

SIMON FRASER UNIVERSITY

S.81-32

MEMORANDUM

To..... SENATE

From..... SENATE COMMITTEE ON UNDERGRADUATE
STUDIES

Subject..... PROPOSED CHANGES IN REGULATIONS - PDP
- FACULTY OF EDUCATION

Date..... JANUARY 23, 1981

Action undertaken by the Senate Committee on Undergraduate Studies at its meeting of January 27, 1981 gives rise to the following motion:

MOTION: "That Senate approve, and recommend approval to the Board of Governors, as set forth in S.81-32, the proposed changes in general regulations related to the PDP:-

Items (2) (a) (1); (2) (d); (4) (b); (5)."

MEMORANDUM

Harry Evans Registrar	From..... Stan Shapson Director, Professional Programs Faculty of Education
Subject..... Proposed Calendar Changes 1981-82	Date..... 1981 01 22

On the attached page (#40-2) the following are proposed changes to the 1981-82 Calendar that I request you to bring forward through the appropriate channels for approval:

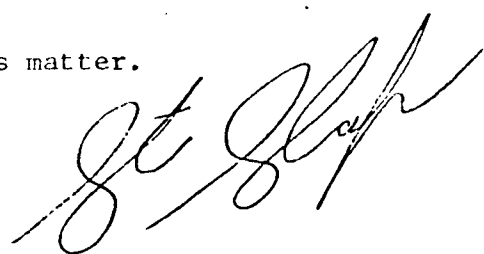
Admissions and General Regulations:

- #2a (1) - This change was approved at the Meeting of the Faculty of Education, November 24, 1980;
- #2d) - these changes were viewed as editorial and were approved at
- #4b) the Meeting of the Professional Programs Committee, November
- #5) 3, 1980;

Thank you in advance for your attention to this matter.

SS/lm

cc. Dr. Ivany, Dean of Education



Admission and General Regulations

- (1) Applicants to the Professional Development Program must be attending Simon Fraser University or be admissible to SFU. (See *Admission Requirements*, Section 2.4.)
 - (a) Candidates who have attended SFU in one or more of the 3 semesters prior to the intended registration in the Professional Development Program are required to submit the "Professional Development Program Application" to the Office of Admissions, Registrar's Office.
 - (b) Candidates who have not attended SFU previously, or who have not attended SFU in any of the 3 semesters prior to their intended registration in the Professional Development Program, must submit the "Professional Development Program Application" and the "Application for Admission to Simon Fraser University" to the Office of Admissions, Registrar's Office.
 - (c) All applications should be submitted to the Office of Admissions, Registrar's Office, approximately 105 days before commencement of classes, hence the deadlines are:

May 15 for the Fall Semester and
September 15 for the Spring Semester.

Late applications will be considered only if space is available.

- (2) (a) Students are admitted to the Professional Development Program on completion of a minimum of 60 semester hours of courses acceptable for credit at SFU.
 - (a) ~~(f)~~ Students must complete a minimum of 60 semester hours by the end of August prior to entry into the following Spring Semester.
 - (b) Before admission to the program, applicants may be required to demonstrate competence in written and oral English.
 - (c) Students may be asked to submit evidence of good health before being considered for admission to the program.
 - (d) Students may be required to have an interview before being considered for admission to the program.
 - (e) In the event that the number of applicants to the Professional Development Program exceeds facilities and staffing capabilities, the Admissions Committee will select those candidates considered to be best qualified.
- (3) Students must complete normal SFU registration procedures before commencing studies in any semester of the Professional Development Program.
- (4) (a) Students normally complete the program in three consecutive semesters. However, students with valid reasons may be given permission by the Director of Professional Programs to interrupt their participation in the program. A formal request from the student must be submitted in writing to the Director. Re-admission to the program may be achieved only after completing a re-entry application to the Faculty of Education submitted THREE months prior to the start of the semester in which the student proposes to resume his studies.
 - (b) An interruption from the program requested by a student may normally last no longer than a maximum of four semesters.
 - (c) Students who have indicated their intention to undertake a given semester of the Professional Development Program and who do not honor this commitment are considered to have withdrawn from the program. Permission to re-enter is not given automatically (see (4)(a) above).
- (5) Students who are required to withdraw from the program must wait for a period of two years to have their case reviewed for re-entry, unless otherwise stated in writing at the time of the withdrawal.
- (6) The academic and professional records of all students who have completed the three semesters of the Professional Development Program will be subject to review by the Faculty before a recommendation for certification is forwarded to the Department of Education.
- (7) EDUC 401, 402, 405 are to be regarded as full-time professional studies and may not be taken in conjunction with other academic or professional courses.

(8) Course Challenge — EDUC 405:

Students with a minimum of one year's approved teaching experience at a level corresponding to grades taught in the B.C. public school system, may challenge EDUC 405 subject to the following:

- (a) Applications for Course Challenge will be considered according to the generally established requirements and procedures. See *Registration, Section 5.5* and *General Regulations, Section 6.2*.
- (b) Students will be allowed to register in Course Challenge for EDUC 405, normally only while registered in EDUC 401/402. Additional full fees will be levied for challenging EDUC 405 regardless of whether the challenge is successful.
- (c) Course Challenge credit for EDUC 405 will not be granted before successful completion of EDUC 401/402.
- (d) For those who are successful in challenging EDUC 405, the maximum amount of credit allowable through a combination of Course Challenge and Transfer Credit shall be 75 hours rather than the normal 60 hours.
- (e) Further information on the 405 challenge practicum is available at the office of the Director of Professional Programs.

Requirements

The applicant should:

- (1) have taught in a public school or other context closely related to a public school with a regular teaching assignment, i.e. enrolled in a class for at least ten continuous months;
- (2) have taught students at the age/grade level equivalent to the level requested and complementary to the candidate's academic preparation;
- (3) have teaching experience in the context of subject field taught in British Columbia public schools;
- (4) have relatively recent teaching experience (i.e. should have occurred not more than five years prior to the application for challenge);
- (5) have taught at least in a school setting where English was the normal language of instruction and where the curriculum was reasonably similar to a North American public school curriculum;
- (6) apply for course challenge for EDUC 405 ~~should~~ not be later than the end of the first week of EDUC 401;
- (7) submit letters of recommendation from at least two persons able to make informed judgments about the quality of the student's prior teaching experience;
- (8) have strong recommendations from school and faculty associates during EDUC 401;
- (9) have approval of the Director of Professional Programs.

EXTRACT FROM MINUTES OF MEETING OF FACULTY OF EDUCATION

Monday, November 24, 1980

B. Professional Programs

1. 1981/1982 calendar changes

MOTION: Shapson/Kazepides

"that the Faculty of Education approve the change in the calendar description of EDUC 406 as outlined in EX 80-27."

CARRIED

MOTION: Shapson/Kazepides

"that the Faculty of Education approve for 1982/1983 the following change as described in FE 80-28 to item two of the Professional Development Program's admissions and general regulations specified on page 266 of the University's 1981/82 undergraduate calendar:

- (2)(a) Students are admitted to the Professional Development Program on completion of a minimum of 60 semester hours of courses acceptable for credit at S.F.U.
 - (i) Students must complete a minimum of 60 semester hours by the end of August prior to entry into the following Spring Semester.
- (b) Before admission to the program, applicants may be required to demonstrate competence in written and oral English.
- (c) Students may be asked to submit evidence of good health before being considered for admission to the program.
- (d) Students may be required to have an interview before being considered for admission to the program.
- (e) In the event that the number of applicants to the Professional Development Program exceeds facilities and staffing capabilities, the Admissions Committee will select those candidates considered to be best qualified."

Carried