

SIMON FRASER UNIVERSITY

S.84-24

MEMORANDUM

To.....Senate.....

From...Office of the Dean of Graduate Studies

Subject.... Approval of Credit For Short Courses sponsored by the Western Deans of Graduate Studies.

Date..... February 14, 1984.....

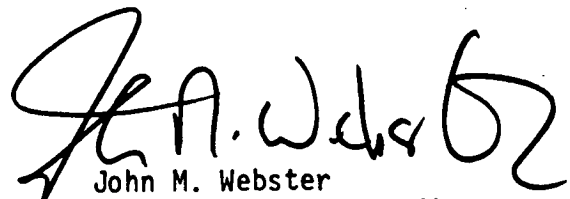
Action undertaken by the Executive Committee, Senate Graduate Studies Committee, gives rise to the following motion:-

MOTION:

"That Senate approve and recommend approval to the Board of Governors, as set forth in S.84-24, the following motion:

That the specialist Short Courses sponsored by the Western Canadian Deans of Graduate Studies carry one semester hour of credit."

This motion was approved by the Executive Committee, Senate Graduate Studies Committee at its meeting on February 13, 1984.



John M. Webster
Dean of Graduate Studies.

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SIMON FRASER UNIVERSITY

MEMORANDUM

To..... Executive Committee of the Senate
Graduate Studies Committee

From..... John M. Webster, Dean

..... Graduate Studies

Subjed... Short Course Credit

Date..... February 6, 1984

The Western Canadian Deans of Graduate Studies from time to time approve the offering of a Short Course (1 week duration) in a specialized field and the cost of these occasional Short Courses is shared by the Western Canadian Universities.

Please find attached the terms of reference of these Short Courses, and note in particular the following points:

- (i) the courses are taught by a collaboration of specialists on faculty of western universities,
- (ii) the courses are at the graduate level in specialized fields associated with an excellent group of faculty and special facilities,
- (iii) there is formal evaluation of the course.

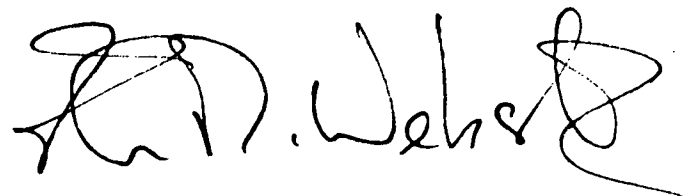
This semester, faculty members from four western universities are collaborating to give a Short Course on the "Reproduction and Development of Marine Invertebrates" at Bamfield Marine Station (see attached sheet). This provides a timely example of the type of course that may occur. The Department of Biological Sciences has requested one semester hour of credit for this course.

In view of the quality control determining the nature of these courses, and the intensity and level of instruction, the amount of one semester hour credit is being formally requested. Whether or not such credit is allowed as part of the core requirement for the student's graduate degree depends on the recommendation of the student's Supervisory Committee.

MOTION

"That the specialist Short Courses sponsored by the Western Canadian Deans of Graduate Studies carry one semester hour of credit."

I am advised by the Registrar's Office that an appropriate course number would be WCDC 500.



SIMON FRASER UNIVERSITY
GUIDELINES FOR SHORT COURSES
Sponsored by the
Western Canadian Deans of Graduate Studies

1. Graduate Summer short courses sponsored by the Western Canadian Deans of Graduate Studies are designed to encourage collaboration in training students at the graduate level by the offering of short courses that give students an exposure to specialized fields of knowledge in which one of the universities may have particular strength. The courses should not be staff workshops or seminars but rather should have a strong element of specialized training. Each course should be based on a major specialized library holding, regional facility or nationally or internationally recognized excellence of some group in the host university.

The cost of the courses is shared by the Western Canadian Universities who provide funds on the basis of a "tax" of one dollar per full-time graduate student, which is assessed annually.

2. The courses are open only to full-time students.

The courses are ordinarily of one week's duration. If the number of applicants exceeds the number that can be accommodated, the home university should decide who will be admitted giving priority to visiting students, and attention to achieving a representative mix. Where the number of applicants from any one university exceeds what seems a reasonable quota, the decision as to which students will go will be made by the Dean of Graduate Studies of that university.

3. Courses that are proposed should be approved by the university proposing and submitted to the Western Deans through their Dean of Graduate Studies. A course outline and budget should be included.
4. The deadline for submitting proposals is February 15 to enable consultation by the Deans at their annual meeting where a decision will be made as to which courses are to be offered.
5. The host university should canvass all other universities no later than March 15, doing so through the Deans of Graduate Studies who will then solicit nominations of students for the course.
6. When the course has been completed, the host university should prepare a course evaluation for distribution to the other universities.
7. Details of the budgetary mechanisms for operating these courses can be obtained from the Dean of Graduate Studies Office.

REPRODUCTION AND DEVELOPMENT OF MARINE INVERTEBRATES



BAMFIELD
MARINE
STATION

A Special Graduate Short Course

Sponsored by
The Western Canadian Deans of Graduate Studies and
The Western Canadian Universities Marine Biological Society
to be held at
The Bamfield Marine Station, April 9-15, 1984

Course Description (Marine Science 500)

This course is a special one-week short course for graduate students in invertebrate or developmental biology. Field and laboratory work will utilize spring reproductive events occurring in Barkley Sound during the course. Lecture topics will include: control of reproduction, fertilization, morphogenesis, larval forms, larval biology, settlement and metamorphosis.

Instructors

Dr. Robert D. Burke, University of Victoria
Dr. Fu Shiang Chia, University of Alberta
Dr. Thurston C. Lacalli, University of Saskatchewan
Dr. Miles Paul, University of Victoria
Dr. Michael Smith, Simon Fraser University

Credit

Graduate credit for this course may be arranged with the Dean of Graduate Studies at sponsoring universities.

Application Procedures

Application forms are available from the following individuals:

Dr. R.E. Foreman, Director, Bamfield Marine Station, Bamfield, B.C. V0R 1B0,
or The Academic Committee representatives for WCUMBS:

Dr. F.S. Chia	Zoology Dept.	Univ. of Alberta
Dr. A. Fontaine	Biology Dept.	Univ. of Victoria
Dr. B. McMahon	Biology Dept.	Univ. of Calgary
Dr. R.F. Scagel	Botany Dept.	Univ. of British Columbia
Dr. K.K. Nair	Biological Sciences	Simon Fraser Univ.

or The Dean of Graduate Studies at all Western Canadian Universities.

Enrollment is limited to 15 students with selection based on academic standing and research interests. First preference will be given to students from the Western Canadian Universities sponsoring this course.

Please mail *white* copy of application form, transcripts, statement indicating interest in this course, and a letter of reference from your supervisor to: The Director, Bamfield Marine Station, Bamfield, B.C. V0R 1B0.

Please mail *yellow* copy of application form and a copy of letter of reference to Dr. R.D. Burke, Department of Biology, University of Victoria, P.O. Box 1700, Victoria, B.C. V8W 2Y2

Application Deadline

1 February 1984

Costs

All travel, accommodation, board and course costs will be paid by the course sponsors, provided participants travel according to arrangements made by the Bamfield Marine Station Director. Details will be provided to all students accepted.