUDENTS:)

TOTAL EXPENDITURES: Approx. \$541.00 TOTAL REVENUE: \$320

ADVERTISING: Notices in Elan (B.C.A.T.M.L.) and Pro-D (B.C.T.F.); direct mailing of 267 fliers to teachers in Lower Mainland.

STUDENT FEEDBACK: 53 of the 64 teachers in attendance completed an evaluation questionnaire at the end of the workshop. Of the 53, 82% indicated a very favourable attitude towards the workshop. As a further indication of the favourable reaction, most teachers indicated that they would be willing to pay a considerably higher registration fee for future workshops like this one.

OPERATIONAL PROBLEMS: Teachers enrolling in future workshops should be given directions on how to park, get to rooms, etc. they should also be given name tags.

COMMENTS: -

TITLE: Structural Communication.

TOTAL ENROLMENT: (SFU STUDENTS: 1 Non-SFU STUDENTS: 8) DROP RATE:

FEE CHARGED: No fees (SFU STUDENTS: - Non-SFU STUDENTS: -)

TOTAL EXPENDITURES: - TOTAL REVENUE: -

ADVERTISING: Advertising for the workshop is partly done informally, through participants of previous workshops and as a result of inquiries following from journal articles about Structural Communication. Formal advertising is handled by the Division of Continuing Education, and this seems quite adequate to stir up as much interest as can be handled at each workshop.

STUDENT FEEDBACK: Feedback from the workshop comes from participants sending to the instructor at some future date a Structural Communication unit they have developed and used in their classes. In some cases the instructor hears only that the technique has been used with more or less success, but he is not sent the unit for suggestions and criticism. The instructor is particularly interested in encouraging those people who show some facility in using Structural Communication to prepare units for publication. From the spring W/s two people are on the way to preparing publishable material.

OPERATIONAL PROBLEMS: The only small difficulty was a lack of sufficient blackboard space in the room where the workshop was held.

COMMENTS: -

TITLE: Silkscreen Workshop.

TOTAL ENROLMENT: (SFU STUDENTS: 7 Non-SFU STUDENTS: 3) DROP RATE: 50%

FEE CHARGED: (SFU STUDENTS: - Non-SFU STUDENTS: -)

TOTAL EXPENDITURES: Approx. \$50 TOTAL REVENUE: \$350

ADVERTISING: -

STUDENT FEEDBACK: -

OPERATIONAL PROBLEMS: -

COMMENTS: Silk screening is known as a simple print method quite inexpensive and easy to learn. But I feel that this is an over-simplification of a craft which looks easy.

TITLE: Computing Centre Orientation

TOTAL ENROLMENT: (SFU STUDENTS: 1 Non-SFU STUDENTS: 6) DROP RATE: 2

FEE CHARGED: No fee (SFU STUDENTS: - Non-SFU STUDENTS: -)

TOTAL EXPENDITURES: \$6.80 TOTAL REVENUE: No revenue

ADVERTISING: -

STUDENT FEEDBACK: -

OPERATIONAL PROBLEMS: -

COMMENTS: This is generally useful for Graduate students, Faculty and new staff. Course was taught by N. Stroppa.

TITLE: Introduction to APL I

TOTAL ENROLMENT: (SFU STUDENTS: 10 Non-SFU STUDENTS: 5) DROP RATE: 5
(3 faculty, 2 staff)

FEE CHARGED: No Fee (SFU STUDENTS: - Non-SFU STUDENTS: -)

TOTAL EXPENDITURES: \$6.00 TOTAL REVENUE: No revenue

ADVERTISING: -

STUDENT FEEDBACK: -

OPERATIONAL PROBLEMS: -

COMMENTS: -

TITLE: Introduction to APL II.

TOTAL ENROLMENT: (SFU STUDENTS: 9 NON-SFU STUDENTS: -) DROP RATE: 7

FEE CHARGED: - (SFU STUDENTS: - NON-SFU STUDENTS: -)

TOTAL EXPENDITURES: \$8.00 TOTAL REVENUE: No revenue

ADVERTISING: -

STUDENT FEEDBACK: -

OPERATIONAL PROBLEMS: -

COMMENTS: -

TITLE: Survey of Major Software Packages.

TOTAL ENROLMENT: (SFU STUDENTS: 4 NON-SFU STUDENTS: 20) DROP RATE: 1

FEE CHARGED: - (SFU STUDENTS: - NON-SFU STUDENTS: -)

TOTAL EXPENDITURES: \$12.00 TOTAL REVENUE: -

ADVERTISING: -

STUDENT FEEDBACK: -

OPERATIONAL PROBLEMS: -

COMMENTS: -

TITLE: Introductory Swahili.

TOTAL ENROLMENT: (SFU STUDENTS: 12 NON-SFU STUDENTS: -) DROP RATE: -

FEE CHARGED: - (SFU STUDENTS: - NON-SFU STUDENTS: -)

TOTAL EXPENDITURES: \$873.00 TOTAL REVENUE: -
No specific operational costs.

ADVERTISING: The instructor of the course has requested that advertising the course as a non-credit course should be made through the University newspaper, The Peak; in addition to the non-credit course program put out by the Division of Continuing Education.

STUDENT FEEDBACK:

A number of students wanted to take the course only if credited. It is hoped that in the Fall 1974 Swahili 100-3 will be offered.

OPERATIONAL PROBLEMS: -

COMMENTS: -

TITLE: Mandarin Chinese Courses

TOTAL ENROLMENT: (SFU STUDENTS: 32 NON-SFU STUDENTS: -) DROP RATE: 50%

FEE CHARGED: - (SFU STUDENTS: - NON-SFU STUDENTS: -)

TOTAL EXPENDITURES: \$1,200.00 TOTAL REVENUE: -

ADVERTISING: Advertising through the Division of Continuing Education.

STUDENT FEEDBACK: Student response has been good to this program. Enclosed are the responses from two students.

OPERATIONAL PROBLEMS: No problem in space, staffing, and equipment.

COMMENTS: All students are very glad to know that Department of Modern Languages has decided to offer Chinese 100-3 and 101-3 next fall and spring semesters respectively.

TITLE: Introduction to Japan Through Japanese Conversation

TOTAL ENROLMENT: (SFU STUDENTS: 1 NON-SFU STUDENTS: 7) DROP RATE: 1

FEE CHARGED: (SFU STUDENTS: \$15 NON-SFU STUDENTS: \$15)

TOTAL EXPENDITURES: Approx. \$50 TOTAL REVENUE: \$120

ADVERTISING: Advertising through the Division of Continuing Education.

STUDENT FEEDBACK: -

OPERATIONAL PROBLEMS: -

COMMENTS: The small enrolment was probably due to the fact that the course was late in being set up and was not included among those initially advertised as being offered during the spring semester. However, the small size of the class made individual instruction possible and facilitated the quality and intensity of the practice of basic conversational skills.

TITLE: Watergate Lecture Series.

TOTAL ENROLMENT: (SFU STUDENTS: 50% NON-SFU STUDENTS: 50%) DROP RATE: -
As this was a lecture series, the enrolment averaged 30 people per lecture.

(FEE CHARGED: (SFU STUDENTS: NON-SFU STUDENTS:)
(Initially \$1.00 per person, later removed completely)

(TOTAL EXPENDITURES: Approx. \$1,500 TOTAL REVENUE: Nil
(Including Travel and Hon.

ADVERTISING:

Newspapers, flyers, radio, etc.

STUDENT FEEDBACK: -

OPERATIONAL PROBLEMS -

COMMENTS: With the exception of one tedious lecture, the quality of the talks was very good, the audience participation excellent, far better than in most regular courses. Attendance was very steady; in fact the sessions became a course for many of the participants, questions referred back to earlier lectures, there was diversity of opinion. In this success I was more pleased than I had expected. Also, there has been considerable use of the tapes of the lectures, particularly that of H.V. Nelles, both inside and outside of classes. One speaker appeared on the same topic on CBC radio. Finally one or two of the speeches may appear in the Canadian Forum, hopefully with acknowledgement to SFU Continuing Education.

TITLE: Lecture Series on Middle East Conflict.

TOTAL ENROLMENT: (SFU STUDENTS: 10% NON-SFU STUDENTS:) **DROP RATE:**
Enrolment averaged about thirty over the course of the lectures.

FEE CHARGED: - - (SFU STUDENTS: - NON-SFU STUDENTS: -)

TOTAL EXPENDITURES: Approx. \$850 **TOTAL REVENUE:** -

ADVERTISING: Newspaper & leaflet. We tried signs but they were largely ineffective. The newspaper ads seem to have had the greatest impact. I would suggest a greater emphasis on campus advertising in any future series, weekly ads. & articles in the Peak, discussing each lecture, a more vigorous poster effort, etc.

STUDENT FEEDBACK:

I talked to most of the 'regulars' at the lectures and they were quite pleased with the series. They enjoyed the opportunity of coming to SFU, appreciated the free admission, and wished more programs could be offered. They felt the programs could be better advertised.

OPERATIONAL PROBLEMS: - None

COMMENTS: There was a course being offered in the Division of General Studies on the Arab-Israeli issue during the spring semester which may have accounted for low student participation. Many of the speakers took part in both.

TITLE: Canadian American Relations: Perspectives on the Columbia River Treaty.

TOTAL ENROLMENT: 35-60 (SFU STUDENTS: --- NON-SFU STUDENTS: ---) **DROP RATE:** Unknown
people

FEE CHARGED: None (SFU STUDENTS: - NON-SFU STUDENTS: -)

TOTAL EXPENDITURES: Approx. \$3,200.00 **TOTAL REVENUE:** -

ADVERTISING: Newspaper, radio, flyers, posters.

STUDENT FEEDBACK: It can be safely said that, because of the considerable coverage in the press, public awareness of the issue, and the university, was increased. As for the students, those who did attend regularly were probably as much bewildered as enlightened on the complexities of the study, and, if nothing else, at least came to understand both the difficulty and delicacy of arriving at a coherent appreciation of the issue.

OPERATIONAL PROBLEMS: All the talks were held in the carpeted section of the East Concourse Cafeteria. Since the university lacks congenial public rooms, this location proved highly suitable as it has a relaxing atmosphere and never has a barren look, even with an audience of 25 people. The only problems encountered were that it seemed impossible for food services to have the requested coffee ready in time. On several occasions, security services presented difficulties by failing to have the rooms open early enough to prepare all the facilities in sufficient time.

COMMENTS: The success of any series probably depends as much on the advertised campaign as on the subject and content of the series itself.