

SIMON FRASER UNIVERSITY

MEMORANDUM

S77-145A,  
(S77-145A)

To Senate

From Senate Committee on

Undergraduate Studies

Subject Change in Requirement for  
Honours in Political Science

Date November 23, 1977

Action taken by the Senate Committee on Undergraduate Studies at its meeting of November 22, 1977, gives rise to the following motion:

MOTION:

That the proposed change in requirements for Honours in Political Science, as set forth in S.77-145<sup>A</sup>, be approved and recommended to the Board for approval.

DRB/tb

  
D. R. Birch

SIMON FRASER UNIVERSITY S 77-145 B

MEMORANDUM

To Senate

From Senate Committee on

Undergraduate Studies

Subject Changes - Political Science

Date November 21, 1977

Action taken by the Senate Committee on Undergraduate Studies at its meeting of November 8, 1977 gives rise to the following motion:

*Failed*  
MOTION 1:

That POL. 413-3 (History of Socialist Thought) be discontinued and deleted from the calendar.

NOTE - This course is being deleted because of unnecessary overlap in the content of POL. 412-3 (Marxist Political Theory), because socialism forms part of the content of POL. 212-3 (Political Ideologies), and because many questions about socialism are questions of practical politics in socialist countries and these questions are best raised in courses in comparative studies of various countries.

MOTION 2:

That the title, description and prerequisite changes, set forth in S.77-145<sup>B</sup> be approved and recommended to the Board for approval POL. 251-3 (Introduction to Canadian Public Administration), POL. 356-3 (Public Administration - Public Sector Management), POL. 451-3 (Public Policy Analysis) and POL. 452-3 (Government Regulation).

NOTE - The proposed title and course description revisions are intended to enhance the Canadian content of the courses offered and to integrate the courses into a systematic curriculum sequence in the Public Administration sub-field.

*D.R. Birch*

D. R. Birch

SCUS 77-59  
S77-145A

CALENDAR SUBMISSION

1978 - 79

DEPARTMENT OF POLITICAL SCIENCE

p.190 Honors in Political  
Science

Change in Requirements: From "The Honors essay must be written in the field of concentration, and before a student is permitted to register in POL. 499 the Administrative Secretary must receive a copy of the essay proposal approved by an instructor in the field of concentration who has agreed to supervise and evaluate the essay. A copy of the essay proposal and a letter of evaluation from the supervisor must be presented to the Department before a student will be recommended to the Faculty of Arts for an Honors degree in Political Science.

"Students who wish to pursue an Honors degree in Political Science must satisfy departmental regulations regarding Cumulative Grade Point Average, Grade Point Average in Political Science, and course requirements. *The department may not always provide an Honors program in each of the fields; students should consult the departmental Curriculum Committee before declaring Honors in Political Science.*"

to: "To obtain admission to an Honors program in Political Science a student must have a Cumulative Grade Point Average of 3.0 and a Grade Point Average of 3.5 in all Political Science courses.

The Honors essay must be written in the field of concentration, and before a student is permitted to register in POL. 499 the Departmental Assistant must receive a copy of the essay proposal approved by an instructor in the field of concentration who has agreed to supervise and evaluate the essay. A copy of the essay proposal and a letter of evaluation from the supervisor must be presented to the Department before a student will be recommended to the Faculty of Arts for an Honors degree in Political Science.

*The department may not always provide an Honors program in each of the fields; students should consult the departmental Curriculum Committee before declaring Honors in Political Science."*

Rationale:

The purpose of the change is to specify departmental requirements for Honors students.

p. 190 POL. 251-3

CHANGE OF TITLEFrom: "Introduction to Public Law and Public Administration"To: "Introduction to Canadian Public Administration"SEE APPENDIX B

p. 191 POL. 356-3

CHANGE OF TITLEFrom: "Public Administration"To: "Public Administration (Public sector management)"SEE APPENDIX C~~p. 191 POL. 413-3 DELETED SEE APPENDIX A~~

p. 192 POL. 452-3

CHANGE OF TITLEFrom: "Government and Economic Order"To: "Government Regulation"SEE APPENDIX E~~p. 193 POL. 413-3 DELETED TITLE AND DESCRIPTION SEE APPENDIX A~~

p. 197 POL. 251-3

CHANGE OF TITLE AND DESCRIPTION AND PREREQUISITESFrom: "Introduction to Public Law and Public Administration"

Elementary concepts and cases in public law. The public service, with special consideration of the quasi-legislative quasi-judicial functions.

Prerequisites: Any POL. lower division Group E courses."

To: "Introduction to Canadian Public Administration"

An introduction to the basic elements of public administration in the Government of Canada, including the organization of the public service, planning and financial administration, person administration, collective bargaining and administrative regulation.

Prerequisite : POL. 100-3 and POL. 151-3"  
*Students with credit for Pol. 251 under its former title cannot take this course for further credit.* SEE APPENDIX B

p. 197-3 POL.356-3

CHANGE OF TITLE, DESCRIPTION AND PREREQUISITESFrom: "Public Administration

Administrative structures and functions of the public service in the modern state, with special consideration of the planning process.

Students with credit for PSA 463-5 may not use this course for further credit."

To: "Public Administration (Public sector management

A detailed analysis of administrative planning in the public sector, particularly as it relates to the Canadian government. The significance of financial management and personnel management to overall planning process will be emphasized.

Prerequisite : POL.251-3

Students with credit for PSA 463-5 may not use this course for further credit."

p. 197 POL.451-3

SEE APPENDIX C

CHANGE OF DESCRIPTION AND PREREQUISITES

From: "A theoretical analysis of alternative policy proposals on major issues facing society. The course will analyze policy proposals relating to population, resources, environment, technology, longevity, race, ethnicity, housing, income, redistribution, education, leisure, corporate power, urban decay, institutional obsolescence, drugs, violence, alienation.

PSA

Students with credit for/461-5 may not use this course for further credit."

To: "A theoretical analysis of alternative policy approaches to major issues facing society. A practical analysis of the structures and process surrounding major contemporary policy issues and an examination of the nature and substance of those policy issues.

Prerequisite : POL.251-3, 221-3

Students with credit for PSA 461-5 may not use this course for further credit."

SEE APPENDIX D

p. 197 POL.452-3

CHANGE OF TITLE, DESCRIPTION AND PREREQUISITESFrom: "Government and Economic Order

This course will concern itself with rationales and critiques of government intrusions into the

market place in selected countries.

Students who enrol in this course should have some background in economics; it is highly recommended that they have taken ECON 100-3."

To: "Government Regulation

This course will focus on governmental activities in the regulation of the economy and selected social spheres. Particular emphasis will be placed on the policy-making and adjudicative functions of regulatory agencies.

Prerequisite: POL. 151-3 or 251-3." *Students with credit for Pol. 452 under its former title cannot take this course for further credit.* SEE APPENDIX E

RATIONALE: SEE EXPLANATORY STATEMENT

## EXPLANATORY STATEMENT

### Title and Course Description Revisions for Political Science 251, 356, 451, and 452

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#### Purpose

The purpose of the proposed course revisions is basically two-fold:

1. to enhance the Canadian content of the courses offered; and,
2. to integrate the courses into a systematic curriculum sequence in the public administration sub-field.

#### Factors

The teaching of public administration at the undergraduate level in a Canadian university should focus on the Canadian public sectors. Such courses should provide a basic preparation for student entry to the public services at the federal, provincial or municipal levels; to continue professional training at a graduate School of Public Administration; or to pursue professional training in other related areas.

The proposed public administration offerings are intended to provide the requisite "core" knowledge. At the lower division level, POL.251 is intended to provide an overview of the activities and functions of the Canadian public service with appropriate reference to provincial and municipal governments. Upper division courses are intended in turn to provide detailed knowledge and practical understanding of these several activities and functions. Public sector management (POL.356) has as its focus planning with emphasis on financial and personnel administration. Public policy analysis (POL.451) takes this examination one step further in examining the political-bureaucratic interface on the development and evaluation of public policies and programs. The course on government and regulation (POL.452) provides scope for the student to gain an understanding of the impact of government regulation in selected economic and social spheres. Finally the selected topics course (POL.459) can be used to concentrate on a variety of current administrative issues such as administrative law, organizational theory, labour management relations, policy and administration in intergovernmental relations, law of public authorities, administration and pressure groups, etc.

#### Proposals

The proposed curriculum revisions are graphically described on the following page:

SENATE COMMITTEE ON UNDERGRADUATE STUDIES  
DELETION OF COURSE PROPOSAL FORM

APPENDIX A.

1. Calendar Information

Department: POLITICAL SCIENCE

Abbreviation Code: POL. Course Number: 413 Credit Hours: 3 Vector: 0-3-0

Title of Course: HISTORY OF SOCIALIST THOUGHT

Calendar Description of Course:

"The main currents of socialist thought from Owen, Saint Simon, Fourier, Proudhon to the present day. A critique of the ideology and program of political action suggested by orthodox Marxists and Maoists and the problems of socialist movements in industrial societies as well as in the developing countries."

Nature of Course Seminar in political theory.

Prerequisites (or special instructions):

What course (courses), if any, is being ~~dropped from~~ <sup>retained in</sup> the calendar if this course is approved:  
deleted: POL.412 - MARXIST POLITICAL THEORY

2. Scheduling

How frequently will the course be offered?

Semester in which the course will first be offered?

Which of your present faculty would be available to make the proposed offering possible?

3. Reasons for deletion: (a) Unnecessary overlapping with the content of POL.412: the study of socialist thought since Marx requires, at every point, a confrontation or comparison with Marxist theory. (b) Socialism is part of the content of POL.212: Political Ideologies. (c) Many questions about socialism are questions of practical politics in socialist countries; these questions are best raised in courses in comparative studies of various countries.

4. Budgetary and Space Requirements (for information only)

What additional resources will be required in the following areas:

Faculty

Staff

Library

Audio Visual

Space

Equipment

5. Approval

Date: Oct 12, 1977

J. M. Munro  
Department Chairman

Oct. 27 /77  
J. M. Munro  
Dean

Nov. 1 /77  
D. B. Smith  
Chairman, SCUS

**COURSE PROPOSAL FORM :**  
**CHANGE OF TITLE AND DESCRIPTION & PREREQUISITE**

1. Calendar Information

Department: POLITICAL SCIENCE

Abbreviation Code: POL. Course Number: 251 Credit Hours: 3 Vector: 2-1-0

Title of Course: INTRODUCTION TO CANADIAN PUBLIC ADMINISTRATION

Calendar Description of Course:

An introduction to the basic elements of public administration in the Government of Canada, including the organization of the public service, planning and financial administration, personnel administration, collective bargaining and administrative regulation.

Nature of Course

Prerequisites (or special instructions):

POL.100, or POL.151.

*Students with credit for POL. 251 under its former title cannot take this course for further credit.*

What course (courses), if any, is being dropped from the calendar if this course is approved: This is a revision of the existing POL.251.

2. Scheduling

How frequently will the course be offered? Once or twice a year.

Semester in which the course will first be offered? It has been offered since Fall, 1976, and is being offered now.

Which of your present faculty would be available to make the proposed offering possible? Dr. A. Doerr.

3. Rationale for Revision :

The purpose of this revision is to enhance the Canadian content of the course and to integrate it into the curriculum sequence of the public administration course offerings. The public law component has been added to POL.151: Administration of Justice.

4. Budgetary and Space Requirements (for information only)

What additional resources will be required in the following areas:

- Faculty )
- Staff )
- Library )
- Audio Visual ) N I L
- Space )
- Equipment )

5. Approval

Date: Oct. 12, 1977      Oct. 27/77      Nov. 1/77

A. J. Qu...  
 Department Chairman

J. M. Munro  
 Dean

Dr. Brich  
 Chairman, SCUS

Dr. A. Doerr  
Fall, 1977

Textbooks:

Willms and Kernaghan, Public Administration in Canada. Selected Readings  
(2nd edition).

Kernaghan, Bureaucracy in Government (3rd edition).

SUPPLEMENTARY OUTLINE

Introduction

Premises of Public Administration

Ecology of Public Administration

Theory of Bureaucracies

- Weberian School
- Management School
- Human Relations School
- Social Systems School

Overview of Canadian Bureaucracy

Political Context of Administrative Decision-Making

Machinery of Government

The Canadian Bureaucracy and the Glasser Report

Cultural Dualism - Its Impact on the Canadian Public Service

Bureaucracy and Its Human Resources

Public Service Commission

Recruitment and Personnel Policy

Methods of Classification in the Public Service

Employer-Employee Relations - Collective Bargaining

Bureaucracy versus the Merit Principle

Bureaucracy and the Policy Process

A. Decision-Making and Policy-Making

Theories and approaches-Rationalism versus Incrementalism

Government Tools and Devices

Communications, Information Services, Public Relations and Pressure Groups

B. Budgeting

Budgeting as a policy-making tool

Agents of the budgeting process

Traditional approach

P.P.B.S. - Introduction and aftermath

Impact of computer technology

C. Policy for the Future

Expert vs. generalist

Role of the professional

Societal and Political Control of Bureaucracy

Administrative Responsibility and Legislative Control

Judicial Control, Administrative Courts and the Ombudsman

Participatory administration--organized and unorganized interests

SENATE COMMITTEE ON UNDERGRADUATE STUDIES

APPENDIX C

COURSE PROPOSAL FORM :

CHANGE OF TITLE AND DESCRIPTION + ~~PREREQUISITE~~  
Department: POLITICAL SCIENCE

1. Calendar Information

Abbreviation Code: POL. Course Number: 356 Credit Hours: 3 Vector: 0-3-0

Title of Course: Public Administration (Public sector management)

Calendar Description of Course:

A detailed analysis of administrative planning in the public sector, particularly as it relates to the Canadian government. The significance of financial management and personnel management to the overall planning process will be emphasized.

Nature of Course ~~Public Administration~~ SEMINAR

Prerequisites (or special instructions): Pol 251

What course (courses), if any, is being dropped from the calendar if this course is approved: This is a revision of the existing POL.356.

2. Scheduling

How frequently will the course be offered? Once a year.

Semester in which the course will first be offered? It was first offered in the Fall of 19

Which of your present faculty would be available to make the proposed offering possible? Dr. A. Doerr

3. Rationale for Revision:

The purpose of this revision is to enhance the Canadian content of the course and to position it in a more consistent fashion in the curriculum sequence of public administration course offerings.

4. Budgetary and Space Requirements (for information only)

What additional resources will be required in the following areas:

Faculty

Staff

Library - Appropriate reference books.

Audio Visual

Space

Equipment

5. Approval

Date: Oct 12, 1977 Oct 27/77 Nov. 1/77

A. Doerr  
Department Chairman

J. M. Munro  
Dean

Dr. Brich  
Chairman, SCUS

Course Outline

The purpose of this course is to acquaint students with the processes of planning in the public sector in Canada with particular emphasis on the federal public service. Specific topics will include an examination of the planning techniques employed by public service managers in the financial and personnel fields and evaluation of their impact. The political and administrative constraints to medium and long-term planning efforts will be explored and the role of departmental planning and evaluation analysts discussed.

Required Reading Material

\*A. W. Johnson, "The Treasury Board of Canada and the Machinery of Government of the 1970's", Canadian Journal of Political Science, 1971, pp. 346-66.

\*Canada, Treasury Board, Guide on Financial Administration for Departments and Agencies of the Government of Canada, Ottawa, 1973.

\_\_\_\_\_, Treasury Board, Program Forecast and Estimates Manual, 1972 revision

D. Gow, The Progress of Budgetary Reform in the Government of Canada, Special Study #17 for the Economic Council of Canada, Ottawa 1973

D.G. Hartle, A Theory of the Expenditure Budgetary Process Ontario Economic Council 1976.

General Reference

Annual Reports of the Public Service Commission, Treasury Board Secretariat and selected departments.

Legislation such as the Financial Administration Act\*, The Public Service Employment Act, The Public Service Staff Relations Act, the Interpretations Act, etc.

Proceedings of the Miscellaneous Estimates Standing Committee of the House of Commons.

Annual Reports of the Auditor-General 1975-1978.

POL. 451-3 ISSUES IN CANADIAN PUBLIC POLICY

COURSE OUTLINE

Dr. A.D. Doerr  
Fall, 1977

Course Description

In this course, the reciprocal relationship between the process and substance of policy-making in the Government of Canada will be considered. The current structures of policy-making will be assessed and the constitutional and political constraints inherent in our parliamentary system of government will be examined. Substantive policy issues will then be explored with a view to understanding how the system really works and what results can be obtained from it. Specific policy issues might include: national unity, federal-provincial fiscal relations, transportation, housing, natives, etc.

Required Reading

G.B. Doern and Peter Aucoin (eds.), The Structures of Policy-Making in Canada (paperback).

G.B. Doern and V.S. Wilson, Issues in Canadian Public Policy.

D.G. Hartle, The Draft Cabinet Memorandum.

Requirements

Students should have prior knowledge of Canadian political institutions and federal-provincial relations. Readings and class participation will be strongly emphasized. Students will be expected to complete a major policy project, i.e., the preparation of a Cabinet memorandum (under the supervision of the instructor) and to participate in simulations of Cabinet committee and Cabinet meetings.

SENATE COMMITTEE ON UNDERGRADUATE STUDIES

APPENDIX D

CHANGE OF COURSE PROPOSAL FORM

CHANGE OF DESCRIPTION + PREREQUISITES

Department: POLITICAL SCIENCE

1. Calendar Information

Abbreviation Code: POL. Course Number: 451 Credit Hours: 3 Vector: 0-3-0

Title of Course: PUBLIC POLICY ANALYSIS

Calendar Description of Course:

A theoretical analysis of alternative policy approaches to major issues facing society. A practical analysis of the structures and processes surrounding major contemporary policy issues and an examination of the nature and substance of those policy issues. Students with credit for PSA, 461-5 may not use this

Nature of Course course for further credit.

Prerequisites (or special instructions): Pol. 251, 221

What course (courses), if any, is being dropped from the calendar if this course is approved:

This is a revision of Pol. 451

2. Scheduling

How frequently will the course be offered? Once a year

Semester in which the course will first be offered? Course was first offered in the fall of 1975.

Which of your present faculty would be available to make the proposed offering possible? Dr. A. Doerr

3. Purpose of the Revision:

To remove specificity of policy issues to be discussed. The particular policy issues will vary depending on topicality and student interest.

4. Budgetary and Space Requirements (for information only)

What additional resources will be required in the following areas:

- Faculty )
Staff )
Library ) NIL
Audio Visual )
Space )
Equipment )

5. Approval

Date: Oct. 12, 1977

Department Chairman

Oct. 27/77

Dean

Nov. 1/77

Chairman, SCUS

SUPPLEMENTARY OUTLINE

Dr. Audrey D. Doerr  
Fall, 1977

- I. The "Literature"
  - attempts to define policy and policy-making
  - attempts to develop theories of policy-making
  - the practitioner's appreciation of policy
  - policy-making and public administration
- II. The Context
  - principles of policy-making in Canada - responsibility in the constitution
  - structures of policy-making - Cabinet, Cabinet committees
  - role of deputy ministers and central agencies
  - federal-provincial relations aspects
- III. The Instruments
  - Cabinet memoranda
  - Cabinet Records of Decisions
  - Statutes
  - Regulations
- IV. The Processes
  - Emergence of an issue
  - Definition of the problem
  - Priority-setting
  - Development of alternatives
  - Choice
  - Implementation
  - Evaluation
- V. Selected List of Possible Case Studies
  - Tax Reform
  - Status and non-status natives
  - Urban affairs and housing
  - Environmental protection
  - Bilingualism
  - Law reform
  - National Capital Region
  - Collective bargaining in the public service
  - Transportation policy for Western Canada
  - Northern Canadian pipeline
  - Consumer protection
  - Offshore mineral rights
  - Extension of the fishing zone
  - Regional development incentives
- VI. Simulation Exercise
  - selected case study
- VII. Evaluation
  - Theory versus practice
  - Challenges facing policy-makers

SENATE COMMITTEE ON UNDERGRADUATE STUDIES

APPENDIX E

COURSE PROPOSAL FORM  
CHANGE OF TITLE AND DESCRIPTION & PREREQUISITE

Department: POLITICAL SCIENCE

1. Calendar Information

Abbreviation Code: POL. Course Number: 452 Credit Hours: 3 Vector: 0-3-0

Title of Course: Government Regulation

Calendar Description of Course:

This course will focus on governmental activities in the regulation of the economy and selected social spheres. Particular emphasis will be placed on the policy-making and adjudicative functions of regulatory agencies.

Nature of Course ~~Public Administration~~ Seminar

Prerequisites (or special instructions):

*Students with credit for POL.151 and 251. take this course for further credit.*  
What course (courses), if any, is being dropped from the calendar if this course is approved: This is a revision of the existing POL.452.

2. Scheduling

How frequently will the course be offered? Once a year.

Semester in which the course will first be offered? It was first offered in 1975; summer or fall of 1978.

Which of your present faculty would be available to make the proposed offering possible? Dr. A. Doerr

3. Rationale for the revision:

The purpose of this revision is to integrate the course into the curriculum sequence of the public administration course offerings and to focus the content of the course on administrative rather than economic or philosophic issues.

4. Budgetary and Space Requirements (for information only)

What additional resources will be required in the following areas:

Faculty

Staff

Library - Appropriate reference books

Audio Visual

Space

Equipment

5. Approval

Date: Oct. 12, 1977

Oct. 27/77

Nov. 1/77

*A. Doerr*  
Department Chairman

*J.M. Munro*  
Dean

*Dr. Brich*  
Chairman, SCUS

## POL. 452 GOVERNMENT REGULATION

COURSE OUTLINE

Dr. Audrey Doerr

Course Outline

The purpose of this course is to acquaint students with governmental activities in the regulation of the economy and selected social policy spheres. Particular emphasis will be placed on the policy-making and adjudicative functions of regulatory agencies. An examination will be made of specific institutions such as the Bank of Canada, the Foreign Investment Review Agency, the Canadian Wheat Board, Canadian Labour Relations Board, etc.

Required Text

G.B. Doern (ed.), The Regulatory Process in Canada, Toronto, Macmillan, 1977.

Suggested Reference Material

Proceedings of Standing Committees of the House of Commons (Miscellaneous Estimates, Public Accounts).

Ashley, C.A., and Smails, R.G.H., Canadian Crown Corporations, Toronto Macmillan.

Corbett, D.C., "Liquor Control Administration in British Columbia: A Study in Public Enterprise", Canadian Public Administration

Corry, J.A., "The Fusion of Government and Business", Canadian Journal of Economics and Political Science

Dafoe, J.W., "Public Utilities and Administrative Boards", Canadian Journal of Economics and Political Science

Earl, C.G., "Twenty Years of Canadian Wheat Board Operation", Canadian Chartered Accountant.

Gordon, H.S. and Read, L.M., "The Bank of Canada in a System of Responsible Government", Canadian Journal of Economics and Political Science.

Irvine, A.G., "The Delegation of Authority to Crown Corporations", Canadian Public Administration.

Musolf, L.D., Public Ownership and Accountability: The Canadian Experience

COURSE OUTLINE

Course Outline

The purpose of this course is to acquaint students with the activities of the economy and society and to provide them with a knowledge of the political system and its operation.

**PUBLIC ADMINISTRATION:**

**PUBLIC LAW:**

