

SENATE LIBRARY COMMITTEEANNUAL REPORT1989/901. COLLECTIONS

We are just completing a five year period during which the growth of the Library's collections has been determined by three factors: the policies implemented as a result of the 1984 Library Review; fluctuations in the currencies of major publishing countries; and the effects of fiscal restraints on university Budgets. The confluence of these circumstances created a decline in the letterpress accessions rate from an average of 29,000 - 30,000 per year to a university low of 21,326 in 1987/88. At that time the President agreed to provide sufficient financial support to prevent further erosion to the accessions rate and since then the level of growth has increased to the present rate of 27,354 for 1989/90.

At the same time, while the collection was growing at a modest rate the demands placed upon it were increasing at a pace far in excess of anything anticipated in the 1984 review. The dramatic rises in enrollment, the rapid growth of the curriculum, the proliferation of off-campus sites, including Harbour Centre, Cariboo College (Bachelor of Business Studies and the Secwepemc Cultural Education Society) and the Fraser Valley, along with a vigorous distance education program have combined to place unprecedented demands on an increasingly inadequate collection. More specifically, during this five year period enrollment has jumped 30% (from 8,669 in 1985 to 11,274 in 1990) and the average accessions rate for letterpress volumes has declined from the 29,555 per year of the preceding three years (1982/83 - 1984/85) to an average of 24,936 volumes per year between 1985/86 and 1989/90 -- a drop of 15.6%. In short, we have tried to do more with less and the consequences are obvious.

A glance at the comparative expenditures per student by the Library and by the University as a whole, ranked against comparable expenditures by other comparable Canadian university libraries in Appendix A, reveals the root cause of the problem. We are 5th of 7 in terms of library expenditures per student, and other measures also show SFU lagging behind.

As the following chart indicates, the costs of correcting this imbalance are enormous. For example, in order to match the UBC expenditure per student rate, the Library's budget would require an increase of \$2,415,351.

<u>UNIVERSITY</u>	<u>LIBRARY EXPENDITURE/STUDENT</u>	<u>LIBRARY EXPENDITURES REQUIRED FOR SFU TO MATCH SPENDING LEVEL</u>
UBC	\$740	\$2,415,351
VICTORIA	724	2,238,887
CARLETON	601	884,967
GUELPH	599	865,446
SFU	521	- 0 -
CALGARY	515	-63,196
CONCORDIA	478	-479,210

The internal and external library reviews which will take place during the current fiscal year provide an opportunity to reassess the policy statements of the 1984 review and to make recommendations with respect to the level of growth which should take place during the next five years.

2. LIBRARY SPACE

Space for student seating in the Library continues to be a critical problem for the University. The Committee has recommended that this problem be addressed as part of the Library Review.

3. SAMUEL AND FRANCES BELZBERG LIBRARY

Since its official opening on June 7, 1989, the Samuel and Frances Belzberg Library has successfully completed its first full academic year of operation. The first and so far only branch library to be opened at Simon Fraser University, Belzberg Library offers a full range of library services to the students and faculty of S.F.U. at Harbour Centre. An increasing number of external users facilitating the interaction between the university and the downtown community.

Belzberg Library offers 58 hours of service per week and is currently staffed by three full-time librarians and three support staff, two downtown and one at Bennett Library. During fiscal year 1989/90, 92,335 people used the library and 20,263 requests (including reference assistance, searches, holds, recalls, etc.) were handled. In the first six months of the current fiscal year (April-September 1990), requests have increased by 92% and the number of users are up by 67%. The current level of service appears adequate for the present number of courses and students downtown. However, the completion of Phase 3 of Harbour Centre and the addition of programs such as the Master of Arts in Liberal Studies may necessitate additional hours of operation and an attendant increase in staff.

The aim of Belzberg Library is to offer a complete range of library public services so that most students downtown can gain access to the library resources they need without travelling to Burnaby. To this end the library provided circulation, reference assistance, database searching, reserves for Harbour Centre courses and access to interlibrary loan. A daily courier delivery moves library material between the two libraries and facsimile is often used as a means of document transmission. As well as relying heavily on the Bennett Library collection, Belzberg Branch depends totally on its support in the area of acquisitions and technical processing.

Belzberg Library was designed to be an "electronic library" with few paper indexes or journal backfiles. The resources currently available reflect this focus. The Geac online catalogue allows patrons to easily identify items in the S.F.U. collection, whether they are located at Belzberg or at Bennett. Two indexes on CD-ROM, InfoTrac and CBCA (Canadian Business and Current Affairs) provide the bulk of patron access to the journal report literature. This is supplemented by the online library services available through Easymts and searches on hundreds of other databases performed by the librarians. A collection of over 800 journals on microcassette referenced to the InfoTrac index offers users the full text of many of the articles they require. Others are sent or faxed from the Bennett Library. Belzberg Library also provides a link to the variety of other information resources available downtown through public libraries, corporations, government offices, and community associations.

The book collection at Belzberg is developing gradually in response to the programs offered at Harbour Centre. An approval plan in the areas of Business Administration and Gerontology should add 500-1,000 monographs this fiscal year. A basic reference collection, some print journal subscriptions, and reserve materials for downtown courses are already in place.

The prime focus of future expansion at Belzberg is in the area of enhanced database access in conjunction with initiatives at Bennett Library. Possibilities include more locally mounted databases, LANS, increased use of CD-ROMs, or a combination of approaches. Another major activity will be the continued monitoring of collection use and services at Belzberg to ensure good library support for Harbour Centre without negative impact on Bennett Library. The success of Belzberg Library in its first year is due in large part to steady support from Bennett Library and from the administration at Harbour Centre. We are confident that the services and resources of Belzberg library will continue to develop through the coming years.

4. UPGRADE OF THE LIBRARY COMPUTER

The Library upgraded its Geac computer in late 1989 and summer 1990. Six new CPU's were installed to accommodate increased faculty, student, and staff usage of the system.

An additional 23 public terminals were installed in the Library over Labour Day weekend. The number of simultaneous dial-in terminals was increased from 9 to 18. Sixteen additional microcomputer workstations were installed for Library staff use. The transition to the new system was six months late due to the vendor's (Geac) failure to meet software installation deadlines. In addition to being late, the vendor's installation performance was quite poor. Many technical problems were caused by poor software installation by Geac staff. Most of the technical problems visible to the OPAC (Online Public Access Catalogue) user have been solved or soon will be. Despite these problems, system response time has been good. A new version of the OPAC software which will allow keyword searching combinations will be installed in December. In addition, a catalogue report generator will be installed that can be used by Library staff.

5. **STATUS REPORT**

The Electronic Library Network is a project funded by the B.C. Ministry of Advanced Education and managed by the Open Learning Agency. The University Librarian sits on the ELN Management Advisory Committee. The Associate Librarian has been selected to do a research/consulting study for conducting a pilot project to create a journal issues table of contents database and document delivery service. This is one of three studies mounted for the Shared Reference Databases/Documents Delivery Advisory Committee. The Library hopes to be in a position to offer a journal articles catalogue database service to SFU and Cariboo College students and faculty in fall 1991, as a pilot demonstration project for the ELN. This will depend upon the study's recommendations and funding.

6. **INTERNAL LIBRARY REVIEW**

Prior to the Library's External Review to be conducted during spring semester 1991, the Library Management Group will conduct an "internal review" or "self-study" that will see the development of a strategic plan for the Library. The consulting services of Ron Einblau and Associates is being retained to aid the Library Management Group in doing a staff survey and providing a strategic planning process. The Library will also be conducting a number of user surveys as part of this process.

7. **GRADUATE RESEARCH CENTRE**

Work has begun as scheduled on this first floor facility. Although there are insufficient funds to purchase all of the required electrically driven compact shelving, renovations to the area will be otherwise complete and ready for use by May, 1991. Thus the Library will be able to realize its long-term plan to provide open, but assisted, access to its less frequently used research material. Approximately fifty study seats will substitute temporarily for the unpurchased shelving. The capacity of the Centre, when completed, is estimated to be three hundred thousand volumes.

8. THE FOYER AND UNIVERSITY GALLERY

In cooperation with the University Gallery the foyer of the Library and other selected areas in the building, have been designated as extensions of the Gallery. Senators will also notice that recently completed renovations have greatly improved the appearance and comfort of the entry area. A long-standing plan to locate a centralized reference service in this third floor space has been abandoned in the face of unexpected community growth and the expanded needs of reference services itself.

IS:MAC

SELECTED STATISTICS: W.A.C. BENNETT LIBRARIES

	<u>1982/83</u>	<u>1983/84</u>	<u>1984/85</u>	<u>1985/86</u>	<u>1986/87</u>	<u>1987/88</u>	<u>1988/89</u>	<u>1989/90</u>
TOTAL CIRC.	485,813	507,128	472,063	412,937	435,136	479,110	530,006	501,650
REFER. QUES.	67,863	N/A	66,155	77,419	68,205	59,107	81,009	78,667
CURRENT SER.	13,570	13,384	13,114	12,165	11,500 ¹	11,773 ^{*a}	11,606	11,242
BOUND LETTER-					(est)	(est)	(est)	(est)
PRESS COLL.	784,577	820,116	829,998	847,818	863,717	888,492	920,696	954,570
MICROFORM								
COLLECTIONS	-	-	-	-	-	-	795,215	818,443
NEW ACQUISITIONS	29,444	30,711	29,522	27,387	23,440	21,326	25,175	27,354
PERM. STAFF	131	123.6	120	118	116	118	118	128
DATA B. SEARCHES	657	745	875	1,733	1,878	N/A	N/A	25,427
ILL- BOOKS	2,077	2,075	1,953	2,527	2,713	2,634	2,845	3,409
ILL-JOURNALS	3,430	3,819	3,698	4,626	5,210	5,522	5,995	6,153
RECALLS	11,541	14,066	15,803	14,918	17,117	17,543	19,033	19,643
TURNSTILE	-	-	-	-	186,224	209,879	219,949	241,592
PHOTOCOPYING	1,091,775	1,353,091	1,411,543	1,600,014	1,791,483	1,969,803	2,394,008	2,708,477

1 Results not from further cancellations, but from cleanup of records in transfer to GEAC system--- largely government and other free publications.

*a April - July not included

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APPENDIX A

SELECTED COMPARATIVE 1988/89 DATA AND RANKING OF
SEVEN UNIVERSITY LIBRARIES EXTRACTED FROM THE
CANADIAN ASSOCIATION OF RESEARCH LIBRARIES

APPENDIX A...PG. 1

CANADIAN ASSOCIATION OF RESEARCH LIBRARIES

SELECTED COMPARATIVE 1988/89 DATA AND RANKING OF SEVEN MEMBERS

RANKING BY PRINT VOLUMES HELD PER STUDENT FTE

	<u>UNIVERSITY</u>	<u># VOL. PER STUDENT FTE</u>
1.	GUELPH	157
2.	UBC	145
3.	VICTORIA	138
4.	CARLETON	95
5.	CALGARY	89
6.	SFU	81
7.	CONCORDIA	66

RANKING BY MICROFORMS HELD PER STUDENT FTE

	<u>UNIVERSITY</u>	<u># MICROFORMS PER STUDENT FTE</u>
1.	VICTORIA	124
2.	CALGARY	85
3.	UBC	80
4.	GUELPH	72
5.	SFU	52
6.	CARLETON	36
7.	CONCORDIA	20

RANKING BY LIBRARY EXPENDITURES PER STUDENT

	<u>UNIVERSITY</u>	<u>\$ LIBRARY EXPEND. PER STUDENT FTE</u>
1.	UBC	740
2.	VICTORIA	724
3.	CARLETON	601
4.	GUELPH	599
5.	SFU	521
6.	CALGARY	515
7.	CONCORDIA	478

APPENDIX A...PG. 2

CANADIAN ASSOCIATION OF RESEARCH LIBRARIES

SELECTED COMPARATIVE 1988/89 DATA AND RANKING OF SEVEN MEMBERS

RANKING BY EXPENDITURES FOR SERIALS ACQUISITIONS

	<u>UNIVERSITY</u>	<u>\$ ON SERIALS</u>	<u>SERIALS AS % OF ACQUISITIONS EXPEND.</u>
1.	UBC	2,705,000	49.45%
2.	CALGARY	2,073,000	59.06%
3.	VICTORIA	1,675,000	66.21%
4.	SFU	1,263,000	62.22%
5.	GUELPH	1,236,000	53.72%
6.	CARLETON	1,036,000	42.25%
7.	CONCORDIA	980,000	50.28%

RANKING BY EXPENDITURES FOR MONOGRAPHS ACQUISITIONS

	<u>UNIVERSITY</u>	<u>\$ ON MONOGRAPHS</u>	<u>MONOGRAPHS AS % OF ACQUISITIONS EXPEND.</u>
1.	UBC	2,556,000	46.73%
2.	CARLETON	1,259,000	51.35%
3.	GUELPH	950,000	41.29%
4.	CALGARY	888,000	25.30%
5.	CONCORDIA	726,000	37.25%
6.	SFU	651,000	32.07%
7.	VICTORIA	583,000	23.04%

RANKING BY BINDING EXPENDITURES

	<u>UNIVERSITY</u>	<u>\$</u>	<u>BINDING AS % OF ACQUISITIONS EXPEND.</u>
1.	UBC	209,000	3.82%
2.	VICTORIA	169,000	6.68%
3.	CARLETON	157,000	6.40%
4.	SFU	107,000	2.46%
5.	CALGARY	98,000	2.79%
6.	GUELPH	82,000	3.56%
7.	CONCORDIA	80,000	4.10%

CANADIAN ASSOCIATION OF RESEARCH LIBRARIES

SELECTED COMPARATIVE 1988/89 DATA AND RANKING OF SEVEN MEMBERS

RANKING BY LIBRARY AS % OF UNIVERSITY EXPENDITURES

<u>UNIVERSITY</u>	<u>LIBRARY EXPEND. AS % OF UNIV. EXPEND.</u>
1. VICTORIA	8.48%
2. CARLETON	8.15%
3. UBC	7.20%
4. SFU	6.27%
5. CALGARY	6.21%
6. CONCORDIA	6.16%
7. GUELPH	5.94%

RANKING BY STUDENT FTE PER LIBRARY STAFF MEMBER

<u>UNIVERSITY</u>	<u>STUDENT FTE PER STAFF</u>
1. UBC	59
2. VICTORIA	75
3. GUELPH	76
4. CALGARY	81
5. SFU	82
6. CARLETON	85
7. CONCORDIA	92

RANKING BY NUMBER OF STAFF IN LIBRARY

<u>TOTAL STAFF UNIVERSITY</u>	<u>PROFESS. (FTE)</u>	<u>AS % OF STAFF</u>
1. UBC	415	26.02%
2. CALGARY	246	16.67%
3. CONCORDIA	187	25.83%
4. CARLETON	168	20.24%
5. GUELPH	155	19.35%
6. SFU	135	27.41%
7. VICTORIA	130	25.38%

SIMON FRASER UNIVERSITY

MEMORANDUM

To.....TED DOBB.....
.....UNIVERSITY LIBRARIAN.....
Subject.....LIBRARY PENALTIES APPEAL COMMITTEE
ANNUAL REPORT.....

From.....GISELE POMERLEAU.....
.....HEAD, LIBRARY LOANS.....
Date.....OCTOBER 26, 1990.....

The Library Penalties Appeal Committee met twice during the 1989/90 fiscal year to consider patron appeals.

November 27, 1989 LPAC Meeting

5 appeal cases were reviewed:

4 denied
1 granted

March 26, 1990 LPAC Meeting

4 appeal cases were reviewed:

3 denied
1 granted

GP/jc

