

**S.90-35**  
*As amended by*  
*Senate 14/5/90*

**SIMON FRASER UNIVERSITY**

**MEMORANDUM**

**TO: Senate**

**FROM: Senate Committee on  
Agenda and Rules**

**SUBJECT: Membership and Terms  
of Reference - Search Cttee.  
Vice-President, Research  
and Information Systems**

**DATE: May 1, 1990**

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**MOTION:** "that Senate approve and recommend approval to the Board of Governors, the membership and terms of reference for the Search Committee for the Vice-President Research and Information Systems, as set out in S.90-35"

# SIMON FRASER UNIVERSITY

President's Office

## MEMORANDUM

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To: Senate Committee on  
Agenda and Rules

From: Dr. William G. Saywell  
President

Re: Vice President, Research and  
Information Systems: Search  
Committee Membership and  
Terms of Reference

Date: May 2, 1990

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With the announcement by Dr. Thomas W. Calvert that he will be taking a leave of absence from the University and will not be seeking reappointment as Vice President Research and Information Systems, Terms of Reference for a Selection Committee to advise the President on the choice of his replacement are urgently required. Since the incumbent will not be a candidate, review and reappointment procedures need not be addressed immediately. However, the administration will return in due course with recommended procedures for the review and reappointment of incumbents both in this position and the position of Provost and Vice President, Academic.

In the case of the Vice President Research and Information Systems, Search Committee membership and its Terms of Reference are essentially the same as for the Provost and Vice President, Academic. The position may be renamed at a later date to emphasize that research is the primary concern within the portfolio.

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William G. Saywell

**TERMS OF REFERENCE FOR THE SELECTION  
OF  
THE VICE-PRESIDENT RESEARCH AND INFORMATION SYSTEMS**

1. A Search Committee shall be established and shall be composed of the following members:
  - (a) the President as Chair
  - (b) the Provost and Vice President, Academic
  - (c) three Deans selected by the Deans
  - (d) five faculty members, one elected by and from the respective faculties of Applied Sciences, Arts, Business Administration, Education and Science
  - (e) ~~two students, selected by the Student Society, one of whom must be a graduate student~~ see below \*
  - (f) the President of the Faculty Association, or designate
  - (g) the President of the Student Society, or designate
  - (h) the University Librarian, or designate
  - (i) the Director of Computing Services, or designate
2. The Search Committee shall establish its operating procedures.
3. ~~The Search Committee shall function as a body advisory to the President.~~ <sup>deleted</sup>

\* (e) 1 undergraduate student, elected by + from undergraduate student body  
1 graduate student, elected by + from graduate student body