

S.79-113

SIMON FRASER UNIVERSITY

MEMORANDUM

To... Senate

From Office of the Dean of Graduate Studies

Subject... Extenuating Circumstances

Date... September 18, 1979

MOTION: That Senate approve the attached changes in the General Regulations in the University Graduate Calendar.

These changes were approved by the Senate Graduate Studies Committee on September 17, 1979.

Bryan P. Beirne  
Dean of Graduate Studies

mm/  
attach.

# SIMON FRASER UNIVERSITY

## MEMORANDUM

Executive Committee of the Senate

Graduate Studies Committee

Subject Extenuating circumstances

From B.P. Clayman  
Associate Dean  
Graduate Studies

Date June 12, 1979

In response to the discussion at the meeting of the Executive Committee of the Senate Graduate Studies Committee on 4 June 1979, I propose the following clarifications of entries in the University Graduate Calendar:

- (i) add a new paragraph in section 8 on p.26 of 78/79 Calendar:

### 8.3 Withdrawal from Courses and from the University

Permission of the Senior Supervisor is required to withdraw from a course. If the Senior Supervisor is not yet appointed, permission of the Chairman of the Graduate Program Committee is required. If such permission is granted, a student may withdraw from a course without academic penalty up to the end of the ninth week of classes in any semester.

Under extenuating circumstances, a student may withdraw from a course without academic penalty during the tenth to the twelfth week of classes. Such circumstances must be beyond the control of the student (e.g. medical or financial crisis). At the same time, 898 (Master's thesis research), 899 (Ph.D. research) or a similar course may be added, as appropriate. The permission of the Senior Supervisor and the Chairman of the Graduate Program Committee is required.

A student may withdraw from the University at any time by notifying the chairman of his Graduate Program Committee and the Assistant Registrar for Graduate Studies.

A student who has withdrawn from the University and who wishes to re-enter shall apply for admission under the same conditions as any other applicant.

- (ii) change the second sentence of the second paragraph under 5. Withdrawal from Program on p.35 of 78/79 Calendar so that the paragraph reads:

If a student withdraws from the graduate program before the end of the semester, refunds will be based from the date the student officially notifies the Registrar in writing of his withdrawal from the University. Refunds will be made consistent with the policy outlined in the Undergraduate Calendar section 7.8.

2...

The new paragraph under 8.3 advertises what is presently possible and done in special cases. The possible addition of 898, etc. permits the counting of a semester in which all courses are dropped as a semester of study and thus eliminates, in most cases, any financial penalty, other than that associated with possible prolongation of the program of study.



B.P. Clayman

BPC:jm

cc: M. Pujol, Economics & Commerce