

SIMON FRASER UNIVERSITY

MEMORANDUM

**TO:** R. Heath  
Secretary to Senate

**FROM:** R. Blackman, Chair  
Senate Committee on  
University Budget (SCUB)

**RE:** Annual Report

**DATE:** November 8, 1990

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I enclose SCUB's annual report to Senate as per your request.

RB:cr  
Enc.

SIMON FRASER UNIVERSITYSENATE COMMITTEE ON UNIVERSITY BUDGETREPORT TO SENATENOVEMBER 7, 1990(I) THE COMMITTEE

The Senate Committee on University Budget (SCUB) is a standing Committee of the Senate of Simon Fraser University and is designated as a confidential Committee advisory to the President.

The membership, as determined by Senate at its meeting of December 1st, 1980, consists of those members of Senate elected by and from Senate to the Senate Committee on Academic Planning.

The Chair is elected by and from the voting members of the Committee. The present Chair is R. Blackman (Faculty member of Senate). The other members as of November 7, 1990, are: Faculty Senators: M. Covell, J. D'Auria, S. Verdun-Jones, and N. Reilly; Lay Members of Senate: D. Shannon, V. Nielsen; Student Senators: K. Giffen, S. Wade, M. Radil. The Director of Analytical Studies, W. Wattamaniuk, serves as (non-voting) Secretary. The Acting Vice-President of Financial Services, R. Ward, attends meetings as a non-voting resource person on a regular basis. Other Vice-Presidents and the President attend at the invitation of the Committee.

The proceedings of the Committee, information received by it from the administration, and the specifics of the advice given by the Committee are confidential. Only the activity reports that the Committee makes to Senate are not subject to this rule of confidentiality.

(II) ACTIVITY REPORT

This report covers the period from November 9th, 1989 to November 7, 1990. Within this period, SCUB was chaired by R. Blackman and met in Committee nine times.

At each meeting, SCUB was briefed by P. Boyle, former Vice-President of Financial Services and/or R. Ward, Director of Financial Services on the budget situation at SFU, on expectations regarding provincial funding, and on overall allocations within the University once funding figures were ascertained. SCUB has also received for information from the Office of Financial Services the following:

- Capital Five-Year Plan
- Financial Statements
- Operating Budget Summaries
- Operating Budget Application
- Capital Budget Application
- Tuition Fee Proposals

SCUB has provided advice and recommendations to the President on the following items in the past year:

- Start-up grants for new faculty
- Financial implications of Senate approved curriculum changes in 1989/90
- Undergraduate tuition and Co-op fee proposals for 1990/91.
- Graduate tuition fee proposals for 1990/91.
- funding levels, allocation, and infrastructure support regarding the Financial Aid and Awards Budget.
- provision of adequate parking and student amenity space in future building projects.
- fund-raising priorities for Bridge to the Future Campaign targets.

#### Meetings with Vice-Presidents

- November, 1989.....with L. Salter, Acting Vice-President Academic, to discuss the strategies and process for determining budgets for academic Faculties and Departments for 1990/91.
- February, 1990.....with R. Saunders, Associate Vice-President Academic and V. Loewen, Director of Financial Aid to review the Financial Aid and Awards budget.
- March, 1990.....with R. Saunders, Associate Vice-President Academic and Wm. DeVries, Executive Director of University Support Services, to discuss the development of the Capital Five Year Plan and the establishment of building project priorities.
- April, 1990.....with J. Blaney, Vice-President, SFU at Harbour Centre to discuss the financial implications of the Bridge to the Future Campaign and the establishment of funding priorities.
- October, 1990.....with J. M. Munro, Vice-President, Academic, to discuss strategic planning and SCUB's role in budget planning.
- November, 1990.....with R. Saunders, Associate Vice-President Academic and Wm. DeVries, Vice-President, Administration, to discuss the 1991/92 Capital Five Year Plan and the development of space at SFU.

Finally, SCUB will shortly start to review the financial implications of new courses and programs for 1991/92 which will come before Senate in November and December and in accordance with its terms of reference, will inform and advise the President. SCUB will also be receiving information shortly on tuition fee levels for 1991/92.